



HEALTH DISTRICT BOARD MEETING PACKET

August 10, 2026

NOTICE: In accordance with the Illinois Open Meetings Act, notice is hereby given that the Board will hold a public meeting at the date, time, and location below. The purpose of this meeting is to conduct the regular business of the Board and to consider items listed on the posted agenda. This notice and agenda are posted in accordance with statutory requirements.

Public Comments / Open Forum:

Comments for the Open Forum must be submitted by 2:00 PM on the meeting day to Clerk Leticia Garcia at 6700 W. 26th Street, Berwyn, IL 60402, via email at LGarcia@ci.berwyn.il.us, or by phone at (708) 749-6451.

	BERWYN TOWNSHIP PUBLIC HEALTH DISTRICT HEALTH BOARD	☒ REGULAR MEETING	DATE	Monday, August 10, 2026
		☐ SPECIAL MEETING	TIME	4:00 PM
		☐ COMMITTEE OF THE WHOLE/WORKSHOP	LOCATION	6600 W. 26 th St., 1 st FL Conf. Rm.

AGENDA

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. OPEN FORUM
4. APPROVAL OF MINUTES.
 - A. Regular Meeting on July 30, 2026
5. STAFF REPORT UPDATES
 - A. Clinic Activity – July 2026
 - B. Sanitation Activity – July 2026
 - C. Vital Statistics Activity – July 2026
6. APPROVAL OF BILLS PAYABLE & PAYROLL – July 2026
7. STATEMENT OF RECEIPTS & DISBURSEMENTS
8. CORRESPONDENCE
9. OLD BUSINESS
 - A. [Deferred July 30, 2026] Review & Approve City of Berwyn and Berwyn Township Emergency Operations Plan (EOP)-Garcia
 - B. [Deferred July 30, 2026] Review & Approve Public Health District’s Annual Financial Report Draft for the Fiscal Year Ended March 31, 2026 – Eagan
10. NEW BUSINESS
 - A. Review & Approve Expansion of Mental Health Program Services at the Berwyn Public Library – Pereda
 - B. Review & Approve funding request for Berwyn Public Library Nursing Pod – Garcia
11. ADJOURNMENT



AGENDA ITEM SUMMARY

MEETING DATE: AUGUST 10, 2026

AGENDA ITEM	4	ACTION PROPOSED	☐ INFORMATIONAL ONLY
TITLE	Approval of Minutes		☐ DISCUSS
SUBMITTED BY	Leticia Garcia, Health Board Secretary		☒ REVIEW
			☒ APPROVE

SUMMARY

The Board will review and approve the minutes from the previous Board meeting(s) to ensure an accurate and official record of the meeting's proceedings and actions.

ATTACHMENTS

- Regular Meeting on July 30, 2026



BERWYN PUBLIC HEALTH DISTRICT
Regular Meeting – July 30, 2026

Call to Order: Board President Avila called the meeting to Order at 4:00 p.m. Board President Avila, and Board Secretary Garcia were present. Health District Attorney Zdarsky, and Health District Accountant Eagan also attended. Avila made the motion, second by Garcia, to excuse Health District Treasurer Pereda. The motion passed by a unanimous voice vote.

Pledge: Attendees rose to recite the Pledge of Allegiance.

Avila made the motion, seconded by Garcia, to bring forward item 9A. The motion passed by a unanimous voice vote.

Old Business:

A: Review and Approve City of Berwyn and Berwyn Township Emergency Operations Plan (EOP): Clerk Garcia acknowledged Berwyn Fire Department Division Chief of Safety and Emergency Management Scott Waszak. Division Chief Waszak and the Board discussed the verbiage changes that need to be made to the EOP. Division Chief Waszak also expressed appreciation to Clerk Garcia for approaching the Board regarding the Stop the Bleed kits, and thanked the Board for the kits that were provided. Avila made the motion, seconded by Garcia, to defer the approval of the City of Berwyn and Berwyn Township Emergency Operations Plan to the August meeting. The motion passed by a unanimous voice vote.

Open Forum: Garcia inquired about the pending budget for the Swim Lessons at the YMCA that were approved in previous meetings. Discussion ensued regarding the logistics and process of providing Berwyn Residents with swim lessons. Garcia stated she will take on the logistics planning for this initiative, and will provide an update at an upcoming Board meeting.

Garcia then inquired about the feminine products for the Berwyn Public Library. Garcia noted she, Avila, and Pereda, will figure out a date to present the check to the Berwyn Public Library.

Health District Accountant Eagan noted the Health District budget was filed with the Cook County Clerk in compliance with state statute.

Seeing as no one further addressed the Board, Open Forum was closed.

Approval of Minutes:

- A. Regular Meeting on June 8, 2026:** Avila made the motion, seconded by Garcia, to approve the regular meeting minutes on June 8, 2026. The motion passed by a unanimous voice vote.
- B. Public Hearing Meeting on June 29, 2026:** Avila made the motion, seconded by Garcia, to approve the public hearing meeting minutes on June 29, 2026. The motion passed by a unanimous voice vote.
- C. Special Meeting on June 29, 2026:** Avila made the motion, seconded by Garcia, to approve the special meeting minutes on June 29, 2026. The motion passed by a unanimous voice vote.

Staff Report Updates – June 2026:

- A. Clinic Activity:** Avila made the motion, seconded by Garcia, to approve the June 2026 Clinic Activity report, as submitted. The motion passed by a unanimous voice vote.
- B. Sanitation Activity:** Avila made the motion, seconded by Garcia, to approve the June 2026 Sanitation Activity report, as submitted. The motion passed by a unanimous voice vote.
- C. Vital Statistics Activity:** Avila made the motion, seconded by Garcia, to approve the June 2026 Vital Statistics Activity report, as submitted. The motion passed by a unanimous roll call vote.

Approval of Bills Payable & Payroll – June 2026: Avila made the motion, seconded by Garcia, to approve the disbursements for payables and payroll as submitted for \$108,775.75. The motion passed by a unanimous roll call vote.

Statement of Receipts and Disbursements: Eagan was recognized and commented on district expenses and reserves. Eagan stated the statement of receipts and disbursements presented is prorated. Discussion ensued. Avila made the motion, seconded by Garcia, to file the statement of receipts and disbursements as informational. The motion passed by a unanimous voice vote.

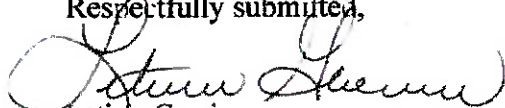
Correspondence: Nothing submitted.

New Business:

- A. Review and Approve NBPD's Corrida Del Mariachi 5K Run/Walk Sponsorship:** Avila made the motion, seconded by Garcia, to approve the North Berwyn Park District's Corrida Del Mariachi 5K Run/Walk Sponsorship in the amount of \$5,000.00. The motion passed by a unanimous roll call vote.
- B. Review and Approve Public Health District's Annual Financial Report Draft for the Fiscal year Ending March 31, 2026:** Eagan was recognized and highlighted a few items in the Financial Report to review as the audit shows an approximate loss of 1.2 million dollars: \$470,000.00 due to the second installment of property taxes being late; \$600,000.00 in reserves for the multi-athletic field; the funding of the Electronic Medical Records; the renovations to the building for the Mental Health Program; lastly the funding of the Mental Health Program. Discussion ensued. Eagan will submit an addendum break down on report. Avila made the motion, seconded by Garcia, to defer the approval of the Annual Financial Report for the Fiscal Year Ending March 31, 2026. to the August meeting. The motion passed by a unanimous voice vote.
- C. Review and Approve Funding for Berwyn Development Corporation: Berwyn Oktoberfest:** Garcia made the motion to approve funding for the Berwyn Development Corporation Fall Fest/Oktoberfest, lacked a second motion. Motion died.

Adjournment: Avila made the motion, seconded by Garcia, to adjourn the meeting at 4:34 p.m. The motion passed by a unanimous voice vote.

Respectfully submitted,


Etetia Garcia
Health Board Secretary



AGENDA ITEM SUMMARY

MEETING DATE: AUGUST 10, 2026

AGENDA ITEM	5-A	ACTION PROPOSED	☒ INFORMATIONAL ONLY
TITLE	Clinic Monthly Activity Report		☐ DISCUSS
SUBMITTED BY	Bradford S. Wainer, D.O., Clinic Medical Director		☐ REVIEW
			☐ APPROVE

SUMMARY

The Board will review the Clinic's monthly activity report. The report provides an overview of services provided, including mental health services, immunizations, and other public health activities conducted by the Clinic during the reporting period. The report is presented for informational purposes.

