



HEALTH DISTRICT BOARD MEETING PACKET

January 12, 2026

NOTICE OF PUBLIC MEETING – PLEASE READ

In accordance with the Illinois Open Meetings Act (5 ILCS 120), notice is hereby given that the Board of Health of the Berwyn Township Public Health District will hold a public meeting as follows:

 BERWYN TOWNSHIP PUBLIC HEALTH DISTRICT HEALTH BOARD MEETING	<input checked="" type="checkbox"/> REGULAR MEETING	DATE	Monday, January 12, 2026
	<input type="checkbox"/> SPECIAL MEETING	TIME	4:00 PM
	<input type="checkbox"/> COW/WORKSHOP <input type="checkbox"/> PUBLIC HEARING	LOCATION	6600 W. 26th St., 1st Floor Conf. Rm.

1. **Roll Call**
2. **Pledge of Allegiance**
3. **Open Forum**

Comments for the Open Forum must be submitted by 2:00 PM on the meeting day to Clerk Leticia Garcia at 6700 W. 26th Street, Berwyn, IL 60402, via email at LGarcia@ci.berwyn.il.us, or by phone at (708)749-6451.

4. **Approval of Minutes**
 - A. Public Hearing on December 8, 2025
 - B. Regular Meeting on December 8, 2025
5. **Staff Report Updates**
 - A. Clinic Activity – December 2025
 - B. Sanitation Activity – December 2025
 - C. Vital Statistics Activity – December 2025
6. **Approval of Bills Payable & Payroll – December 2025**
7. **Statement of Receipts & Disbursements**
8. **Correspondence**
9. **Old Business**
10. **New Business**
 - A. Statement of Economic Interest – 2025 Filing Requirements
 - B. Review & Approve Security System Proposal – Avila
 - C. FY 2027 Budget Committee Meeting Dates – Eagan
11. **Adjournment**



AGENDA ITEM SUMMARY

MEETING DATE: January 12, 2025

AGENDA ITEM	4	ACTION PROPOSED	<input type="checkbox"/> INFORMATIONAL ONLY
TITLE	Approval of Minutes		<input type="checkbox"/> DISCUSS
SUBMITTED BY	Leticia Garcia, Health Board Secretary		<input checked="" type="checkbox"/> REVIEW
			<input checked="" type="checkbox"/> APPROVE

SUMMARY

ATTACHMENTS

- Public Hearing on December 8, 2025
- Regular Meeting on December 8, 2025



BERWYN PUBLIC HEALTH DISTRICT

Minutes of the Public Hearing of December 8, 2025 Proposed Tax Levy for 2025 to be collected in 2026

Call to Order: Board Secretary Garcia called the Public Hearing for the Proposed 2025 Tax Levy Ordinance for Taxes to be Collected in 2026 to order at 3:45 p.m. Present was Board President Avila. Also in attendance were Township Attorney Zdarsky, and Clerk's Office Administrative Assistant Casper. No other members of the public attended.

Presentation of Proof of Publication: Board Secretary Garcia presented the Certificate of Publication from Lawndale News showing that she had the Notice of Public Hearing published in that local paper on November 27, 2025, in accordance with state law. A copy of the Certificate of Publication was placed into the record. Board Secretary Garcia also affirmed that the Notice and Agenda for the Public Hearing were posted for public viewing at the Township's place of business at 6600 W. 26th Street, Berwyn, Illinois.

Proposed Tax Levy Ordinance for 2025 to be Collected in 2026: Board Secretary Garcia read into the record the following aspects of the proposed 2025 Tax Levy Ordinance: The total proposed tax amount sought was \$870,423.00 representing a 3.8% increase in taxes raised for tax year 2024.

Public Comment: Board Secretary Garcia opened the floor for public comment. There was no public comment forthcoming, but the Public Comment section remained open in case anyone showed up. Discussion ensued. Public Comment was then closed.

Adjournment: Board Secretary Garcia adjourned the Public Hearing at the conclusion of the business at hand.

The meeting adjourned at 3:55 p.m.

Respectfully submitted:

Leticia Garcia, Board Secretary



BERWYN PUBLIC HEALTH DISTRICT Regular Meeting – December 8, 2025

Call to Order: Board President Avila called the meeting to Order at 4:00 p.m. Board President Avila, and Board Secretary were present. Health District Accountant Eagan, Health District Attorney Zdarsky and Clerk's Office Administrative Assistant Casper also attended. Avila made the motion, seconded by Garcia, to allow Board Treasurer Pereda to appear remotely. The motion passed by a unanimous voice vote.

Pledge: Attendees rose to recite the Pledge of Allegiance.

Open Forum: Avila opened the floor for Public Comment. Seeing no one addressed any comments, Garcia closed the section of Open Forum.

Approval of Minutes:

- A. Regular Meeting on November 13, 2025:** Avila made the motion, seconded by Garcia, to approve the Regular Meeting Minutes for October 16, 2025. The motion passed by a unanimous voice vote.

Staff Report Updates – November 2025:

- A. Clinic Activity:** Avila made the motion, seconded by Garcia, to approve the November 2025 Clinic Activity report, as submitted. The motion passed by a unanimous voice vote in favor.
- B. Sanitation Activity:** Avila made the motion, seconded by Garcia, to approve the November 2025 Sanitation Activity report, as submitted. The motion passed by a unanimous voice vote in favor.
- C. Vital Statistics Activity:** Avila made the motion, seconded by Garcia, to approve the November 2025 Vital Statistics Activity report, as submitted. The motion passed by a unanimous roll call vote in favor.

Approval of Bills Payable & Payroll – November 2025: Avila made the motion, seconded by Garcia, to approve the disbursements for payables and payroll as submitted for \$98,823.92. The motion passed by a unanimous roll call vote in favor.

Statement of Receipts and Disbursements: Health District Accountant Eagan was recognized and commented on district expenses and reserves. Accountant Eagan stated financials are in good shape. Avila made the motion, seconded by Garcia, to accept and file this communication as informational. The motion passed by a unanimous voice vote.

Correspondence: Garcia followed up on Avila emailing Cathy Fallon, Executive Director of Berwyn Park District, regarding funding for a bus from the Berwyn Township. Avila confirmed he will email Ms. Fallon the following day.

Old Business:

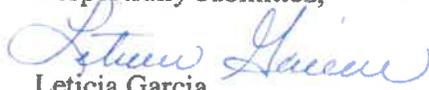
A. Deferred (10/2025) Review and Approve 2026 Schedule of Regular Meetings & Closure Dates: Avila made the motion, seconded by Garcia, to approve dates as amended and approve closure dates as submitted. The amendments would include moving the July meeting to July 30 and the October meeting to October 22nd. The motion passed by a unanimous voice vote.

