



TOWNSHIP BOARD OF TRUSTEES  
MEETING PACKET

March 9, 2026

**NOTICE:** In accordance with the Illinois Open Meetings Act, notice is hereby given that the Board will hold a public meeting at the date, time, and location below. The purpose of this meeting is to conduct the regular business of the Board and to consider items listed on the posted agenda. This notice and agenda are posted in accordance with statutory requirements.

**Public Comments / Open Forum:**

Comments for the Open Forum must be submitted by 2:00 PM on the meeting day to Clerk Leticia Garcia at 6700 W. 26th Street, Berwyn, IL 60402, via email at LGarcia@ci.berwyn.il.us, or by phone at (708) 749-6451.

 <b>TOWNSHIP OF BERWYN BOARD OF TRUSTEES</b>	<input type="checkbox"/> REGULAR MEETING <input type="checkbox"/> SPECIAL MEETING <input checked="" type="checkbox"/> COMMITTEE OF THE WHOLE/WORKSHOP	DATE	Monday, March 9, 2026
		TIME	5:30 PM
		LOCATION	6600 W. 26 <sup>th</sup> St., 1 <sup>st</sup> FL Conf. Rm.

**AGENDA**

1. ROLL CALL
2. OPEN FORUM
3. REVIEW OF FY 25-26 BUDGET VS EXPENDITURES
4. DISCUSSION OF FY 26-27 ANTICIPATED INCREASES IN COST FOR ROUTINE LINE ITEMS
5. ADJOURNMENT

 <b>TOWNSHIP OF BERWYN BOARD OF TRUSTEES</b>	<input checked="" type="checkbox"/> REGULAR MEETING <input type="checkbox"/> SPECIAL MEETING <input type="checkbox"/> COMMITTEE OF THE WHOLE/WORKSHOP	DATE	Monday, March 9, 2026
		TIME	6:00 PM
		LOCATION	6600 W. 26 <sup>th</sup> St., 1 <sup>st</sup> FL Conf. Rm.

**AGENDA**

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. OPEN FORUM
4. APPROVAL OF MINUTES
  - A. Regular Meeting on February 9, 2026
5. APPROVAL OF TOWN & RELIEF FUNDS PAYABLES & PAYROLL
  - A. Assessor's Office Payables – February 2026
  - B. Township Fund Payroll & Payables – February 2026
  - C. GA Fund Payroll & Payables – February 2026
6. STATEMENT OF RECEIPTS & DISBURSEMENTS
7. 708 COMMUNITY MENTAL HEALTH BOARD
8. CORRESPONDENCE
9. OLD BUSINESS
10. NEW BUSINESS
  - A. Review and Approval of Proposed Budget Transfers – Eagan
  - B. Review and Approval of Sponsorship for Fifty (50) "Stop the Bleed" Basic Kits – Garcia
  - C. Approval of IMRF Resolution – Reinstating/Notice of Appointment of Authorized Agent – Avila
  - D. Approval of Annual Town Meeting Agenda – Garcia
11. ADJOURNMENT



# AGENDA ITEM SUMMARY

MEETING DATE: MARCH 9, 2026

AGENDA ITEM	<b>4</b>	ACTION PROPOSED	<input type="checkbox"/> INFORMATIONAL ONLY
TITLE	Approval of Minutes		<input type="checkbox"/> DISCUSS
SUBMITTED BY	Leticia Garcia, Township Clerk		<input checked="" type="checkbox"/> REVIEW
			<input checked="" type="checkbox"/> APPROVE

## SUMMARY

The Board will review and approve the minutes from the previous Board meeting(s) to ensure an accurate and official record of the meeting's proceedings and actions.

## ATTACHMENTS

- Regular Meeting on **February 9, 2026**



**BERWYN TOWNSHIP**  
**Regular Meeting – February 9, 2026**

**Call to Order:** Township Supervisor Avila called the meeting to Order at 6:00 PM. Present were Trustees Espinoza, Margarites, and Ortiz. Also in attendance were Township Clerk Garcia, Township Accountant Eagan, Township Attorney Zdarsky, and Clerk's Office Administrative Assistant Casper. Avila made the motion, seconded by Ortiz, to excuse Trustee Miranda. The motion passed by a unanimous voice vote.

**Pledge:** Attendees rose to recite the Pledge of Allegiance.

**Open Forum:** Avila opened the floor for Public Comment. Seeing as no one addressed any comments, Garcia closed the section of Open Forum.

**Approval of Minutes:**

**A. Regular Meeting on January 12, 2026:** Avila made the motion, seconded by Margarites, to approve the Regular Meeting Minutes for January 12, 2026. The motion passed by a unanimous voice vote.

**Bills Payable and Payrolls:**

**A: Assessor's Office Bills Payable and Payroll:** Avila made the motion, seconded by Ortiz, to approve the Assessor's Office Payable and Payroll for \$1,003.67, through February 9, 2026, as submitted. The motion passed with a unanimous roll call vote.

**B: Township Fund Bills Payables:** Avila made the motion, seconded by Ortiz, to approve the General Town Fund bills payable and payroll through February 9, 2026, for \$113,523.73, as submitted. The motion passed with Avila, Margarites, Ortiz voting AYE, and Espinoza voting NAY.

**C: GA Fund Bills Payable and Payroll:** Avila made the motion, seconded by Ortiz, to approve the GA Payroll and payables through February 9, 2026, for \$73,191.58, as submitted. The motion passed by a unanimous roll call vote.

**6. Statement of Receipts and Disbursements:** Eagan was recognized and commented on his monthly report stating financials are in good shape. Avila made the motion, seconded by Margarites, to accept and file this item as informational. The motion passed by a unanimous voice vote.

**708 Community Mental Health Board:** Eagan was recognized and state the grant funding application process is currently underway, with 23 total applications. Garcia asked how many applications get approved out of the 23 submitted. Eagan confirmed there is not a set amount, there is a set budget on how much the Community Mental Health Board can spend on grants. Eagan also state the Mental Health Board website can now be converted to Spanish, after a year of working on this project. Avila made the motion, seconded by Ortiz, to accept the update as informational. The motion passed by a unanimous voice vote.

**Correspondence:** Nothing submitted.

**Old Business:** Nothing submitted.

**New Business:**

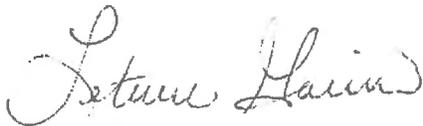
**A: Audit Engagement Letter from Evans, Marshall & Pease PC:** Avila made the motion, seconded by Ortiz, to approve the audit contract with Evans, Marshall & Pease PC in the amount of \$9,000.00 for the year 2026. The motion passed by a unanimous roll call vote.

**B: Planning for April 14, 2026, Annual Town Meeting:** Garcia was recognized and presented information, logistics, deadlines for the Annual Town Meeting. Garcia has signed a contract with the YMCA in Berwyn to host the meeting at 6:01 pm. By order of the chair, Avila made the motion to accept this communication as informational.

