



BERWYN TOWNSHIP
Regular Meeting – July 30, 2026

Call to Order: Township Supervisor Avila called the meeting to Order at 6:00 PM. Present were Trustees Margarites, and Ortiz. Avila made the motion, seconded by Ortiz, to excuse Trustee Miranda, and Trustee Espinoza. The motion passed by a unanimous voice vote. Also in attendance were Township Clerk Garcia, Township Accountant Eagan, and Township Attorney Zdarsky.

Pledge: Attendees rose to recite the Pledge of Allegiance.

Open Forum: Garcia opened the floor for Public Comment. Township Accountant Eagan stated the Township budget was filed with the Cook County Clerk in compliance with state statute. Seeing as no one further addressed any comments, Garcia closed the section of Open Forum.

Approval of Minutes:

- A. Regular Meeting on June 8, 2026:** Avila made the motion, seconded by Margarites, to defer the approval of the Regular Meeting Minutes on June 8, 2026, to the August Regular Meeting. The motion passed by a unanimous voice vote.
- B. Public Hearing on June 29, 2026:** Avila made the motion, seconded by Ortiz, to approve the Public Hearing Meeting Minutes from June 29, 2026. The motion passed by a unanimous voice vote.
- C. Special Meeting on June 29, 2026:** Avila made the motion, seconded by Margarites, to approve the Special Meeting Minutes on June 29, 2026. The motion passed by a unanimous voice vote.

Bills Payable and Payrolls:

- A: Assessor's Office Bills Payable and Payroll:** Avila made the motion, seconded by Ortiz, to approve the Assessor's Office Payable and Payroll for \$781.30, through July 30, 2026, as submitted. The motion passed by a unanimous roll call vote.
- B: Township Fund Bills Payables:** Avila made the motion, seconded by Ortiz, to approve the General Town Fund bills payable and payroll through July 30, 2026, for \$43,397.65, as submitted. The motion passed by a unanimous roll call vote.
- C: GA Fund Bills Payable and Payroll:** Avila made the motion, seconded by Ortiz, to approve the GA Payroll and payables through July 30, 2026, for \$55,620.93, as submitted. The motion passed by a unanimous roll call vote.

6. Statement of Receipts and Disbursements: Eagan was recognized and commented on district expense and reserves. Eagan stated the statement of receipts and disbursements presented is prorated. Discussion ensued. Avila made the motion, seconded by Margarites, to file the statement of receipts and disbursements as informational. The motion passed by a unanimous voice vote.

708 Community Mental Health Board: Eagan noted there was no July meeting, the June meeting surrounded getting ready for the upcoming fiscal year. Avila made the motion, seconded by Ortiz, to file the 708 Community Mental Health Board update as informational. The motion passed by a unanimous voice vote.

Correspondence: Clerk Garcia shared the communication details from Berwyn Development Corporation Fall Fest. Clerk Garcia informed the Board, the \$5,000.00 sponsorship includes advertisement acknowledgement from BDC on flyers, social media, a physical booth to share information on Township services. Fall Fest typically brings in 15,000 attendees.

Old Business:

- A. [Deferred June 8, 2026] Review and Approve City of Berwyn and Berwyn Township Emergency Operations Plan (EOP):** Attorney Zdarsky acknowledged the Trustees are reviewing the Emergency Operations Plan (EOP) for Berwyn Township. Discussion ensued regarding the roles of elected officials during emergencies. Avila made the motion, seconded by Margarites, to defer the approval of the City of Berwyn and Berwyn Township Emergency Operations Plan to the August meeting. The motion passed by a unanimous voice vote.

New Business:

A: Review and Approve NBPB's Corrida Del Mariachi 5K Run/Walk Sponsorship: Avila made the motion, seconded by Margarites, to approve the North Berwyn Park District's Corrida Del Mariachi 5K Run/Walk Sponsorship in the amount of \$5,000.00. The motion passed by a unanimous roll call vote.

B: Review and Approve Township's Annual Financial Report Draft for the Fiscal Year Ending March 31, 2026: Avila made the motion, seconded by Ortiz, to defer the approval of the Township's Annual Financial Report for the Fiscal Year Ending March 31, 2026, to the August meeting. The motion passed by a unanimous roll call vote.

Adjournment: There being no further business before the Board, Avila made the motion, seconded by Margarites, to adjourn the meeting. The motion passed by a unanimous voice vote. The meeting adjourned at 6:16 p.m.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read 'Leticia Garcia', written in a cursive style.

Leticia Garcia
Township Clerk