New Business:

- A. Berwyn Participatory Budgeting (PB) Committee's 2025 Project Summary Report:** Jackie (Clinic Nurse) provided the Participatory Budgeting Committee's 2025 Project Summary Report. Jackie gave a summary of how they combined and categorized the proposals and summarized the voting options and process. Avila made the motion, seconded by Garcia, to approve the Participatory Budgeting Committee's 2025 Project Summary Report. The motion passed by a unanimous voice vote.
- B. Consideration and Approval of PB Committee Recommended Program Funding as Selected by Community Vote:** The Winning PB choices were the 1. Healthy Food for All, 2. Safer Pedestrian, 3. Home Flood Reduction and possibly the 4th choice the Green Alley Project. The 4th choice consideration would be for Funds from General Assistance (GA) to be taken to fulfill the Food Pantry. Discussion ensued. Avila made the motion, seconded by Garcia, to approve the PB Committee recommended program funded as selected by the communities vote allocate funding from GA and pursue top 4 PB projects. The motion passed by a unanimous roll call vote.
- C. Review and Approve Loyola Pediatric Program:** Betsy (Clinic Nurse) spoke on a potential partnership with the Loyola Pediatric Program. Program would include 1 physician and 2 interns visiting 1x a month. The program would potentially start in February and continue on throughout the summer. Discussion ensued. Avila made the motion, seconded by Garcia, to approve the Loyola Pediatric Program partnership. The motion passed by a unanimous voice vote.
- D. Review and Approve 2026 Renewal of BCBS Employee Benefits:** Eagan was recognized and commented on the 18% increase in price of the renewal plan. Avila made the motion, seconded by Garcia, to renew BCBS Employee Benefits. The motion passed by a unanimous roll call vote.
- E. Review and Approve 2025 Property Tax Levy Ordinance for Taxes to be Collected in 2026:** Avila made the motion, seconded by Garcia, to approve the 2025 Property Tax Levy Ordinance for Taxes to be Collected in 2026 at a 3.8% increase than the previous year, for a total of \$870,423.00. The motion passed by a unanimous roll call vote.

Adjournment: Avila made the motion, seconded by Garcia, to adjourn the meeting at 4:24 p.m. The motion passed by a unanimous voice vote.

Respectfully submitted,



Leticia Garcia,
Board Secretary



AGENDA ITEM SUMMARY

MEETING DATE: January 12, 2025

AGENDA ITEM	5-A	ACTION PROPOSED	<input checked="" type="checkbox"/> INFORMATIONAL ONLY
TITLE	Clinic Monthly Activity Report		<input type="checkbox"/> DISCUSS
SUBMITTED BY	Bradford S. Wainer, D.O., Clinic Medical Director		<input type="checkbox"/> REVIEW
			<input type="checkbox"/> APPROVE

SUMMARY

ATTACHMENTS

- Nursing Report for December 2025

NURSING MONTHLY REPORT

DECEMBER 1ST- December 31TH, 2025

1. Monthly report organized, prepared, and distributed at the monthly Berwyn Public Health meeting.
2. Residents of Berwyn continue to call needing to make appointments for immunizations and TB Tests.
3. The Health District continued to offer saliva PCR Tests.
4. Refrigerator and Freezer temperatures are recorded twice a day per VFC guidelines and also logged into I-CARE on a Daily Basis, and the Clinic continues to download temperature data from the temperature data logger in the vaccine room for record keeping per VFC guidelines.
5. Clinic continues to conduct regular counts of vaccine inventory to ensure the accuracy of vaccines and to ensure we have enough vaccines to meet demand.
6. The clinic continues working on being able to provide safe sex materials at the clinic.
7. The clinic continues offering our loaner medical equipment, such as wheelchairs, walkers, and canes, to Berwyn residents. Residents can continue to obtain medical equipment for themselves and their loved ones through our program.
8. On December 3rd, staff participated in Senior Breakfast at the new senior center.
9. Our annual coat drive provided coats to families in need in Berwyn.

Updated Mental Health Initiative Program

The Mental Health Initiative is now underway. The BPHD has two active intern therapists from Dominican University who are currently seeing residents, and has also hired a part-time therapist who began in early December 2025.

In addition, the Mental Health Initiative Program volunteer physicians have begun to see individuals who are in need of antidepressant or other medication related to mental health. Dr. Wainer has connected with Sears Pharmacy in Oak Park. Sears Pharmacy and clinic staff are actively collaborating to ensure individuals can fill their prescriptions without obstacles.

Clinic Service/Deposit Tracking

DEC 1st-30th Tracking

Scheduled	45	
Seen	43	
Cancellations	0	
Rescheduled	1	
No Call/No Shows	1	
New Patients	12	
VFC	2	
Medicaid	1	
Uninsured	1	
Underinsured	0	
TB Test	8	
TB Results	Neg:8	Pos:0
Flu Shots Totals	Reg:15	HD:4

Yearly Tracking (April 2025-March 2026)

Scheduled	532	
Seen	467	
Cancellations	45	
Rescheduled	3	
No Call/No Shows	17	
New Patients	31	
VFC	146	
Medicaid	100	
Uninsured	46	
Underinsured	0	
TB Test	78	
TB Results	Neg:76	Pos:
Flu Shots Totals	Reg:162	HD:48

DEC 1-30 Clinic Deposit

Total Deposit	\$180.00
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Yearly Total Deposit

Total Deposit	\$2455.00
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AGENDA ITEM SUMMARY

MEETING DATE: January 12, 2025

AGENDA ITEM	5-B	ACTION PROPOSED	<input checked="" type="checkbox"/> INFORMATIONAL ONLY
TITLE	Sanitation Monthly Activity Report		<input type="checkbox"/> DISCUSS
SUBMITTED BY	Sheri Leto, Inspector		<input type="checkbox"/> REVIEW
			<input type="checkbox"/> APPROVE

SUMMARY

ATTACHMENTS

- Sanitation Report for December 2025

Berwyn Public Health District
Sanitation Report | December 1, 2025 through December 31, 2025