**C: Review and Approve Mano a Mano Unidos Emergency Community Assistance Funding Request:** Avila made the motion, seconded by Ortiz, to approve the Mano a Mano Unidos Emergency Community Assistance Funding Request in the amount of \$12,500.00 from GA Funds. The motion passed with Avila, Margarites, and Ortiz voting AYE, and Espinoza voting NAY.

**Adjournment:** There being no further business before the Board, Avila made the motion, seconded by Ortiz, to adjourn the meeting. The motion passed by a unanimous voice vote. The meeting adjourned at 6:21 p.m.

Respectfully submitted,



Leticia Garcia  
Township Clerk



# AGENDA ITEM SUMMARY

MEETING DATE: MARCH 9, 2026

AGENDA ITEM	<b>5</b>	ACTION PROPOSED	<input type="checkbox"/> INFORMATIONAL ONLY
TITLE	Bills Payable and Payroll		<input type="checkbox"/> DISCUSS
SUBMITTED BY	Brian Eagan, CPA   Senior Vice President, Selden Fox, Ltd.		<input checked="" type="checkbox"/> REVIEW
			<input checked="" type="checkbox"/> APPROVE

## SUMMARY

The Board will review and consider approval of the monthly payables and payroll for the Assessor's Office, Township Fund, and Relief (GA) Fund. The report details all invoices, disbursements, and payroll expenditures for the period, ensuring transparency and proper authorization of the Township's financial obligations. Physical invoices and receipts are available for review and audit. Approval of this report authorizes payment of the listed bills and payroll.

## ATTACHMENTS

- A. Assessor's Office Payables
- B. Township Fund Payroll & Payables
- C. GA Fund Payroll & Payables

5-A

**Berwyn Township - General Town Fund (Assessor)**  
**Disbursements for Approval**  
**March 9, 2026**

<u>Item</u>	<u>Ref #</u>	<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Account</u>	<u>Amount</u>
<b>INTERIM DISBURSEMENTS</b>						
			NONE			<u>          </u>
				<b>Total Interim Disbursements</b>		<u>\$ -</u>
<b>INTERCOMPANY</b>						
			NONE			<u>          </u>
				<b>Total Intercompany</b>		<u>\$ -</u>
<b>DISBURSEMENTS TO VENDORS</b>						
1	40203	03/09/26	IL Assessors Association	2025-2026 Biennial Dues	5210.00	\$ 75.00
2a	40198	03/09/26	Jacqueline Pereda	2026-02 Nationbuilder; billing period 2/7-3/6/26	5230.00	104.00
2b				2026-02 Google; 2/1/26-2/28/26	5220.00	16.80
				<b>Total Disbursements to Vendors</b>		<u>\$ 195.80</u>
				<b>Total Disbursements for Approval</b>		<u>\$ 195.80</u>

5-B

**Berwyn Township - General Town Fund**  
**Disbursements for Approval**  
**March 9, 2026**

Item	Ref #	Date	Payee	Description	Account	Amount
<b>INTERIM DISBURSEMENTS</b>						
			NONE			
<b>Total Interim Disbursements</b>						<u>\$ -</u>
<b>INTERCOMPANY</b>						
1a	40196	03/09/26	Berwyn Public Health	2026-03 Rent	5165.00	\$ 3,503.50
1b				Membership-Township Officials of Illinois	5155.00	<u>125.00</u>
<b>Total Intercompany</b>						<u>\$ 3,628.50</u>
<b>DISBURSEMENTS TO VENDORS</b>						
1	40195	03/09/26	AR Electric	sunday market equipment rental and support	5440.00	\$ 390.00
2	40193	03/09/26	BCBS - Profile 43806	2026-03 insurance premiums	5880.00	4,248.40
3	40204	03/09/26	Dearborn Life Insurance Company	2026-03 insurance premiums	5880.00	63.34
4	40192	03/09/26	Heather Casper	township/health district meeting attendance	5899.00	42.00
5	40199	03/09/26	Lawrence Zdarsky	2026-03 Legal Services	5143.00	887.00
6	40205	03/09/26	North Berwyn Park District	5k Sponsor	5440.00	5,000.00
7	40201	03/09/26	PAV YMCA	room rental for annual meeting: Apr. 14th	5615.00	100.00
8	40200	03/09/26	Quill Corporation	Office supplies	5615.00	50.14
9	40202	03/09/26	Robert Baumer	snow/shovel/salt services, split H/T	5440.00	2,092.50
10a	40197	03/09/26	Selden Fox, Ltd.	2026-03 Accounting Services	5105.00	1,076.00
10b				2026-03 Software	5106.00	100.00
11	40194	03/09/26	Vision Service Plan	2026-03 insurance premiums	5880.00	<u>182.22</u>
<b>Total Disbursements to Vendors</b>						<u>\$ 14,231.60</u>
<b>PAYROLL CHECKS &amp; WITHHOLDINGS SUMMARY</b>						
1	Board checks	02/09/26	Board checks	Gross board payroll - February	various	\$ 8,587.50
2	EFT	02/13/26	Gross Payroll	Gross payroll - 1/26/26 -2/10/26	various	12,939.89
3	EFT	02/13/26	Payroll withholdings	Payroll taxes - 1/26/26 - 2/10/26	various	1,731.74
4	EFT	02/13/26	Employer IMRF Obligation	IMRF match - 1/26/26 - 2/10/26	5835.00	3,163.89
5	EFT	02/27/26	Gross Payroll	Gross payroll -2/11/26 -2/25/26	various	7,185.26
6	EFT	02/27/26	Payroll withholdings	Payroll taxes - 2/11/26 - 2/25/26	various	594.65
7	EFT	02/27/26	Employer IMRF Obligation	IMRF match - 2/11/26 - 2/25/26	5835.00	<u>765.48</u>
<b>Total Payroll &amp; Withholding Disbursements</b>						<u>\$ 34,968.41</u>
<b>Total Disbursements for Approval</b>						<u>\$ 52,828.51</u>
<b>Reconciled Cash Balance at 2/28/26-Byline Bank checking</b>						\$ 88,544.29
<b>Reconciled Cash Balance at 2/28/26-Republic Bank checking</b>						248,760.48
<b>Reconciled Cash Balance at 2/28/26-Republic Bank sweep</b>						<u>41,940.83</u>
<b>Total</b>						<u>\$ 379,245.60</u>

