



TOWNSHIP BOARD OF TRUSTEES MEETING PACKET

July 30, 2026

NOTICE: In accordance with the Illinois Open Meetings Act, notice is hereby given that the Board will hold a public meeting at the date, time, and location below. The purpose of this meeting is to conduct the regular business of the Board and to consider items listed on the posted agenda. This notice and agenda are posted in accordance with statutory requirements.

Public Comments / Open Forum:

Comments for the Open Forum must be submitted by 2:00 PM on the meeting day to Clerk Leticia Garcia at 6700 W. 26th Street, Berwyn, IL 60402, via email at LGarcia@ci.berwyn.il.us, or by phone at (708) 749-6451.



**TOWNSHIP OF BERWYN
BOARD OF TRUSTEES**

☒ REGULAR MEETING
☐ SPECIAL MEETING
☐ COMMITTEE OF THE
WHOLE/WORKSHOP

DATE	Thursday, July 30, 2026
TIME	6:00 PM
LOCATION	6600 W. 26 th St., 1 st FL Conf. Rm.

AGENDA

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. OPEN FORUM
4. APPROVAL OF MINUTES
 - A. Regular Meeting on June 08, 2026
 - B. Public Hearing on June 29, 2026
 - C. Special Meeting on June 29, 2026
5. APPROVAL OF TOWN & RELIEF FUNDS PAYABLES & PAYROLL
 - A. Assessor's Office Payables – June 2026
 - B. Township Fund Payroll & Payables – June 2026
 - C. GA Fund Payroll & Payables – June 2026
6. STATEMENT OF RECEIPTS & DISBURSEMENTS
7. 708 COMMUNITY MENTAL HEALTH BOARD
8. CORRESPONDENCE
9. OLD BUSINESS
 - A. [Deferred June 08, 2026] Review & approve City of Berwyn and Berwyn Township Emergency Operations Plan (EOP)-Garcia
10. NEW BUSINESS
 - A. Review & Approve NBPD's Corrida Del Mariachi 5K Run/Walk sponsorship – Avila
 - B. Review & Approve Township's Annual Financial Report Draft for the Fiscal Year Ended March 31, 2026 – Eagan
11. ADJOURNMENT



AGENDA ITEM SUMMARY

MEETING DATE: JULY 30, 2026

AGENDA ITEM	4	ACTION PROPOSED	☐ INFORMATIONAL ONLY
TITLE	Approval of Minutes		☐ DISCUSS
SUBMITTED BY	Leticia Garcia, Township Clerk		☒ REVIEW
			☒ APPROVE

SUMMARY

The Board will review and approve the minutes from the previous Board meeting(s) to ensure an accurate and official record of the meeting's proceedings and actions.

ATTACHMENTS

- Regular Meeting on June 08, 2026
- Public Hearing on June 29, 2026
- Special Meeting on June 29, 2026



BERWYN TOWNSHIP
Regular Meeting – June 8, 2026

Call to Order: Township Supervisor Avila called the meeting to Order at 6:00 PM. Present were Trustees Espinoza, Miranda, Margarites, and Ortiz. Also in attendance were Township Clerk Garcia, Township Accountant Eagan, and Township Attorney Zdarsky.

Pledge: Attendees rose to recite the Pledge of Allegiance.

Open Forum: Garcia opened the floor for Public Comment. Garcia inquired about the Clerk's budget through Township, and Health District. Eagan confirmed there is a line item in the tentative budget for Clerk's Office Staff, which has \$2,000.00 allocated towards the line item for the year. Seeing as no one further addressed any comments, Garcia closed the section of Open Forum.

Approval of Minutes:

- A. Budget Workshop Meeting on May 18, 2026:** Margarites made the motion, seconded by Ortiz, to amend the budget workshop meeting minutes on May 18, 2026, to include the amounts from the Assessor's Office Triannual Budget: Last Triannual Budget the Assessor's Office spent \$110,371.00, the Assessor's Office is requesting a budget of \$124,625.00 for this fiscal year, with a \$14,254.00 increase. The motion passed by a unanimous voice vote.
- B. Regular Meeting on May 18, 2026:** Avila made the motion, seconded by Margarites, to approve the Regular Meeting Minutes from May 18, 2026. The motion passed by a unanimous voice vote.

Bills Payable and Payrolls:

A: Assessor's Office Bills Payable and Payroll: Avila made the motion, seconded by Miranda, to approve the Assessor's Office Payable and Payroll for \$488.70, through June 8, 2026, as submitted. The motion passed by a unanimous roll call vote.

B: Township Fund Bills Payables: Avila made the motion, seconded by Ortiz, to approve the General Town Fund bills payable and payroll through June 8, 2026, for \$36,758.19, as submitted. The motion passed with Avila, Miranda, Margarites, and Ortiz voting AYE, Espinoza voting NAY.

C: GA Fund Bills Payable and Payroll: Avila made the motion, seconded by Ortiz, to approve the GA Payroll and payables through June 8, 2026, for \$52,555.82, as submitted. The motion passed with Avila, Miranda, Margarites and Ortiz voting AYE, Espinoza voting NAY.

6. Statement of Receipts and Disbursements: Eagan was recognized and noted the tentative budget adopted would be about a \$433,000.00 deficit, a big part of this deficit is the last funding for the multi-athletic field. Avila made the motion to file the statement of receipts and disbursements as informational by order of the chair. The motion passed by a unanimous voice vote.

708 Community Mental Health Board:

- A. Review and approve Berwyn Township 708 Community Mental Health Board 2026-2027 Budget:** Ortiz noted the next meeting for the 708 Community Mental Health Board is the following week. Avila made the motion, seconded by Miranda, to approve the 708 Community Mental Health Board 2026-2027 Budget and Appropriation Ordinance. The motion passed by a unanimous roll call vote.

Correspondence: Clerk Garcia informed the Trustees of a communication received from the Berwyn Development Corporation regarding Fall Fest formerly known as Oktoberfest. The BDC Director Brian Crowe is looking to make Oktoberfest more family friendly, and family oriented. Director Crowe and the committee is open to a dialogue on how Township and the Health department can be involved. The BDC also asked for a donation of \$10,000.00, split between Township and Health. This donation would allow Township to be sponsored in fliers and marketing, also would include the Township's ability to host a table to share information on Township services. Discussion ensued. Clerk Garcia offered to ask for sponsorship letter/tier from BDC. Supervisor Avila stated it needs to be placed as agenda item to be voted on.

Old Business:

- A. [Deferred May 18, 2026] Review and approve the FYE2025 Supervisors Report:** Eagan noted the annual Supervisors Report was available at the 2026 Annual Town Meeting, Garcia confirmed the posting of the Supervisors Report was completed as required. Avila made the motion, seconded by Miranda, to approve the FYE2025 Supervisors Report. The motion passed by a unanimous voice vote.

New Business:

A: Review and approve City of Berwyn and Berwyn Township Emergency Operations Plan: Avila stated Scott Waszak, Berwyn Fire Department Division Chief of Safety and Emergency Management, will attend the July Regular Meeting to present the changes to the Emergency Operations Plan, and highlight the Townships roles in the Emergency Plan. Avila made the motion, seconded by Ortiz, to defer the approval of the City of Berwyn and Berwyn Township Emergency Operations Plan to the next Township Regular Meeting. The motion passed by a unanimous voice vote.