MONTHLY RECAP

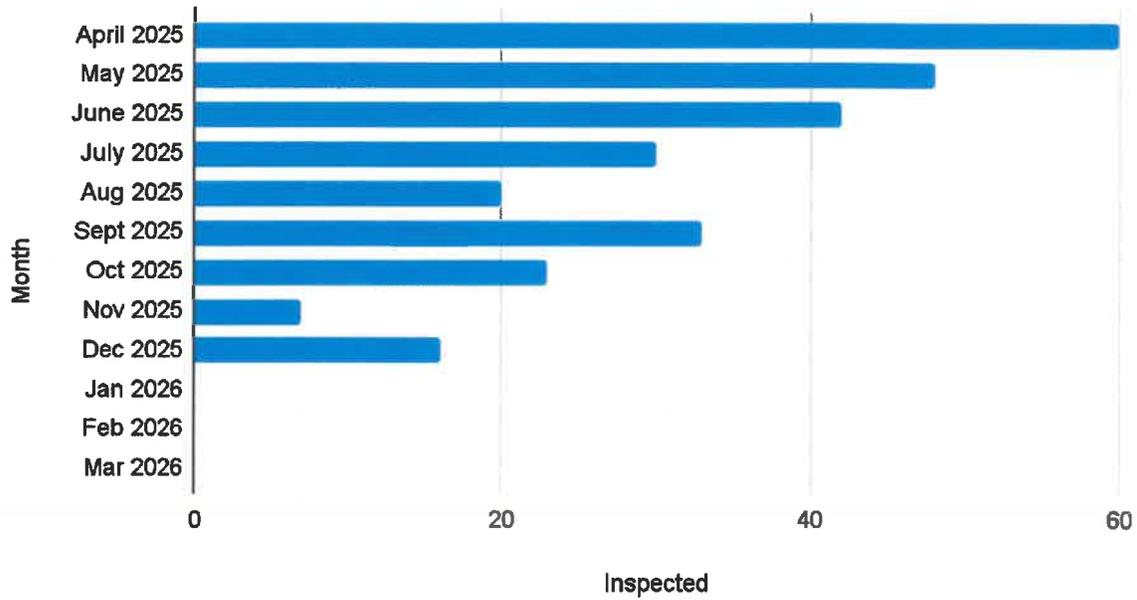
- A. New Businesses: *None to Report*
- B. Food Complaints: *None to Report*. However, there were two (2) Business Complaints.
- C. Training: *None to Report*
- D. Special Events: *None to report*
- E. Other: 1 FOIA Request

ESTABLISHMENT INSPECTIONS DETAILS

December 2025														
Company	#	Street	Gls	DOI	Insp.	Notes	MR	CI	VHR	HR	MR	LR	CE	IE
Mr.Submarine	6341	26th	1	12/2/25	JV					1				
La Malquerida	6906	Windsor Ave	1	12/9/25	JV					1				
Bodhi Thai Bistro	6211	Roosevelt Ave	1	12/15/25	JV					1				
Happy Bear Child Development	6718	Ogden Ave	1	12/30/25	JV					1				
Piques Wiggles and Giggles	6416	Ogden Ave	1	12/30/25	JV					1				
La Lupita Restaurant	6539	Cermak Rd	1	12/22/25	JV					1				
Berwyn Chicken Co.	7021	Roosevelt Ave	1	12/22/25	JV					1				
Pershing Elementary School	6537	37th St	1	11/24/25	JV	Inspection from Nov.					1			
McDonald's	7031	Ogden Ave	1	12/8/25	JV						1			
Heritage Middle School	6850	31st St	1	12/5/25	JV						1			
Emerson Elementary School	6850	31st St	1	12/12/25	JV						1			
Irving Elementary School	3501	Clinton Ave	1	12/12/25	JV						1			
Starbucks Coffee	7136	Ogden Ave	1	12/30/25	JV						1			
RAM Liquors	6515	Cermak Rd	1	12/3/25	JV							1		
Route 66 Beverage	6847	Ogden Ave	1	12/5/25	JV							1		
May's Lounge	1221	Harlem Ave	1	12/9/25	JV							1		
<u>MONTHLY TOTALS</u>														
				<u>Goals</u>	<u>Actual</u>					<u>YEARLY TOTALS</u>				
New Businesses				0	0	New Business				31				
Complaint Inspections				0	0	Complaint Insp.				15				
Very High				0	0	Routine Insp.				172				
High				7	7									
Medium				6	6									
Low				3	3									
Cottage Food				0	0	Cottage Food				0				
Temporary Food				0	0	Temporary Food				61				
Total				16	16	Total YTD				279				

Graph 1: ROUTINE INSPECTIONS - April 2025 - March 2026

Establishments Inspected per Month



BERWYN SHOPS

No activity to report

ENVIRONMENTAL HEALTH & SAFETY CALLS: RESIDENTIAL

Issue	# of calls	Issue	# of calls
Hoarding	0	<i>Other Complaints</i>	
Uninhabitable Living Conditions	0	Rodents	1
Water	0	Bedbugs	0
Heat	3	AC	0
Well-Being Checks	0	Mold	0

RODENT ABATEMENT

No activity to report

GOALS

Completed:

1. A completion rate of 100% of the Food Establishment Inspections for December.
 - a. We met and exceeded our goal of 98%.

In-Progress Goals:

1. A 98% or better competition rate of the Food Establishment Inspections for January.
2. Ensure all establishments have a recent inspection done with the following criteria:
 - a. Very High Risk: Within the last 3 months
 - b. High Risk: Within the last 3 months
 - c. Medium Risk: Within the last 4 months
 - d. Low Risk: Within the last 6 months
 - e. Schools: A minimum of one time for the school year 2024-2025

An update will be provided at the January Board Meeting on the progress ensuring all establishments in Berwyn have a current inspection on file.

3. By the end of the 2024-2025 Fiscal Year, to have inspected 650 establishments, including any Temporary Food Events.
4. Perfect The BEE Award, formally known as the Sheri Smith Award, to have all details ready to present to the Board.
5. Start drafting SOPs stated in the April 2023 Board Meeting.
6. Create clear guidelines and expectations for the Cottage Food Berwyn Pop-Up Vendors.
7. Create a list of suggestions for BDC: what worked well, what did not, and changes for the following year regarding Berwyn Pop-Ups for Cottage Food Vendors.
8. Have a greater understanding of Cottage Food and the process in Cook County.

Submitted by:

Sheri A. Leto



AGENDA ITEM SUMMARY

MEETING DATE: January 12, 2025

AGENDA ITEM	5-C	ACTION PROPOSED	<input checked="" type="checkbox"/> INFORMATIONAL ONLY
TITLE	Vital Records Monthly Activity		<input type="checkbox"/> DISCUSS
SUBMITTED BY	Vanessa Rosales, Interim Deputy Registrar		<input type="checkbox"/> REVIEW
			<input type="checkbox"/> APPROVE

SUMMARY

Report of monies collected by the Vital Statistics Department for certified copies of Birth and Death records.

