



Berwyn Public Health District
Regular Meeting Minutes – February 10, 2025

President Avila called the Regular Meeting to Order at 4:07 p.m. Assistant to the Berwyn Health District Secretary Sandra Anderson called the roll. The following members answered Present: Avila, and Pereda. Secretary Marge Paul was absent. Attorney Zdarsky and Accountant Egan also attended the meeting. The attendees recited the Pledge of Allegiance and began the meeting.

3. Open Forum: No one asked to be recognized.

4. Approval of Minutes: Avila made the motion, seconded by Pereda, to approve the Regular Meeting Minutes of January 13, 2025 as submitted. The motion passed by a unanimous voice vote.

5. Staff Reports:

A. Clinic Activity – January 2025: Avila made the motion, seconded by Pereda, to accept the submitted January, 2025 Nursing Monthly Report as submitted. The motion passed by a unanimous voice vote. The motion passed by a unanimous voice vote.

B. Sanitation Activity – January 2025: Avila made the motion, seconded by Pereda, to accept the Sanitation Activity Report as submitted. The motion passed by a unanimous voice vote.

C. Vital Statistics Activity – January 2025: Avila made the motion, seconded by Pereda, to accept the report as submitted and place the \$2,775.45 fees collected in the proper funds. The motion passed by a unanimous roll call vote.

6. Bills Payable and Payroll – January 8, 2025 through February 10, 2025: Board Accountant Brian Egan distributed copies of disbursements and payroll. Avila made the motion, seconded by Pereda, to approve and authorize the disbursements for \$206,649.12 as submitted. The motion passed by a unanimous roll call vote.

7. Statement of Receipts and Disbursements: Accountant Egan was recognized. He commented on his monthly report. Avila made the motion, seconded by Pereda, to accept the report as presented. The motion passed by a unanimous voice vote in favor.

8. Correspondence: Anderson advised that she had not received any correspondence.

9. Old Business:

A. Flood Mitigation: Avila made a motion to defer to March 2025 meeting. Seconded by Pereda. The motion passed by a unanimous voice vote.

B. Berwyn Wellness Program Marketing Plan: Avila advised that he is still working on this item. He made the motion, seconded by Pereda, to defer the item to the March 2025 meeting. The motion passed by a unanimous voice vote.

C. Mental Health Provider Job Description: Avila made a motion to defer to March 2025 meeting. Seconded by Pereda. The motion passed by a unanimous voice vote.

D. 2025 Special Event Dates: Avila advised the Health District is waiting to hear back from the music school to schedule. Avila made a motion to defer to the March 2025 meeting. Seconded by Pereda. The motion passed by a unanimous voice vote.

10. New Business:

A. Berwyn Resident Mental Health Voucher Program: A proposal draft was submitted Germaine to the Agenda for a Mental Health Voucher Program: Program Description, How will the program work? And Mental Health Provider Network for the proposed budget of \$50,000.00. Avila made the motion, seconded by Pereda. The motion passed by a roll call voice vote.

B. Consultant for Wellness Program and Recruitment of Mental Health Providers: Avila made the motion, seconded by Pereda, to change consultant to read consultants on the Agenda. The motion passed by a unanimous voice vote.

Avila made a motion, seconded by Pereda, to put aside \$10,000.00 from grant money to pay for 2 consultants. The motion passed by a unanimous voice vote.

The budget meetings will begin at 4:30 p.m. or immediately following the conclusion of the BPHD Regular meeting whichever occurs later. The motion passed by a unanimous voice vote.

11. Adjournment: Avila made the motion, seconded by Pereda, to adjourn the meeting. The motion passed by a unanimous voice vote. The meeting adjourned at 4:20 p.m.

Respectfully submitted,



Sandra Anderson

Assistant to the Berwyn Health District Secretary