5-C

**Berwyn Township - General Assistance Fund  
Disbursements for Approval  
March 9, 2026**

Item	Ref #	Date	Payee	Description	Account	Amount
<b>INTERIM DISBURSEMENTS</b>						
1	41003	02/17/26	Mano a Mano Unidos	2026 Donation-establish Food Pantry	5444.00	\$ 12,500.00
<b>Total Interim Disbursements</b>						<b>\$ 12,500.00</b>
<b>INTERCOMPANY</b>						
1a	41087	03/09/26	Berwyn Public Health District	2026-03 Rent	5165.00	\$ 2,866.50
1b				Medical ID bracelet	5444.00	37.44
1c						
2	41085	03/09/26	Berwyn Township	Payroll Reimbursement	5803.00	4,323.54
<b>Total Intercompany</b>						<b>\$ 7,227.48</b>
<b>DISBURSEMENTS TO FLAT GRANT RECIPIENTS</b>						
1	41004	03/09/26		2026-02 Flat grant	5350.00	\$ 456.00
2	41005	03/09/26		2026-02 Flat grant	5350.00	456.00
3	41006	03/09/26		2026-02 Flat grant	5350.00	456.00
4	41007	03/09/26		2026-02 Flat grant	5350.00	456.00
5	41008	03/09/26		2026-02 Flat grant	5350.00	456.00
6	41009	03/09/26		2026-02 Flat grant	5350.00	456.00
7	41010	03/09/26		2026-02 Flat grant	5350.00	456.00
8	41011	03/09/26		2026-02 Flat grant	5350.00	456.00
9	41012	03/09/26		2026-02 Flat grant	5350.00	456.00
10	41013	03/09/26		2026-02 Flat grant	5350.00	456.00
11	41014	03/09/26		2026-02 Flat grant	5350.00	456.00
12	41015	03/09/26		2026-02 Flat grant	5350.00	456.00
13	41016	03/09/26		2026-02 Flat grant	5350.00	456.00
14	41017	03/09/26		2026-02 Flat grant	5350.00	456.00
15	41018	03/09/26		2026-02 Flat grant	5350.00	456.00
16	41019	03/09/26		2026-02 Flat grant	5350.00	456.00
17	41020	03/09/26		2026-02 Flat grant	5350.00	456.00
18	41021	03/09/26		2026-02 Flat grant	5350.00	456.00
19	41022	03/09/26		2026-02 Flat grant	5350.00	456.00
20	41023	03/09/26		2026-02 Flat grant	5350.00	456.00
21	41024	03/09/26		2026-02 Flat grant	5350.00	456.00
22	41025	03/09/26		2026-02 Flat grant	5350.00	456.00
23	41026	03/09/26		2026-02 Flat grant	5350.00	456.00
24	41027	03/09/26		2026-02 Flat grant	5350.00	456.00
25	41028	03/09/26		2026-02 Flat grant	5350.00	456.00
26	41029	03/09/26		2026-02 Flat grant	5350.00	456.00
27	41030	03/09/26		2026-02 Flat grant	5350.00	456.00
28	41031	03/09/26		2026-02 Flat grant	5350.00	456.00
29	41032	03/09/26		2026-02 Flat grant	5350.00	456.00
30	41033	03/09/26		2026-02 Flat grant	5350.00	456.00
31	41034	03/09/26		2026-02 Flat grant	5350.00	456.00
32	41035	03/09/26		2026-02 Flat grant	5350.00	456.00
33	41036	03/09/26		2026-02 Flat grant	5350.00	456.00
34	41037	03/09/26		2026-02 Flat grant	5350.00	456.00
35	41038	03/09/26		2026-02 Flat grant	5350.00	456.00
36	41039	03/09/26		2026-02 Flat grant	5350.00	456.00
37	41040	03/09/26		2026-02 Flat grant	5350.00	456.00
38	41041	03/09/26		2026-02 Flat grant	5350.00	456.00
39	41042	03/09/26		2026-02 Flat grant	5350.00	456.00
40	41043	03/09/26		2026-02 Flat grant	5350.00	456.00
41	41044	03/09/26		2026-02 Flat grant	5350.00	456.00
42	41045	03/09/26		2026-02 Flat grant	5350.00	456.00
43	41046	03/09/26		2026-02 Flat grant	5350.00	456.00
44	41047	03/09/26		2026-02 Flat grant	5350.00	456.00
45	41048	03/09/26		2026-02 Flat grant	5350.00	456.00
46	41049	03/09/26		2026-02 Flat grant	5350.00	456.00
47	41050	03/09/26		2026-02 Flat grant	5350.00	456.00
48	41051	03/09/26		2026-02 Flat grant	5350.00	456.00
49	41052	03/09/26		2026-02 Flat grant	5350.00	456.00
50	41053	03/09/26		2026-02 Flat grant	5350.00	456.00
51	41054	03/09/26		2026-02 Flat grant	5350.00	456.00
52	41055	03/09/26		2026-02 Flat grant	5350.00	456.00
53	41056	03/09/26		2026-02 Flat grant	5350.00	456.00
54	41057	03/09/26		2026-02 Flat grant	5350.00	456.00
55	41058	03/09/26		2026-02 Flat grant	5350.00	456.00
56	41059	03/09/26		2026-02 Flat grant	5350.00	456.00
57	41060	03/09/26		2026-02 Flat grant	5350.00	456.00
58	41061	03/09/26		2026-02 Flat grant	5350.00	456.00
59	41062	03/09/26		2026-02 Flat grant	5350.00	456.00
60	41063	03/09/26		2026-02 Flat grant	5350.00	456.00
61	41064	03/09/26		2026-02 Flat grant	5350.00	456.00

**Berwyn Township - General Assistance Fund  
Disbursements for Approval  
March 9, 2026**

Item	Ref #	Date	Payee	Description	Account	Amount
62	41065	03/09/26		2026-02 Flat grant	5350.00	456.00
63	41066	03/09/26		2026-02 Flat grant	5350.00	456.00
64	41067	03/09/26		2026-02 Flat grant	5350.00	456.00
65	41068	03/09/26		2026-02 Flat grant	5350.00	456.00
66	41069	03/09/26		2026-02 Flat grant	5350.00	456.00
67	41070	03/09/26		2026-02 Flat grant	5350.00	456.00
68	41071	03/09/26		2026-02 Flat grant	5350.00	456.00
69	41072	03/09/26		2026-02 Flat grant	5350.00	456.00
70	41073	03/09/26		2026-02 Flat grant	5350.00	456.00
71	41074	03/09/26		2026-02 Flat grant	5350.00	456.00
72	41075	03/09/26		2026-02 Flat grant	5350.00	456.00
73	41076	03/09/26		2026-02 Flat grant	5350.00	456.00
74	41077	03/09/26		2026-02 Flat grant	5350.00	456.00
75	41078	03/09/26		2026-02 Flat grant	5350.00	456.00
76	41079	03/09/26		2026-02 Flat grant	5350.00	456.00
77	41080	03/09/26		2026-02 Flat grant	5350.00	456.00
78	41081	03/09/26		2026-02 Flat grant	5350.00	456.00
79	41082	03/09/26		2026-02 Flat grant	5350.00	456.00
80	41083	03/09/26		2026-02 Flat grant	5350.00	456.00
81	41084	03/09/26		2026-02 Flat grant	5350.00	456.00
<b>Total Disbursements to Flat Grant Recipients</b>						<b>\$ 36,936.00</b>
<b>DISBURSEMENTS TO VENDORS</b>						
1	41088	03/09/26	Blue Cross Blue Shield	2026-03 insurance premiums	5880.00	\$ 973.50
2	41090	03/09/26	Dearborn Life Insurance Company	2026-03 insurance premiums	5880.00	8.28
3	41092	03/09/26	Ebenezer Church	Van	5444.00	55,407.00
4	41091	03/09/26	Lawrence Zdarsky	2026-03 Legal services	5143.00	354.00
5a	41089	03/09/26	Selden Fox, Ltd.	2026-03 Accounting Services	5105.00	999.00
5b				2026-03 Software	5615.00	100.00
6	41086	03/09/26	Vision Service Plan	2026-03 insurance premiums	5880.00	16.02
<b>Total Disbursements to Vendors</b>						<b>\$ 57,857.80</b>
<b>PAYROLL CHECKS &amp; WITHHOLDINGS SUMMARY</b>						
1	EFT	02/13/26	Gross Payroll	Gross payroll - 1/26/26 - 2/10/26	5803.00	\$ 1,704.30
2	EFT	02/13/26	Payroll withholdings	Payroll taxes - 1/26/26 - 2/10/26	various	145.66
3	EFT	02/13/26	Employer IMRF Obligation	IMRF match - 1/26/26 - 2/10/26	5835.00	331.15
4	EFT	02/27/26	Gross Payroll	Gross payroll - 2/11/26 - 2/25/26	5803.00	1,704.30
5	EFT	02/27/26	Payroll withholdings	Payroll taxes - 2/11/26 - 2/25/26	various	145.64
6	EFT	02/27/26	Employer IMRF Obligation	IMRF match - 2/11/26 - 2/25/26	5835.00	331.15
<b>Total Payroll &amp; Withholding Disbursements</b>						<b>\$ 4,362.20</b>
<b>Total Disbursements for Approval</b>						<b>\$ 118,883.48</b>
Reconciled Cash Balance at 2/28/26-Byline Bank checking						\$ 146,123.96
Reconciled Cash Balance at 2/28/26-Republic Bank checking						491,691.00
Reconciled Cash Balance at 2/28/26-Republic Bank sweep						350,461.81
<b>Total</b>						<b>\$ 988,276.77</b>