ATTACHMENTS

- Vital Records Report for December 2025

Berwyn Township Public Health District · Vital Records Report

January 2026

Report of monies collected by the Berwyn Public Health District Vital Statistics Department for the month of **December 2025** for certified copies of Birth and Death records as follows
(**96 MORE** requests than November-2025):

Total Amount Collected	\$2,981.00
Fee to the State of Illinois: (Death Surcharge Fee 102– D.C. Requested): (Total Credit Charges: 74 = Amount: \$1,847.00)	-\$408.00
Health District Portion of Fees:	\$2,573.00

These figures represent fiscal year 2025/2026

Total Fees Collected (to date):	\$29,877.00
Total paid to State of Illinois (to date):	-3,648.00
Total Berwyn Health District (to date):	\$26,229.00

These figures represent fiscal year 2024/2025

Total Fees Collected (to date):	\$32,962.80
Total paid to State of Illinois (to date):	-\$4,264.00
Total Berwyn Health District (to date):	\$28,698.80

These figures represent fiscal year 2023/2024

Total Fees Collected (to date):	\$34,152.50
Total paid to State of Illinois (to date):	-\$5,808.00
Total Berwyn Health District (to date):	\$28,344.50

These figures represent fiscal year 2022/2023

Total Berwyn Health District (to date):	\$35,068.70
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These figures represent fiscal year 2021/2022

Total Berwyn Health District (to date):	\$37,523.00
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Respectfully,



Vanessa Rosales
Local Deputy Registrar



State of Illinois
Illinois Department of Public Health

Division of Vital Records
(217)785-3164

County of COOK District # 03121 County Clerk OR Local Registrar X

Number of certified copies of Death and Fetal Death Certificates issued.

Check is for the month of December, 2025.

Multiply number of copies issued by \$4.00, total amount due \$ 408.00. If none issued put 0 in amount due.

Remit a check made payable to the Illinois Department of Public Health for the amount stated above along with a copy of this completed VR360 form to:

IDPH Vital Records
Attn: DCSF/COLDF
925 E. Ridgely Ave.
Springfield, IL 62702

[Signature] Signature of Local Registrar
1/4/26 Date

OR

Signature of County Clerk Date

If your contact information changes, please update the following information: Contact person _____

Email Address _____ Phone number _____

VR 360 (rev. 05/17)

Contact us at dph.vitals@illinois.gov - Attn: Death Surcharge in Subject line



AGENDA ITEM SUMMARY

MEETING DATE: January 12, 2025

AGENDA ITEM	5	ACTION PROPOSED	<input type="checkbox"/> INFORMATIONAL ONLY
TITLE	Bills Payable and Payroll		<input type="checkbox"/> DISCUSS
SUBMITTED BY	Brian Eagan, CPA Senior Vice President, Selden Fox, Ltd.		<input checked="" type="checkbox"/> REVIEW
			<input checked="" type="checkbox"/> APPROVE

SUMMARY

Berwyn Public Health District Disbursements for Approval is attached for review and approval. Physical invoices and receipts are available for your review and audit.

ATTACHMENTS

A. Public Health District Payables

**Berwyn Public Health District
Disbursements for Approval
January 12, 2026**

Item	Ref #	Date	Payee	Description	Account	Amount
INTERIM DISBURSEMENTS						
1	Debit	12/02/26	Google	google suite for mental health program	5346.00	\$ 14.00
2	Debit	12/02/25	Indeed	job posting for mental health	5325.06	319.77
3	Debit	12/02/25	Square Hardware	hardware	5605.00	350.30
4	Debit	12/02/25	Amazon Capital Services	repurchase of office supplies	5615.00	29.55
5	ACH	12/02/25	OTIS Elevator Company	elevator maintenance	5505.00	15,146.02
6	ACH	12/02/25	Wells Fargo Vendor Financial Services	copier lease	5005.00	238.47
7	Debit	12/03/25	World's Largest Laundromat	dry cleaning for coats - split H/T	5325.00	32.14
8	Debit	12/03/25	Amazon Capital Services	brother DR-730 printer toner	5615.00	110.51
9	ACH	12/05/25	Square Inc	payment software	5150.00	0.01
10	Debit	12/08/25	Ring Central	DigitalLine Unlimited	5720.00	398.27
11	Debit	12/08/25	Adobe	software	5150.00	79.71
12	Debit	12/08/25	Amazon Capital Services	brother TN760 printer toner	5615.00	82.50
13	Debit	12/09/25	Amazon Capital Services	bathroom supplies	5615.00	24.71
14	Debit	12/10/25	Driver4U	taxi ride for mental health patient	5346.00	245.00
15	Debit	12/10/25	Amazon Capital Services	mental health supplies	5346.00	12.95
16	ACH	12/10/25	ImageTec	supplies for clinic	5615.00	397.16
17	Debit	12/11/25	U.S. Postal Service (meter)	postage for vital records	5620.00	8.40
18	ACH	12/11/25	Cintas	cleaning services/ supplies	5605.00	893.64
19	Debit	12/12/25	Indeed	job posting for mental health	5325.06	502.64
20	Debit	12/12/25	Uber	uber ride for mental health patient	5346.00	7.92
21	Debit	12/12/25	Uber	uber ride for mental health patient	5346.00	6.94
22	Debit	12/12/25	Uber	uber ride for mental health patient	5346.00	1.00
23	Debit	12/15/25	U.S. Postal Service (meter)	postage for vital records	5620.00	8.40
24	Debit	12/15/25	Ring Central	additional phone service	5720.00	17.28
25	Debit	12/15/25	Indeed	job posting for mental health	5325.06	120.00
26	Debit	12/16/25	Health Lab	labs	5315.00	42.25
27	Debit	12/16/25	Adobe	software	5150.00	77.51
28	Debit	12/16/25	LinkedIn	job posting for mental health	5325.06	169.99
29	Debit	12/16/25	U.S. Postal Service (meter)	postage for vital records	5620.00	8.40
30	Debit	12/17/25	Zip Recruiter	mental health job posting	5325.06	859.00
31	30349	12/17/25	Veronica Muncy	mental health internship program	5346.00	1,000.00
32	30348	12/17/25	Tamarra Niesha Erving	mental health internship program	5346.00	1,000.00
33	Debit	12/17/25	Amazon Capital Services	keyboard	5615.00	24.99
34	ACH	12/19/25	Comcast	monthly internet services	5720.00	202.05
35	Debit	12/24/25	U.S. Postal Service (meter)	postage for vital records	5620.00	8.40
36	Debit	12/24/25	Indeed	job posting for mental health	5325.06	501.48
37	Debit	12/26/25	National Environmental	membership for health inspector	5120.00	35.00
38	Debit	12/31/25	Midmark Corporation	exam room table repairs	5505.00	538.26
39	ACH	12/31/25	Wells Fargo Vendor Financial Services	copier lease	5005.00	238.47
Total Interim Disbursements						\$ 23,753.09

