



BERWYN PUBLIC HEALTH DISTRICT
Regular Meeting – April 20, 2026

Call to Order: Board President Avila called the meeting to Order at 12:18 p.m. Board President Avila, Board Secretary Garcia and Board Treasurer Pereda were present. Health District Accountant Eagan also attended.

Pledge: Attendees rose to recite the Pledge of Allegiance.

Open Forum: Garcia opened the floor for Public Comment. Seeing as no one addressed any comments, Garcia closed the section of Open Forum.

Approval of Minutes:

- A. Regular Meeting on March 9, 2026:** Pereda made the motion, seconded by Avila, to defer the approval of the regular meeting minutes on March 9, 2026, to the May meeting. The motion passed by a unanimous voice vote. Pereda asked Garcia to check item 10-D, to confirm if this item was passed, or referred to budget.
- B. Budget Workshop Meeting on March 9, 2026:** Avila made the motion, seconded by Pereda, to approve the Budget Workshop meeting minutes on March 9, 2026. The motion passed by a unanimous voice vote.

Staff Report Updates – March 2026:

- A. Clinic Activity:** Avila made the motion, seconded by Garcia, to approve the March 2026 Clinic Activity report, as submitted. The motion passed by a unanimous voice vote.
- B. Sanitation Activity:** Avila made the motion, seconded by Garcia, to approve the March 2026 Sanitation Activity report, as submitted. The motion passed by a unanimous voice vote.
- C. Vital Statistics Activity:** Avila made the motion, seconded by Pereda, to approve the March 2026 Vital Statistics Activity report, as submitted. The motion passed by a unanimous roll call vote.

Approval of Bills Payable & Payroll – March 2026: Eagan was recognized and stated fire alarm controls, and window replacements are on the March 2026 bills payable and payroll. Avila made the motion, seconded by Pereda, to approve the disbursements for payables and payroll as submitted for \$153,631.96. The motion passed by a unanimous roll call vote. Avila requested Eagan sends an email of the surprise items and costs that came up in the prior years budget.

Statement of Receipts and Disbursements: Eagan was recognized and commented on district expenses and reserves. Eagan stated the final year fiscal numbers is a net loss of approximately \$1,000,000.00. Discussion ensued. Eagan stated if grant money comes in, the Board will break even, minus the reserves for the multi athletic use field. Avila made the motion, seconded by Pereda, to approve the statement of receipts and disbursements. The motion passed by a unanimous voice vote.

Correspondence: Nothing submitted. Garcia noted correspondence is being addressed under New Business.

Old Business: Nothing submitted.

New Business:

- A. Review and Approve Memorandum of Understanding (MOU) with Sears Pharmacy for the Mental Health Program:** Avila made the motion, seconded by Pereda, to approve the Memorandum of Understanding with Sears Pharmacy for the Mental Health Program. The motion passed by a unanimous voice vote.
- B. Consideration of establish deadline for agenda item submissions: 10:00 AM on the Thursday prior to a Monday board meeting:** Avila made the motion, seconded by Garcia, to defer the establishment of a deadline for agenda item submissions to the May regular meeting. The motion passed by a unanimous voice vote.
- C. Proposal to reschedule the May Board Meeting to Monday, May 18, at the regular time and location:** Avila made the motion, seconded by Pereda, to reschedule the May Board Meeting to Monday, May 18, 2026; Budget Workshop meeting 11:30 am, followed by regular board meeting at 12:00 pm. The motion passed by a unanimous voice vote.
- D. Review and Approve funding for the provision of feminine hygiene products for restroom facilities at the Berwyn Public Library, in an amount not to exceed \$2,500.00:** Garcia brought to the Boards attention a communication received from the Berwyn Public Library, requesting funding of feminine hygiene products for restroom facilities. The products will cost approximately \$200.00 a month. Avila made the motion, seconded by Garcia, to defer the approval of funding for the provision of feminine hygiene products for restroom facilities at the Berwyn Public Library to the May regular meeting. The motion passed by a unanimous voice vote.
- E. Consideration to participate in the Berwyn Public Library 2026 Summer Reading Challenge:** Garcia stated an email communication was received from the Berwyn Public Library, requesting the Health Board to be available Saturday, June 6th, 10:00 am – 12:00 pm to hold a booth for informational purposes. Discussion ensued. Avila made the motion, seconded by Garcia, to defer the consideration to participate in the Berwyn Public Library 2026 Summer Reading Challenge to the May regular meeting. The motion passed by a unanimous voice vote.
- F. Review and Approve funding request for Berwyn Public Library Nursing Pod in the amount of \$8,695.00:** Garcia stated an email communication was received from the Berwyn Public Library requesting funding for a Nursing Pod in the amount of \$8,695.00. Information was made available for the Board to review. Avila made the motion, seconded by Garcia, to refer the funding request for the Berwyn Public Library Nursing Pod to the May budget workshop meeting. The motion passed by a unanimous voice vote.

Adjournment: Avila made the motion, seconded by Pereda, to adjourn the meeting at 12:35 p.m. The motion passed by a unanimous voice vote.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Leticia Garcia". The signature is written in a cursive, flowing style with a large initial "L" and "G".

Leticia Garcia,
Board Secretary