B: Consideration and Discussion for a Safety Town Playground in the 2027-2028 Budget: Garcia was recognized and brought to the Trustees attention the idea of a Safety Town Playground for the following year's budget. A Safety Town Playground would be for families and neighboring communities as an outdoor education space for bicycle safety riding, safety on rail road crossing, crossing at busy intersections in a safe community. Garcia stated she will continue to look into funding options through partnerships or grants, and will present to the Trustees as information is received. Avila made the motion, seconded by Miranda, to approve the consideration for the Safety Town Playground in the 2027-2028 Budget. The motion passed by a unanimous voice vote.

C: Review and approve Proposed Ordinance Establishing a Requirement for Board Members and Trustees to State Reasons for Nay Votes: Ortiz was recognized and stated the proposed Ordinance is for Trustees to state their reasons for voting no on agenda items. Attorney Zdarsky informed the Trustees it cannot be required to force a Trustee to explain their reasonings for a vote, however, there is a discussion period after a motion where the Trustees can defend their vote and allow the others to hear their reasoning, if they choose. Ortiz made the motion, seconded by Avila, to withdraw the Proposed Ordinance Establishing a Requirement for Board

Regular Meeting Minutes of June 8, 2026, continued

Members and Trustees to State Reasons for Nay Votes. The motion passed by a unanimous voice vote.

Adjournment: There being no further business before the Board, Avila made the motion, seconded by Margarites, to adjourn the meeting. The motion passed by a unanimous voice vote. The meeting adjourned at 6:40 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Leticia Garcia".

Leticia Garcia
Township Clerk



BERWYN TOWNSHIP
Proposed Budget and Appropriation Ordinance 2026-2027
PUBLIC HEARING
June 29, 2026, 5:45 PM

Call to Order: Clerk Garcia called the Public Hearing for the Proposed Budget and Appropriation Ordinance for Fiscal Year beginning April 1, 2026, and ending March 31, 2027, to Order at 5:45 p.m. Clerk Garcia called the roll, and the following people were in attendance: Supervisor Avila, Trustees Espinoza, and Ortiz, Town Accountant Eagan, and Town Attorney Zdarsky. Attendees rose to recite the Pledge of Allegiance.

Open Forum: Clerk Garcia opened the floor for public comment. Seeing as no one addressed the floor, Clerk Garcia closed the section of Open Forum.

Presentation of Proof of Publication: Clerk Garcia presented the Proof of Publication from the Lawndale News, signifying the Notice of Public Hearing was published in the local newspaper, the Lawndale News, on May 28, 2026, in accordance with state law. Clerk Garcia also affirmed the Notice of Public Hearing was posted for public viewing at the Health District's place of business, 6600 W. 26th St., Berwyn, Illinois, and City Hall 6700 W. 26th St., prior to the hearing.

Presentation of the Budget and Appropriation Ordinance: Clerk Garcia stated for the record that prior to the hearing, she did not receive any requests from the public asking for a copy of the tentative Budget and Appropriation Ordinance for the fiscal year beginning April 1, 2026, and ending March 31, 2027.

Adjournment: Supervisor Avila made the motion, seconded by Trustee Ortiz, to adjourn the Public Hearing. The motion passed by a unanimous voice vote. The Public Hearing adjourned at 5:51 p.m.

Respectfully submitted,

Leticia Garcia
Berwyn Town Clerk



BERWYN TOWNSHIP
Proposed Budget and Appropriation Ordinance 2026-2027
SPECIAL MEETING
June 29, 2026, 6:00 PM

Call to Order: Clerk Garcia called the Berwyn Township Special Meeting to Order 6:00 p.m. Clerk Garcia called the roll, and the following people were in attendance: Supervisor Avila, Trustees Espinoza, and Ortiz, Town Accountant Eagan, and Town Attorney Zdarsky. Avila made the motion, seconded by Ortiz, to allow Trustee Margarites to participate remotely. The motion passed by a unanimous voice vote. Avila made the motion, seconded by Margarites, to allow Trustee Miranda to participate remotely. The motion passed by a unanimous voice vote.

Attendees rose to recite the Pledge of Allegiance.

Open Forum: Avila opened the floor for public comment. Seeing as no one addressed the floor, Clerk Garcia closed the section of Open Forum.

Approval: Avila made the motion, seconded by Miranda, to approve the Berwyn Township Budget and Appropriation Ordinance for Fiscal Year beginning April 1, 2026, and ending March 31, 2027. The motion passed by a unanimous roll call vote. Clerk Garcia noted for the record the Proposed Budget and Appropriation Ordinance was available for public viewing at various locations: Berwyn Township Website, Lawndale News, Berwyn Township at 6600 W. 26th St., and Berwyn City Hall at 6700 W. 26th St.

Adjournment: Avila made the motion, seconded by Ortiz, to adjourn the meeting at 6:03 p.m. The motion passed by a unanimous voice vote.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Leticia Garcia", is written over a horizontal line.

Leticia Garcia
Berwyn Town Clerk



AGENDA ITEM SUMMARY

MEETING DATE: JULY 30, 2026

AGENDA ITEM	5	ACTION PROPOSED	☐ INFORMATIONAL ONLY
TITLE	Bills Payable and Payroll		☐ DISCUSS
			☒ REVIEW
SUBMITTED BY	Brian Eagan, CPA Senior Vice President, Selden Fox, Ltd.		☒ APPROVE

SUMMARY

The Board will review and consider approval of the monthly payables and payroll for the Assessor's Office, Township Fund, and Relief (GA) Fund. The report details all invoices, disbursements, and payroll expenditures for the period, ensuring transparency and proper authorization of the Township's financial obligations. Physical invoices and receipts are available for review and audit. Approval of this report authorizes payment of the listed bills and payroll.

ATTACHMENTS

- A. Assessor's Office Payables
- B. Township Fund Payroll & Payables
- C. GA Fund Payroll & Payables

Berwyn Township - General Town Fund (Assessor)
Disbursements for Approval
July 30, 2026

Item	Ref #	Date	Payee	Description	Account	Amount
INTERIM DISBURSEMENTS						
			NONE			
Total Interim Disbursements						\$ -
INTERCOMPANY						
			NONE			
Total Intercompany						\$ -
DISBURSEMENTS TO VENDORS						
1a	40258	07/30/26	Jacqueline Pereda	2026-06 Nationbuilder & 2026-07 Nationbuilder	5230.00	\$ 208.00
1b				Microsoft paid 6/7/26; event food, tablecloth	5215.00	439.70
1c				2026-06 Google & 2026-07 Google	5220.00	33.60
2	40250	07/30/26	The Sidwell Company	Assessor Office Maps	5240.00	100.00
Total Disbursements to Vendors						\$ 781.30
Total Disbursements for Approval						\$ 781.30