ATTACHMENTS

- Nursing Report for July 2026

NURSING MONTHLY REPORT

July 1st – 31st 2026

1. Monthly report organized, prepared, and distributed at the monthly Berwyn Public Health meeting.
2. Residents of Berwyn continue to call needing to make appointments for immunizations and TB Tests.
3. The Health District continued to offer saliva PCR Tests.
4. Refrigerator and Freezer temperatures are recorded twice a day per VFC guidelines and logged into I-CARE daily. The Clinic continues to download temperature data from the temperature data logger in the vaccine room for record-keeping per VFC guidelines.
5. The clinic continues to conduct regular counts of vaccine inventory to ensure vaccine accuracy and sufficient supply to meet demand.
6. The clinic continues working on being able to provide safe sex materials at the clinic.
7. The clinic continues offering our loaner medical equipment, such as wheelchairs, walkers, and canes, to Berwyn residents. Residents can continue to obtain medical equipment for themselves and their loved ones through our program.
8. Staff met with Loyola Pediatrics to review the upcoming wellness clinic, which will start in September. The first clinic date is scheduled for September 2nd.
9. Advocate Bus provided school physicals over the summer.
10. The Women's Support Group will continue to meet on Mondays from 5:30 PM to 6:30 PM. The schedule has been extended through August. The clinic is continuously seeking grants to fund the Mental Health Initiative.
11. On July 9th, the Berwyn Public Health District organized a blood donation event in collaboration with Versiti.
12. Staff had an in-service at Riveredge Hospital on July 7th; we learned about the facility and the services they offer.

Updated Mental Health Initiative Program

We still get daily inquiries about therapy services. So far, there have been 116 inquiries through QR codes and 51 walk-ins. We currently have a waiting list. We have an additional two interns from Dominican University who will be able to assist with program.

Volunteer physicians in the Mental Health Initiative Program continue to see individuals requiring antidepressant or other mental health-related medications. The clinic continues to receive inquiries about mental health services and has addressed all of them.

Clinic Service/Deposit Tracking

July 1st-31st Tracking

Scheduled	62	
Seen	60	
Cancellations	0	
Rescheduled	1	
No Call/No Shows	1	
New Patients	19	
VFC	7	
Medicaid	5	
Uninsured	2	
Underinsured		
TB Test	14	
TB Results	Neg:15	Pos:
Flu Shots Totals	Reg:	HD:

Yearly Tracking (April 2025-March 2026)

Scheduled	219	
Seen	210	
Cancellations	5	
Rescheduled	1	
No Call/No Shows	3	
New Patients	41	
VFC	26	
Medicaid	18	
Uninsured	8	
Underinsured		
TB Test	40	
TB Results	Neg:39	Pos:
Flu Shots Totals	Reg:1	HD:

JULY 1-31 Clinic Deposit

Total Deposit	\$405.00
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Yearly Total Deposit

Total Deposit	\$1475.00
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AGENDA ITEM SUMMARY

MEETING DATE: AUGUST 10, 2026

AGENDA ITEM	5-B	ACTION PROPOSED	☒ INFORMATIONAL ONLY
TITLE	Sanitation Monthly Activity Report		☐ DISCUSS
SUBMITTED BY	Jesus Villalba, Inspector		☐ REVIEW
			☐ APPROVE

SUMMARY

The Board will receive the Sanitation Department's monthly activity report. The report provides an overview of inspections, food complaints, training, special events, and environmental health and safety activities conducted by the Department for the reporting period. The report is presented for informational purposes.

ATTACHMENTS

- Sanitation Report for **July 2026**

**BERWYN PUBLIC HEALTH DISTRICT
MONTHLY SANITATION REPORT | JULY 1-31, 2026**

01. NEW BUSINESS

- a. Beauty On Canvas
- b. KK Power Health Nutrition Corp
- c. La Malquerida
- d. Berwyn Food & Liquor
- e. Pristine Barber Lounge

02. ROUTINE INSPECTIONS

a. HIGH RISK

- i. Nexus at Berwyn
- ii. Gudinos Mexican Restaurant
- iii. Tony's Fresh Market
- iv. Ace Sushi
- v. La Lupita Restaurant
- vi. Jalos Sports Bar & Grill
- vii. Connie's Family Restaurant
- viii. La Guadalupana
- ix. Guaxilo

b. MEDIUM RISK

- i. Nicco's Bar & Grill
- ii. La Michoacana MX
- iii. The 8 Cafe
- iv. Subway
- v. Subway
- vi. Dunkin Donuts & Baskin Robins

c. LOW RISK

- i. Xicana Boutique
- ii. Berwyn Grocery Store
- iii. George's Tavern
- iv. Favorite Stop Inc/Tornado Food
- v. Cermak & Riverside Mobile Inc
- vi. Olivia's Place
- vii. Friendly Tap
- viii. Berwyn Tobacco & Vapes
- ix. On The Rocks
- x. BP Gas To Go
- xi. Mr. P Beverage Depot
- xii. Spins Cafe
- xiii. MA Smokeshop
- xiv. Berwyn Tap Mini Mart
- xv. King Gas
- xvi. Amer Grocery Store

03. SEASONAL

- a. 2026 Berwyn Shops- El Tucancito
- b. 2026 Berwyn Shops- La Casita Del Pan
- c. 2026 Berwyn Shops- Super Simple Sweets Lemonade
- d. 2026 Berwyn Shops- Sweetly Vegan, Cakes & Co
- e. 2026 Berwyn Shops-Rites of Wellness LLC
- f. Pars Ice Cream

04. TEMPORARY

- a. Ridgeland Foot & Ankle Center
- b. Pork Boys P.R Cuisine

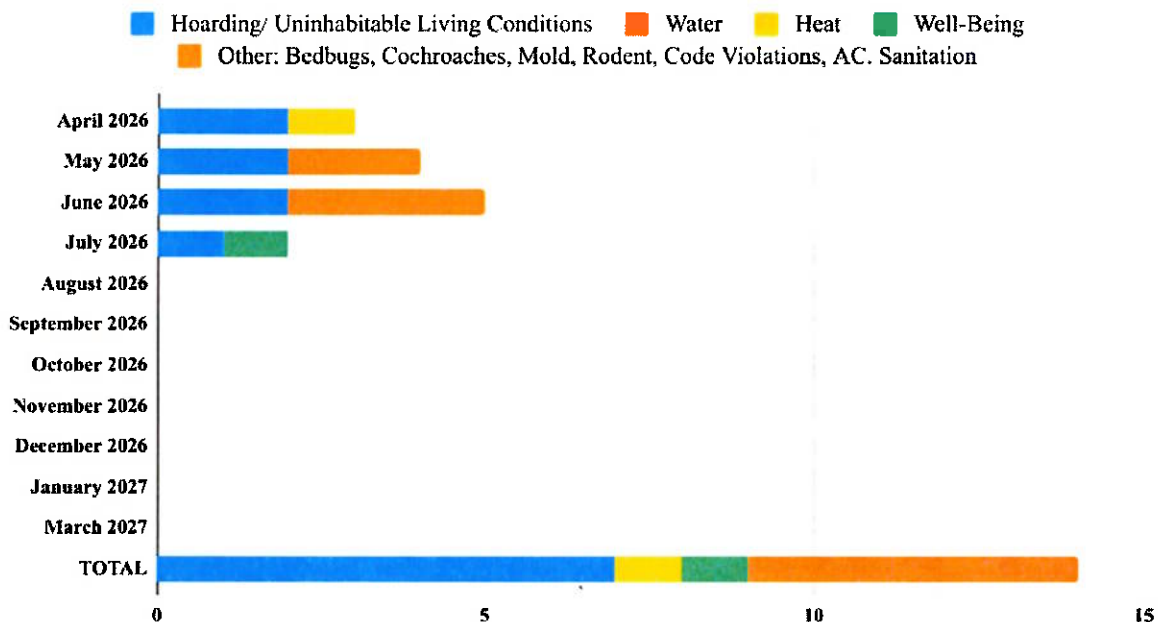
05. COMPLAINTS

- a. Paleteria La Michoacana
- b. Berwyn Fruit Market
- c. Burger King
- d. McDonald's
- e. Tapp City
- f. Berwyn Fruit Market

06. ENVIRONMENTAL HEALTH & SAFETY: RESIDENTIAL

- a. See graph below

Environmental Health & Safety: Residential April 2025 - March 2026 Overview



07. MONTHLY PROGRESS

- a. Currently the health inspections are 61% to fiscal year end goal.
- b. Continue to inspect establishments based on the following criteria;
 - i. High risk (within the last 3 months)

- ii. Medium risk (within the last 4 months)
 - iii. Low risk: (within the last 6 months)
- c. Hired a new LEHP to oversee, train staff, and conduct routine inspections
- d. Conducted 1 well being and 1 uninhabitable living condition inspections; local resource information given to affected residents.
- e. Visited Nexus multiple times due to trash complaints; IDPH was notified of the situation and are looking into it.
- f. Food complaint will be/have been followed up with 2 weeks after initial complaint filed.