INTERCOMPANY

1	Debit	12/01/25	Panera	food for trustees meeting - Town	1400.00	\$ 119.51
2	Debit	12/02/25	Adobe	annual software fee -split H/T	1400.00	132.77
3	Debit	12/03/25	World's Largest Laundromat	dry cleaning for coats - split H/T	1400.00	32.14
4	Debit	12/03/25	Tony's Fresh Market	refreshments for individuals who lost power - GA	1410.00	96.91
5	Debit	12/04/25	Amazon Capital Services	medical id bracelet -GA	1410.00	30.96
6	Debit	12/04/25	Amazon Capital Services	medical id bracelet -GA	1410.00	12.48
7	Debit	12/09/25	Amazon Capital Services	medical id bracelet -GA	1410.00	12.48
8	Debit	12/10/25	Amazon Capital Services	office supplies - Town	1400.00	23.64
9	Debit	12/11/25	Custom Prints	2025 community hero awards backdrop - Town	1400.00	401.80
10	Debit	12/11/25	Custom Prints	township retractable banner - Town	1400.00	155.39
11	Debit	12/15/25	Amazon Capital Services	coats for school coat drive -GA	1410.00	17.99
12	Debit	12/16/25	Amazon Capital Services	medical id bracelet -GA	1410.00	95.55
13	Debit	12/16/25	Amazon Capital Services	Bags for coats -GA	1410.00	2,023.43
14	Debit	12/17/25	Amazon Capital Services	ink for printer in managers office -Town	1410.00	299.99
15	Debit	12/17/25	Amazon Capital Services	disposable forks - Town	1400.00	22.99
16	Debit	12/17/25	Amazon Capital Services	filling cabinet - Town	1400.00	151.99
17	Debit	12/17/25	Office Depot	supplies for community hero award - Town	1400.00	73.39
18	Debit	12/17/25	Amazon Capital Services	laptop case - Assessor's	1400.00	18.96
19	Debit	12/18/25	Walgreens	poster for community hero award - Town	1400.00	24.58
20	Debit	12/18/25	LaParra Restaurant	community hero award dinner - Town	1400.00	3,142.80
21	Debit	12/18/25	Amazon Capital Services	printer paper - Town	1400.00	73.87
22	Debit	12/22/25	Amazon Capital Services	office supplies - Town	1400.00	148.14
23	Debit	12/23/25	Amazon Capital Services	hooks for towels - Town	1400.00	73.01

**Berwyn Public Health District
Disbursements for Approval
January 12, 2026**

<u>Item</u>	<u>Ref #</u>	<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Account</u>	<u>Amount</u>
24	Debit	12/24/25	32 Degrees	coats for school coat drive -GA	1410.00	315.51
Total Intercompany						\$ 7,500.28
DISBURSEMENTS TO VENDORS						
1	30359	01/12/26	AFS Counseling	Consulting on mental health program	5325.00	\$ 6,412.50
2	30361	01/12/26	Ann Hostetter LCSW	Consulting for mental health program	5325.00	6,460.00
3	30362	01/12/26	Assa Abloy Entrance Systems	Repair maintenance	5328.07	242.55
4	30350	01/12/26	BCBS - Profile 43806	2026-01 insurance premiums	5880.00	5,285.49
5	30369	01/12/26	City of Berwyn - Water	monthly water	5710-00	57.44
6	30370	01/12/26	Dearborn Life Insurance Company	2026-01 insurance premiums	5880.00	45.54
7	30365	01/12/26	FieldTurf	baseball alley repairs	5337.00	314,685.38
8	30360	01/12/26	First Gen Counseling	Consulting for mental health program	5346.00	450.00
9	30352	01/12/26	Heather Casper	township/health district meeting attendance	5820.00	42.00
10	30368	01/12/26	Humility Therapy, PLLC	labs - autopay	5315.00	1,430.00
11	30371	01/12/26	Illinois Dept. of Public Health	2025-12 death and birth certificates	5430.00	408.00
12	30351	01/12/26	Lawrence Zdarsky	2026-01 Legal Services	5143.00	1,594.00
13	30356	01/12/26	NACCHO	Annual dues	5120.00	640.00
14	30357	01/12/26	NALBOH	Board of Health Member Population x2	5120.00	350.00
15	30367	01/12/26	Nicor Gas	2025-12 Monthly gas	5710.00	299.30
16	30358	01/12/26	OTIS Elevator Company	elevator maintenance service 12/1/25-2/28/26	5505.00	1,484.16
17	30353	01/12/26	SBC Waste Solutions	waste service - dumpster days	5325.00	3,748.55
18a	30366	01/12/26	Selden Fox, Ltd.	2026-01 Accounting Services	5105.00	2,075.00
18b				2026-01 Software	5106.00	275.00
19	30355	01/12/26	Special Investigations & Security Experts,	background check for Sandra Salias	5615.00	175.00
20	30354	01/12/26	Tech Pro, Inc.	hardware installs	5005.00	2,605.00
21	30363	01/12/26	Vince Murphy & Associates, P.C.	Consulting on mental health program	5346.00	780.00
22	30364	01/12/26	Vision Service Plan	2026-01 insurance premiums	5880.00	150.18
Total Disbursements to Vendors						\$ 349,695.09
PAYROLL CHECKS & WITHHOLDINGS SUMMARY						
1	Board checks	12/08/25	Board checks	Gross board payroll - December	various	\$ 11,348.43
2	EFT	12/15/25	Gross Payroll	Gross payroll 12/1/25 - 12/15/25	various	21,295.71
3	EFT	12/15/25	Payroll withholdings	Payroll taxes - 12/1/25 - 12/15/25	various	2,535.54
4	EFT	12/15/25	Independent Contractor	12/1/25-12/15/25	5510.00	190.00
5	EFT	12/15/25	Employer IMRF Obligation	IMRF match -12/1/25 - 12/15/25	5835.00	113.39
6	EFT	12/321/25	Gross Payroll	Gross payroll - 12/16/25 - 12/31/25	various	25,889.17
7	EFT	12/321/25	Payroll withholdings	Payroll taxes - 12/16/25 -12/31/25	various	2,093.89
8	EFT	12/321/25	Independent Contractor	12/16/25-12/31/25	5510.00	190.00
9	EFT	12/321/25	Employer IMRF Obligation	IMRF match - 12/16/25 - 12/31/25	5835.00	91.98
Total Payroll & Withholding Disbursements						\$ 63,748.11
Total Disbursements for Approval						\$ 444,696.57
Reconciled Cash Balance at 12/31/25-Byline Bank checking						\$ 390.30
Reconciled Cash Balance at 12/31/25-Republic Bank checking						347,934.78
Reconciled Cash Balance at 12/31/25-Republic Bank sweep						125,437.57
Total						\$ 473,762.65

CERTIFICATE

January 12, 2026
COOK COUNTY, ILLINOIS

We, the undersigned, members of the Board of the Berwyn Public Health District, Cook County, Illinois, certify and state as follows:

that we have this 12th day of January 2026 examined and approved the foregoing claims or charges against Berwyn Public Health District Fund and that we hereby approve said claims or charges and direct the Chairman to pay the same aforesaid vouchers and payroll consisting of 2 pages.

