



BERWYN PUBLIC HEALTH DISTRICT
Regular Meeting – May 18, 2026

Call to Order: Board President Avila called the meeting to Order at 12:00 p.m. Board President Avila, Board Secretary Garcia and Board Treasurer Pereda were present. Health District Attorney Zdarsky, and Health District Accountant Eagan also attended.

Pledge: Attendees rose to recite the Pledge of Allegiance.

Open Forum: Garcia opened the floor for Public Comment. Garcia informed the Board of the Annual Town Conference for Township Officials of Cook County on June 18, 2026, beginning at 2:30 p.m. The last day to register is May 20, 2026. Seeing as no one further addressed any comments, Garcia closed the section of Open Forum.

Approval of Minutes:

- A. Regular Meeting on March 9, 2026:** Avila made the motion, seconded by Pereda, to approve the regular meeting minutes on March 9, 2026. The motion passed by a unanimous voice vote.
- B. Regular Meeting on April 20, 2026:** Avila made the motion, seconded by Garcia, to approve the regular meeting minutes on April 20, 2026. The motion passed by a unanimous voice vote.
- C. Budget Workshop Meeting on April 20, 2026:** Avila made the motion, seconded by Pereda, to approve the budget workshop meeting minutes on April 20, 2026. The motion passed by a unanimous voice vote.

Staff Report Updates – April 2026:

- A. Clinic Activity:** Avila made the motion, seconded by Garcia, to approve the April 2026 Clinic Activity report, as submitted. The motion passed by a unanimous voice vote.
- B. Sanitation Activity:** Avila made the motion, seconded by Pereda, to approve the April 2026 Sanitation Activity report, as submitted. The motion passed by a unanimous voice vote.
- C. Vital Statistics Activity:** Avila made the motion, seconded by Garcia, to approve the April 2026 Vital Statistics Activity report, as submitted. The motion passed by a unanimous roll call vote.

Approval of Bills Payable & Payroll – April 2026: Avila made the motion, seconded by Pereda, to approve the disbursements for payables and payroll as submitted for \$115,454.37. The motion passed by a unanimous roll call vote.

Statement of Receipts and Disbursements: Eagan was recognized and commented on district expenses and reserves. Eagan stated this is the first month of the new fiscal year, property taxes collected

approximately \$316,000.00 thus far. Avila made the motion, seconded by Pereda, to file the statement of receipts and disbursements as informational. The motion passed by a unanimous voice vote.

Correspondence: Nothing submitted.

Old Business:

- A. [Deferred April 20, 2026] Consideration of establish deadline for agenda items submissions: 10:00 AM on the Thursday prior to a Monday board meeting:** Avila made the motion, seconded by Pereda, to approve the establishment of a deadline for agenda items submissions to the Supervisor by 10:00 AM on the Thursday prior to a Monday board meeting. The motion passed by a unanimous voice vote.
- B. [Deferred April 20, 2026] Review and Approve funding for the provision of feminine hygiene products for restroom facilities at the Berwyn Public Library, in an amount not to exceed \$2,500.00:** Garcia made the motion, seconded by Pereda, to approve funding for the provision of feminine hygiene products for restroom facilities at the Berwyn Public Library, in an amount not to exceed \$2,500.00. The motion passed by a unanimous roll call vote.
- C. [Deferred April 20, 2026] Consideration to participate in the Berwyn Public Library 2026 Summer Reading Challenge:** Discussion ensued regarding participation & schedule availability in the Summer Reading Challenge. Garcia made the motion, seconded by Pereda, to consider the participation in the Berwyn Public Library 2026 Summer Reading Challenge as informational. The motion passed by a unanimous voice vote.

New Business:

- A. Approve Tentative 2026-2027 Annual Budget and Appropriation Ordinance:** Avila made the motion, seconded by Pereda, to approve the Tentative 2026-2027 Annual Budget and Appropriation Ordinance for the purpose of posting, refer the Tentative 2026-2027 Annual Budget and Appropriation Ordinance to the Public Hearing that will be held at 3:45 PM on June 29, 2026, and authorize publication of the Public Hearing and post the Tentative Budget at the appropriate locations. The motion passed by a unanimous roll call vote.
- B. Review and Approve Funding for Breast Cancer Walk:** Pereda was recognized and acknowledged the Pink Divas and Gents Breast Cancer Walk. The request is for \$1,200.00 from the Berwyn Public Health District for event sponsorship. Pereda made the motion, seconded by Garcia, to approve funding for the Breast Cancer Walk. The motion passed by a unanimous roll call vote.
- C. Election of Officers:** Avila made the motion, seconded by Pereda, to keep the Officers in the same positions as the previous fiscal year. The motion passed by a unanimous voice vote.
- D. Discussion and Possible Action to call Special Board Meeting Scheduled June 29, 2026, 4:00 PM:** Avila made the motion, seconded by Pereda, to schedule the Special Board Meeting for June 29, 2026, at 4:00 PM. The motion passed by a unanimous voice vote

AA. Discussion and Possible Action Regarding Amendments to Handbook Policy: Avila provided the written amendments to the Handbook Policy to the Board for review. Avila made the motion, seconded by Pereda, to accept the communication as informational, approve the Resolution Amending the Berwyn Township / Berwyn Public Health District Employee Handbook, and authorize the appropriate management personnel to incorporate the changes into the Employee Handbook and written policies of the Health District. The motion passed by a unanimous voice vote.

Adjournment: Avila made the motion, seconded by Pereda, to adjourn the meeting at 12:30 p.m. The motion passed by a unanimous voice vote.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Leticia Garcia".

Leticia Garcia,
Board Secretary