AGENDA ITEM SUMMARY

MEETING DATE: AUGUST 10, 2026

AGENDA ITEM	5-C	ACTION PROPOSED	☒ INFORMATIONAL ONLY
TITLE	Vital Records Monthly Activity		☐ DISCUSS
SUBMITTED BY	Vanessa Rosales, Deputy Registrar		☐ REVIEW
			☐ APPROVE

SUMMARY

The Board will receive the monthly Vital Records report, which provides a summary of births and death certificates issued, fees collected, and amount owed to the State for the reporting period. The report is presented for informational purposes.

ATTACHMENTS

- Vital Records Report for July 2026

Berwyn Township Public Health District · Vital Records Report

August 2026

Report of monies collected by the Berwyn Public Health District Vital Statistics Department for the month of **July 2026** for certified copies of Birth and Death records as follows
(74 LESS requests than June-2026):

Total Amount Collected	\$3,132.08
Fee to the State of Illinois:	-\$308.00
(Death Surcharge Fee 77- D.C. Requested):	
(Total Credit Charges: = Amount: \$1,893.08)	
Total Credit Card Fees: \$149.08	
Total Credit Card Charges Deposited to Bank: \$1,744.00	
Health District Portion of Fees:	\$2,675.00

These figures represent fiscal year 2026/2027

Total Fees Collected (to date):	\$13,035.05
Total Credit Card Fees Collected (to date):	-\$471.05
Total paid to State of Illinois (to date):	-\$1,888.00
Total Berwyn Health District (to date):	\$10,676.00

These figures represent fiscal year 2025/2026

Total Fees Collected (to date):	\$40,643.71
Total Credit Card Fees Collected (to date):	-\$283.71
Total paid to State of Illinois (to date):	-\$5,096.00
Total Berwyn Health District (to date):	\$35,264.80

These figures represent fiscal year 2024/2025

Total Fees Collected (to date):	\$32,962.80
Total paid to State of Illinois (to date):	-\$4,264.00
Total Berwyn Health District (to date):	\$28,698.80

These figures represent fiscal year 2023/2024

Total Fees Collected (to date):	\$34,152.50
Total paid to State of Illinois (to date):	-\$5,808.00
Total Berwyn Health District (to date):	\$28,344.50

These figures represent fiscal year 2022/2023

Total Berwyn Health District (to date):	\$35,068.70
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These figures represent fiscal year 2021/2022

Total Berwyn Health District (to date):	\$37,523.00
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Respectfully,

Vanessa Rosales

Vanessa Rosales
Local Deputy Registrar



State of Illinois
Illinois Department of Public Health

Division of Vital Records
(217)785-3164

County of COOK District # 03121 County Clerk OR Local Registrar X

77 Number of certified copies of Death and Fetal Death Certificates issued.

Check is for the month of July, 2026.

Multiply number of copies issued by \$4.00, total amount due \$ 308.00. If none issued put 0 in amount due.

Remit a check made payable to the Illinois Department of Public Health for the amount stated above along with a copy of this completed VR360 form to:

IDPH Vital Records
Attn: DCSF/COLDF
925 E. Ridgely Ave.
Springfield, IL 62702

Signature of County Clerk

Date

OR

Signature of Local Registrar

Date

If your contact information changes, please update the following information:

Email Address

Contact person

Phone number

VR 360 (rev. 05/17)

Contact us at dph.vitals@illinois.gov - Attn: Death Surcharge in Subject line



AGENDA ITEM SUMMARY

MEETING DATE: AUGUST 10, 2026

AGENDA ITEM	6	ACTION PROPOSED	☐ INFORMATIONAL ONLY
TITLE	Bills Payable and Payroll		☐ DISCUSS
			☒ REVIEW
SUBMITTED BY	Brian Eagan, CPA Senior Vice President, Selden Fox, Ltd.		☒ APPROVE

SUMMARY

The Board will review and consider approval of the monthly Bills Payable and Payroll report. The report details all invoices, disbursements, and payroll expenditures for the period, ensuring transparency and proper authorization of the Health District's financial obligations. Physical invoices and receipts are available for review and audit. Approval of this report authorizes payment of the listed bills and payroll.

ATTACHMENTS

- Public Health District Payables and Payroll

Berwyn Public Health District
Disbursements for Approval
August 10, 2026

Item	Ref #	Date	Payee	Description	Account	Amount
INTERIM DISBURSEMENTS						
1	ACH	07/01/26	Wells Fargo	copier lease	5005.00	\$ 244.56
2	ACH	07/06/26	Amazon	health book for mental health interns	5615.00	503.08
3	ACH	07/08/26	ImageTec	supplies for clinic	5615.00	116.37
4	ACH	07/09/26	Facebook	marketing post for mental health	5325.06	2.46
5	ACH	07/09/26	Facebook	marketing post for mental health	5325.06	8.00
6	ACH	07/09/26	Facebook	marketing post for mental health	5325.06	2.46
7	ACH	07/10/26	Uber	uber ride for mental health patient	5345.00	5.95
8	ACH	07/10/26	Uber	uber ride for mental health patient	5345.00	5.96
9	ACH	07/10/26	Extreme Soccer	Soccer balls for baseball alley	5346.00	701.00
10	ACH	07/13/26	Cintas	cleaning services/supplies	5605.00	975.40
11	ACH	07/15/26	USPS	Vitals postage	5620.00	9.57
12	ACH	07/15/26	Adobe	PDF subscription for mental health interns	5615.00	358.70
13	ACH	07/15/26	Amazon	Supplies for mental health therapy sessions	5610.00	26.14
14	ACH	07/16/26	Amazon	Supplies for mental health therapy sessions	5610.00	200.56
15	ACH	07/16/26	Amazon	tables for events	5615.00	302.73
16	ACH	07/16/26	TechPro, Inc.	monthly recurring charge	5615.00	108.00
17	ACH	07/16/26	eClinicalWorks	EMR monthly charge for service	5315.00	1,185.95
18	ACH	07/17/26	Thermoworks	health inspector thermometers	5610.00	274.45
19	ACH	07/20/26	Amazon	Supplies for clinic	5328.06	55.83
20	ACH	07/20/26	Amazon	paper for office	5615.00	97.98
21	ACH	07/20/26	Amazon	label maker	5615.00	25.77
22	ACH	07/20/26	Amazon	supplies for mental health therapy sessions	5328.06	270.19
23	ACH	07/20/26	Amazon	ID creator	5615.00	69.90
24	ACH	07/20/26	Amazon	supplies for mental health therapy sessions	5328.06	166.19
25	ACH	07/20/26	Amazon	bandages for employees	5615.00	32.95
26	ACH	07/20/26	Comcast	monthly internet	5720.00	277.05
27	ACH	07/20/26	Amazon	supplies for mental health therapy sessions	5328.06	142.28
28	ACH	07/21/26	PrintIT4less.com	receipt books	5615.00	302.23
29	ACH	07/21/26	Amazon	supplies for mental health therapy sessions	5328.06	309.08
30	ACH	07/22/26	Uber	uber ride for mental health patient	5345.00	11.94
31	ACH	07/22/26	Uber	uber ride for mental health patient	5345.00	6.40
32	ACH	07/22/26	Amazon	Amazon membership fee	5615.00	99.99
33	ACH	07/23/26	Uber	uber ride for mental health patient	5345.00	7.96
34	ACH	07/23/26	USPS	Vitals postage	5620.00	31.06
35	ACH	07/23/26	Amazon	Supplies for clinic	5610.00	13.98
36	ACH	07/23/26	USPS	Vitals postage	5620.00	9.57
37	ACH	07/24/26	USPS	Vitals postage	5620.00	9.57
38	ACH	07/27/26	Pitney Bowes Postedge	Postage	5620.00	285.81
39	ACH	07/28/26	TechPro, Inc.	Monthly recurring charge for telephone	5720.00	432.00
40	ACH	07/29/26	Uber	uber ride for mental health patient	5345.00	7.94
41	ACH	07/29/26	Dochib.com	Mental health program documentation	5325.06	80.00
42	ACH	07/31/26	Wells Fargo	copier lease	5005.00	244.56
43	ACH	07/31/26	Uber	uber ride for mental health patient	5345.00	12.17
44	ACH	07/31/26	ADT	monthly security	5505.00	216.16
45	ACH	07/31/26	Uber	uber ride for mental health patient	5345.00	10.96
46	ACH	07/31/26	BCBS - Profile 43806	2026-08 Insurance-split H/T/GA	5880.00	6,893.56
Total Interim Disbursements						\$ 15,154.42
INTERCOMPANY						
1a	ACH	07/31/26	BCBS - Profile 43806	2026-08 Insurance-split H/T/GA	1400.00	\$ 5,192.02
1b	ACH	07/31/26	BCBS - Profile 43806	2026-08 Insurance-split H/T/GA	1410.00	973.50
Total Intercompany						\$ 6,165.52
DISBURSEMENTS TO VENDORS						
1	30541	08/10/26	606 Entertainment Group	8/29/26 Entertainment	5325.00	\$ 3,975.00
2	30546	08/10/26	AFS Counseling	Consulting on mental health program	5346.00	7,600.00
3	30542	08/10/26	Aima Correa	Facepainting & twisted balloons, split H/T	5325.00	505.00
4	30548	08/10/26	Ann Hostetter LCSW	Consulting for mental health program	5346.00	7,600.00
5a	30550	08/10/26	Betsy Canedo	reimbursement - refreshments for event	5615.00	28.27
5b				reimbursement - UPS shipping	5620.00	20.07
5c				reimbursement - epi pen	5328.06	15.00
5d				reimbursement - rides for clients - Lyft	5345.00	30.67
5e				reimbursement - nursing license fee	5328.04	81.80
6	30543	08/10/26	City of Berwyn - Water	monthly water	5710-00	62.01