**BERWYN TOWNSHIP  
GENERAL ASSISTANCE PROGRAM**

**Activity Report for Month of: February 2026**

<b>CASELOAD</b>	<b>GENERAL ASSISTANCE</b>	<b>EMERGENCY ASSISTANCE</b>
<b>Clients from Previous Month</b>	<b>75</b>	<b>0</b>
(+) New Cases/Reinstated	6	0
(-) Terminated Cases	0	0
<b>Clients End-of-Month Total</b>	<b>81</b>	<b>0</b>

<b>Client Eligibility Status</b>	<b># of Clients</b>
EXEMPT (SSI/SSDI case pending)	24
RESTRICTED (Temporarily disabled)	29
ABLE (Unemployed and seeking work)	28

<b>INQUIRIES</b>	<b>GENERAL ASSISTANCE</b>	<b>EMERGENCY ASSISTANCE</b>
<b>Total Assistance Application Requests</b>	<b>6</b>	<b>5</b>
Applications In-Process	0	0
Applications Approved	6	0
Applications Denied	0	0
<i>No show/Unable to contact</i>	0	0
<i>Excess Income</i>	0	0
<i>Eligible for other agency funds</i>	0	0
<i>Incomplete app/docs</i>	0	0
<i>Other (Describe)</i>	0	0
Total Applicants Referred Other Agency	0	5

<b>OTHER APPLICATION ASSISTANCE</b>	<b>February</b>	<b>TOTAL 2026 YTD</b>
Access To Care	0	0
Benefit Access Program	2	2
Emergency ID Bracelet	3	6
Medicaid/Medicare	0	0

Respectfully,  
Cynthia Arreola, GA Coordinator

CERTIFICATE

TOWN CLERK OF BERWYN TOWNSHIP  
COOK COUNTY, ILLINOIS

We, the undersigned, members of the Board of the Township Trustees of Berwyn Township, Cook County, Illinois, certify and state as follows:

that we have this 9th day of March 2026 examined and approved the foregoing claims or charges against Berwyn Township Town Fund and that we hereby approve said claims or charges and direct the Supervisor to pay the same aforesaid vouchers and payroll consisting of 2 pages.

\_\_\_\_\_  
Trustee

\_\_\_\_\_  
Trustee

\_\_\_\_\_  
Trustee

\_\_\_\_\_  
Trustee

\_\_\_\_\_  
Supervisor

CERTIFICATE

I, the undersigned, Town Clerk of Berwyn Township, Cook County, Illinois, certify and state as follows:

that the Board of Township Trustees of said Township examined, reviewed, approved and directed the payment of the foregoing accounts on this 9th day of March 2026 and that the foregoing amounts are due to the organizations or persons stated above.

\_\_\_\_\_  
Town Clerk

Countersigned

\_\_\_\_\_  
Supervisor

CERTIFICATE

TOWN CLERK OF BERWYN TOWNSHIP GENERAL ASSISTANCE  
COOK COUNTY, ILLINOIS

We, the undersigned, members of the Board of the Township Trustees of Berwyn Township, Cook County, Illinois, certify and state as follows:

that we have this 9th day of March 2026 examined and approved the foregoing claims or charges against Berwyn Township General Assistance Fund and that we hereby approve said claims or charges and direct the Supervisor to pay the same aforesaid vouchers and payroll consisting of 1 page

\_\_\_\_\_ Trustee

\_\_\_\_\_ Trustee

\_\_\_\_\_ Trustee

\_\_\_\_\_ Trustee

\_\_\_\_\_ Supervisor

CERTIFICATE

I, the undersigned, Town Clerk of Berwyn Township, Cook County, Illinois, certify and state as follows:

that the Board of Township Trustees of said Township examined, reviewed, approved and directed the payment of the foregoing accounts on this 9th day of March 2026 and that the foregoing amounts are due to the organizations or persons stated above.

\_\_\_\_\_ Town Clerk

Countersigned

\_\_\_\_\_ Supervisor



# AGENDA ITEM SUMMARY

MEETING DATE: MARCH 9, 2026

AGENDA ITEM	<b>6</b>	ACTION PROPOSED	<input checked="" type="checkbox"/> INFORMATIONAL ONLY
TITLE	Statement of Receipts & Disbursements		<input type="checkbox"/> DISCUSS
SUBMITTED BY	Brian Eagan, CPA   Senior Vice President, Selden Fox, Ltd.		<input type="checkbox"/> REVIEW
			<input type="checkbox"/> APPROVE

## SUMMARY

The Board will review the monthly *Statement of Revenues, Expenditures, and Changes in Net Assets – Modified Cash Basis*, summarizing year-to-date financial activity for the Township and GA Funds. This report is for informational purposes.

## ATTACHMENTS

- **Statement of Revenues, Expenditures, and Changes in Net Assets – Modified Cash Basis for the period April 1, 2025 through February 28, 2026.**

# Selden Fox

Accounting for your future

One Parkview Plaza, Suite 710 | Oakbrook Terrace, IL 60181 | www.seldenfox.com  
p 630.954.1400 | f 630.954.1327 | email@seldenfox.com

## ACCOUNTANT'S COMPILATION REPORT

Board of Trustees  
Berwyn Township  
Berwyn, Illinois

Management is responsible for the accompanying statement of revenues, expenditures, and changes in net assets – modified cash basis for the period April 1, 2025 through February 28, 2026 for the General Town Fund and General Assistance Fund of **Berwyn Township**. We have performed the compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the American Institute of Certified Public Accountants. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on this financial statement.

