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Berwyn Township Regular Meeting – May 5, 2025

1. Call to Order: Supervisor Avila called the meeting to Order at 6:02 p.m. The following Trustees answered present for the meeting: Ambriz, Espinoza, Miranda, and Zapata. Board Attorney Zdarsky and Board Accountant Egan were also present. Clerk's Note: Assessor Pareda joined the meeting while in progress.

2. Pledge: Attendees rose and recited the Pledge of Allegiance.

3. Open Forum: No one asked to be recognized.

4. Approval of Minutes:

4-A. Budget Workshop Minutes: Avila made the motion, seconded by Miranda, to approve the Budget Workshop Committee Minutes of April 14, 2025, as submitted. The motion passed by a unanimous voice vote.

4-B. Regular Meeting Minutes: Avila made the motion, seconded by Zapata, to approve the Regular Meeting Minutes of April 14, 2025 as submitted. The motion passed by a unanimous voice vote.

5. Bills Payable and Payrolls:

5-A: Assessor's Office Bills Payable and Payroll: Espinoza questioned a \$144.04 expenditure for "business meals". Assessor Pareda was not present at the meeting to explain the expense. Discussion ensued. Avila made the motion, seconded by Ambriz, to approve the Assessor's payroll and payables for \$1,435.84 through May 5, 2025 as submitted. The motion passed by a unanimous roll call vote.

5-B: General Town Fund Bills Payable and Payroll: Avila made the motion, seconded by Miranda, to approve the General Town Fund bills payable and payroll through May 5, 2025 for \$117,291.41 as submitted. The motion passed with Avila, Ambriz, Miranda, and Zapata voting AYE. Espinoza voted NAY.

5-C: GA Fund Bills Payable and Payroll: Ambriz asked if staff were checking on eligibility of GA grantees. Avila was unaware of the status of that task. Ambriz recommended that the next Board of Trustees make that a priority given the increasing number of recipients. Avila then made the motion, seconded by Miranda, to approve the GA Payroll and payables through May 5, 2025 for \$37,395.88 as submitted. The motion passed by a unanimous roll call vote.

6. Statement of Receipts and Disbursements: Mr. Eagan was recognized and commented on his monthly report. Avila made the motion, seconded by Miranda, to accept the communication as informational. The motion passed by a unanimous voice vote.

7. 708 Board Report / Update: 708 Board Executive Director Doederlein delivered an emailed report that was marked germane to this agenda item. Ambriz commented that the grant period ended, and that the 708 Board were reviewing submitted grant applications. Avila made the motion, seconded by Zapata, to accept the provided email and comments as informational. The motion passed by a unanimous voice vote.

8. Correspondence: Nothing submitted for the agenda.

9. Old Business:

Berwyn Township Minutes of May 5, 2025 cont.

9-B: Deferred Item from May 2024 – Participatory Budgeting: Avila commented on the process of developing this program. Avila made a motion, seconded by Zapata, to mark this item as informational. The motion passed by a unanimous voice vote.

10. New Business:

10-A: Approve Tentative Budget FY 2025-2026: Avila made a motion, seconded by Miranda, to ratify the actions of the Trustees at the April Budget Workshop meeting. Clerk's Note: Those actions were to direct Mr. Egan to draft the proposed budget, call for a Public Hearing on the proposed budget ordinance on June 9, 2025 at 5:45 p.m., and direct Clerk Paul to prepare and publish notice of the hearing and availability of the proposed ordinance. Avila further moved to accept the proposed Budget and Appropriation Ordinance for Fiscal Year 2025-2026 as presented. The motion passed by a unanimous voice vote.

10-B: Review and Approve the FY 2025 Supervisor's Report: Mr. Egan advised that he prepared this document and delivered it to the Clerk prior to April 8, 2025. Clerk Paul advised that she posted and distributed the report to attendees at the Annual Town Meeting on April 8, 2025. Avila made the motion, seconded by Zapata, to accept the comments as informational. The motion passed by a unanimous voice vote.

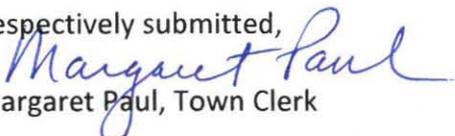
10-C: Review and Approve Berwyn Bike Fest Event: The Berwyn Public Health District will develop this event. Assessor Pareda requested approval to use Lesak Park for the event and authorization to promote the event in partnership with Berwyn Township. Miranda made the motion, seconded by Avila, to grant permission to use the park and partner with BPHD as requested. The motion passed by a unanimous voice vote.

10-D: Review and Approve Berwyn Wellness at the Township Park Program: Avila made the motion, seconded by Zapata, to approve BPHD's request to use Lesak Park for their proposed Berwyn Wellness at the Township Park Program and permit promotion of the event(s) in partnership with BPHD. The motion passed by a unanimous voice vote.

10-E: Review and Approve Ebenezer Food Pantry Request: There were no communications or documents provided for this agenda item. Avila commented that Ebenezer Church was requesting continuation of funding provided previously. He stated he requested a communication regarding the request from the church and had not yet received it. Avila made the motion, seconded by Zapata to defer this agenda item to the June meeting. The motion passed by a unanimous voice vote.

Adjournment: There being no further business before the Board, Avila made the motion, seconded by Zapata, to adjourn the meeting. The motion passed by a unanimous voice vote. The meeting adjourned at 6:26 p.m.

Respectively submitted,


Margaret Paul, Town Clerk