Berwyn Public Health District
Disbursements for Approval
August 10, 2026

Item	Ref #	Date	Payee	Description	Account	Amount
7	30551	08/10/26	Daniel Talley	Consulting for mental health program	5346.00	260.00
8	30553	08/10/26	Dearborn Life Insurance Company	2026-08 insurance premiums	5880.00	59.20
9	30537	08/10/26	Felipe Fuentes Lopez	8/29/26 Resource Fair presentation; split H/T	5325.00	200.00
10	30547	08/10/26	First Gen Counseling	Consulting for mental health program	5346.00	450.00
11	30533	08/10/26	Health Lab	labs	5315.00	283.50
12	30540	08/10/26	Humility Therapy, PLLC	Therapy services for mental health program	5346.00	390.00
13	30554	08/10/26	IL Department of Public Health	2026-06 & 2026-07 death and birth certificates	5430.00	816.00
14	30531	08/10/26	Johnny's Landscaping Services	grass cutting, weed control. Split H/T	5505.00	270.00
15	30528	08/10/26	La Azteca Paeteria Inc.	300 Paleta cart; split H/T	5325.00	315.00
16	30545	08/10/26	Lawrence Zdarsky	2026-08 Legal Services	5143.00	1,594.00
17	30527	08/10/26	Leticia Garcia	Reimbursements from NACCHO conference	5405.00	2,940.69
18	30544	08/10/26	Lori J Weiss	Reimburse-UpTpDate Online Pro Plus	5405.00	699.00
19	30529	08/10/26	Mariachi Sirenas LLC	8/29/26 Mariachi attendance&performance; split H/T	5325.00	650.00
20	30552	08/10/26	Martin Calibration	7/2/26 onsite calibration	5505.00	799.00
21	30534	08/10/26	Mateo Garcia Verdi	8/29/26 Resource Fair-Ballet presentation; split H/T	5325.00	250.00
22	30535	08/10/26	McKesson Medical-Surgical	medical supplies	5610.00	40.53
23	30549	08/10/26	Orkin Pest Control	Pest Management/Rodent Control; split H/T	5505.00	125.00
24	30538	08/10/26	Paldo Sign Co.	Maintenance for July 2026 - June 2027; split H/T	5505.00	330.00
25	30539	08/10/26	RadioRitmoMix LLC	8/29/26 EMCE Resource Fair Event; split H/T	5325.00	375.00
26	30530	08/10/26	Sanofi Pasteur Inc.	Vaqta 10pk	5320.00	737.76
27a	30536	08/10/26	Selden Fox, Ltd.	2026-08 Accounting	5105.00	2,430.00
27b				2026-08 Software	5106.00	315.00
28	30558	08/10/26	Team Reil, Inc.	Pay app #2 and Pay app #3	5337.00	206,664.95
29	30532	08/10/26	Vision Service Plan	2026-08 insurance premiums	5880.00	150.18
Total Disbursements to Vendors						\$ 241,062.63

PAYROLL CHECKS & WITHHOLDINGS SUMMARY

1	EFT	07/15/26	Gross Payroll	Gross payroll - 6/26/26 - 7/10/26	various	\$ 22,963.70
2	EFT	07/15/26	Payroll withholdings	Payroll taxes - 6/26/26 - 7/10/26	various	1,926.36
3	EFT	07/15/26	Employer IMRF Obligation	IMRF match - 6/26/26 - 7/10/26	5835.00	63.35
4	EFT	07/15/26	Independent Contractor	6/26/26-7/10/26	5510.00	497.33
5	Board checks	07/30/26	Board checks	Gross board payroll - July	various	11,512.03
6	EFT	07/31/26	Gross Payroll	Gross payroll 7/11/26 - 7/25/26	various	23,185.17
7	EFT	07/31/26	Payroll withholdings	Payroll taxes - 7/11/26 - 7/25/26	various	2,865.79
9	EFT	07/31/26	Employer IMRF Obligation	IMRF match -7/11/26 - 7/25/26	5835.00	91.05
10	EFT	07/31/26	Independent Contractor	7/11/26-7/25/26	5510.00	3,893.95
Total Payroll & Withholding Disbursements						\$ 67,075.11

Total Disbursements for Approval **\$ 329,457.68**

Reconciled Cash Balance at 7/31/26-Byline Bank checking **\$ 3,697.54**
Reconciled Cash Balance at 7/31/26-Republic Bank checking **213,247.15**
Reconciled Cash Balance at 7/31/26-Republic Bank sweep **(25.00)**

Total **\$ 216,919.69**

CERTIFICATE

August 10, 2026

COOK COUNTY, ILLINOIS

We, the undersigned, members of the Board of the Berwyn Public Health District, Cook County, Illinois, certify and state as follows:

that we have this 10th day of August 2026 examined and approved the foregoing claims or charges against Berwyn Public Health District Fund and that we hereby approve said claims or charges and direct the Chairman to pay the same aforesaid vouchers and payroll consisting of 2 pages.

_____ Secretary

_____ Treasurer

_____ Chairman

CERTIFICATE

I, the undersigned, Secretary of Berwyn Public Health District, Cook County, Illinois, certify and state as follows:

that the Board of the Berwyn Public Health District examined, reviewed, approved and directed the payment of the foregoing accounts on this 10th day of August 2026 and that the foregoing amounts are due to the organizations or persons stated above.

_____ Secretary

Countersigned

_____ Chairman



AGENDA ITEM SUMMARY

MEETING DATE: AUGUST 10, 2026

AGENDA ITEM	7	ACTION PROPOSED	☒ INFORMATIONAL ONLY
TITLE	Statement of Receipts & Disbursements		☐ DISCUSS
			☐ REVIEW
SUBMITTED BY	Brian Eagan, CPA Senior Vice President, Selden Fox, Ltd.		☐ APPROVE

SUMMARY

The Board will review the monthly *Statement of Revenues, Expenditures, and Changes in Net Assets – Modified Cash Basis*. The report summarizes revenues received, expenditures paid, and changes in net assets for the fiscal year to date, providing an overview of the Health District's financial activity. The report is presented for informational purposes.

