



BERWYN PUBLIC HEALTH DISTRICT
Regular Meeting – June 8, 2026

Call to Order: Board President Avila called the meeting to Order at 12:00 p.m. Board President Avila, Board Secretary Garcia and Board Treasurer Pereda were present. Health District Attorney Zdarsky, Health District Accountant Eagan, and Clerk's Office Administrative Assistant Casper also attended.

Pledge: Attendees rose to recite the Pledge of Allegiance.

Open Forum: Garcia opened the floor for Public Comment. Seeing as no one addressed any comments, Garcia closed the section of Open Forum.

Garcia made the motion, seconded by Avila, to bring forward item 10D. The motion passed by a unanimous voice vote.

New Business:

D: Review and approve City of Berwyn and Berwyn Township Emergency Operations

Plan: Clerk Garcia introduced Berwyn Fire Department Division Chief of Safety and Emergency Management Scott Waszak. Division Chief Waszak gave an overview of the updates to the Emergency Operations Plan, which has not been updated since 2024. Discussion ensued. Garcia noted the updated Emergency Operations Plan will be provided to the Board electronically. Garcia made the motion, seconded by Avila, to defer the approval of the EOP to the July regular meeting, and have Attorney Zdarsky, Supervisor Avila, and the Board review the updates to confirm participation in the EOP updates. The motion passed by a unanimous voice vote.

Approval of Minutes:

- A. Budget Meeting on May 18, 2026:** Avila made the motion, seconded by Garcia, to approve the regular meeting minutes on May 18, 2026. The motion passed by a unanimous voice vote.
- B. Regular Meeting on May 18, 2026:** Avila made the motion, seconded by Garcia, to approve the regular meeting minutes on May 18, 2026. The motion passed by a unanimous voice vote.

Staff Report Updates – May 2026:

- A. Clinic Activity:** Avila made the motion, seconded by Garcia, to approve the May 2026 Clinic Activity report, as submitted. The motion passed by a unanimous voice vote.
- B. Sanitation Activity:** Avila made the motion, seconded by Garcia, to approve the May 2026 Sanitation Activity report, as submitted. The motion passed by a unanimous voice vote.
- C. Vital Statistics Activity:** Avila made the motion, seconded by Garcia, to approve the May 2026 Vital Statistics Activity report, as submitted. The motion passed by a unanimous roll call vote.

Approval of Bills Payable & Payroll – May 2026: Avila made the motion, seconded by Garcia, to approve the disbursements for payables and payroll as submitted for \$102,146.57. The motion passed by a unanimous roll call vote.

Statement of Receipts and Disbursements: Eagan was recognized and commented on district expenses and reserves. Eagan stated this is the only the second month of the new fiscal year, nothing is out of the ordinary. Avila made the motion, seconded by Garcia, to file the statement of receipts and disbursements as informational. The motion passed by a unanimous voice vote.

Correspondence: Nothing submitted.

Old Business: Nothing submitted.

New Business:

- A. Review and approve Memorandum of Understanding with the City of Oak Park and the Berwyn Health District regarding Health Inspections Partnership:** Avila stated Berwyn will need a Licensed Environmental Health Practitioner (LEHP) starting in July. Either party may terminate the arrangement with a 60-day notice. Avila made the motion, seconded by Garcia, to approve the Memorandum of Understanding with the City of Oak Park and the Berwyn Health District regarding Health Inspections Partnership. The motion passed by a unanimous roll call vote.

- B. Consideration and Discussion for a Safety Town Playground in the 2027-2028 Budget:** Garcia brought to the Boards attention the idea of a Safety Town Playground for the following year's budget. A Safety Town Playground would be for families and neighboring communities, as an outdoor educational space for bicycle safety riding, railroad crossing, busy intersections, street crossing, in a safe community. Garcia noted partnering up with the City of Berwyn, Berwyn Park for funding could be an option, as well as grants. Garcia also noted she would take on the background work to get ideas and funding options available to present to the Board. Garcia made the motion, seconded by Avila, to allow Garcia to continue exploration of Safety Town as a viable program and consideration for the 2027-2028 budget. The motion passed by a unanimous voice vote.

- C. Review and approve Funding for Berwyn Development Corporation: Berwyn Oktoberfest:** Garcia announced the new BDC Director Brian Crowe is restructuring the Oktoberfest/Fall Fest to make the event more family friendly, and family oriented. The BDC is seeking a donation from the Health District and the Township. This donation would allow the Health District to approve their advertising and marketing. Discussion ensued. Garcia inquired about finding the money amount for the donation from another budget line item. Discussion ensued. Avila stated there is no funds or line item for this event. Discussion ensued. Garcia made the motion, seconded by Avila, to defer the consideration if funding becomes available, and propose funding for the next fiscal year. The motion passed by a unanimous voice vote.

Adjournment: Avila made the motion, seconded by Pereda, to adjourn the meeting at 4:28 p.m. The motion passed by a unanimous voice vote.

Respectfully submitted,



Leticia Garcia
Board Secretary