



BERWYN TOWNSHIP PUBLIC HEALTH DISTRICT
Regular Meeting – September 8, 2025

Call to Order: President Avila called the meeting to Order at 4:00 p.m. President Avila, Township Clerk Garcia and Treasurer Pereda were present. Board Accountant Eagan, Board Attorney Zdarsky and Deputy Clerk Medina also attended. Attendees rose to recite the Pledge of Allegiance.

Open Forum: Avila opened the floor for Public Comment. No comments.

Approval of Minutes:

- A. Regular Meeting of August 11, 2025:** Discussion regarding setting a Special Meeting took place due to an amendment needed. Avila made the motion, seconded by Pereda, to Approve the Regular Meeting Minutes for August 11, 2025, as submitted and set a special meeting before Sept. 30th. The motion passed by a unanimous voice vote in favor.

Staff Report Updates – August 2025

A. Clinic Activity: Avila made the motion, seconded by Garcia, to approve the August 2025 Clinic Activity report, as submitted. The motion passed by a unanimous voice vote in favor.

B. Sanitation Activity: Avila made the motion, seconded by Pereda, to approve the August 2025 Sanitation Activity report, as submitted. The motion passed by a unanimous voice vote in favor.

C. Vital Statistics Activity: Avila made the motion, seconded by Pereda, to approve the August 2025 Vital Statistics Activity report, as submitted. The motion passed by a unanimous roll call vote in favor.

Approval of Bills Payable & Payroll: Avila made the motion, seconded by Pereda, to approve the disbursements for payables and payroll as submitted for \$171,969.89. The motion passed by a unanimous roll call vote in favor.

Statement of Receipts and Disbursements: Mr. Egan was recognized and commented on district incoming grant funds, property taxes, and upcoming transfer of funds. Avila made the motion, seconded by Garcia, to accept and file this communication as informational.

Correspondence: Clerk Garcia submitted correspondence from Cathy Fallon, Executive Director of Berwyn Park District, following up regarding funding for a bus from the Berwyn Health District. Supervisor Avila confirmed he will email Director Fallon. Avila made the motion, seconded Garcia, to accept and file this communication, as informational. The motion passed by a unanimous voice vote in favor.

Old Business: Nothing submitted.

New Business:

- A. Annual Treasure's Report:** Mr. Eagan commented on the item. Avila made the motion, seconded by Garcia to approve the Annual Treasure's Report, as submitted. The motion passed by unanimous voice vote in favor.

Adjournment: Avila made the motion, seconded by Pereda, to adjourn the meeting at 4:14 p.m. The motion passed by a unanimous voice vote.

Respectfully submitted,

Leticia Garcia
Leticia Garcia,
Health District Secretary