_____ Secretary

_____ Treasurer

_____ Chairman

CERTIFICATE

I, the undersigned, Secretary of Berwyn Public Health District, Cook County, Illinois, certify and state as follows:

that the Board of the Berwyn Public Health District examined, reviewed, approved and directed the payment of the foregoing accounts on this 12th day of January 2026 and that the foregoing amounts are due to the organizations or persons stated above.

_____ Secretary

Countersigned

_____ Chairman



AGENDA ITEM SUMMARY

MEETING DATE: January 12, 2025

AGENDA ITEM	6	ACTION PROPOSED	<input type="checkbox"/> INFORMATIONAL ONLY
TITLE	Statement of Receipts & Disbursements		<input type="checkbox"/> DISCUSS
SUBMITTED BY	Brian Eagan, CPA Senior Vice President, Selden Fox, Ltd.		<input checked="" type="checkbox"/> REVIEW
			<input checked="" type="checkbox"/> APPROVE

SUMMARY

Statement of revenues, expenditures, and changes in net assets – modified cash basis for the Health District Fund is attached for your review.

ATTACHMENTS

- Statement of Revenues, Expenditures, and Changes in Net Assets – Modified Cash Basis for the period **April 1, 2025 through December 31, 2025.**

Selden Fox

Accounting for your future

One Parkview Plaza, Suite 710 | Oakbrook Terrace, IL 60181 | www.seldenfox.com
p 630.954.1400 | f 630.954.1327 | email@seldenfox.com

ACCOUNTANT'S COMPILATION REPORT

Board of Health
Berwyn Public Health District
Berwyn, Illinois

Management is responsible for the accompanying statement of revenues, expenditures, and changes in net assets – modified cash basis for the period April 1, 2025 through December 31, 2025 of **Berwyn Public Health District**. We have performed the compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the American Institute of Certified Public Accountants. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on this financial statement.

This financial statement is prepared in accordance with the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

Management has elected to omit substantially all the disclosures ordinarily included in financial statements prepared in accordance with the modified cash basis of accounting. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the entity's, revenues, expenditures, and changes in net assets. Accordingly, this financial statement is not designed for those who are not informed about such matters.

The supplementary budget information is presented for purposes of additional analysis and is not a required part of the basic financial statement. This information is the representation of management of **Berwyn Public Health District**. The information was subject to our compilation engagement, however, we have not audited or reviewed the information and, accordingly, do not express an opinion, a conclusion, nor provide any assurance on such information.

We are not independent with respect to Berwyn Public Health District.

Selden Fox, Ltd.

January 7, 2026

Berwyn Public Health District
Statement of Revenues, Expenditures, and
Changes in Net Assets - Modified Cash Basis
April-December 2025

	Apr-Dec 2025	Tentative Budget	Remaining Budget	% of Budget
Income				
4000.00 Real Estate Taxes		-	-	
4100.00 Property Tax	\$ 38,504.56	\$ 760,000.00	\$ (721,495.44)	5.07%
4200.00 Replacement Tax	15,998.10	35,000.00	(19,001.90)	45.71%
4300.00 Grant Income	493,046.35	125,000.00	368,046.35	394.44%
4400.01 Fees, Rents and Others			-	
4400.00 Rental income	58,430.00	76,440.00	(18,010.00)	76.44%
4410.00 Vital Record Income	42,834.87	32,500.00	10,334.87	131.80%
4450.00 Clinic Fees & Income	-	1,000.00	(1,000.00)	0.00%
Total 4400.01 Fees, Rents and Others	101,264.87	109,940.00	(8,675.13)	92.11%
4440.00 Miscellaneous Income	100.00	3,500.00	(3,400.00)	2.86%
4600.00 Investment Income	37,492.89	15,000.00	22,492.89	249.95%
Total Income	686,406.77	1,048,440.00	(362,033.23)	65.47%
Gross Profit	686,406.77	1,048,440.00	(362,033.23)	65.47%
Expenses				
5000.00 Capital Outlay			-	
5005.00 Medical & Office Equipment	180,325.31	150,000.00	30,325.31	120.22%
5006.00 Roof and Building Improvements	79,374.79	50,000.00	29,374.79	158.75%
5007.00 Park Improvements and Equipment	32,060.00	8,000.00	24,060.00	400.75%
5010.00 Parking Lot Improvements	4,251.99	10,000.00	(5,748.01)	42.52%
Total 5000.00 Capital Outlay	296,012.09	218,000.00	78,012.09	135.79%
5100.00 Contractual Services			-	
5105.00 Accounting/Bookkeeping	20,961.15	24,885.00	(3,923.85)	84.23%
5106.00 Payroll Processing Fees	275.00	2,400.00	(2,125.00)	11.46%
5115.00 Annual Audit	9,000.00	8,500.00	500.00	105.88%
5120.00 Association Dues	239.50	2,000.00	(1,760.50)	11.98%
5135.00 Gen Liab, Work Comp, Prop Ins	19,483.50	24,000.00	(4,516.50)	81.18%
5140.00 Legal Expense	-	7,500.00	(7,500.00)	0.00%
5143.00 Health District Attorney	14,346.00	19,950.00	(5,604.00)	71.91%
5144.00 IT Services	-	10,000.00	(10,000.00)	0.00%
5150.00 Website Services	2,355.53	5,000.00	(2,644.47)	47.11%
5160.00 Rodent Abatement Agreement	46,000.00	40,000.00	6,000.00	115.00%
5170.00 Grant Consultants	6,000.00	46,000.00	(40,000.00)	13.04%
5185.00 Contractual Services - Vision/Hearing	-	6,000.00	(6,000.00)	0.00%
5190.00 Contractual Services - Dental	-	15,000.00	(15,000.00)	0.00%
5195.00 Contractual Services - Pediatrics	-	20,000.00	(20,000.00)	0.00%
Total 5100.00 Contractual Services	118,660.68	231,235.00	(112,574.32)	51.32%