This financial statement is prepared in accordance with the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

Management has elected to omit substantially all the disclosures ordinarily included in financial statements prepared in accordance with the modified cash basis of accounting. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the entity's revenues, expenditures, and changes in net assets. Accordingly, this financial statement is not designed for those who are not informed about such matters.

The supplementary budget information is presented for purposes of additional analysis and is not a required part of the basic financial statement. This information is the representation of management of **Berwyn Township**. The information was subject to our compilation engagement, however, we have not audited or reviewed the information and, accordingly, do not express an opinion, a conclusion, nor provide any assurance on such information.

We are not independent with respect to Berwyn Township.

*Selden Fox, Ltd.*

March 4, 2026

**Berwyn Township**  
**Statement of Revenues, Expenditures, and**  
**Changes in Net Assets - Modified Cash Basis**

April 2025- February 2026

	Apr 2025 - Feb 2026	Tentative Budget	Remaining Budget	% of Budget
<b>Income</b>				
4100.00 Property Tax	\$ 238,088.98	\$ 450,000.00	\$ (211,911.02)	52.91%
4200.00 Replacement Tax	38,158.79	65,000.00	(26,841.21)	58.71%
4330.00 Miscellaneous Income		2,000.00	(2,000.00)	0.00%
4400.00 Interest Income	14,310.66	2,500.00	11,810.66	572.43%
<b>Total Income</b>	<b>290,558.43</b>	<b>519,500.00</b>	<b>(228,941.57)</b>	<b>55.93%</b>
<b>Gross Profit</b>	<b>290,558.43</b>	<b>519,500.00</b>	<b>(228,941.57)</b>	<b>55.93%</b>
<b>Expenses</b>				
5000.00 Capital Outlay			-	
5015.00 Equipment	-	7,500.00	(7,500.00)	0.00%
5017.00 Park Improvements and Equipment	-	5,000.00	(5,000.00)	0.00%
5020.00 Office Furnishings	1,379.97	4,000.00	(2,620.03)	34.50%
<b>Total 5000.00 Capital Outlay</b>	<b>1,379.97</b>	<b>16,500.00</b>	<b>(15,120.03)</b>	<b>8.36%</b>
5100.00 Contractual Services			-	
5105.00 Accounting/Bookkeeping	12,855.30	11,844.00	1,011.30	108.54%
5106.00 Payroll Processing Fees	100.00	2,520.00	(2,420.00)	3.97%
5115.00 Annual Audit	4,625.00	4,250.00	375.00	108.82%
5120.00 Association Dues	2,529.94	3,000.00	(470.06)	84.33%
5135.00 General Liability Insurance	6,141.75	10,000.00	(3,858.25)	61.42%
5140.00 Legal Expense	-	10,000.00	(10,000.00)	0.00%
5143.00 Town Attorney	9,756.00	10,500.00	(744.00)	92.91%
5144.00 Website Costs	-	1,500.00	(1,500.00)	0.00%
5145.00 Newsletter/Website	-	5,000.00	(5,000.00)	0.00%
5155.00 Town Board Educ, Trans, Travel	4,358.08	5,500.00	(1,141.92)	79.24%
5165.00 Office Rent - Rent & Services	38,538.50	42,042.00	(3,503.50)	91.67%
<b>Total 5100.00 Contractual Services</b>	<b>78,904.57</b>	<b>106,156.00</b>	<b>(27,251.43)</b>	<b>74.33%</b>
5200 Assessor's Office			-	
5210.00 Assessor Educ, Trans, Travel	1,632.67	3,000.00	(1,367.33)	54.42%
5215.00 Assessor's Office Supplies	803.14	975.00	(171.86)	82.37%
5220.00 Assessor's Office Equipment	2,080.33	3,250.00	(1,169.67)	64.01%
5225.00 Assessor's Printing and Publica	-	2,500.00	(2,500.00)	0.00%
5230.00 Assessor's Web Hosting/ IT	1,740.38	4,900.00	(3,159.62)	35.52%
5240.00 Assessor's Office Budget	656.25	3,000.00	(2,343.75)	21.88%
5877.00 Assessor's Office Staff	103,819.25	97,000.00	6,819.25	107.03%
<b>Total 5200 Assessor's Office</b>	<b>110,732.02</b>	<b>114,625.00</b>	<b>(3,892.98)</b>	<b>96.60%</b>

**Berwyn Township**  
**Statement of Revenues, Expenditures, and**  
**Changes in Net Assets - Modified Cash Basis**

April 2025- February 2026

	Apr 2025 - Feb 2026	Tentative Budget	Remaining Budget	% of Budget
<b>5400.00 Other Expenditures</b>			-	
5410.00 Contingencies	940.26	2,500.00	(1,559.74)	37.61%
5425.00 Officials' Bonds	3,500.00	4,000.00	(500.00)	87.50%
<b>5440.00 Special Events &amp; Programs</b>	10,954.19	25,000.00	(14,045.81)	43.82%
5440.02 Community Outreach	1,428.45	2,500.00	(1,071.55)	57.14%
5440.03 Dumpster Days	32,262.59	15,000.00	17,262.59	215.08%
5440.04 Senior Breakfast	2,000.00	1,500.00	500.00	133.33%
5440.05 Holiday Fund	5,000.00	5,000.00	-	100.00%
5440.06 Community Hero	1,271.00	4,000.00	(2,729.00)	31.78%
5440.07 Intergovernmental	-	15,000.00	(15,000.00)	0.00%
5440.08 New Programs and Initiatives	390,596.86	600,000.00	(209,403.14)	65.10%
5440.09 Emergency Preparedness Training	-	1,500.00	(1,500.00)	0.00%
5440.10 Senior Resource & Dance	-	1,500.00	(1,500.00)	0.00%
5440.11 Mentorship program	-	1,500.00	(1,500.00)	0.00%
<b>Total 5440.00 Special Events &amp; Programs</b>	<b>443,513.09</b>	<b>672,500.00</b>	<b>(228,986.91)</b>	<b>65.95%</b>
5442.00 Participatory Budget	37.41	12,000.00	(11,962.59)	0.31%
5444.00 Emergency Preparedness	-	5,000.00	(5,000.00)	0.00%
5450.00 Decorating	21.37	1,000.00	(978.63)	2.14%
5470.00 Record Retention	-	1,000.00	(1,000.00)	0.00%
<b>Total 5400.00 Other Expenditures</b>	<b>448,012.13</b>	<b>698,000.00</b>	<b>(249,987.87)</b>	<b>64.19%</b>
<b>5500.00 Repairs and Maintenance</b>			-	
5520.00 Landscaping	1,530.00	5,500.00	(3,970.00)	27.82%
5530.00 Town Park - Maint & Operations	-	6,000.00	(6,000.00)	0.00%
5540.00 Snow Removal	437.50	3,000.00	(2,562.50)	14.58%
<b>Total 5500.00 Repairs and Maintenance</b>	<b>1,967.50</b>	<b>14,500.00</b>	<b>(12,532.50)</b>	<b>13.57%</b>
<b>5600.00 Commodities</b>			-	
5615.00 Office Supplies and Expense	4,051.09	7,000.00	(2,948.91)	57.87%
5620.00 Postage	-	2,000.00	(2,000.00)	0.00%
5625.00 Printing and Publication	1,618.22	2,000.00	(381.78)	80.91%
5635.00 Clerk's Budget	-	100.00	(100.00)	0.00%
<b>Total 5600.00 Commodities</b>	<b>5,669.31</b>	<b>11,100.00</b>	<b>(5,430.69)</b>	<b>51.07%</b>
<b>5800.00 Personnel Expenses</b>			-	
5830.00 Taxes - Employer FICA	15,813.74	23,500.00	(7,686.26)	67.29%
5831.00 Taxes - Employer Medicare	3,698.41	6,500.00	(2,801.59)	56.90%
5832.00 Taxes - SUTA	238.43	2,050.00	(1,811.57)	11.63%
5835.00 Retirement Contribution	31,125.03	56,000.00	(24,874.97)	55.58%
5875.00 Township Assessor	28,125.00	33,600.00	(5,475.00)	83.71%