Item	Ref #	Date	Payee	Description	Account	Amount
INTERIM DISBURSEMENTS						
1	40246	07/22/26	TechPro, Inc.	phone hosting, split H/T	5615.00	\$ 54.00
2	40247	07/23/26	TechPro, Inc.	2 computers, monitors, software	5015.00	4,680.00
Total Interim Disbursements						\$ 4,734.00
INTERCOMPANY						
1a	40252	07/30/26	Berwyn Public Health	2026-07 Rent	5165.00	\$ 3,503.50
1b				2026-06 BCBS Health Insurance	5880.00	4,041.25
Total Intercompany						\$ 7,544.75
DISBURSEMENTS TO VENDORS						
1	40255	07/30/26	Dearborn Life Insurance Company	2026-07 insurance premiums	5880.00	\$ 49.68
2	40254	07/30/26	Johnny's Landscaping	grass cut 6/3, split between 6/10,6/17,6/24 H/T	5520.00	200.00
3	40248	07/30/26	Konica Minolta Business Solutions	Contract coverage	5500.00	179.62
4	40259	07/30/26	Lawrence Zdarsky	2026-07 Legal Services	5143.00	887.00
5	40253	07/30/26	Pixel Visual Studios LLC	Tablecloths full color 8'	5440.00	400.00
6	40249	07/30/26	Quill Corporation	Steno book, paper,ring binder, post its, cups	5615.00	247.62
7	40257	07/30/26	SBC Waste Solutions	waste disposal 5/2-5/16/26, split H/T	5440.03	1,220.53
8a	40256	07/30/26	Selden Fox, Ltd.	2026-07 Accounting Services	5105.00	1,365.00
8b				2026-07 Software & 2026-07 payroll fees	5106.00	150.00
9	40251	07/30/26	Vision Service Plan	2026-07 insurance premiums	5880.00	182.22
Total Disbursements to Vendors						\$ 4,881.67
PAYROLL CHECKS & WITHHOLDINGS SUMMARY						
1	Board checks	06/10/26	Board checks	Gross board payroll - June	various	\$ 8,720.33
2	EFT	06/15/26	Gross Payroll	Gross payroll - 5/26/26 - 6/10/26	various	6,076.41
3	EFT	06/15/26	Payroll withholdings	Payroll taxes - 5/26/26 -6/10/26	various	1,022.91
4	EFT	06/15/26	Employer IMRF Obligation	IMRF match - 5/26/26 - 6/10/26	5835.00	1,828.94
5	EFT	06/29/26	Board Trustee checks-additional meeting	Gross trustees payroll - additional meeting	5885.33	528.00
6	EFT	06/30/26	Gross Payroll	Gross payroll 6/11/26 - 6/25/26	various	7,172.51
7	EFT	06/30/26	Payroll withholdings	Payroll taxes - 6/11/26 - 6/25/26	various	484.03
8	EFT	06/30/26	Employer IMRF Obligation	IMRF match -6/11/26 - 6/25/26	5835.00	404.10
Total Payroll & Withholding Disbursements						\$ 26,237.23
Total Disbursements for Approval						\$ 43,397.65
Reconciled Cash Balance at 6/30/26-Byline Bank checking						\$ 88,480.10
Reconciled Cash Balance at 6/30/26-Republic Bank checking						244,198.34
Reconciled Cash Balance at 6/30/26-Republic Bank sweep						232,358.77
Total						\$ 565,037.21

Berwyn Township - General Assistance Fund
Disbursements for Approval
July 30, 2026

Item	Ref #	Date	Payee	Description	Account	Amount
76	41440	07/07/26		2026-06 Flat grant	5350.00	456.00
77	41441	07/07/26		2026-06 Flat grant	5350.00	456.00
78	41442	07/07/26		2026-06 Flat grant	5350.00	456.00
79	41443	07/07/26		2026-06 Flat grant	5350.00	456.00
80	41444	07/07/26		2026-06 Flat grant	5350.00	456.00
81	41445	07/07/26		2026-06 Flat grant	5350.00	456.00
82	41446	07/07/26		2026-06 Flat grant	5350.00	456.00
83	41451	07/07/26		2026-06 Flat grant	5350.00	456.00
84	41452	07/07/26		2026-06 Flat grant	5350.00	456.00
85	41453	07/07/26		2026-06 Flat grant	5350.00	456.00
86	41454	07/07/26		2026-06 Flat grant	5350.00	456.00
87	41447	07/07/26		2026-06 Flat grant	5350.00	456.00
88	41448	07/07/26		2026-06 Flat grant	5350.00	456.00
89	41449	07/07/26		2026-06 Flat grant	5350.00	456.00
90	41450	07/07/26		2026-06 Flat grant	5350.00	456.00
Total Interim Disbursements						\$ 40,177.92
INTERCOMPANY						
1a	41457	07/30/26	Berwyn Public Health District	2026-07 Rent	5165.00	\$ 2,866.50
1b				2026-06 Health Insurance-BCBS	5880.00	757.73
2	41455	07/30/26	Berwyn Township	Payroll Reimbursement	5803.00	5,004.14
Total Intercompany						\$ 8,628.37
DISBURSEMENTS TO FLAT GRANT RECIPIENTS						
NONE						
Total Disbursements to Flat Grant Recipients						\$ -
DISBURSEMENTS TO VENDORS						
1	41460	07/30/26	Dearborn Life Insurance Company	2026-07 insurance premiums	5880.00	\$ 8.28
2	41461	07/30/26	Lawrence Zdarsky	2026-07 Legal services	5143.00	354.00
3	41458	07/30/26	Quill	Business cards	5615.00	28.54
4a	41459	07/30/26	Selden Fox, Ltd.	2026-07 Accounting Services	5105.00	1,215.00
4b				2026-07 Software & 2026-07 payroll fees	5615.00	150.00
5	41456	07/30/26	Vision Service Plan	2026-07 insurance premiums	5880.00	16.02
Total Disbursements to Vendors						\$ 1,771.84
PAYROLL CHECKS & WITHHOLDINGS SUMMARY						
1	EFT	06/15/26	Gross Payroll	Gross payroll - 5/26/26 - 6/10/26	5803.00	\$ 1,945.80
2	EFT	06/15/26	Payroll withholdings	Payroll taxes - 5/26/26 - 6/10/26	various	148.86
3	EFT	06/15/26	Employer IMRF Obligation	IMRF match - 5/26/26 - 6/10/26	5835.00	378.07
4	EFT	06/30/26	Gross Payroll	Gross payroll 6/11/26 - 6/25/26	5803.00	2,022.41
5	EFT	06/30/26	Payroll withholdings	Payroll taxes - 6/11/26 - 6/25/26	various	154.71
6	EFT	06/30/26	Employer IMRF Obligation	IMRF match - 6/11/26 - 6/25/26	5835.00	392.95
Total Payroll & Withholding Disbursements						\$ 5,042.80
Total Disbursements for Approval						\$ 55,620.93
Reconciled Cash Balance at 6/30/26-Byline Bank checking						\$ 146,106.11
Reconciled Cash Balance at 6/30/26-Republic Bank checking						490,306.98
Reconciled Cash Balance at 6/30/26-Republic Bank sweep						339,227.72
Total						\$ 975,640.81

Berwyn Township - General Assistance Fund
Disbursements for Approval
July 30, 2026

