

CERTIFICATION OF BUDGET & APPROPRIATION ORDINANCE

BERWYN TOWNSHIP

ORD # 24-02

The undersigned, duly elected, qualified and acting Secretary of the Berwyn Township, Cook County, Illinois, does hereby certify that attached hereto is a true and correct copy of the Budget & Appropriation Ordinance of said Township for the fiscal year beginning April 1, 2024 and ending March 31, 2025, as adopted this 10th day of June, 2024.

This certification is made and filed pursuant to the requirement of (35 ILCS 200/18-50) and on behalf of Berwyn Township, Cook County, Illinois. This certification must be filed within 30 days after the adoption of the Budget & Appropriation Ordinance.

Dated this 12th day of June, 2024

Margaret Paul
Town Clerk



Filed this _____ day of _____, 20____

County Clerk

BUDGET & APPROPRIATION ORDINANCE

BERWYN TOWNSHIP

ORDINANCE NO. 24-02

An ordinance appropriating for all town purposes of the Berwyn Township, Cook County, Illinois for the fiscal year beginning April 1, 2024 and ending March 31, 2025.

BE IT ORDAINED by the Board of Trustees of Berwyn Township, Cook County, Illinois.

SECTION 1: That the amounts hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of the Berwyn Township, be and the same are hereby appropriated for the general corporate purposes of the Berwyn Township, Cook County, Illinois, as hereinafter specified for the fiscal year beginning April 1, 2024 and ending March 31, 2025.

SECTION 2: That the following budget containing an estimate of revenues and expenditures is hereby adopted for the following funds,

TOWN FUND

GENERAL ASSISTANCE FUND

**2024 – 2025
BUDGET**

GENERAL TOWN FUND

BEGINNING BALANCE, April 1, 2024 1,182,301

REVENUES

| | | |
|------|----------------------|---------|
| 4100 | Property Tax | 438,375 |
| 4200 | Replacement Tax | 65,000 |
| 4330 | Miscellaneous Income | 2,500 |
| 4400 | Interest Income | 2,500 |
| | | 508,375 |

TOTAL REVENUES 508,375

TOTAL FUNDS AVAILABLE 1,690,676

EXPENDITURES

CAPITAL OUTLAY

| | | |
|------|---------------------------------|--------|
| 5015 | Equipment | 7,500 |
| 5017 | Park Improvements and Equipment | 5,000 |
| 5020 | Office Furnishings | 4,000 |
| | | 16,500 |

CONTRACTUAL SERVICES

| | | |
|------|--|---------|
| 5105 | Accounting / Bookkeeping | 11,280 |
| 5106 | Payroll Processing Fees | 1,800 |
| 5115 | Annual Audit | 3,875 |
| 5120 | Association Dues | 3,000 |
| 5135 | General Liability Insurance | 10,000 |
| 5140 | Legal Expense | 10,000 |
| 5143 | Town Attorney | 10,000 |
| 5144 | Website Costs | 1,500 |
| 5145 | Newsletter | 5,000 |
| 5155 | Town Board Education, Transportation, and Travel | 6,000 |
| 5165 | Office Rent – Rent & Services | 42,042 |
| | | 104,497 |

ASSESSOR'S OFFICE

| | | |
|------|--|-------|
| 5210 | Assessor's Office Education, Trans. and Travel | 2,250 |
| 5215 | Assessor's Office Supplies | 250 |
| 5220 | Assessor's Office Equipment | 3,650 |
| 5225 | Assessor's Office Printing & Publication/Dues | 1,500 |
| 5230 | Assessor's Office Web Hosting/IT | 4,000 |
| 5231 | Assessor Outreach Special Events | 750 |
| 5240 | Assessor's Office Contingency | 2,750 |
| 5250 | Assessor's Office Taxes – FICA | 6,824 |
| 5251 | Assessor's Office Taxes – Medicare | 1,575 |

**2024 – 2025
BUDGET**

| | | |
|------|-------------------------------------|---------|
| | ASSESSOR'S OFFICE (cont'd) | |
| 5252 | Assessor's Office Taxes – SUTA | 550 |
| 5253 | Assessor's Office Retirement Contr. | 21,000 |
| 5254 | Assessor's Office Group Health Ins. | 17,500 |
| 5877 | Assessor's Office Staff | 104,992 |

167,591

OTHER EXPENDITURES

| | | |
|---------|---------------------------------|---------|
| 5410 | Contingencies | 2,500 |
| 5425 | Official's Bonds | 3,500 |
| 5440 | Special Events & Programs | 30,000 |
| 5440.02 | Community Outreach | 5,000 |
| 5440.03 | Dumpster Days | 8,500 |
| 5440.04 | Senior Breakfast | 1,500 |
| 5440.05 | Holiday Fund | 4,000 |
| 5440.06 | Community Hero | 4,000 |
| 5440.07 | Intergovernmental | 15,000 |
| 5440.08 | New Programs and Initiatives | 600,000 |
| 5440.09 | Emergency Preparedness Training | 1,500 |
| 5440.10 | Senior Resource & Dance | 3,000 |
| 5440.11 | Mentorship Program | 1,500 |
| 5442 | Participatory Budget | 12,000 |
| 5444 | Emergency Preparedness | 5,000 |
| 5450 | Decorating | 1,000 |
| 5470 | Record Retention | 1,000 |