**Berwyn Township**  
**Statement of Revenues, Expenditures, and**  
**Changes in Net Assets - Modified Cash Basis**

April 2025- February 2026

	Apr 2025 - Feb 2026	Tentative Budget	Remaining Budget	% of Budget
5880.00 Group Health Insurance	43,364.00	55,000.00	(11,636.00)	78.84%
5885.00 Board of Trustees	11,200.00	12,500.00	(1,300.00)	89.60%
5890.00 Township Clerk	14,568.35	20,000.00	(5,431.65)	72.84%
5895.00 Township Supervisor	42,187.50	50,000.00	(7,812.50)	84.38%
5898.00 Clerical	58,996.99	105,000.00	(46,003.01)	56.19%
5899.00 Clerk's Office Staff	1,176.55	2,000.00	(823.45)	58.83%
<b>Total 5800.00 Personnel Expenses</b>	<b>250,494.00</b>	<b>366,150.00</b>	<b>(115,656.00)</b>	<b>68.41%</b>
<b>Total Expenses</b>	<b>897,159.50</b>	<b>1,327,031.00</b>	<b>(429,871.50)</b>	<b>67.61%</b>
<b>Net Operating Income</b>	<b>(606,601.07)</b>	<b>(807,531.00)</b>	<b>200,929.93</b>	<b>75.12%</b>
<b>Net Income</b>	<b>(606,601.07) \$</b>	<b>(807,531.00) \$</b>	<b>200,929.93</b>	<b>75.12%</b>
<b>Beginning net assets</b>	<b>1,095,450.49</b>			
<b>Ending net assets</b>	<b>\$ 488,849.42</b>			

**Berwyn General Assistance Fund**  
**Statement of Revenues, Expenditures, and**  
**Changes in Net Assets - Modified Cash Basis**

April 2025 - February 2026

	Apr 2025 - Feb 2026	Tentative Budget	Remaining Budget	% of Budget
<b>Income</b>				
4100.00 Property Tax	\$ 201,726.67	\$ 440,000.00	\$ (238,273.33)	45.85%
4700.00 Investment Income	45,954.75	25,000.00	20,954.75	183.82%
4900.00 Interest Income	16,030.70	5,000.00	11,030.70	320.61%
<b>Total Income</b>	<b>263,712.12</b>	<b>470,000.00</b>	<b>(206,287.88)</b>	<b>56.11%</b>
<b>Gross Profit</b>	<b>263,712.12</b>	<b>470,000.00</b>	<b>(206,287.88)</b>	<b>56.11%</b>
<b>Expenses</b>				
5000.00 Capital Outlay			-	
5015.00 Equipment	-	7,000.00	(7,000.00)	0.00%
5030.00 Computer/GA Tracking Program	1,800.00	4,000.00	(2,200.00)	45.00%
<b>Total 5000.00 Capital Outlay</b>	<b>1,800.00</b>	<b>11,000.00</b>	<b>(9,200.00)</b>	<b>16.36%</b>
5100.00 Contractual Services			-	
5105.00 Accounting/Bookkeeping	13,205.18	11,000.00	2,205.18	120.05%
5115.00 Annual Audit	4,625.00	3,500.00	1,125.00	132.14%
5120.00 Association Dues	50.00	800.00	(750.00)	6.25%
5135.00 Gen. Liability Insurance	3,790.25	6,000.00	(2,209.75)	63.17%
5140.00 Legal Expense	-	3,000.00	(3,000.00)	0.00%
5143.00 Town Attorney	3,893.00	4,200.00	(307.00)	92.69%
5145.00 Newsletter/Website	-	7,000.00	(7,000.00)	0.00%
5155.00 GA Education, Transport & Travel	-	2,000.00	(2,000.00)	0.00%
5165.00 Office Rent - Rent & Services	31,531.50	35,000.00	(3,468.50)	90.09%
5180.00 Insurance - Catastrophic	5,644.00	3,000.00	2,644.00	188.13%
<b>Total 5100.00 Contractual Services</b>	<b>62,738.93</b>	<b>75,500.00</b>	<b>(12,761.07)</b>	<b>83.10%</b>
5300.00 Assistance Programs			-	
5340.00 Statutory Burial Expenses	-	20,000.00	(20,000.00)	0.00%
5350.00 Relief - Flat Grant	324,346.00	330,000.00	(5,654.00)	98.29%
5355.00 Hospitalization Exp / Inst Care	-	50,000.00	(50,000.00)	0.00%
5356.00 Medical Assistance	-	10,000.00	(10,000.00)	0.00%
<b>Total 5300.00 Assistance Programs</b>	<b>324,346.00</b>	<b>410,000.00</b>	<b>(85,654.00)</b>	<b>79.11%</b>
5400.00 Other Expenditures			-	
5410.00 Contingencies	-	10,000.00	(10,000.00)	0.00%
5435.00 Access to Care	(3.00)	4,000.00	(4,003.00)	-0.08%
5440.00 Special Events & Programs	9,977.68	50,000.00	(40,022.32)	19.96%
5442.00 Participatory Budget	-	7,450.00	(7,450.00)	0.00%
5444.00 Emergency Assistance Program	50,251.57	150,000.00	(99,748.43)	33.50%

**Berwyn General Assistance Fund**  
**Statement of Revenues, Expenditures, and**  
**Changes in Net Assets - Modified Cash Basis**