Item	Ref #	Date	Payee	Description	Account	Amount
INTERIM DISBURSEMENTS						
1	ACH	06/15/26	Amazon Capital Services	medical ID Bracelets	5440.00	\$ 12.48
2	ACH	06/26/26	Amazon Capital Services	medical ID Bracelets	5440.00	37.44
3	41367	07/07/26		2026-06 Flat grant	5350.00	456.00
4	41368	07/07/26		2026-06 Flat grant	5350.00	456.00
5	41369	07/07/26		2026-06 Flat grant	5350.00	456.00
6	41370	07/07/26		2026-06 Flat grant	5350.00	456.00
7	41371	07/07/26		2026-06 Flat grant	5350.00	456.00
8	41372	07/07/26		2026-06 Flat grant	5350.00	456.00
9	41373	07/07/26		2026-06 Flat grant	5350.00	456.00
10	41374	07/07/26		2026-06 Flat grant	5350.00	456.00
11	41375	07/07/26		2026-06 Flat grant	5350.00	456.00
12	41376	07/07/26		2026-06 Flat grant	5350.00	456.00
13	41377	07/07/26		2026-06 Flat grant	5350.00	456.00
14	41378	07/07/26		2026-06 Flat grant	5350.00	456.00
15	41379	07/07/26		2026-06 Flat grant	5350.00	456.00
16	41380	07/07/26		2026-06 Flat grant	5350.00	456.00
17	41381	07/07/26		2026-06 Flat grant	5350.00	456.00
18	41382	07/07/26		2026-06 Flat grant	5350.00	456.00
19	41383	07/07/26		2026-06 Flat grant	5350.00	456.00
20	41384	07/07/26		2026-06 Flat grant	5350.00	456.00
21	41385	07/07/26		2026-06 Flat grant	5350.00	456.00
22	41386	07/07/26		2026-06 Flat grant	5350.00	456.00
23	41387	07/07/26		2026-06 Flat grant	5350.00	456.00
24	41388	07/07/26		2026-06 Flat grant	5350.00	456.00
25	41389	07/07/26		2026-06 Flat grant	5350.00	456.00
26	41390	07/07/26		2026-06 Flat grant	5350.00	456.00
27	41391	07/07/26		2026-06 Flat grant	5350.00	456.00
28	41392	07/07/26		2026-06 Flat grant	5350.00	456.00
29	41393	07/07/26		2026-06 Flat grant	5350.00	456.00
30	41394	07/07/26		2026-06 Flat grant	5350.00	456.00
31	41395	07/07/26		2026-06 Flat grant	5350.00	456.00
32	41396	07/07/26		2026-06 Flat grant	5350.00	456.00
33	41397	07/07/26		2026-06 Flat grant	5350.00	456.00
34	41398	07/07/26		2026-06 Flat grant	5350.00	456.00
35	41399	07/07/26		2026-06 Flat grant	5350.00	456.00
36	41400	07/07/26		2026-06 Flat grant	5350.00	456.00
37	41401	07/07/26		2026-06 Flat grant	5350.00	456.00
38	41402	07/07/26		2026-06 Flat grant	5350.00	456.00
39	41403	07/07/26		2026-06 Flat grant	5350.00	456.00
40	41404	07/07/26		2026-06 Flat grant	5350.00	456.00
41	41405	07/07/26		2026-06 Flat grant	5350.00	456.00
42	41406	07/07/26		2026-06 Flat grant	5350.00	456.00
43	41407	07/07/26		2026-06 Flat grant	5350.00	456.00
44	41408	07/07/26		2026-06 Flat grant	5350.00	456.00
45	41409	07/07/26		2026-06 Flat grant	5350.00	456.00
46	41410	07/07/26		2026-06 Flat grant	5350.00	456.00
47	41411	07/07/26		2026-06 Flat grant	5350.00	456.00
48	41412	07/07/26		2026-06 Flat grant	5350.00	456.00
49	41413	07/07/26		2026-06 Flat grant	5350.00	456.00
50	41414	07/07/26		2026-06 Flat grant	5350.00	456.00
51	41415	07/07/26		2026-06 Flat grant	5350.00	456.00
52	41416	07/07/26		2026-06 Flat grant	5350.00	456.00
53	41417	07/07/26		2026-06 Flat grant	5350.00	456.00
54	41418	07/07/26		2026-06 Flat grant	5350.00	456.00
55	41419	07/07/26		2026-06 Flat grant	5350.00	456.00
56	41420	07/07/26		2026-06 Flat grant	5350.00	456.00
57	41421	07/07/26		2026-06 Flat grant	5350.00	456.00
58	41422	07/07/26		2026-06 Flat grant	5350.00	456.00
59	41423	07/07/26		2026-06 Flat grant	5350.00	456.00
60	41424	07/07/26		2026-06 Flat grant	5350.00	456.00
61	41425	07/07/26		2026-06 Flat grant	5350.00	456.00
62	41426	07/07/26		2026-06 Flat grant	5350.00	456.00
63	41427	07/07/26		2026-06 Flat grant	5350.00	456.00
64	41428	07/07/26		2026-06 Flat grant	5350.00	456.00
65	41429	07/07/26		2026-06 Flat grant	5350.00	456.00
66	41430	07/07/26		2026-06 Flat grant	5350.00	456.00
67	41431	07/07/26		2026-06 Flat grant	5350.00	456.00
68	41432	07/07/26		2026-06 Flat grant	5350.00	456.00
69	41433	07/07/26		2026-06 Flat grant	5350.00	456.00
70	41434	07/07/26		2026-06 Flat grant	5350.00	456.00
71	41435	07/07/26		2026-06 Flat grant	5350.00	456.00
72	41436	07/07/26		2026-06 Flat grant	5350.00	456.00
73	41437	07/07/26		2026-06 Flat grant	5350.00	456.00
74	41438	07/07/26		2026-06 Flat grant	5350.00	456.00
75	41439	07/07/26		2026-06 Flat grant	5350.00	456.00

**BERWYN TOWNSHIP
GENERAL ASSISTANCE PROGRAM**

Activity Report for Month of: June 2026

CASELOAD	GENERAL ASSISTANCE	EMERGENCY ASSISTANCE
Clients from Previous Month	86	0
(+) New Cases/Reinstated	5	0
(-) Terminated Cases	3	0
Clients End-of-Month Total	88	0

Client Eligibility Status	# of Clients
EXEMPT (SSI/SSDI case pending)	24
RESTRICTED (Temporarily disabled)	34
ABLE (Unemployed and seeking work)	30

INQUIRIES	GENERAL ASSISTANCE	EMERGENCY ASSISTANCE
Total Assistance Application Requests	5	9
Applications In-Process	0	0
Applications Approved	5	0
Applications Denied	0	0
<i>No show/Unable to contact</i>	0	0
<i>Excess Income</i>	0	0
<i>Eligible for other agency funds</i>	0	0
<i>Incomplete app/docs</i>	0	0
<i>Other (Describe)</i>	0	0
Total Applicants Referred Other Agency	0	9

OTHER APPLICATION ASSISTANCE	June	TOTAL 2026 YTD
Access To Care	0	3
Benefit Access Program	2	8
Emergency ID Bracelet	4	23
Medicaid/Medicare	0	0

Respectfully,
Cynthia Arreola, GA Coordinator

CERTIFICATE

TOWN CLERK OF BERWYN TOWNSHIP
COOK COUNTY, ILLINOIS

We, the undersigned, members of the Board of the Township Trustees of Berwyn Township,
Cook County, Illinois, certify and state as follows:

that we have this 30th day of July 2026 examined and approved the foregoing claims or
charges against Berwyn Township Town Fund and that we hereby approve said claims or
charges and direct the Supervisor to pay the same aforesaid vouchers and payroll consisting
of 2 pages.

_____ Trustee

_____ Trustee

_____ Trustee

_____ Trustee

_____ Supervisor

CERTIFICATE

I, the undersigned, Town Clerk of Berwyn Township, Cook County, Illinois, certify and state
as follows:

that the Board of Township Trustees of said Township examined, reviewed, approved and
directed the payment of the foregoing accounts on this 30th day of July 2026 and that the
foregoing amounts are due to the organizations or persons stated above.

_____ Town Clerk

Countersigned

_____ Supervisor

CERTIFICATE

TOWN CLERK OF BERWYN TOWNSHIP GENERAL ASSISTANCE
COOK COUNTY, ILLINOIS

We, the undersigned, members of the Board of the Township Trustees of Berwyn Township,
Cook County, Illinois, certify and state as follows:

that we have this 30th day of July 2026 examined and approved the foregoing claims or
charges against Berwyn Township General Assistance Fund and that we hereby approve said
claims or charges and direct the Supervisor to pay the same aforesaid vouchers and payroll
consisting of 1 page

_____ Trustee

_____ Trustee

_____ Trustee

_____ Trustee

_____ Supervisor

CERTIFICATE

I, the undersigned, Town Clerk of Berwyn Township, Cook County, Illinois, certify and state
as follows:

that the Board of Township Trustees of said Township examined, reviewed, approved and
directed the payment of the foregoing accounts on this 30th day of July 2026 and that the
foregoing amounts are due to the organizations or persons stated above.

