



**BERWYN TOWNSHIP**  
**Regular Meeting – February 9, 2026**

**Call to Order:** Township Supervisor Avila called the meeting to Order at 6:00 PM. Present were Trustees Espinoza, Margarites, and Ortiz. Also in attendance were Township Clerk Garcia, Township Accountant Eagan, Township Attorney Zdarsky, and Clerk's Office Administrative Assistant Casper. Avila made the motion, seconded by Ortiz, to excuse Trustee Miranda. The motion passed by a unanimous voice vote.

**Pledge:** Attendees rose to recite the Pledge of Allegiance.

**Open Forum:** Avila opened the floor for Public Comment. Seeing as no one addressed any comments, Garcia closed the section of Open Forum.

**Approval of Minutes:**

**A. Regular Meeting on January 12, 2026:** Avila made the motion, seconded by Margarites, to approve the Regular Meeting Minutes for January 12, 2026. The motion passed by a unanimous voice vote.

**Bills Payable and Payrolls:**

**A: Assessor's Office Bills Payable and Payroll:** Avila made the motion, seconded by Ortiz, to approve the Assessor's Office Payable and Payroll for \$1,003.67, through February 9, 2026, as submitted. The motion passed with a unanimous roll call vote.

**B: Township Fund Bills Payables:** Avila made the motion, seconded by Ortiz, to approve the General Town Fund bills payable and payroll through February 9, 2026, for \$113,523.73, as submitted. The motion passed with Avila, Margarites, Ortiz voting AYE, and Espinoza voting NAY.

**C: GA Fund Bills Payable and Payroll:** Avila made the motion, seconded by Ortiz, to approve the GA Payroll and payables through February 9, 2026, for \$73,191.58, as submitted. The motion passed by a unanimous roll call vote.

**6. Statement of Receipts and Disbursements:** Eagan was recognized and commented on his monthly report stating financials are in good shape. Avila made the motion, seconded by Margarites, to accept and file this item as informational. The motion passed by a unanimous voice vote.

**708 Community Mental Health Board:** Eagan was recognized and state the grant funding application process is currently underway, with 23 total applications. Garcia asked how many applications get approved out of the 23 submitted. Eagan confirmed there is not a set amount, there is a set budget on how much the Community Mental Health Board can spend on grants. Eagan also state the Mental Health Board website can now be converted to Spanish, after a year of working on this project. Avila made the motion, seconded by Ortiz, to accept the update as informational. The motion passed by a unanimous voice vote.

**Correspondence:** Nothing submitted.

**Old Business:** Nothing submitted.

**New Business:**

**A: Audit Engagement Letter from Evans, Marshall & Pease PC:** Avila made the motion, seconded by Ortiz, to approve the audit contract with Evans, Marshall & Pease PC in the amount of \$9,000.00 for the year 2026. The motion passed by a unanimous roll call vote.

**B: Planning for April 14, 2026, Annual Town Meeting:** Garcia was recognized and presented information, logistics, deadlines for the Annual Town Meeting. Garcia has signed a contract with the YMCA in Berwyn to host the meeting at 6:01pm. By order of the chair, Avila made the motion to accept this communication as informational.

**C: Review and Approve Mano a Mano Unidos Emergency Community Assistance Funding Request:** Avila made the motion, seconded by Ortiz, to approve the Mano a Mano Unidos Emergency Community Assistance Funding Request in the amount of \$12,500.00 from GA Funds. The motion passed with Avila, Margarites, and Ortiz voting AYE, and Espinoza voting NAY.

**Adjournment:** There being no further business before the Board, Avila made the motion, seconded by Ortiz, to adjourn the meeting. The motion passed by a unanimous voice vote. The meeting adjourned at 6:21 p.m.

Respectfully submitted,



Leticia Garcia  
Township Clerk