April 2025 - February 2026

	Apr 2025 - Feb 2026	Tentative Budget	Remaining Budget	% of Budget
5460.00 Office Furnishings	-	4,000.00	(4,000.00)	0.00%
5470.00 Record Retention/Disposal	-	1,000.00	(1,000.00)	0.00%
<b>Total 5400.00 Other Expenditures</b>	<b>60,226.25</b>	<b>226,450.00</b>	<b>(166,223.75)</b>	<b>26.60%</b>
5600.00 Commodities			-	
5615.00 Office Supplies and Expense	542.77	1,000.00	(457.23)	54.28%
5620.00 Postage	-	500.00	(500.00)	0.00%
5625.00 Printing and Publication	-	2,000.00	(2,000.00)	0.00%
<b>Total 5600.00 Commodities</b>	<b>542.77</b>	<b>3,500.00</b>	<b>(2,957.23)</b>	<b>15.51%</b>
5800.00 Personnel Expenses			-	
5803.00 Intake Personnel	34,696.88	90,000.00	(55,303.12)	38.55%
5830.00 Taxes - Employer FICA	2,324.68	4,000.00	(1,675.32)	58.12%
5831.00 Taxes - Employer Medicare	543.67	1,000.00	(456.33)	54.37%
5832.00 Taxes - SUTA	70.49	400.00	(329.51)	17.62%
5835.00 Retirement Contribution	6,073.76	12,000.00	(5,926.24)	50.61%
5880.00 Group Health Insurance	9,256.99	25,000.00	(15,743.01)	37.03%
<b>Total 5800.00 Personnel Expenses</b>	<b>52,966.47</b>	<b>132,400.00</b>	<b>(79,433.53)</b>	<b>40.00%</b>
<b>Total Expenses</b>	<b>502,620.42</b>	<b>858,850.00</b>	<b>(356,229.58)</b>	<b>58.52%</b>
<b>Net Operating Income</b>	<b>(238,908.30)</b>	<b>(388,850.00)</b>	<b>149,941.70</b>	<b>61.44%</b>
<b>Net Income</b>	<b>\$ (238,908.30)</b>	<b>\$ (388,850.00)</b>	<b>\$ 149,941.70</b>	<b>61.44%</b>
<b>Beginning net assets</b>	<b>\$ 2,866,332.11</b>			
<b>Ending net assets</b>	<b>\$ 2,627,423.81</b>			



# AGENDA ITEM SUMMARY

MEETING DATE: MARCH 9, 2026

AGENDA ITEM	<b>10-A</b>	ACTION PROPOSED	<input type="checkbox"/> INFORMATIONAL ONLY
TITLE	Proposed Budget Transfers		<input type="checkbox"/> DISCUSS
SUBMITTED BY	Brian Eagan, CPA   Senior Vice President, Selden Fox, Ltd.		<input checked="" type="checkbox"/> REVIEW
			<input checked="" type="checkbox"/> APPROVE

## SUMMARY

The Board will review and consider approval of proposed budget transfers within the current fiscal year budget. These transfers are necessary to ensure adequate funding in specific line items due to operational needs and expenditure adjustments. The proposed changes do not increase the overall budget but reallocate existing appropriations to maintain compliance and support ongoing services. Approval is requested to authorize the recommended transfers.

## ATTACHMENTS

- *None*



# AGENDA ITEM SUMMARY

MEETING DATE: MARCH 9, 2026

AGENDA ITEM	<b>10-B</b>	ACTION PROPOSED	<input type="checkbox"/> INFORMATIONAL ONLY
TITLE	Sponsorship of Stop the Bleed Kits		<input type="checkbox"/> DISCUSS
SUBMITTED BY	Leticia Garcia, Township Clerk		<input checked="" type="checkbox"/> REVIEW
			<input checked="" type="checkbox"/> APPROVE

## SUMMARY

The Board will consider the sponsorship of fifty (50) "Stop the Bleed" basic kits, requested by Clerk Garcia on behalf of the Berwyn Fire Department. Approval of this item would authorize the purchase and distribution of the kits to support public safety and emergency preparedness.

## ATTACHMENTS

- Letter from Clerk Garcia regarding sponsorship request

David J. Avila  
*Town Supervisor*

Leticia Garcia  
*Town Clerk*

Jacqueline Pereda  
*Town Assessor*

# TOWNSHIP OF BERWYN

*A Tradition of Service*



*Township Trustees*  
Edward Espinoza  
Nicholas Margarites  
Jesse Miranda  
Zulema Ortiz

February 26, 2026

**RE: CERT Program  
Stop the Bleed Basic Kits**

Dear Township Supervisor and Trustees:

Berwyn Fire Department Division Chief Scott Waszak sent a communication requesting 50 of the Stop the Bleed Basic Kit with Trauma Shears for the CERT Program.

The City of Berwyn launched the Community Emergency Response Team (CERT) Program in collaboration with the Berwyn Fire Department, the Berwyn Police Department, and the Cook County Emergency Management Agency in May of 2025 with the mission to prepare residents to protect themselves, their families, and their neighbors in times of crisis.

The CERT Program is an 8-class training series held at the Berwyn Police Department, with sessions covering invaluable topics such as disaster psychology, medical operations, and emergency preparedness. The program is open to residents ages 16 and older.

Mr. Waszak, through the CERT Program, is requesting Berwyn Public Health District and Berwyn Township to sponsor 50 of the Stop the Bleed Basic Kit with Trauma Shears, not to exceed \$2,600.00.

Best,

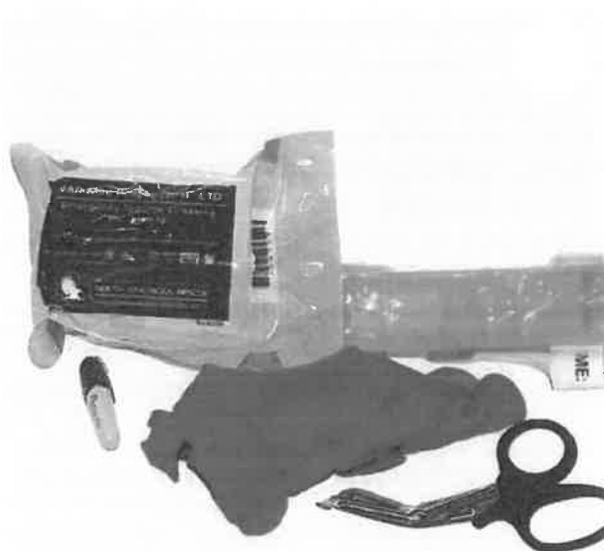
Leticia Garcia  
Town Clerk



🔔 Click here for purchase options

HOME SHOP ABOUT GET A QUOTE

## STOP THE BLEED® Basic Kit w/Trauma Shears



**\$45.50 – \$49.00**

Tourniquet Clear

SOF® Orange

This option of the kit has the SOF® Orange tourniquet

**\$45.50**

– 1 + Add to cart



Category: California Compliant

SKU: KIT111TWSO

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# AGENDA ITEM SUMMARY

MEETING DATE: MARCH 9, 2026

AGENDA ITEM	<b>10-C</b>	ACTION PROPOSED	<input type="checkbox"/> INFORMATIONAL ONLY
TITLE	IMRF Resolution – Notice of Appointment of Authorized Agent		<input type="checkbox"/> DISCUSS
SUBMITTED BY	David J. Avila, Township Supervisor		<input type="checkbox"/> REVIEW
			<input checked="" type="checkbox"/> APPROVE

## SUMMARY

The Board will review and consider approval of a resolution appointing an Authorized Agent for the Illinois Municipal Retirement Fund (IMRF). The resolution formally designates the individual authorized to act on behalf of the Township in matters related to IMRF reporting, communications, and administration.