_____ Town Clerk

Countersigned

_____ Supervisor



AGENDA ITEM SUMMARY

MEETING DATE: JULY 30, 2026

AGENDA ITEM	6	ACTION PROPOSED	☒ INFORMATIONAL ONLY
TITLE	Statement of Receipts & Disbursements		☐ DISCUSS
SUBMITTED BY	Brian Eagan, CPA Senior Vice President, Selden Fox, Ltd.		☐ REVIEW
			☐ APPROVE

SUMMARY

The Board will review the monthly *Statement of Revenues, Expenditures, and Changes in Net Assets – Modified Cash Basis*, summarizing year-to-date financial activity for the Township and GA Funds. This report is for informational purposes.

ATTACHMENTS

- Statement of Revenues, Expenditures, and Changes in Net Assets – Modified Cash Basis for the period **June 1, 2026 through June 30, 2026.**

Selden Fox

Accounting for your future

619 Enterprise Drive | Oak Brook, Illinois 60523 | www.seldenfox.com
p 630.954.1400 | f 630.954.1327 | email@seldenfox.com

ACCOUNTANT'S COMPILATION REPORT

Board of Trustees
Berwyn Township
Berwyn, Illinois

Management is responsible for the accompanying statement of revenues, expenditures, and changes in net assets – modified cash basis for the period April 1, 2026 through June 30, 2026 for the General Town Fund and General Assistance Fund of **Berwyn Township**. We have performed the compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the American Institute of Certified Public Accountants. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on this financial statement.

This financial statement is prepared in accordance with the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

Management has elected to omit substantially all the disclosures ordinarily included in financial statements prepared in accordance with the modified cash basis of accounting. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the entity's revenues, expenditures, and changes in net assets. Accordingly, this financial statement is not designed for those who are not informed about such matters.

The supplementary budget information is presented for purposes of additional analysis and is not a required part of the basic financial statement. This information is the representation of management of **Berwyn Township**. The information was subject to our compilation engagement, however, we have not audited or reviewed the information and, accordingly, do not express an opinion, a conclusion, nor provide any assurance on such information.

We are not independent with respect to Berwyn Township.

Selden Fox, Ltd.

July 28, 2026

Berwyn Township

Budget vs. Actuals_Budget_FY27_P&L_Report

April 1-June 30, 2026

TOTAL				
	ACTUAL	BUDGET	OVER BUDGET BY	PERCENT OF BUDGET
Income				
4100.00 Property Tax	206,256.63	121,250.01	85,006.62	170.11 %
4200.00 Replacement Tax	11,614.26	11,250.00	364.26	103.24 %
4330.00 Miscellaneous Income	9.00	500.01	-491.01	1.8 %
4400.00 Interest Income	1,223.77	624.99	598.78	195.81 %
Total for Income	\$219,103.66	\$133,625.01	\$85,478.65	163.97 %
Cost of Goods Sold				
Gross Profit	\$219,103.66	\$133,625.01	\$85,478.65	163.97 %
Expenses				
5000.00 Capital Outlay				
5015.00 Equipment	9,378.00	1,875.00	7,503.00	500.16 %
5017.00 Park Improvements and Equipment		1,250.01	-1,250.01	0.0 %
5020.00 Office Furnishings		999.99	-999.99	0.0 %
Total for 5000.00 Capital Outlay	\$9,378.00	\$4,125.00	\$5,253.00	227.35 %
5100.00 Contractual Services				
5105.00 Accounting/Bookkeeping	3,841.00	3,450.00	391.00	111.33 %
5106.00 Payroll Processing Fees	400.00	750.00	-350.00	53.33 %
5120.00 Association Dues	1,372.12	812.49	559.63	168.88 %
5143.00 Town Attorney	2,661.00	2,874.99	-213.99	92.56 %
5144.00 Website Costs	2,400.00	375.00	2,025.00	640.0 %
5155.00 Town Board Educ, Trans, Travel	1,262.95	1,374.99	-112.04	91.85 %
5165.00 Office Rent - Rent & Services	10,510.50	10,510.50	0.00	100.0 %
5115.00 Annual Audit		1,374.99	-1,374.99	0.0 %
5135.00 General Liability Insurance		2,499.99	-2,499.99	0.0 %
5140.00 Legal Expense		1,875.00	-1,875.00	0.0 %
5145.00 Newsletter/Website		1,250.01	-1,250.01	0.0 %
Total for 5100.00 Contractual Services	\$22,447.57	\$27,147.96	-\$4,700.39	82.69 %
5200 Assessor's Office				
5210.00 Assessor Educ, Trans, Travel	109.17	750.00	-640.83	14.56 %
5215.00 Assessor's Office Supplies	519.00	312.51	206.49	166.07 %
5220.00 Assessor's Office Equipment	16.80	937.50	-920.70	1.79 %
5230.00 Assessor's Web Hosting/ IT	408.53	1,237.50	-828.97	33.01 %
5225.00 Assessor's Printing and Publica		637.50	-637.50	0.0 %
5240.00 Assessor's Office Budget		750.00	-750.00	0.0 %
Total for 5200 Assessor's Office	\$1,053.50	\$4,625.01	-\$3,571.51	22.78 %
5400.00 Other Expenditures				
5425.00 Officials' Bonds	3,500.00	999.99	2,500.01	350.0 %

