



BERWYN PUBLIC HEALTH DISTRICT
Regular Meeting – February 9, 2026

Call to Order: Board President Avila called the meeting to Order at 4:00 p.m. Board President Avila, Board Secretary Garcia and Board Treasurer Pereda were present. Health District Accountant Eagan, Health District Attorney Zdarsky and Clerk’s Office Administrative Assistant Casper also attended.

Pledge: Attendees rose to recite the Pledge of Allegiance.

Open Forum: Avila opened the floor for Public Comment. Garcia reminded Avila to reach out to Cathy Fallon from the Berwyn Park District. Avila confirmed he had responded February 9, 2026, regarding the bus district donation request. Seeing as no one else addressed any comments, Garcia closed the section of Open Forum.

Approval of Minutes:

- A. **Regular Meeting on January 12, 2026:** Avila made the motion, seconded by Pereda, to approve the Regular Meeting Minutes for January 12, 2026. The motion passed by a unanimous voice vote.

Staff Report Updates – January 2026:

- A. **Clinic Activity:** Avila made the motion, seconded by Garcia, to approve the January 2026 Clinic Activity report, as submitted. The motion passed by a unanimous voice vote in favor.
- B. **Sanitation Activity:** Avila made the motion, seconded by Garcia, to approve the January 2026 Sanitation Activity report, as submitted. The motion passed by a unanimous voice vote in favor.
- C. **Vital Statistics Activity:** Avila made the motion, seconded by Pereda, to approve the January 2026 Vital Statistics Activity report, as submitted. The motion passed by a unanimous roll call vote in favor.

Approval of Bills Payable & Payroll – January 2026: Avila made the motion, seconded by Pereda, to approve the disbursements for payables and payroll as submitted for \$107,659.53. The motion passed by a unanimous roll call vote in favor.

Statement of Receipts and Disbursements: Eagan was recognized and commented on district expenses and reserves. Eagan stated financials are in good shape. Avila made the motion, seconded by Pereda, to file this communication as informational. The motion passed by a unanimous voice vote.

Correspondence: Nothing submitted.

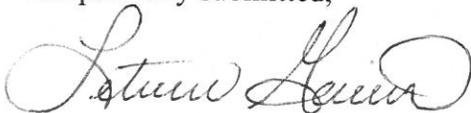
Old Business: Nothing submitted.

New Business:

- A. Audit Engagement Letter from Evans, Marshall & Pease PC:** Avila made the motion, seconded by Pereda, to approve the renewal of the upcoming audit and authorize payment in the amount of \$9,000.00 for the year 2026. The motion passed by a unanimous roll call vote.
- B. Review and Approve CPR Training Event:** Garcia was recognized and opened a discussion regarding hosting a CPR Training Event for the residents of Berwyn. Discussion ensued around the logistics. Garcia inquired about how many sessions can be hosted per year by the Health District. Avila confirmed after July 2026, two sessions can be held. Discussion ensued. Garcia made the motion, seconded by Pereda, to create a CPR Training Event, a flyer, and work with Clinic Nurse, Betsy, to pick dates for future CPR Training Events. The motion passed by a unanimous voice vote.
- C. Review and Approve IDPH Drug Overdose Prevention Program:** Garcia was recognized and confirmed she was able to secure a case of Narcan for the Berwyn Public Library, and a case of Narcan for the Health Department. Garcia inquired if it would be advantageous for the Berwyn Public Health Department to be the host of having the Narcan and other entities in Berwyn would get it from BPHD. Avila suggested referring this program to Legal as someone from BPHD would have to be the lead the program. Discussion ensued. Garcia made the motion, seconded by Avila, to refer the IDPH Drug Overdose Prevention Program to legal, and defer approval of the IDPH Drug Overdose Prevention Program. The motion passed by a unanimous voice vote.
- D. Review and Approve Stop the Bleed Training Event:** Garcia was recognized and opened a discussion regarding hosting a Stop the Bleed Training Event through the Health Department. Garcia stated due to protests and various ongoing situations in the community, residents expressed an interest in having essential lifesaving readiness skills. Discussion ensued. Avila stated the course the Health Department hosts is a CPR/Life Saving Skills course, and Garcia needs to combine the CPR Training Event with the Stop the Bleed Training Event. Discussion ensued. Garcia made the motion, seconded by Avila, to combine the CPR Training Event with the Stop the Bleed Training Event, refer the Event to Legal, and defer approval of the CPR/Stop the Bleed Training Event. The motion passed by a unanimous voice vote.

Adjournment: Avila made the motion, seconded by Pereda, to adjourn the meeting at 4:22 p.m. The motion passed by a unanimous voice vote.

Respectfully submitted,



Leticia Garcia,
Board Secretary