ATTACHMENTS

- Statement of Revenues, Expenditures, and Changes in Net Assets – Modified Cash Basis for the period **July 1, 2026 through July 31, 2026**

Berwyn Public Health District
Budget vs. Actuals_Budget_FY27_P&L_Report
April-July, 2026

	TOTAL			
	Actual	Budget	Over budget by	Percent of budget
Income				
4100.00 Property Tax	343,570.60	263,333.32	80,237.28	130.47 %
4200.00 Replacement Tax	10,763.99	10,000.00	763.99	107.64 %
4400.01 Fees, Rents and Others				
4400.00 Rental income	12,740.00	25,480.00	-12,740.00	50.0 %
4410.00 Vital Record Income	13,663.81	10,833.32	2,830.49	126.13 %
4450.00 Clinic Fees & Income	840.00	333.32	506.68	252.01 %
Total for 4400.01 Fees, Rents and Others	\$27,243.81	\$36,646.64	-\$9,402.83	74.34 %
4440.00 Miscellaneous Income	880.00	1,166.68	-286.68	75.43 %
4600.00 Investment Income	755.00	3,333.32	-2,578.32	22.65 %
4300.00 Grant Revenue		8,000.00	-8,000.00	0.0 %
Total for Income	\$383,213.40	\$322,479.96	\$60,733.44	118.83 %
Cost of Goods Sold				
Gross Profit	\$383,213.40	\$322,479.96	\$60,733.44	118.83 %
Expenses				
5000.00 Capital Outlay				
5005.00 Medical & Office Equipment	6,289.55	50,000.00	-43,710.45	12.58 %
5006.00 Roof and Building Improvements	15,028.08	16,666.68	-1,638.60	90.17 %
5007.00 Park Improvements and Equipment		3,333.32	-3,333.32	0.0 %
5010.00 Parking Lot Improvements		2,500.00	-2,500.00	0.0 %
Total for 5000.00 Capital Outlay	\$21,317.63	\$72,500.00	-\$51,182.37	29.4 %
5100.00 Contractual Services				
5105.00 Accounting/Bookkeeping	9,640.00	9,200.00	440.00	104.78 %
5106.00 Payroll Processing Fees	945.00	1,200.00	-255.00	78.75 %
5143.00 Health District Attorney	6,376.00	7,316.68	-940.68	87.14 %
5144.00 IT Services	9,378.00	3,333.32	6,044.68	281.34 %
5150.00 Website Services	2,620.06	1,666.68	953.38	157.2 %
5185.00 Contract Svcs - Vision/Hearing	1,800.00	2,000.00	-200.00	90.0 %
5115.00 Annual Audit		3,166.68	-3,166.68	0.0 %
5120.00 Association Dues		750.00	-750.00	0.0 %
5135.00 Gen Liab, Work Comp, Prop Ins		7,500.00	-7,500.00	0.0 %
5140.00 Legal Expense		2,500.00	-2,500.00	0.0 %
5160.00 Rodent Abatement Agreement		13,333.32	-13,333.32	0.0 %
5170.00 Grant Consultants		15,333.32	-15,333.32	0.0 %
5190.00 Contractual Services - Dental		5,000.00	-5,000.00	0.0 %
5195.00 Contractual Services - Pediatr		6,666.68	-6,666.68	0.0 %
Total for 5100.00 Contractual Services	\$30,759.06	\$78,966.68	-\$48,207.62	38.95 %
5300.00 Health Programs				
5315.00 Clinics	6,761.47	3,333.32	3,428.15	202.84 %
5320.00 Spec. Program - Flu	207.11	6,333.32	-6,126.21	3.27 %

Berwyn Public Health District
Budget vs. Actuals_Budget_FY27_P&L_Report
April-July, 2026

	TOTAL			
	Actual	Budget	Over budget by	Percent of budget
5325.00 Spec. Programs - Other	1,251.12	13,333.32	-12,082.20	9.38 %
5325.06 Marketing and Promotion	332.92	1,666.68	-1,333.76	19.98 %
5345.00 Mental Health Voucher Program	3,276.86	16,666.68	-13,389.82	19.66 %
5346 New Programs and Initiatives	77,562.45	123,666.68	-46,104.23	62.72 %
5310.00 Lead Awareness Program		833.32	-833.32	0.0 %
5325.02 Special Program-Combined Veteran		1,333.32	-1,333.32	0.0 %
5325.03 Berwyn Holiday Fund		1,666.68	-1,666.68	0.0 %
5325.04 Senior Breakfast		666.68	-666.68	0.0 %
5325.05 Sunday Market		4,000.00	-4,000.00	0.0 %
5326.00 Spec. Programs - Intergov		6,666.68	-6,666.68	0.0 %
5328.00 Special Programs-Emergency Prep		1,666.68	-1,666.68	0.0 %
5332.00 Special Prg. - Eyes for Educati		2,833.32	-2,833.32	0.0 %
5334.00 Special Prg.-Health Grants		16,666.68	-16,666.68	0.0 %
5336.00 Health Families		33,333.32	-33,333.32	0.0 %
5337.00 Infrastructure Initiatives		66,666.68	-66,666.68	0.0 %
Total for 5300.00 Health Programs	\$89,391.93	\$301,333.36	-\$211,941.43	29.67 %
5400.00 Other Expenditures				
5405.00 Conference/Education Expenses	2,184.11	2,166.68	17.43	100.8 %
5413.00 Transaction Processing Fees	1,149.63	2,166.68	-1,017.05	53.06 %
5420.00 Medical Waste Disposal	3,463.52	4,333.32	-869.80	79.93 %
5425.00 Official's Bonds	3,500.00	1,333.32	2,166.68	262.5 %
5430.00 Death Surcharge Fee	936.00	2,500.00	-1,564.00	37.44 %
5410.00 Contingencies		1,666.68	-1,666.68	0.0 %
Total for 5400.00 Other Expenditures	\$11,233.26	\$14,166.68	-\$2,933.42	79.29 %
5500.00 Repairs and Maintenance				
5505.00 Building Maintenance	12,544.40	8,333.32	4,211.08	150.53 %
5510.00 Janitorial Service	684.00	1,666.68	-982.68	41.04 %
5515.00 Equipment Maintenance Agreement	210.79	2,500.00	-2,289.21	8.43 %
5530.00 Snow Removal	387.50	1,166.68	-779.18	33.21 %
Total for 5500.00 Repairs and Maintenance	\$13,826.69	\$13,666.68	\$160.01	101.17 %
5600.00 Supplies and Materials				
5605.00 Janitorial Supplies	3,689.21	4,166.68	-477.47	88.54 %
5610.00 Medical Supplies	891.10	2,500.00	-1,608.90	35.64 %
5615.00 Office Supplies and Expense	4,980.36	5,833.32	-852.96	85.38 %
5620.00 Postage and Meter Rental	688.80	1,333.32	-644.52	51.66 %
5625.00 Printing and Publication	1,031.86	2,500.00	-1,468.14	41.27 %
Total for 5600.00 Supplies and Materials	\$11,281.33	\$16,333.32	-\$5,051.99	69.07 %
5700.00 Utilities				
5710.00 Heat, Light and Water	1,249.28	1,333.32	-84.04	93.7 %
5720.00 Telephone	4,696.29	3,333.32	1,362.97	140.89 %
Total for 5700.00 Utilities	\$5,945.57	\$4,666.64	\$1,278.93	127.41 %

Berwyn Public Health District
 Budget vs. Actuals_Budget_FY27_P&L__Report
 April-July, 2026

	TOTAL			
	Actual	Budget	Over budget by	Percent of budget
5800.00 Payroll Expenses				
5815.00 Chairman	15,033.32	15,333.32	-300.00	98.04 %
5816.00 Secretary	11,930.40	12,500.00	-569.60	95.44 %
5817.00 Treasurer	11,930.40	12,500.00	-569.60	95.44 %
5820.00 Clerks	50,213.95	55,000.00	-4,786.05	91.3 %
5829.00 Interns	16,488.60	15,000.00	1,488.60	109.92 %
5830.00 Health Director	6,990.40	8,333.32	-1,342.92	83.88 %
5831.00 Taxes - Employer FICA	14,689.26	14,166.68	522.58	103.69 %
5832.00 Taxes - Employer Medicare	3,435.41	3,333.32	102.09	103.06 %
5833.00 Taxes - SUTA	1,986.09	2,000.00	-13.91	99.3 %
5835.00 Retirement Contribution	663.55	5,000.00	-4,336.45	13.27 %
5840.00 Inspectors	20,942.84	37,333.32	-16,390.48	56.1 %
5841.00 Environmental Health Practioner	24,546.99	23,333.32	1,213.67	105.2 %
5845.00 Janitor	9,768.88	10,000.00	-231.12	97.69 %
5860.00 Public Health Nurses	77,234.60	75,000.00	2,234.60	102.98 %
5880.00 Grp Health, Vision, Dental Ins	25,723.54	21,666.68	4,056.86	118.72 %
Taxes				
IL Unemployment Tax	0.00		0.00	
Total for Taxes	\$0.00		\$0.00	
Total for 5800.00 Payroll Expenses	\$291,578.23	\$310,499.96	-\$18,921.73	93.91 %
Total for Expenses	\$475,333.70	\$812,133.32	-\$336,799.62	58.53 %
Net Operating Income	-\$92,120.30	-\$489,653.36	\$397,533.06	18.81 %
Other Income				
Other Expenses				
Net Other Income				
Net Income	-\$92,120.30	-\$489,653.36	\$397,533.06	18.81 %



AGENDA ITEM SUMMARY

MEETING DATE: AUGUST 10, 2026

AGENDA ITEM	9-A	ACTION PROPOSED
TITLE	[Deferred July 30, 2026] Review & Approve City of Berwyn and Berwyn Township Emergency Operations Plan (EOP)	☐ INFORMATIONAL ONLY ☐ DISCUSS ☒ REVIEW ☒ APPROVE
SUBMITTED BY	Leticia Garcia, Health Board Secretary	

SUMMARY

ATTACHMENTS

- Emergency Operations Plan (EOP)- Health Board Secretary Garcia Letter & Berwyn Fire Department Correspondence



TOWNSHIP OF BERWYN PUBLIC HEALTH DISTRICT

A Tradition of Service



Jacqueline Pereda

Township Assessor | Health Board Treasurer

David J. Avila

Township Supervisor | Health Board President

Leticia Garcia

Township Clerk | Health Board Secretary

Township Trustees: Edward Espinoza | Jesse Miranda | Nicholas Margarites | Zulema Ortiz

June 1, 2026

RE: City/Township Emergency Operations Plan (EOP)

Dear Health Board Members:

Attached is a communication from Scott Waszak, Division Chief of Safety and Emergency Management for the Berwyn Fire Department, regarding the approval of the Township Emergency Operations Plan (EOP).