Berwyn Township

Budget vs. Actuals_Budget_FY27_P&L_Report

April 1-June 30, 2026

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET BY	PERCENT OF BUDGET
5440.00 Special Events & Programs	\$2,140.00	\$6,249.99	-\$4,109.99	34.24 %
5440.02 Community Outreach		624.99	-624.99	0.0 %
5440.03 Dumpster Days		3,750.00	-3,750.00	0.0 %
5440.04 Senior Breakfast		375.00	-375.00	0.0 %
5440.05 Holiday Fund		1,250.01	-1,250.01	0.0 %
5440.06 Community Hero		999.99	-999.99	0.0 %
5440.07 Intergovernmental		3,750.00	-3,750.00	0.0 %
5440.08 New Programs and Initiatives		52,500.00	-52,500.00	0.0 %
5440.09 Emergency Preparedness Training		375.00	-375.00	0.0 %
5440.10 Senior Resource & Dance		375.00	-375.00	0.0 %
5440.11 Mentorship program		375.00	-375.00	0.0 %
Total for 5440.00 Special Events & Programs	\$2,140.00	\$70,624.98	-\$68,484.98	3.03 %
5410.00 Contingencies		624.99	-624.99	0.0 %
5444.00 Emergency Preparedness		1,250.01	-1,250.01	0.0 %
5450.00 Decorating		249.99	-249.99	0.0 %
5470.00 Record Retention		249.99	-249.99	0.0 %
Total for 5400.00 Other Expenditures	\$5,640.00	\$73,999.95	-\$68,359.95	7.62 %
5500.00 Repairs and Maintenance	\$1,400.54		\$1,400.54	
5520.00 Landscaping	540.00	1,374.99	-834.99	39.27 %
5530.00 Town Park - Maint & Operations	2,053.17	1,500.00	553.17	136.88 %
5540.00 Snow Removal	387.50	750.00	-362.50	51.67 %
Total for 5500.00 Repairs and Maintenance	\$4,381.21	\$3,624.99	\$756.22	120.86 %
5600.00 Commodities				
5615.00 Office Supplies and Expense	1,843.75	1,749.99	93.76	105.36 %
5620.00 Postage	142.90	500.01	-357.11	28.58 %
5625.00 Printing and Publication		500.01	-500.01	0.0 %
5635.00 Clerk's Budget		24.99	-24.99	0.0 %
Total for 5600.00 Commodities	\$1,986.65	\$2,775.00	-\$788.35	71.59 %
5800.00 Personnel Expenses				
5830.00 Taxes - Employer FICA	3,910.23	5,874.99	-1,964.76	66.56 %
5831.00 Taxes - Employer Medicare	914.50	1,625.01	-710.51	56.28 %
5832.00 Taxes - SUTA	59.14	512.49	-453.35	11.54 %
5835.00 Retirement Contribution	7,253.44	14,000.01	-6,746.57	51.81 %
5875.00 Township Assessor	7,831.00	8,750.01	-919.01	89.5 %
5877.00 Assessor's Office Staff	21,947.58	31,156.26	-9,208.68	70.44 %
5880.00 Group Health Insurance	14,554.73	13,749.99	804.74	105.85 %
5885.00 Board of Trustees	4,278.40	3,624.99	653.41	118.03 %
5890.00 Township Clerk	3,915.51	5,625.00	-1,709.49	69.61 %
5895.00 Township Supervisor	11,531.25	13,125.00	-1,593.75	87.86 %
5898.00 Clerical	17,145.97	26,250.00	-9,104.03	65.32 %
5899.00 Clerk's Office Staff	42.00	500.01	-458.01	8.4 %
Total for 5800.00 Personnel Expenses	\$93,383.75	\$124,793.76	-\$31,410.01	74.83 %

Berwyn Township

Budget vs. Actuals_Budget_FY27_P&L_Report

April 1-June 30, 2026

TOTAL				
	ACTUAL	BUDGET	OVER BUDGET BY	PERCENT OF BUDGET
Payroll Expenses	0.00		0.00	
Total for Expenses	\$138,270.68	\$241,091.67	-\$102,820.99	57.35 %
Net Operating Income	\$80,832.98	-\$107,466.66	\$188,299.64	-75.22 %
Other Income				
Other Expenses				
Net Other Income				
Net Income	\$80,832.98	-\$107,466.66	\$188,299.64	-75.22 %

Berwyn General Assistance Fund

Budget vs. Actuals_Budget_FY27_P&L_Report

April 1-June 30, 2026

TOTAL				
	ACTUAL	BUDGET	OVER BUDGET BY	PERCENT OF BUDGET
Income				
4100.00 Property Tax	176,929.62	114,999.99	61,929.63	153.85 %
4700.00 Investment Income	12,885.61	6,249.99	6,635.62	206.17 %
4900.00 Interest Income	2,532.37	1,250.01	1,282.36	202.59 %
Total for Income	\$192,347.60	\$122,499.99	\$69,847.61	157.02 %
Cost of Goods Sold				
Gross Profit	\$192,347.60	\$122,499.99	\$69,847.61	157.02 %
Expenses				
5000.00 Capital Outlay				
5030.00 Computer/GA Tracking Program	1,800.00	999.99	800.01	180.0 %
5015.00 Equipment		1,749.99	-1,749.99	0.0 %
Total for 5000.00 Capital Outlay	\$1,800.00	\$2,749.98	-\$949.98	65.46 %
5100.00 Contractual Services				
5105.00 Accounting/Bookkeeping	3,829.00	3,450.00	379.00	110.99 %
5143.00 Town Attorney	1,062.00	1,200.00	-138.00	88.5 %
5165.00 Office Rent - Rent & Services	8,599.50	8,750.01	-150.51	98.28 %
5115.00 Annual Audit		750.00	-750.00	0.0 %
5120.00 Association Dues		200.01	-200.01	0.0 %
5135.00 Gen. Liability Insurance		1,500.00	-1,500.00	0.0 %
5140.00 Legal Expense		750.00	-750.00	0.0 %
5145.00 Newsletter/Website		1,749.99	-1,749.99	0.0 %
5155.00 GA Education, Transport & Travel		500.01	-500.01	0.0 %
5180.00 Insurance - Catastrophic		750.00	-750.00	0.0 %
Total for 5100.00 Contractual Services	\$13,490.50	\$19,600.02	-\$6,109.52	68.83 %
5300.00 Assistance Programs				
5350.00 Relief - Flat Grant	110,352.00	107,499.99	2,852.01	102.65 %
5340.00 Statutory Burial Expenses		5,000.01	-5,000.01	0.0 %
5355.00 Hospitalization Exp / Inst Care		12,500.01	-12,500.01	0.0 %
5356.00 Medical Assistance		2,499.99	-2,499.99	0.0 %
Total for 5300.00 Assistance Programs	\$110,352.00	\$127,500.00	-\$17,148.00	86.55 %
5400.00 Other Expenditures				
5440.00 Special Events & Programs	230.16	12,500.01	-12,269.85	1.84 %
5410.00 Contingencies		2,499.99	-2,499.99	0.0 %
5435.00 Access to Care		999.99	-999.99	0.0 %
5444.00 Emergency Assistance Program		37,500.00	-37,500.00	0.0 %
5460.00 Office Furnishings		999.99	-999.99	0.0 %
5470.00 Record Retention/Disposal		249.99	-249.99	0.0 %
Total for 5400.00 Other Expenditures	\$230.16	\$54,749.97	-\$54,519.81	0.42 %

Berwyn General Assistance Fund

Budget vs. Actuals_Budget_FY27_P&L__Report

April 1-June 30, 2026

TOTAL				
	ACTUAL	BUDGET	OVER BUDGET BY	PERCENT OF BUDGET
5600.00 Commodities				
5615.00 Office Supplies and Expense	105.00	249.99	-144.99	42.0 %
5620.00 Postage		125.01	-125.01	0.0 %
5625.00 Printing and Publication		500.01	-500.01	0.0 %
Total for 5600.00 Commodities	\$105.00	\$875.01	-\$770.01	12.0 %
5800.00 Personnel Expenses				
5803.00 Intake Personnel	10,785.41	22,500.00	-11,714.59	47.94 %
5830.00 Taxes - Employer FICA	668.70	999.99	-331.29	66.87 %
5831.00 Taxes - Employer Medicare	156.39	249.99	-93.60	62.56 %
5832.00 Taxes - SUTA	15.79	99.99	-84.20	15.79 %
5835.00 Retirement Contribution	2,095.62	3,000.00	-904.38	69.85 %
5880.00 Group Health Insurance	1,903.92	6,249.99	-4,346.07	30.46 %
Total for 5800.00 Personnel Expenses	\$15,625.83	\$33,099.96	-\$17,474.13	47.21 %
Total for Expenses	\$141,603.49	\$238,574.94	-\$96,971.45	59.35 %
Net Operating Income	\$50,744.11	-\$116,074.95	\$166,819.06	-43.72 %
Other Income				
Other Expenses				
Net Other Income				
Net Income	\$50,744.11	-\$116,074.95	\$166,819.06	-43.72 %



AGENDA ITEM SUMMARY

MEETING DATE: JULY 30, 2026

AGENDA ITEM	7-A	ACTION PROPOSED	☐ INFORMATIONAL ONLY
TITLE	Berwyn 708 Community Mental Health Board Brief Update		☐ DISCUSS
SUBMITTED BY	Allen Doederlein, Executive Director, B708CMHB		☒ REVIEW
			☒ APPROVE

SUMMARY

Berwyn Township 708 Community Mental Health Board Update

- I. The 708 Board has no July or August meeting.
- II. The 708 Board has completed repayment of the monies drawn down against its bridge loan from the Township.
- III. The 708 Board's now completing 2026-2027 grant contracting and new grantee onboarding.
- IV. In August the 708 Board begins the roughly three-month process of getting its grant application and reporting into a new online submission portal.