## ATTACHMENTS

- Completed IMRF Form 2.20 for Employer IMRF ID: **3143 – Berwyn Township**



# NOTICE OF APPOINTMENT OF AUTHORIZED AGENT

IMRF Form 2.20 (Rev. 10/2014)

## INSTRUCTIONS

- The governing body of an IMRF employer (including townships) can appoint any qualified party as the employer's IMRF Authorized Agent.
- The governing body makes the appointment by adopting a resolution.
- The clerk or secretary of the governing body must certify the appointment (see Certification below).
- Mail the completed form to the Illinois Municipal Retirement Fund.
- A copy of the completed form should be retained by the employer.
- The new Authorized Agent will need to register for a new User ID on IMRF Employer Access.

EMPLOYER NAME <b>Berwyn Township</b>		EMPLOYER IMRF I.D. NUMBER <b>3143</b>	
AUTHORIZED AGENT'S SALUTATION <input type="checkbox"/> Dr. <input checked="" type="checkbox"/> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms.	LAST NAME <b>Avila</b>	FIRST NAME <b>David</b>	MIDDLE INITIAL JR., SR., II, ETC. <b>J.</b>
TYPE OF GOVERNING BODY <b>Board of Trustees, Township</b>			
DATE APPOINTMENT MADE (MM/DD/YYYY) <b>05/19/2025</b>	EFFECTIVE DATE OF APPOINTMENT (MM/DD/YYYY) <b>05/19/2025</b>	POSITION TITLE <b>Township Supervisor</b>	
Powers and duties delegated to Authorized Agent pursuant to Sec. 7-135 of Illinois Pension Code by governing body (P.A. 97-0328 removed the requirement that the Authorized Agent be a participant in IMRF to file a petition or cast a ballot):			
To file Petition for Nominations of an Executive Trustee of IMRF		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
To cast a Ballot for Election of an Executive Trustee of IMRF		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
<b>X</b> _____		<b>03/09/2026</b>	
SIGNATURE OF AUTHORIZED AGENT NAMED ABOVE		DATE (MM/DD/YYYY)	
<b>CERTIFICATION</b>			
I, <u>Leticia Garcia</u> , do hereby certify that I am <u>Clerk</u>			
NAME		CLERK OR SECRETARY	
of the <u>Berwyn Township</u>			
NAME OF EMPLOYER			
and the keeper of its books and records and the foregoing appointment and delegation were made by resolution duly adopted on the date indicated.			
SEAL		SIGNATURE OF CLERK OR SECRETARY	
<b>BUSINESS ADDRESS</b>			
All correspondence and communications with the Authorized Agent are to be addressed as follows:			
NAME (IF DIFFERENT FROM ABOVE)			
<input checked="" type="checkbox"/> Mr. _____		rs. <input type="checkbox"/> Ms. <b>David J. Avila</b>	
BUSINESS ADDRESS <b>6600 W 26th St</b>			
CITY STATE AND ZIP + 4 <b>Berwyn, Illinois 60402-2652</b>			
DAYTIME TELEPHONE NO. (with Area Code) <b>(708) 788-6600</b>		ALTERNATE TELEPHONE NUMBER (with Area Code)	
FAX NO. (with Area Code) <b>(708) 788-0432</b>		EMAIL ADDRESS <b>davidavila@berwyntownship.org</b>	

### IMRF

2211 York Road Suite 500 Oak Brook, IL 60523-2337

Employer Only Phone: 1-800-728-7971 Member Services Representatives 1-800-ASK-IMRF (1-800-275-4673) Fax (630) 706-4289



# AGENDA ITEM SUMMARY

MEETING DATE: MARCH 9, 2026

AGENDA ITEM	<b>10-D</b>	ACTION PROPOSED	<input type="checkbox"/> INFORMATIONAL ONLY
TITLE	Annual Town Meeting Agenda		<input type="checkbox"/> DISCUSS
SUBMITTED BY	Leticia Garcia, Township Clerk		<input type="checkbox"/> REVIEW
			<input checked="" type="checkbox"/> APPROVE

## SUMMARY

## ATTACHMENTS

- Letter from Clerk Garcia
- 2026 Annual Town Meeting Notice and Agenda

**David J. Avila**  
*Town Supervisor*

**Leticia Garcia**  
*Town Clerk*

**Jacqueline Pereda**  
*Town Assessor*

# TOWNSHIP OF BERWYN

*A Tradition of Service*



*Township Trustees*  
**Edward Espinoza**  
**Nicholas Margarites**  
**Jesse Miranda**  
**Zulema Ortiz**

March 2, 2026

Re: Adoption of the April 14, 2026, Annual Town Meeting Notice and Agenda

Dear Supervisor and Trustees:

I have attached the Annual Town Meeting Notice and Agenda that is ready for adoption.

Please note, if the approval of the ATM Notice and Agenda is deferred, a special meeting will need to take place prior to March 30, 2026, so we are in compliance with posting before the ATM.

Best,

A handwritten signature in cursive script, appearing to read "Leticia Garcia".

**Leticia Garcia**  
**Berwyn Township Clerk**



NOTICE OF MEETING AND AGENDA  
2026 ANNUAL TOWN MEETING – BERWYN TOWNSHIP  
APRIL 14, 2026 – 6:01 P.M.  
LOCATION: PAV YMCA | 2947 S. Oak Park Avenue, Berwyn, IL 60402

**NOTICE OF IN-PERSON ANNUAL MEETING**

The 2026 Berwyn Township Annual Town Meeting is on **Tuesday, April 14, 2026**. The meeting will start at **6:01 p.m.** The location for the meeting is the **PAV YMCA, 2947 S. Oak Park Avenue, Berwyn, Illinois**. The Berwyn Township Board of Trustees approved the following Annual Town Meeting Agenda at their Regular Meeting held on 03/09/2026.

**All Berwyn Registered Voters are Invited to Attend**

**ANNUAL TOWN MEETING AGENDA**

1. Call to Order
2. Pledge of Allegiance
3. Notice of 2026 Meeting and Agenda: Proof of Publication
4. Call for Nominations and Election of Moderator
5. Swearing in of Moderator
6. Moderator's Appointment of a Sergeant at Arms
7. Approval of the **2025 Annual Town Meeting** Minutes held on April 8, 2025.
8. Resolution Re: The Hiring of Auditors – Certified Public Accountant.
9. Resolution Re: Authorization to Consider and Act upon the Minutes of this Meeting.
10. Resolution Re: Authorization to Prepare, in Tentative Form, a Budget and Appropriation Ordinance.
11. Resolution Re: Setting of the Time and Place for the Next Annual Town Meeting at on April 13, 2027.
12. Supervisor's Annual Financial Statements – Town Fund and General Assistance Fund.
13. General Business:
  - A. Supervisor: Communications and Comments
  - B. Town Clerk: Communications and Comments
  - C. Town Assessor: Communications and Comments
  - D. Town Trustees: Communications and Comments
  - E. Public Comment
14. Adjournment

S: Leticia Garcia, Town Clerk