



BERWYN TOWNSHIP
Regular Meeting – May 18, 2026

Call to Order: Township Supervisor Avila called the meeting to Order at 6:00 PM. Present were Trustees Espinoza, Margarites, and Ortiz. Margarites made the motion, seconded by Ortiz, to allow Trustee Miranda to participate remotely. The motion passed by a unanimous voice vote. Also in attendance were Township Clerk Garcia, and Township Attorney Zdarsky.

Pledge: Attendees rose to recite the Pledge of Allegiance.

Open Forum: Garcia opened the floor for Public Comment. Seeing as no one addressed any comments, Garcia closed the section of Open Forum.

Approval of Minutes:

- A. Annual Town Meeting on April 14, 2026:** Avila made the motion, seconded by Ortiz, to approve the Annual Town Meeting Minutes from April 14, 2026. The motion passed by a unanimous voice vote.
- B. Budget Workshop Meeting on April 20, 2026:** Avila made the motion, seconded by Miranda, to approve the Budget Workshop Meeting Minutes from April 20, 2026. The motion passed by a unanimous voice vote.
- C. Regular Meeting on April 20, 2026:** Avila made the motion, seconded by Ortiz, to approve the Regular Meeting Minutes from April 20, 2026. The motion passed by a unanimous voice vote.

Bills Payable and Payrolls:

A: Assessor's Office Bills Payable and Payroll: Avila made the motion, seconded by Miranda, to approve the Assessor's Office Payable and Payroll for \$337.70, through April 20, 2026, as submitted. The motion passed by a unanimous roll call vote.

B: Township Fund Bills Payables: Avila made the motion, seconded by Ortiz, to approve the General Town Fund bills payable and payroll through April 20, 2026, for \$41,115.50, as submitted. Espinoza questioned the vendors on the current approval list. Discussion ensued. The motion passed with Avila, Miranda, Margarites, and Ortiz voting AYE, Espinoza voting NAY.

C: GA Fund Bills Payable and Payroll: Avila made the motion, seconded by Ortiz, to approve the GA Payroll and payables through April 20, 2026, for \$51,706.42, as submitted. The motion passed with Avila, Miranda, Margarites and Ortiz voting AYE, Espinoza voting NAY.

6. Statement of Receipts and Disbursements: Avila made the motion to file the statement of receipts and disbursements as informational by order of the chair without objection.

708 Community Mental Health Board: Allen from the 708 Board was recognized, and informed the Trustees the 708 Community Mental Health Board has completed their Tentative Budget and Appropriation Ordinance for FY 26-27. The Tentative 708 Mental Health Board Budget includes the grant proposal the Health Board submitted for mental health services, funded nearly at the full level. The Public Hearing is Friday, June 5, 2026, at 3:30 PM. Avila made the motion to file the 708 Community Mental Health Board update as informational by order of the chair without objection.

Correspondence: Clerk Garcia informed the Trustees of the Annual Conference from the Township Officials of Cook County on June 18, 2026. Registration must be complete before May 20, 2026.

Old Business:

- A. [Deferred April 20, 2026] consideration of establish deadline for agenda item submissions: 10:00 AM on the Thursday prior to a Monday board meeting:** Avila made the motion, seconded by Ortiz, to establish the deadline for agenda item submissions to 10:00 AM on the Thursday prior to a Monday board meeting. The motion passed by a unanimous voice vote.

New Business:

A: Approve Tentative 2026-2027 Annual Budget & Appropriation Ordinance: Avila made the motion, seconded by Miranda, to approve the Tentative 2026-2027 Annual Budget and Appropriation Ordinance, post the Ordinance at the appropriate locations, call a Public Hearing for 5:45 PM on June 29, 2026, and authorize the Clerk to publish the notice of the Public Hearing. The motion passed by a unanimous roll call vote.

B: Review and Approve the FYE2025 Supervisors Report: Avila made the motion, seconded by Ortiz to defer the approval of the FYE2025 Supervisors Report to the June regular Township meeting. The motion passed by a unanimous voice vote.

C: Review and Approve Funding for Breast Cancer Walk: Avila stated the Breast Cancer Walk is split between Township and the Health Board, and the ability to walk is included in the funding. Avila made the motion, seconded by Miranda, to approve the funding for the Breast Cancer Walk, in the amount of \$1,200.00. The motion passed by a unanimous roll call vote.

D: Discussion and Possible Action to call Special Board Meeting Scheduled June 29, 2026, 6:00 PM: Avila made the motion, seconded by Ortiz, to schedule the Special Board Meeting for June 29, 2026, at 6:00 PM. The motion passed by a unanimous voice vote.

E: Discussion and Possible Action Regarding Amendments to Handbook Policy: Avila provided the written amendments to the Handbook Policy to the Board for review. Discussion ensued regarding the changes provided. Avila made the motion, seconded by Ortiz, to accept the communication as informational, approve the Resolution Amending the Berwyn Township / Berwyn Public Health District Employee Handbook, and authorize the appropriate management personnel to incorporate the changes into the Employee Handbook and written policies of the Health District. The motion passed with Avila, Miranda, and Ortiz voting AYE, Espinoza, and Margarites voting NAY.

Adjournment: There being no further business before the Board, Avila made the motion, seconded by Margarites, to adjourn the meeting. The motion passed by a unanimous voice vote. The meeting adjourned at 6:20 p.m.

Respectfully submitted,



Leticia Garcia
Township Clerk