



BERWYN TOWNSHIP PUBLIC HEALTH DISTRICT  
Regular Meeting – June 9, 2025

**Call to Order:** President Avila called the meeting to Order at 4:00 p.m. Newly Elect Clerk Garcia and Treasurer Pereda were present. Accountant Eagan, and Deputy Clerk Anderson also attended. Attendees rose to recite the Pledge of Allegiance.

**Open Forum:** President Avila opened the floor for Public Comment. No comments.

**Approval of Minutes**

**A. Regular Meeting of May 9, 2025:** Avila made the motion, seconded by Pereda, to approve the Minutes of the May 9<sup>th</sup>, 2025 Regular Meeting as submitted. The motion passed by a unanimous voice vote in favor.

**Staff Report Updates – March 2025**

**A. Clinic Activity:** Avila made the motion, seconded by Pereda, to approve the May Clinic Activity report as submitted. The motion passed by a unanimous voice vote in favor.

**B. Sanitation Activity:** Avila made the motion, seconded by Pereda, to approve the May 2025 Sanitation Activity report as submitted. The motion passed by a unanimous voice vote in favor.

**C. Vital Statistics Activity:** Avila made the motion, seconded by Pereda, to approve the May 2025 Vital Statistics Activity report as submitted. The motion passed by a unanimous roll call vote in favor.

**Bills Payable and Payroll:** Avila made the motion, seconded by Pereda, to authorize the disbursements for payables and payroll as submitted for \$89,517.96. The motion passed by a unanimous roll call vote in favor.

**Statement of Receipts and Disbursements:** Mr. Egan was recognized and commented on his monthly report and stating Financials are healthy. Avila made the motion, seconded by Pereda, to accept the report as informational. The motion passed by a unanimous voice vote.

**Correspondence**

**New Business**

- A. Pride Events Participation:** 2<sup>nd</sup> Ward resident Jose Ramirez & Bungalo+ (non-profit) are asking the Township to enter a car in Bungalo+ annual car parade. Clerk Garcia offered to participate in the walk and/or car parade. Discussion ensued. Avila made the motion, seconded by Pereda to file this as informational. The motion passed by a unanimous voice vote.
- B. 2025 Sunday Market Budget:** Avila made the motion, seconded by Pereda, to approve the market dates for June 29, July 27, and October 19, 2025 with the 2025 proposed \$14,500.00 budget. Discussion ensued. The motion passed by a unanimous roll call vote.
- C. Auto Pay for Invoices:** Avila made the motion, seconded by Pereda, to use the auto pay for invoices. Discussion ensued. Avila and Eagan informed us on the benefits of auto pay, \$40,000.00 a year. The motion passed by a unanimous roll call vote.
- D. Breast Cancer Walk:** Avila made the motion, seconded by Pereda, to sponsor \$2,000 (\$1000 from Health District) for the Pink Divas & Gents 5K 8<sup>th</sup> Annual Breast Cancer 5K Walk/Run. Discussion ensued. The motion passed by a unanimous roll call vote in favor.
- E. RFQ, First and Second Floor Office Reconfiguration:** Avila made the motion, seconded by Pereda to amend as RFP instead of RFQ. Avila made the motion, seconded

by Pereda to reconfigure existing office layout/spaces to maximize space and a more efficient workspace and constituent- serving areas.

- F. Election of Officers-** Pereda made the motion, seconded by Avila, to keep the roles of Avila as President, Pereda as Treasurer and Garcia as Secretary for the 2025-2026 year. The motion passed by a unanimous roll call vote in favor.

**Adjournment:** Pereda made the motion, seconded by Avila, to adjourn the meeting at 4:29 p.m. The motion passed by a unanimous voice vote.

Respectfully submitted,

Leticia Garcia,  
Health District Board Secretary