Once approved by the Health District, the plan will be sent to the Cook County Emergency Management Agency and the Illinois Emergency Management Agency for acceptance.

Best,

Leticia Garcia
Board Secretary



BERWYN FIRE DEPARTMENT

6700 W. 26th Street Berwyn, IL 60402-0701
708-484-1644



Mayor Robert J. Lovero

James Michalek
Fire Chief

Brian Madden
Deputy Chief of Operations

Robert Pilch
Deputy Chief of Administration

The City of Berwyn participates in emergency preparedness as required by Chapter 240 of the Code of Ordinances. As part of this preparedness, the City maintains the Emergency Operations Plan (EOP) to act as a guide to managing large scale emergency events.

The Basic Plan describes the structure and processes comprising of the City approach to domestic incident management designed to integrate the efforts and resources of Local, County, State and Federal governments. In addition, the plan also addresses private-sector, and nongovernmental organizations. The Basic Plan includes planning assumptions, roles, and responsibilities, concept of operations, incident management actions, and plan maintenance instructions.

The purpose of this emergency response plan is to save lives, minimize injuries, protect personal property, preserve functioning municipal government, and maintain and support economic activities. This plan takes an "all hazards" approach to emergencies and focuses on developing an emergency management system capable of operating in any type of emergency or disaster whether natural, technological, or civil. Specific actions are described in the Concept of Operations and are outlined in functional annexes and hazard specific annexes developed for each operational department of City government.

It is imperative that the plan is reassessed periodically and adapted to current needs and threats. Per the plan itself, this reassessment occurs biennially. The Township and the Health District both play vital roles in managing a large-scale emergency, and as such, are named in the City's EOP as a partner. As such, I am asking that the Health District Board and the Township Board vote to maintain the statutory line of succession, as well as, adopt the EOP as presented.

Once passed, the Plan will be sent to the Cook County Emergency Management Agency and the Illinois Emergency Management Agency for recognition and acceptance. This fulfills the City's obligation under state statute and allows for disaster declarations and assistance from these agencies before, during, and after an emergency. These steps will streamline the process of getting help when the City needs it most.

Recommended Action: Adopt the updated Emergency Operation Plan as presented.

Respectfully,

Scott Waszak
Division Chief of Safety and Emergency Management

FOREWORD SECTION

BERWYN TOWNSHIP / HEALTH DISTRICT
COOK COUNTY, ILLINOIS

RESOLUTION
NUMBER

**A RESOLUTION AUTHORIZING THE LINES OF
SUCCESSION FOR HEALTH DISTRICT SUPERVISOR**

WHEREAS, in the event that the Health District Supervisor is unavailable, the powers of the office shall be exercised, and duties shall be discharged by his/her designated emergency interim successor in the order specified.

WHEREAS the emergency interim successor shall exercise the powers and discharge the duties of the office until such time as a vacancy which may exist shall be filled in accordance with the constitution or statutes; or until the office, or his deputy, or a preceding emergency interim successor, again becomes available to exercise the powers and discharge the duties of his office. Based on the authority of 5 ILCS 275/1 *et. seq.*, and the Berwyn Health District Board of Trustees,

NOW, THEREFORE, BE IT RESOLVED BY THE SUPERVISOR AND BOARD OF TRUSTEES OF BERWYN HEALTH DISTRICT, COOK COUNTY, ILLINOIS, THE LINE OF SUCCESSION FOR THE EXECUTIVE BRANCH OF GOVERNMENT IS AS FOLLOWS:

ADOPTED BY THE BERWYN HEALTH DISTRICT BOARD OF TRUSTEES of Berwyn Health District, Cook County, Illinois on June 8, 2026 by the following roll call vote:

	<u>YES</u>	<u>NO</u>	<u>ABSENT</u>
	<u>PRESENT</u>		
Trustee			
Trustee			
Trustee			

TOTAL

Township Supervisor Attest:

City/Township Clerk

FOREWORD SECTION

Berwyn Township / Health District

If any section, provision, or clause of this plan shall be invalid, the invalidity shall not affect any other section, provision or clause of this plan.

All regulations and/or parts of regulations, or ordinances directly conflicting with this EOP shall be repealed.

This Emergency Operation Plan (EOP) shall be in full force and effect from the date of its approval.

Approved this _____ day of _____ 20____.

By: _____
Township Supervisor, Berwyn Township / Health District

Township Attorney:

Attest: _____
Berwyn Township Clerk

Berwyn Township SEAL



AGENDA ITEM SUMMARY

MEETING DATE: AUGUST 10, 2026

AGENDA ITEM	9-B	ACTION PROPOSED	☐ INFORMATIONAL ONLY
TITLE	[Deferred July 30, 2026] Annual Financial Report Draft for the Fiscal Year Ended March 31, 2026		☒ DISCUSS
SUBMITTED BY	Brian Eagan, CPA Senior Vice President, Selden Fox, Ltd.		☒ REVIEW
			☒ APPROVE

SUMMARY

ATTACHMENTS

-



AGENDA ITEM SUMMARY

MEETING DATE: AUGUST 10, 2026

AGENDA ITEM	10-A	ACTION PROPOSED	☐ INFORMATIONAL ONLY
TITLE	Review & Approve Expansion of Mental Health Program Services at the Berwyn Public Library		☒ DISCUSS
SUBMITTED BY	Jacqueline Pereda, Health Board Treasurer		☒ REVIEW
			☐ APPROVE

SUMMARY

ATTACHMENTS

- To be provided at meeting.



AGENDA ITEM SUMMARY

MEETING DATE: AUGUST 10, 2026

AGENDA ITEM	10-B	ACTION PROPOSED	☐ INFORMATIONAL ONLY
TITLE	Review & Approve funding request for Berwyn Public Library Nursing		☐ DISCUSS
SUBMITTED BY	Leticia Garcia, Health Board Secretary		☒ REVIEW
			☒ APPROVE

SUMMARY

ATTACHMENTS

- Nursing Pod- Health Board Secretary Garcia Letter & Library correspondence



TOWNSHIP OF BERWYN PUBLIC HEALTH DISTRICT



Jacqueline Pereda
Town Assessor | Health Board Treasurer

A Tradition of Service
David J. Avila
Town Supervisor | Health Board President

Leticia Garcia
Town Clerk | Health Board Secretary

March 31, 2026

**RE: Berwyn Public Library
Nursing Pod**

Dear Health Board Members:

Library Director, Tammy Sheedy, from the Berwyn Public Library sent a communication requesting funding to install a nursing pod at the library.

Nursing pods are to be used to provide a private, clean, ADA-compliant space for breastfeeding or pumping mothers while visiting the library. The library is also legally required to provide appropriate nursing space for staff member, which currently requires the library to temporarily repurpose office space.

Ms. Sheedy, through the Berwyn Public Library, is requesting funding from the Berwyn Public Health District and Berwyn Township for the Nursing Pod, in the amount of \$8,695.00.

Best,

Leticia Garcia
Health Board Secretary



BERWYN PUBLIC LIBRARY

March 30, 2026

Berwyn Township
6600 W. 26th Street
Berwyn, IL 60402

I am writing to request funding to install a nursing pod at the library. Nursing pods provide a private, clean, and ADA-compliant space for breastfeeding or pumping mothers while visiting the library. Currently, the library does not have a designated nursing area, and mothers must use public restrooms or staff offices when accommodations are needed. In addition, the library is legally required to provide appropriate nursing space for staff members, which currently requires us to temporarily repurpose office space.

The library serves as a gathering place for families, and our children's department continues to see increased usage and activity. Installing a nursing pod would allow families with infants to remain at the library longer and more comfortably. While a mother is using the nursing pod, older children can continue exploring books, participating in activities, or using the play areas in the children's department. We already provide diapers for families in need, and the addition of a nursing pod would further strengthen our commitment to supporting caregivers and young families in our community.