Berwyn Public Health District
Statement of Revenues, Expenditures, and
Changes in Net Assets - Modified Cash Basis
April-December 2025

	Apr-Dec 2025	Tentative Budget	Remaining Budget	% of Budget
5300.00 Health Programs			-	
5310.00 Lead Awareness Program	-	2,500.00	(2,500.00)	0.00%
5315.00 Clinics	4,332.37	10,000.00	(5,667.63)	43.32%
5320.00 Spec. Program - Flu	15,901.74	19,000.00	(3,098.26)	83.69%
5325.00 Spec. Programs - Other	36,778.30	40,000.00	(3,221.70)	91.95%
5325.02 Special Program-Combined Veteran	-	4,000.00	(4,000.00)	0.00%
5325.03 Berwyn Holiday Fund	5,000.00	5,000.00	-	100.00%
5325.04 Senior Breakfast	2,000.00	2,000.00	-	100.00%
5325.05 Sunday Market	2,073.14	12,000.00	(9,926.86)	17.28%
5325.06 Marketing and Promotion	12,335.23	5,000.00	7,335.23	246.70%
5326.00 Spec. Programs - Intergov	10,110.07	35,000.00	(24,889.93)	28.89%
5328.00 Special Programs-Emergency Prep	-	5,000.00	(5,000.00)	0.00%
5332.00 Special Prg. - Eyes for Educati	2,853.00	8,500.00	(5,647.00)	33.56%
5334.00 Special Prg.-Health Grants	-	80,000.00	(80,000.00)	0.00%
5336.00 Health Families	1,440.98	100,000.00	(98,559.02)	1.44%
5337.00 Infrastructure Initiatives	314,685.38	1,000,000.00	(685,314.62)	31.47%
5340.00 Participatory Budget	37.41	17,000.00	(16,962.59)	0.22%
5345.00 Mental Health Voucher Program	-	50,000.00	(50,000.00)	0.00%
5346 New Programs and Initiatives	144,387.73	300,000.00	(155,612.27)	48.13%
Total 5300.00 Health Programs	551,935.35	1,695,000.00	(1,143,064.65)	32.56%
5400.00 Other Expenditures			-	
5405.00 Conference/Education Expenses	1,890.35	10,000.00	(8,109.65)	18.90%
5410.00 Contingencies	(0.06)	5,000.00	(5,000.06)	0.00%
5413.00 Transaction Processing Fees	2,638.65	6,500.00	(3,861.35)	40.59%
5420.00 Medical Waste Disposal	8,177.80	12,500.00	(4,322.20)	65.42%
5425.00 Official's Bonds	3,500.00	4,000.00	(500.00)	87.50%
5430.00 Death Surcharge Fee	3,480.00	7,500.00	(4,020.00)	46.40%
Total 5400.00 Other Expenditures	19,686.74	45,500.00	(25,813.26)	43.27%
5500.00 Repairs and Maintenance			-	
5505.00 Building Maintenance	37,529.77	25,000.00	12,529.77	150.12%
5510.00 Janitorial Service	3,610.00	3,000.00	610.00	120.33%
5515.00 Equipment Maintenance Agreement	5,977.71	5,000.00	977.71	119.55%
5530.00 Snow Removal	437.50	3,500.00	(3,062.50)	12.50%
Total 5500.00 Repairs and Maintenance	47,554.98	36,500.00	11,054.98	130.29%
5600.00 Supplies and Materials			-	
5605.00 Janitorial Supplies	7,841.24	5,000.00	2,841.24	156.82%
5610.00 Medical Supplies	2,840.73	5,000.00	(2,159.27)	56.81%

Berwyn Public Health District
Statement of Revenues, Expenditures, and
Changes in Net Assets - Modified Cash Basis
April-December 2025

	Apr-Dec 2025	Tentative Budget	Remaining Budget	% of Budget
5615.00 Office Supplies and Expense	12,263.37	15,000.00	(2,736.63)	81.76%
5620.00 Postage and Meter Rental	3,684.89	3,000.00	684.89	122.83%
5625.00 Printing and Publication	2,225.40	10,000.00	(7,774.60)	22.25%
Total 5600.00 Supplies and Materials	28,855.63	38,000.00	(9,144.37)	75.94%
5700.00 Utilities			-	
5710.00 Heat, Light and Water	1,601.96	4,000.00	(2,398.04)	40.05%
5720.00 Telephone	5,390.48	10,000.00	(4,609.52)	53.90%
Total 5700.00 Utilities	6,992.44	14,000.00	(7,007.56)	49.95%
5800.00 Payroll Expenses			-	
5815.00 Chairman	33,733.32	46,000.00	(12,266.68)	73.33%
5816.00 Secretary	27,373.63	36,200.00	(8,826.37)	75.62%
5817.00 Treasurer	26,220.00	36,200.00	(9,980.00)	72.43%
5820.00 Clerks	81,816.43	162,750.00	(80,933.57)	50.27%
5829.0 Interns	6,133.50	45,000.00	(38,866.50)	13.63%
5830.00 Health Director	15,728.40	24,000.00	(8,271.60)	65.54%
5831.00 Taxes - Employer FICA	28,374.71	45,000.00	(16,625.29)	63.05%
5832.00 Taxes - Employer Medicare	6,636.02	10,000.00	(3,363.98)	66.36%
5833.00 Taxes - SUTA	2,372.70	4,000.00	(1,627.30)	59.32%
5835.00 Retirement Contribution	1,694.32	15,000.00	(13,305.68)	11.30%
5840.00 Inspectors	47,777.37	110,250.00	(62,472.63)	43.34%
5841.00 Environmental Health Practitioner	51,660.97	65,000.00	(13,339.03)	79.48%
5845.00 Janitor	13,040.00	30,000.00	(16,960.00)	43.47%
5860.00 Public Health Nurses	146,963.44	147,000.00	(36.56)	99.98%
5880.00 Grp Health, Vision, Dental Ins	30,514.15	65,000.00	(34,485.85)	46.94%
Total 5800.00 Payroll Expenses	520,038.96	841,400.00	(321,361.04)	61.81%
Total Expenses	1,589,736.87	3,119,635.00	(1,529,898.13)	50.96%
Net Operating Income	(903,330.10)	(2,071,195.00)	1,167,864.90	43.61%
Net Income	\$ (903,330.10)	\$ (2,071,195.00)	\$ 1,167,864.90	43.61%
Beginning net assets	\$ 2,566,214.98			
Ending net assets	\$ 1,662,884.88			



AGENDA ITEM SUMMARY

MEETING DATE: January 12, 2025

AGENDA ITEM	10-A	ACTION PROPOSED	<input type="checkbox"/> INFORMATIONAL ONLY
TITLE	Statement of Economic Interest (SEI) Filing		<input type="checkbox"/> DISCUSS
SUBMITTED BY	Jessica Aquino Rodriguez, Operations Manager		<input checked="" type="checkbox"/> REVIEW
			<input checked="" type="checkbox"/> APPROVE

SUMMARY

All elected and certain appointed officials are required to file a Statement of Economic Interests (SEI) for the 2025 reporting year to disclose financial interests and avoid conflicts of interest. Filings are due by May 1, 2026 and may be submitted online through the County Clerk's portal or by paper form. Officials are reminded to complete their SEI on time to ensure compliance with state law and avoid potential penalties.

