



BERWYN TOWNSHIP
Regular Meeting – June 8, 2026

Call to Order: Township Supervisor Avila called the meeting to Order at 6:00 PM. Present were Trustees Espinoza, Miranda, Margarites, and Ortiz. Also in attendance were Township Clerk Garcia, Township Accountant Eagan, and Township Attorney Zdarsky.

Pledge: Attendees rose to recite the Pledge of Allegiance.

Open Forum: Garcia opened the floor for Public Comment. Garcia inquired about the Clerk's budget through Township, and Health District. Eagan confirmed there is a line item in the tentative budget for Clerk's Office Staff, which has \$2,000.00 allocated towards the line item for the year. Seeing as no one further addressed any comments, Garcia closed the section of Open Forum.

Approval of Minutes:

- A. Budget Workshop Meeting on May 18, 2026:** Margarites made the motion, seconded by Ortiz, to amend the budget workshop meeting minutes on May 18, 2026, to include the amounts from the Assessor's Office Triannual Budget: Last Triannual Budget the Assessor's Office spent \$110,371.00, the Assessor's Office is requesting a budget of \$124,625.00 for this fiscal year, with a \$14,254.00 increase. The motion passed by a unanimous voice vote.
- B. Regular Meeting on May 18, 2026:** Avila made the motion, seconded by Margarites, to approve the Regular Meeting Minutes from May 18, 2026. The motion passed by a unanimous voice vote.

Bills Payable and Payrolls:

A: Assessor's Office Bills Payable and Payroll: Avila made the motion, seconded by Miranda, to approve the Assessor's Office Payable and Payroll for \$488.70, through June 8, 2026, as submitted. The motion passed by a unanimous roll call vote.

B: Township Fund Bills Payables: Avila made the motion, seconded by Ortiz, to approve the General Town Fund bills payable and payroll through June 8, 2026, for \$36,758.19, as submitted. The motion passed with Avila, Miranda, Margarites, and Ortiz voting AYE, Espinoza voting NAY.

C: GA Fund Bills Payable and Payroll: Avila made the motion, seconded by Ortiz, to approve the GA Payroll and payables through June 8, 2026, for \$52,555.82, as submitted. The motion passed with Avila, Miranda, Margarites and Ortiz voting AYE, Espinoza voting NAY.

6. Statement of Receipts and Disbursements: Eagan was recognized and noted the tentative budget adopted would be about a \$433,000.00 deficit, a big part of this deficit is the last funding for the multi-athletic field. Avila made the motion to file the statement of receipts and disbursements as informational by order of the chair. The motion passed by a unanimous voice vote.

708 Community Mental Health Board:

- A. Review and approve Berwyn Township 708 Community Mental Health Board 2026-2027 Budget:** Ortiz noted the next meeting for the 708 Community Mental Health Board is the following week. Avila made the motion, seconded by Miranda, to approve the 708 Community Mental Health Board 2026-2027 Budget and Appropriation Ordinance. The motion passed by a unanimous roll call vote.

Correspondence: Clerk Garcia informed the Trustees of a communication received from the Berwyn Development Corporation regarding Fall Fest formerly known as Oktoberfest. The BDC Director Brian Crowe is looking to make Oktoberfest more family friendly, and family oriented. Director Crowe and the committee is open to a dialogue on how Township and the Health department can be involved. The BDC also asked for a donation of \$10,000.00, split between Township and Health. This donation would allow Township to be sponsored in fliers and marketing, also would include the Township's ability to host a table to share information on Township services. Discussion ensued. Clerk Garcia offered to ask for sponsorship letter/tier from BDC. Supervisor Avila stated it needs to be placed as agenda item to be voted on.

Old Business:

- A. [Deferred May 18, 2026] Review and approve the FYE2025 Supervisors Report:** Eagan noted the annual Supervisors Report was available at the 2026 Annual Town Meeting, Garcia confirmed the posting of the Supervisors Report was completed as required. Avila made the motion, seconded by Miranda, to approve the FYE2025 Supervisors Report. The motion passed by a unanimous voice vote.

New Business:

A: Review and approve City of Berwyn and Berwyn Township Emergency Operations Plan: Avila stated Scott Waszak, Berwyn Fire Department Division Chief of Safety and Emergency Management, will attend the July Regular Meeting to present the changes to the Emergency Operations Plan, and highlight the Townships roles in the Emergency Plan. Avila made the motion, seconded by Ortiz, to defer the approval of the City of Berwyn and Berwyn Township Emergency Operations Plan to the next Township Regular Meeting. The motion passed by a unanimous voice vote.

B: Consideration and Discussion for a Safety Town Playground in the 2027-2028 Budget: Garcia was recognized and brought to the Trustees attention the idea of a Safety Town Playground for the following year's budget. A Safety Town Playground would be for families and neighboring communities as an outdoor education space for bicycle safety riding, safety on rail road crossing, crossing at busy intersections in a safe community. Garcia stated she will continue to look into funding options through partnerships or grants, and will present to the Trustees as information is received. Avila made the motion, seconded by Miranda, to approve the consideration for the Safety Town Playground in the 2027-2028 Budget. The motion passed by a unanimous voice vote.

C: Review and approve Proposed Ordinance Establishing a Requirement for Board Members and Trustees to State Reasons for Nay Votes: Ortiz was recognized and stated the proposed Ordinance is for Trustees to state their reasons for voting no on agenda items. Attorney Zdarsky informed the Trustees it cannot be required to force a Trustee to explain their reasonings for a vote, however, there is a discussion period after a motion where the Trustees can defend their vote and allow the others to hear their reasoning, if they choose. Ortiz made the motion, seconded by Avila, to withdraw the Proposed Ordinance Establishing a Requirement for Board

Regular Meeting Minutes of June 8, 2026, continued

Members and Trustees to State Reasons for Nay Votes. The motion passed by a unanimous voice vote.

Adjournment: There being no further business before the Board, Avila made the motion, seconded by Margarites, to adjourn the meeting. The motion passed by a unanimous voice vote. The meeting adjourned at 6:40 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Leticia Garcia".

Leticia Garcia
Township Clerk