I have attached a quote and additional product information for your review and consideration. We have also applied for funding to renovate the second floor to create a larger, more welcoming space for our community, and the addition of a nursing pod would further enhance the experience for families who rely on the library as a safe and supportive environment.

Thank you for your consideration of this funding request. I appreciate your time and support.



Tammy Sheedy
Library Director



pillar nest

Pillar Nest
Specifications

pillar nest



Pillar Nest

Suitable for offices, universities, airports, warehouses, industrial facilities, and public environments, the Pillar Nest is designed to meet the highest standards of functionality and aesthetics while helping organizations meet compliance requirements.



Pillar Booths are designed to be the industry-leader in sustainability, comfort, and durability.

Sustainable

Sustainably designed with eco-friendly materials, removable acoustic panels, and energy-efficient ventilation and lighting to minimize environmental impact.

Quick assembly

Each Pillar Nest is easy to install, taking less than an hour with two people and a simple tool — no costly construction required.

High quality materials

Made in the USA with a durable steel frame, shatterproof polycarbonate door, and UL-listed electrical and lighting components for long-lasting performance.

Code + compliance

The Pillar Nest is designed to meet federal, state, and local factation accommodation requirements — including FLSA, the PUMP Act, and the PWFA Act — ensuring full compliance without costly renovations.

Cost effective

A plug-and-play alternative to building or converting wellness rooms, the Pillar Nest provides a faster, more affordable solution that adapts as your needs evolve.

Made in America

Assembled in Chicago, the Pillar Nest is built in partnership with local suppliers for specialty parts, sustainable materials, and related processes.

Designed for Parents

privacy and thoughtful
support a calm, parent-centered



Comfortable seating + work space

Supportive seating, a swivel desk with ample room to work, and a large shelf for supplies make pumping more convenient. Integrated pump bottle holders keep bottles secure to prevent spills, creating a stress-free environment where parents can work or simply take a moment to recharge.



Smart storage + amenities

A versatile credenza with shelving, counter space, and an optional fridge compartment keeps supplies organized. A mirror, accessory hook, and wall shelf add convenience and practicality.



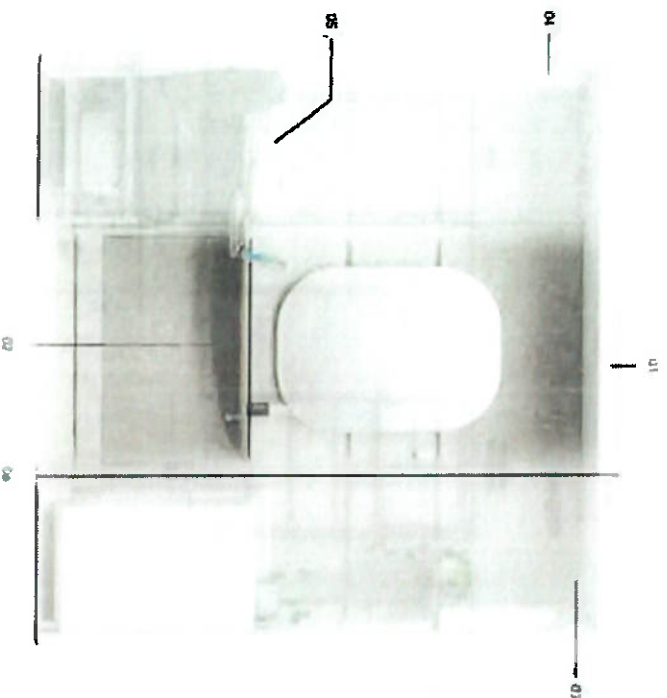
Lockable door

The Pillar Nest features a secure, lockable door with a built-in occupancy indicator, ensuring privacy while signaling availability to others.

pillar

sales@pillarbooth.com
pillarbooth.com

Built for Performance



01 Active ventilation

High-performance fans refresh the air inside the pod every minute, ensuring comfort and peace of mind.



02 Hygienic + acoustic surfaces

The Pillar Nest features easy-to-clean, sanitize-ready materials and removable two-inch sound-absorbing panels, creating a safe, hygienic, calming environment that reduces background noise and ensures privacy.



03 Fire suppression

Quick and easy fire suppression installation — simply unscrew the sprinkler cap to install the sprinkler piping through a pre-drilled opening in the ceiling.



04 LED lighting

Motion-activated LED lights conserve energy while providing bright, consistent illumination.



05 Power + connectivity

Integrated outlets, USB A+C ports, and an Ethernet port, ensure you can connect all your devices simultaneously.



06 Seismic anchors

Anchor your booth to the floor with Pillar Booth's seismic anchors which can easily be bolted to the ground.



Designed Your Way



Custom colors + finishes
Customize the Pillar Nest with a range of finishes, fabrics, and optional door graphics to complement your environment.

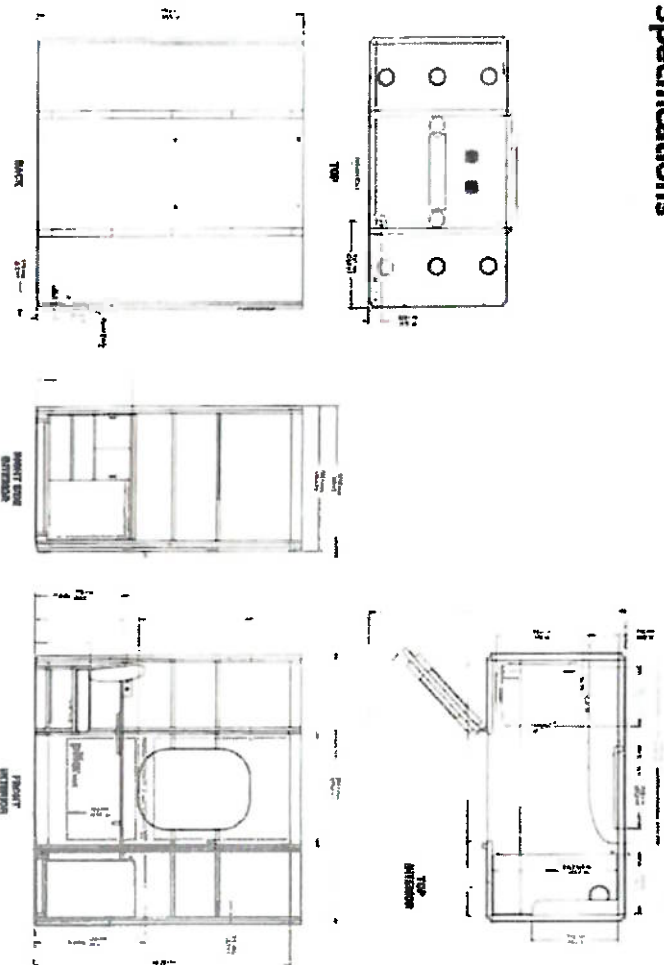


Locking cabinet door
Add a locking cabinet door to conceal the open shelves in the credenza, creating secure storage for backup supplies while maintaining a clean, professional look.



Additional shelving
Adapt the Pillar Nest to your needs by adding extra shelves in the credenza to replace the fridge, creating more organized storage space and flexibility for different workplace needs.

Specifications



- Exterior**
 - 89.9" W x 48.2" D x 88.6" H
 - 50" D (with handle)
 - 86.6" D (with door open)
- Interior**
 - 84.7" W x 42.1" D x 85" H
- Deck work area**
 - 17" W x 9.8" D
- Weight**
 - 850 lbs
- Door**
 - 17" W x 9.8" D
- Airflow**
 - 2 fans
- Power**
 - 2 outlets | 2 USB ports
 - 120v | 3 prong plug
 - 15.5 ft. length cord | UL listed
- Lighting**
 - Four 2.5" diameter puck lights
 - 468 Lumens lasting 50,000 hours
- Connectivity**
 - Ethernet, CAT6e
- Code + compliance**
 - The Pillar Nest is designed to meet federal, state, and local lactation accommodation requirements — including FLISA, the PUMP Act, and the PWV Act — ensuring full compliance without costly renovations.