ATTACHMENTS

- 2025 SEI Filing Requirements Memo from Operations Manager
- Submission of list of people required to file SEI confirmation



MEMO

TO: Township Board of Trustees and Health District Board
FROM: Jessica Aquino Rodriguez, Operations Manager
DATE: 12/15/2025
RE: Statements of Economic Interest – 2025 Filing Requirements

This memorandum is to notify the Boards that the list of individuals required to file a **Statement of Economic Interest for the 2025 filing year for the Township and Health District** has been updated.

Individuals required to file will receive a separate **“Time to File” notification email** from the **Cook County Clerk’s Office**, which will include their Filer ID, Registration Key (username and temporary password), and instructions for completing the online filing.

Filing Preparation Requirements – Please ensure you have the following:

- “Time to File” notification email from the Cook County Clerk’s Office (*sent to your personal email in March 2026*)
- Filer ID and Registration Key
- Pertinent professional and financial information
- Any additional “Time to File” notices if filing for more than one agency

Filing Deadline – All required Statements of Economic Interests must be filed online with the Cook County Clerk’s Office **no later than May 1, 2026** to comply with the Illinois Governmental Ethics Act.

Online Filing Reminder – Please remind your filers to submit their Statement of Economic Interests online at <https://www.cookcountyclerkil.gov>.

Agencies and Required Filers

BERWYN TOWNSHIP	BERWYN PUBLIC HEALTH DISTRICT
<ul style="list-style-type: none">• David J. Avila, Township Supervisor• Leticia Garcia, Township Clerk• Jacqueline Pereda, Township Assessor• Edward Espinoza, Township Trustee• Jesse Miranda, Township Trustee• Nicholas Margarites, Township Trustee• Zulema Ortiz, Township Trustee• Jessica Rodriguez, Operations Manager	<ul style="list-style-type: none">• David J. Avila, Health Board President• Leticia Garcia, Health Board Secretary• Jacqueline Pereda, Health Board Treasurer• Dr. Bradford Wainer, Medical Director

Please review and follow the Cook County Clerk’s Office instructions to ensure timely and accurate compliance with state requirements.

Jessica Aquino Rodriguez

From: clerk.ethics@cookcountyil.gov
Sent: Monday, December 15, 2025 2:47 PM
To: Jessica Aquino Rodriguez
Subject: [Cook County] Confirmation for Submission

Thank you for submitting your agency's list of people required to file a Statement of Economic Interests. You may re-enter the site at <http://ethics.cookcountyclerk.com/> and make changes until February 1. The site will also be available to you after filing begins so you can see who has or has not filed.

Agency: BERWYN TOWNSHIP PUBLIC HEALTH DISTRICT (0469-0) ✓

Submission ID: 15549

Submitted: 12/15/2025 2:46:50 PM ✓

Please remind your filers to submit their Statement of Economic Interests online at <https://www.cookcountyclerkil.gov>. They will receive filing information from the County Clerk's office in March 2026.

Sincerely,

The Cook County Clerk's Office



AGENDA ITEM SUMMARY

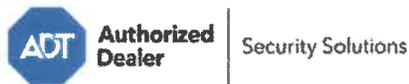
MEETING DATE: January 12, 2025

AGENDA ITEM	10-B	ACTION PROPOSED	<input type="checkbox"/> INFORMATIONAL ONLY
TITLE	Security System Proposal		<input checked="" type="checkbox"/> DISCUSS
SUBMITTED BY	David J. Avila, Board President		<input checked="" type="checkbox"/> REVIEW
			<input checked="" type="checkbox"/> APPROVE

SUMMARY

ATTACHMENTS

- ADT Security System Proposal



Security System Proposal

Proposal Prepared For

Customer name: David Avila

Business name: Berwyn Public Health

Address: 6600 26TH ST
BERWYN, IL 60402

Equipment & Features

Two-Way voice: Yes

Hard-Wired: No

Product	Qty	Charge
AIO-01 Command 7" Touch Control Panel	1	\$1,550.00
AIO-02 GSM LTE Radio AT&T	1	--
AIO-03 Door Sensor Plan Only (3)	2	--
AIO-04 Motion Detector Plan	1	--
AIO-05 Remote Keychain 4 Button Plan	1	--
AIO-46 Repeater	2	\$298.00
Vista - 5869- Wireless Hold Up Button	3	\$387.00
SMB- PSE Access control 2 Door Controller	1	\$1,500.00
SMB- Access Thinline II Card Reader (black)	2	\$870.00
SMB- Access Cards 25 Pack	1	\$100.00

SMB- ACCESS RIM Strike	2	\$1,200.00
		Discount: (\$1,250.00)
		Total: \$4,655.00

Service Plan & Charges

Has service plan:	Yes
Monitoring company:	ADT
Cell provider:	Alarm.com
Contract term:	36 months

Service	Monthly Charge
Business - Premise Remote	\$55.99
Add-Ons	
Two Door Hosted Access Control	\$49.99
Total	\$105.98

Setup Charges

Item	Amount	Taxable
Equipment charge	\$4,655.00	
Activation fee	\$99.00	
Tax & Total		
0% tax	--	
Total	\$4,754.00	

Recurring Billing

Billing cycle: Monthly

Billing date: 1

Accept Proposal

Decline

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AGENDA ITEM SUMMARY

MEETING DATE: January 12, 2025

AGENDA ITEM	10-C	ACTION PROPOSED	<input type="checkbox"/> INFORMATIONAL ONLY
TITLE	FY 2027 Budget Working Sessions		<input checked="" type="checkbox"/> DISCUSS
SUBMITTED BY	Brian Eagan, CPA Senior Vice President, Selden Fox, Ltd.		<input type="checkbox"/> REVIEW
			<input checked="" type="checkbox"/> APPROVE

SUMMARY

Proposal to schedule budget working sessions in February–April for completion of the FY 2026 budget.

ATTACHMENTS

None submitted