ATTACHMENTS

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AGENDA ITEM SUMMARY

MEETING DATE: JULY 30, 2026

AGENDA ITEM	9-A	ACTION PROPOSED	☐ INFORMATIONAL ONLY
TITLE	[Deferred June 08, 2026] Review & approve City of Berwyn and Berwyn Township Emergency Operations Plan (EOP)		☐ DISCUSS
SUBMITTED BY	Leticia Garcia, Township Clerk		☒ REVIEW
			☒ APPROVE

SUMMARY

ATTACHMENTS

- Emergency Operations Plan (EOP)- Health Board Secretary Garcia Letter & Berwyn Fire Department Correspondence

David J. Avila
Town Supervisor

Leticia Garcia
Town Clerk

Jacqueline Pereda
Town Assessor

TOWNSHIP OF BERWYN

A Tradition of Service



Township Trustees

Edward Espinoza
Nicholas Margarites
Jesse Miranda
Zulema Ortiz

June 1, 2026

RE: City/Township Emergency Operations Plan (EOP)

Dear Township Supervisor and Trustees:

Attached is a communication from Scott Waszak, Division Chief of Safety and Emergency Management for the Berwyn Fire Department, regarding the approval of the Township Emergency Operations Plan (EOP).

Once approved by the Township, the plan will be sent to the Cook County Emergency Management Agency and the Illinois Emergency Management Agency for acceptance.

Best,

Leticia Garcia
Town Clerk



BERWYN FIRE DEPARTMENT

6700 W. 26th Street Berwyn, IL 60402-0701
708-484-1644



Mayor Robert J. Lovero

James Michalek
Fire Chief

Brian Madden
Deputy Chief of Operations

Robert Pileh
Deputy Chief of Administration

The City of Berwyn participates in emergency preparedness as required by Chapter 240 of the Code of Ordinances. As part of this preparedness, the City maintains the Emergency Operations Plan (EOP) to act as a guide to managing large scale emergency events.

The Basic Plan describes the structure and processes comprising of the City approach to domestic incident management designed to integrate the efforts and resources of Local, County, State and Federal governments. In addition, the plan also addresses private-sector, and nongovernmental organizations. The Basic Plan includes planning assumptions, roles, and responsibilities, concept of operations, incident management actions, and plan maintenance instructions.

The purpose of this emergency response plan is to save lives, minimize injuries, protect personal property, preserve functioning municipal government, and maintain and support economic activities. This plan takes an "all hazards" approach to emergencies and focuses on developing an emergency management system capable of operating in any type of emergency or disaster whether natural, technological, or civil. Specific actions are described in the Concept of Operations and are outlined in functional annexes and hazard specific annexes developed for each operational department of City government.

It is imperative that the plan is reassessed periodically and adapted to current needs and threats. Per the plan itself, this reassessment occurs biennially. The Township and the Health District both play vital roles in managing a large-scale emergency, and as such, are named in the City's EOP as a partner. As such, I am asking that the Health District Board and the Township Board vote to maintain the statutory line of succession, as well as, adopt the EOP as presented.

Once passed, the Plan will be sent to the Cook County Emergency Management Agency and the Illinois Emergency Management Agency for recognition and acceptance. This fulfills the City's obligation under state statute and allows for disaster declarations and assistance from these agencies before, during, and after an emergency. These steps will streamline the process of getting help when the City needs it most.

Recommended Action: Adopt the updated Emergency Operation Plan as presented.

Respectfully,

Scott Waszak
Division Chief of Safety and Emergency Management

FOREWORD SECTION

BERWYN TOWNSHIP / HEALTH DISTRICT
COOK COUNTY, ILLINOIS

RESOLUTION
NUMBER

**A RESOLUTION AUTHORIZING THE LINES OF
SUCCESSION FOR TOWNSHIP SUPERVISOR**

WHEREAS, in the event that the Township Supervisor is unavailable, the powers of the office shall be exercised, and duties shall be discharged by his/her designated emergency interim successor in the order specified.

WHEREAS the emergency interim successor shall exercise the powers and discharge the duties of the office until such time as a vacancy which may exist shall be filled in accordance with the constitution or statutes; or until the office, or his deputy, or a preceding emergency interim successor, again becomes available to exercise the powers and discharge the duties of his office. Based on the authority of 5 ILCS 275/1 *et. seq.*, and the Berwyn Township Board of Trustees,

NOW, THEREFORE, BE IT RESOLVED BY THE SUPERVISOR AND BOARD OF TRUSTEES OF BERWYN TOWNSHIP, COOK COUNTY, ILLINOIS, THE LINE OF SUCCESSION FOR THE EXECUTIVE BRANCH OF GOVERNMENT IS AS FOLLOWS:

ADOPTED BY THE SUPERVISOR and BERWYN TOWNSHIP BOARD OF TRUSTEES of Berwyn Township, Cook County, Illinois on June 8, 2026 by the following roll call vote:

	<u>YES</u>	<u>NO</u>	<u>ABSENT</u>
	<u>PRESENT</u>		
Trustee	_____	_____	_____
Trustee	_____	_____	_____
Trustee	_____	_____	_____
Trustee	_____	_____	_____
Supervisor	_____	_____	_____
TOTAL			

Township Supervisor Attest:

City/Township Clerk

FOREWORD SECTION

Berwyn Township / Health District

If any section, provision, or clause of this plan shall be invalid, the invalidity shall not affect any other section, provision or clause of this plan.

All regulations and/or parts of regulations, or ordinances directly conflicting with this EOP shall be repealed.

This Emergency Operation Plan (EOP) shall be in full force and effect from the date of its approval.

Approved this _____ day of _____ 20____.

By: _____
Township Supervisor, Berwyn Township / Health District

Township Attorney:

Attest: _____
Berwyn Township Clerk

Berwyn Township SEAL



AGENDA ITEM SUMMARY

MEETING DATE: JULY 30, 2026

AGENDA ITEM	10-A	ACTION PROPOSED	☐ INFORMATIONAL ONLY
TITLE	NBPD's Corrida Del Mariachi 5K Sponsorship		☐ DISCUSS
SUBMITTED BY	David J. Avila, Township Supervisor		☒ REVIEW
			☒ APPROVE

SUMMARY

- Sponsorship requested \$5,000

ATTACHMENTS

- Letter from North Berwyn Park District
- Sponsorship Packet



NORTH BERWYN PARK DISTRICT

July 8, 2026

Berwyn Township Board
Berwyn Health District Board
6600 W. 26th Street
Berwyn, IL 60402

Dear Berwyn Township Supervisor, David Avila,

The North Berwyn Park District is excited to present the 7th commemorative Corrida del Mariachi 5K Run/Walk on Saturday, August 15. This highly publicized event which promotes health & wellness to the Berwyn community, provides a meaningful investment to our community sponsors. This year, we expect 2000 runners, aspiring athletes, young children, and families to participate in the race.

As an event sponsor, the Berwyn Township, Berwyn Health District and Board Members will receive prominent exposure to more than 2000 runners, walkers and spectators through event signage, the North Berwyn Park District website and official race shirts.

