



## **Berwyn Township Regular Meeting – April 14, 2025**

**1. Call to Order:** Clerk Paul called the meeting to Order at 6:00 p.m. The following Trustees answered present for the meeting: Ambriz, Espinoza, and Zapata. Board Attorney Zdarsky, Board Accountant Egan, and Assessor Pareda were also present. Clerk Paul declared that there was a quorum present.

Ambriz made the motion, seconded by Zapata, to excuse Supervisor Avila and Trustee Miranda from the meeting. The motion passed by a unanimous voice vote. Espinoza made the motion, seconded by Ambriz, that the board elect him as temporary chair of the meeting. The motion passed by a unanimous voice vote.

**2. Pledge:** Attendees recited the Pledge of Allegiance.

**3. Open Forum:** No one asked to be recognized.

**4. Approval of Minutes:**

**4-A. Budget Workshop Minutes:** Espinoza made the motion, seconded by Ambriz, to approve the Budget Workshop Committee Minutes of March 10, 2025, as submitted. The motion passed by a unanimous voice vote.

**4-B. Regular Meeting Minutes:** Espinoza made the motion, seconded by Ambriz, to approve the Regular Meeting Minutes of March 10, 2025 as submitted. The motion passed by a unanimous voice vote.

**4-C. Annual Town Meeting Minutes:** Espinoza made the motion, seconded by Ambriz, to approve the April 8, 2025 Annual Town Meeting Minutes as presented. The motion passed by a unanimous voice vote.

**5. Bills Payable and Payrolls:**

**5-A: Assessor's Office Bills Payable and Payroll:** Espinoza made the motion, seconded by Ambriz, to approve the Assessor's payroll and payables for 224.65 through April 14, 2025 as submitted. The motion passed by a unanimous roll call vote.

**5-B: General Town Fund Bills Payable and Payroll:** Espinoza made the motion, seconded by Zapata, to approve the General Town Fund bills payable and payroll through March 14, 2025 for \$201,997.86 as submitted. The motion passed with Ambriz and Zapata voting AYE. Espinoza voted to Abstain.

**5-C: GA Fund Bills Payable and Payroll:** Avila made the motion, seconded by Miranda, to approve the GA Payroll and payables through March 10, 2025 for \$48,910.58 as submitted. The motion passed by a unanimous roll call vote.

**6. Statement of Receipts and Disbursements:** Mr. Eagan was recognized and commented on his monthly report. Espinoza marked the communication as informational by Order of the Chair.

**7. 708 Board Report / Update:** 708 Board Executive Director Doederlein delivered an emailed report that was marked germane to this agenda item. He reported that grant proposal review continues. He advised that the sitting board members welcomed new board members Diaz and Greene and that the next board meeting would be Monday, May 8, 2025. Espinoza made the motion, seconded by Ambriz, to accept the communication as informational. The motion passed by a unanimous voice vote.

**8. Correspondence:** Nothing submitted for the agenda.

**9. Old Business:**

**9-A. Deferred Item from July 2024 – Engage Realtor for new Township Office Location:** Ambriz made the motion, seconded by Zapata, to defer the item generally. The motion passed by a unanimous voice vote.

**9-B: Deferred Item from May 2024 – Participatory Budgeting:** Espinoza made the motion, seconded by Zapata, to defer the item to the May agenda. The motion passed by a unanimous voice vote.

**10. New Business:**

**10-A: Bike Repair Station Installation in Lesak Park:** Assessor Pareda was recognized. She advised that the health district would be purchasing a bicycle repair station to prior to a planned biking event in May. She requested permission to have it installed in Lesak Park. Espinoza made the motion, seconded by Ambriz, to approve the request. The motion passed by a unanimous voice vote.

**10-B: Reschedule of the May 12, 2025 Regular Meeting:** Ambriz made the motion, seconded by Zapata, to approve the Supervisor's request to reschedule the May Regular meeting to May 5, 2025 at 6:00 p.m. The motion passed by a unanimous voice vote.

**Adjournment:** There being no further business before the Board, Ambriz made the motion, seconded by Zapata, to adjourn the meeting. The motion passed by a unanimous voice vote. The meeting adjourned at 6:17 p.m.

Respectively submitted,  
Margaret Paul, Town Clerk