Color + Fabric Options

- Standard color**
 - Steel
 - Wood panels
 - Door handle insert
 - Wall fabric
 - Sofa fabric
- White**
- White**
- White**
- Muslin**
- Moss**



Standard wall fabric



Standard seating fabric



Custom colors + finishes

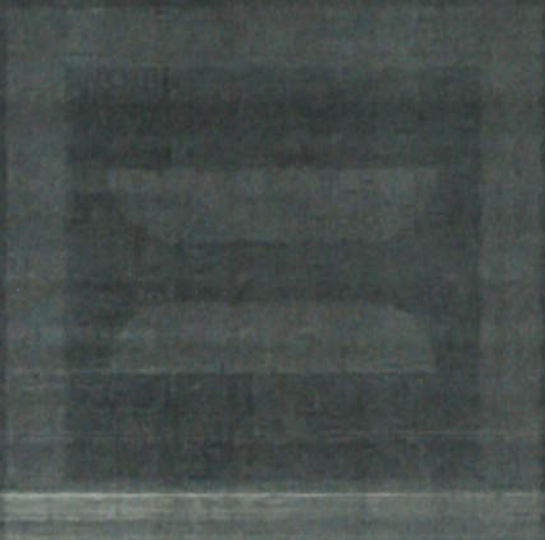
Add door graphics + choose your acoustic panel fabric colors, external wood, and more.



COM is available upon approval and testing of the material. Custom solutions can add lead-time & cost based on material & availability. All customizations are priced at the time of ordering. Please contact sales@pillarbooth.com

Warranty

Pillar Booths have a 3-year limited warranty covering defects in parts, materials, or the product as a whole. Read more about our warranty offerings [here: www.pillarbooth.com/pages/warranty](http://www.pillarbooth.com/pages/warranty)



pillar

sales@pillarbooth.com
pillarbooth.com

**ORDER FORM****Order Information**

Created Date 3/30/2026
Account Name Berwyn Public Library
Contact Email lsheedy@berwynlibrary.org

Address Information

Bill To 2701 South Harlem Avenue
Berwyn, IL 60402
United States

Ship To 2701 South Harlem Avenue
Berwyn, IL 60402
United States

Order Details

Opportunity Owner Blake Schwartz

Installation ☒

Payment Terms 100% Paid in Full Prior to Shipment

Product	Quantity	Sales Price	Discount Amount	Total Price
The Nest -Pillar Lactation Pod	1.00	\$8,995.00	\$1,500.00	\$7,495.00
Assembly (The Nest)	1.00	\$1,200.00		\$1,200.00

Total Price \$8,695.00

Shipping and Handling \$0.00

Grand Total \$8,695.00

* Total before sales tax. All prices in \$USD.

PILLAR**CUSTOMER**

Authorized Signature Date

Authorized Signature Date

Print Name Title

Print Name Title

Pricing valid for 30 days and this agreement is subject to the attached Terms and Conditions

Welcome to the Pillar Community!

If you have any questions concerning this order please contact sales@pillarbooth.com

Pillar Order Form Terms & Conditions

1. ORDER FORMS. This Agreement will be implemented through one or more written order forms that reference this Agreement (Order Forms), and shall describe the number of items ordered, the color of items ordered, the delivery details, the price, and the payment details. Any change to the terms of this Agreement within an Order Form will apply only to that specific order.

2. PRODUCTS. Pillar sells sound isolating phone booths and other products as described on its website www.pillarbooth.com. Customer wishes to purchase Pillar products in the amount and style specified on the attached Order Form.

3. CONFIDENTIALITY. Each party agrees that the pricing and/or business terms contained in each Order Form is Confidential Information. Except as expressly allowed herein, the receiving party will hold in confidence and not use or disclose any Confidential Information and shall similarly bind its employees, consultants, and independent contractors. Except as required by law, upon the expiration or termination of this Agreement, all of the Confidential Information (including any copies) will be returned to the disclosing party or destroyed, and the receiving party will make no further use of such materials. If required by law, the receiving party may disclose Confidential Information of the disclosing party, but will give adequate prior notice of such disclosure to the disclosing party to permit the disclosing party to intervene and to request protective orders or other confidential treatment therefore.

4. FEES AND TAXES. Customer shall pay Pillar all Fees as set forth in the Order Form. The fees are exclusive of all taxes, and Customer shall be responsible for payment of all such taxes, excluding those based solely on Pillar's net income. Shipping and Assembly quotes assume that a loading dock and/or elevator will be made available to the delivery and installation team. Customer understands and agrees that in the event that the installers must navigate stairs or particularly tight quarters an additional fee may be assessed and charged.

5. REPRESENTATIONS AND WARRANTIES. Each party represents, warrants and covenants that: (a) it is a business entity duly organized and validly existing under the laws of the jurisdiction in which it is organized, (b) it has full power and authority to enter into this Agreement and to perform its obligations hereunder, (c) this Agreement is legally binding upon it and enforceable in accordance with its terms, (d) it shall comply with all applicable laws in connection with its performance hereunder and (e) the execution, delivery and performance of this Agreement does not and will not conflict with any agreement, instrument, judgment or understanding, oral or written, to which it is a party or by which it may be bound.

6. DISCLAIMERS. Customer acknowledges and agrees that shipping, delivery, and installation of the items ordered may be provided by independent third party providers. Such third parties are solely responsible and liable for providing their services. Pillar's responsibility in connection with third party providers is strictly limited. Pillar makes no warranty, either express or implied, regarding the suitability, safety, insurance or other aspects of any third party services.

7. INDEMNITY. Each party hereto will defend, indemnify and hold harmless one another, and their respective parents, subsidiaries, affiliates, officers, employees and agents, from and against any and all third-party claims, demands, judgments, liabilities, losses, and causes of action of any third parties, and any costs (including reasonable attorneys' fees) associated therewith, to the extent arising out of or based upon any breaches of the indemnifying party's representations or warranties hereunder.

8. LIMITATION OF LIABILITY. Neither party shall be liable to the other for any special, consequential, punitive, incidental, or indirect damages arising from this Agreement or relating to any breach of this Agreement, regardless of any notice of the possibility of such damages. Notwithstanding the foregoing, nothing in this paragraph is intended to limit or restrict the indemnification rights or obligations of any party under Section 7.

9. **TERM AND TERMINATION.** This Agreement may be terminated by either party at any time, upon thirty (30) days written notice in the event there are no then-current Order Forms in effect. Any termination hereunder shall be effective at the end of the next calendar month following such notice, and any prepaid fees shall not be refunded. Upon any expiration or termination of this Agreement, all corresponding rights, obligations and licenses of the parties shall cease, except that (a) all obligations that accrued prior to the effective date of termination (including without limitation, all payment obligations) shall survive, and (b) the Confidentiality, Fee, Representations and Warranties, Disclaimers, Limitation of Liability, and General Provisions shall survive.

10. **PUBLICITY.** Customer agrees that Pillar may use Customer's name, trademarks, logos and other branding features in connection with the foregoing, and the promotion of Pillar's services, including in any press release or marketing-related communication referencing Customer or discussing the parties' relationship.

11. **WARRANTY AND RETURNS:** Please refer to Pillar's website for warranty and return information.

12. **DISPUTE RESOLUTION.** The parties shall make a good faith attempt to resolve through negotiation any dispute or claim arising out of or related to this Agreement. Within ten (10) business days after notice of a dispute or claim is received by a party, an executive officer of each of the parties shall meet and make a good faith attempt to resolve such dispute or claim. The parties agree to hold such negotiations for a period of at least ten (10) business days, unless such dispute or claim is settled sooner. In the event that any dispute or claim arising out of or related to this Agreement is not settled by the parties within such ten (10) day period, the dispute shall be resolved by binding and confidential arbitration before a single neutral arbitrator with the office of the American Arbitration Association (AAA) located in Illinois. All rules governing the arbitration shall be the rules as set forth by the AAA. The arbitrator shall apply the substantive law of the State of Illinois, or federal law, or both, as applicable to the claim(s) asserted. The prevailing party shall be entitled to have the non-prevailing party pay its attorneys' fees and other litigation costs in connection with any such arbitration. Notwithstanding the foregoing, any party may seek injunctive or other equitable relief as necessary to avoid irreparable harm upon no less than five (5) business days' advance notice of a hearing at which the other party will have an opportunity to appear.

13. **GENERAL PROVISIONS.** Each party is an independent contractor. This Agreement supersedes all prior written or oral understandings between the parties regarding the subject matter of the Agreement; and it may be modified or waived only in writing. This Agreement shall be governed by the laws of Illinois, without regard to its conflict of law rules. If any provision of this Agreement is determined to be illegal or unenforceable, that provision will be limited or eliminated to the minimum extent necessary so that this Agreement will otherwise remain in full force and effect. In the event Pillar is prevented from performing, or is unable to perform, any of its obligations under this Agreement due to any cause beyond its reasonable control, its performance shall be extended for the period of delay or inability to perform due to such occurrence. Neither party shall have the right to assign this Agreement without the other party's prior written consent; provided that, either party may, without such consent, assign this Agreement and its rights and obligations to a successor to substantially all of its business or assets to which this Agreement relates.