We appreciate your continued support and respectfully request your return sponsorship from the Berwyn Township and the Berwyn Health District at the Platinum Sponsor level of \$5,000 each which will help defray the costs of organizing the event. This event continues to grow each year and without community sponsors like the Berwyn Township and Berwyn Health District this event would not be possible.

The North Berwyn Park District makes a positive difference in the quality of life for Berwyn residents of all ages. The Corrida del Mariachi 5K Run/Walk promotes health and wellness while helping our community thrive.

We look forward to our continued partnership, and we thank you for your support. We hope to see you at the race start line at 7:30 a.m.!

Thank you,

Phyllis Schmidt
Corrida Del Mariachi
North Berwyn Park District
pschmidt@nbpd4fun.org
O (708)749-4900
D (847)373-6046



NORTH BERWYN PARK DISTRICT'S

CORRIDADEL MARIACHI

5K

DATE/VENUE SATURDAY **AUGUST 15**
16TH & WESLEY AVE BERWYN, IL 60402

FOR MORE INFO **NBPD4FUN.ORG**

SPONSOR PACKAGE



JOIN THE NORTH BERWYN PARK DISTRICT FOR THE LARGEST LATIN EVENT FOCUSED ON
HEALTH, WELLNESS, AND CULTURE IN THE CITY OF BERWYN FOR OUR 7TH ANNUAL 5K RUN.



CORRIDA del MARLACHI

5K RUN/WALK

Sponsorship Packages

Join the North Berwyn Park District in promoting health and wellness in our community by running/walking and celebrating in our 7th Annual CARA certified 5K RUN/WALK!

*Proceeds from this event benefit North Berwyn Park District programs

PRESENTING SPONSOR - \$10,000

- Company name headlines all event publicity and marketing, website listings, etc.
- Company name and logo listed on NBPD and race website (eventbrite.com) Logo will be placed on website within a week of receiving the logo in JPEG format
- Prominent logo placement on back of T-shirts and Stage as Presenting Sponsor
- Placement on Race Bib as Presenting Sponsor
- Prominent logo placement on event posters as Presenting Sponsor
- Sponsor may display company banner (sponsor provided) at the Start /Finish Line
- Primary location of vendor spot at race site (tent/table provided by sponsor)
- Opportunity for Company Executive to welcome participants at the start of the run
- Free team registration (10 runners)
- \$10 Discount Code for Presenting Sponsor (50 spots)
- Ten 15-second P.A. announcements read throughout the race
- Presenting Sponsor partnership announced in all media and news releases
- Opportunity to include business information or item (provided by sponsor) in the swag bags.
- Full page color ad (provided by sponsor) in the North Berwyn Park District program brochure

- Free vendor spot at race site (tent/table provided by sponsor)
- Free registrations (2 runners max)
- One banner displayed at the race, no larger than 3'x5' (sponsor provided)
- Four 15-second P.A. announcements read throughout the race
- Opportunity to include business information or item (provided by sponsor) in the swag bags

SILVER SPONSOR - \$1,000

- Event publicity and marketing, website listings, etc.
- Company name listed on NBPD and race website
- Name recognition on the back of the event T-shirts
- Free vendor spot at race site (tent/table provided by sponsor)
- Two 15-second P.A. announcements read throughout the race
- Opportunity to include business information or item (provided by sponsor) in the swag bags

SUPPORTING SPONSOR - \$500

- Event publicity and marketing, website listings, etc.
- Company name listed on NBPD and race website
- Free vendor spot at race site (tent/table provided by sponsor)
- Opportunity to include business information or item (provided by sponsor) in the swag bags

WATER STOP - \$250

- Company Name will be listed on NBPD and race website
- Sign with Company Name and Logo, no larger than 3'x5' (sponsor provided) prominently displayed at the Water Stop

TABLE SPONSOR - \$200

- Opportunity to market your business or service at a table during the event
- Opportunity to include business information or item (provided by sponsor) in the swag bags

COURSE SIGN - \$150

- Includes your company name and/or logo on a sign along the route
- Opportunity to include business information or item (provided by sponsor) in the swag bags

IN KIND DONATION OF GOODS - \$100 minimum

- Company name and logo listed on NBPD and race website

Please visit our website at www.nbpd4fun.org for a listing of In Kind Donations needed.

PLATINUM SPONSOR - \$5,000

- Company name is prominent in all event publicity and marketing, website listings, etc.
- Company name and logo listed on NBPD and race website (eventbrite.com) Logo will be placed on website within a week of receiving the logo in JPEG format
- Premier Logo placement on the back of the event T-shirts
- Free vendor spot at race site (tent/table provided by sponsor)
- Free registrations (4 runners max)
- One banner displayed at the race, no larger than 4'x10' (sponsor provided)
- Six 15-second P.A. announcements read throughout the race
- Opportunity to include business information or item (provided by sponsor) in the swag bags

GOLD SPONSOR - \$2,500

- Company name is prominent in all event publicity and marketing, website listings, etc.
- Company name and logo listed on NBPD and race website (eventbrite.com) Logo will be placed on website within a week of receiving the logo in JPEG format
- Logo placement on the back of the event T-shirts



CORRIDA del MARIACHI 5K RUN/WALK

Race date: August 15, 2026 - 8 am

North Berwyn Park District 1619 Wesley Ave. Berwyn, IL. 60402 www.nbpd4fun.org

Sponsorship Form

Company/Organization Name: _____

Company Mailing Address: _____

City, State & Zip Code: _____

Phone: _____ Website: _____

Contact Name: _____ Contact Phone: _____

Email Address: _____

Sponsorship Level: (Please Check One)

- | | |
|--|--|
| ☐ Presenting Sponsor \$10,000 | ☐ Water Stop \$250 |
| ☐ Platinum Sponsor \$5,000 | ☐ Table Sponsor \$200 |
| ☐ Gold Sponsor \$2,500 | ☐ Course Sign \$150 |
| ☐ Silver Sponsor \$1,000 | ☐ In Kind Sponsor (minimum \$100) |
| ☐ Supporting Sponsor \$500 | |

Amount Enclosed: _____

Please detach and mail form with payment payable to:

**North Berwyn Park District
Attn: Corrida del Mariachi 5K
1619 Wesley Avenue
Berwyn, IL. 60402**

We plan to send materials/giveaways to be put into Swag Bag: ☐ Yes ☐ No *(All items must be received by July 24, 2026.)*

Please write your company name exactly how you want it to appear on website, signage, etc.:

Logo for website in JPEG format can be forwarded to icanino@nbpd4fun.org

T-shirt logo in EPS/Vector format due to icanino@nbpd4fun.org by July 2, 2026

Participants that receive complimentary race entries as part of their sponsorship can register for the 5K by providing participant information to Joseph Vallez at jvallez@nbpd4fun.org

Thank you for your sponsorship! We are very excited to have you as a part of the Corrida del Mariachi 5K family! For additional information on our sponsorship, please contact Joseph Vallez at (708)749-4900 X17



AGENDA ITEM SUMMARY

MEETING DATE: JULY 30, 2026

AGENDA ITEM	10-B	ACTION PROPOSED	☐ INFORMATIONAL ONLY
TITLE	Annual Financial Report Draft for the Fiscal Year Ended March 31, 2026		☒ DISCUSS
SUBMITTED BY	Brian Eagan, CPA Senior Vice President, Selden Fox, Ltd.		☒ REVIEW
			☒ APPROVE

SUMMARY

ATTACHMENTS

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