699,000

REPAIRS AND MAINTENANCE

| | | |
|------|--------------------------------|-------|
| 5520 | Landscaping | 5,500 |
| 5530 | Town Park – Maint & Operations | 5,000 |
| 5540 | Snow Removal | 3,000 |

13,500

COMMODITIES

| | | |
|------|-----------------------------|-------|
| 5615 | Office Supplies and Expense | 5,000 |
| 5620 | Postage | 2,000 |
| 5625 | Printing and Publication | 2,000 |
| 5635 | Clerk's Budget | 100 |

9,100

PERSONNEL

| | | |
|------|---------------------------|--------|
| 5830 | Taxes – Employer FICA | 15,000 |
| 5831 | Taxes – Employer Medicare | 5,000 |
| 5832 | Taxes – SUTA | 1,500 |

**2024 – 2025
BUDGET**

| | | |
|------|---------------------------|---------|
| | PERSONNEL (cont'd) | |
| 5835 | Retirement Contribution | 35,000 |
| 5875 | Township Assessor | 33,600 |
| 5880 | Group Health Insurance | 45,000 |
| 5885 | Board of Trustees | 12,500 |
| 5890 | Township Clerk | 17,850 |
| 5895 | Township Supervisor | 49,350 |
| 5898 | Clerical | 105,000 |
| 5899 | Clerk's Office Staff | 2,000 |

321,800

TOTAL APPROPRIATIONS:

1,331,988

ENDING BALANCE, March 31, 2025

358,688

2 GENERAL ASSISTANCE FUND

BEGINNING BALANCE, April 1, 2024

2,862,885

REVENUES

| | | |
|------|-------------------|---------|
| 4100 | Property Tax | 425,000 |
| 4700 | Investment Income | 25,000 |
| 4900 | Interest Income | 5,000 |

5,000

TOTAL REVENUES

455,000

TOTAL FUNDS AVAILABLE

3,317,885

EXPENDITURES

CAPITAL OUTLAY

| | | |
|------|-------------------------------|-------|
| 5015 | Equipment | 7,000 |
| 5030 | Computer/ GA Tracking Program | 4,000 |

4,000

11,000

CONTRACTUAL SERVICES

| | | |
|------|--|--------|
| 5105 | Accounting / Bookkeeping | 11,000 |
| 5115 | Annual Audit | 3,500 |
| 5120 | Association Dues | 800 |
| 5135 | General Liability Insurance | 6,000 |
| 5140 | Legal Expense | 3,000 |
| 5143 | Town Attorney | 4,200 |
| 5145 | Newsletter/ Website | 7,000 |
| 5155 | Town Board Education, Transportation, and Travel | 2,000 |
| 5165 | Office Rent – Rent & Services | 35,000 |
| 5180 | Insurance - Catastrophic | 3,000 |

3,000

75,500

| | | 2024 – 2025 BUDGET |
|---------------------------------------|----------------------------------|-----------------------|
| ASSISTANCE PROGRAMS (cont'd) | | |
| 5340 | Statutory Burial Expenses | 20,000 |
| 5350 | Relief – Flat Grant | 250,000 |
| 5355 | Hospitalization Exp./ Inst. Care | 50,000 |
| 5356 | Medical Assistance | 10,000 |
| | | <hr/> |
| | | 330,000 |
| OTHER EXPENSES | | |
| 5410 | Contingencies | 10,000 |
| 5435 | Access to Care | 4,000 |
| 5440 | Special Events and Programs | 50,000 |
| 5442 | Participatory Budget | 7,450 |
| 5444 | Emergency assistance program | 150,000 |
| 5460 | Office Furnishings | 4,000 |
| 5470 | Record Retention/Disposal | 1,000 |
| | | <hr/> |
| | | 226,450 |
| COMMODITIES | | |
| 5615 | Office Supplies and Expense | 1,000 |
| 5620 | Postage | 500 |
| 5625 | Printing and Publication | 2,000 |
| | | <hr/> |
| | | 3,500 |
| PERSONNEL | | |
| 5803 | Intake Personnel | 90,000 |
| 5830 | Taxes – Employer FICA | 4,000 |
| 5831 | Taxes – Employer Medicare | 1,000 |
| 5832 | Taxes – SUTA | 400 |
| 5835 | Retirement Contribution | 12,000 |
| 5880 | Group Health Insurance | 25,000 |
| | | <hr/> |
| | | 132,400 |
| TOTAL APPROPRIATIONS: | | <hr/> |
| | | 778,850 |
| ENDING BALANCE, March 31, 2025 | | <hr/> |
| | | 2,539,035 |

SECTION 3: That the amount appropriated for town purposes for the fiscal year beginning April 1, 2024 and ending March 31, 2025 by fund shall be as follows:

| | | |
|------------------------------|-------------------------|-----------|
| 1 | General Town Fund | 1,331,988 |
| 15 | General Assistance Fund | 778,850 |
| | | <hr/> |
| TOTAL APPROPRIATIONS: | | <hr/> |
| | | 2,110,838 |

SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION 5: That each appropriated fund total shall be divided among the several objects and purposes specified, and in the particular amounts stated for each fund respectively in Section 2 constituting the total appropriations in the amount of two million one hundred ten thousand eight hundred thirty-eight dollars (\$2,110,838) for the fiscal year beginning April 1, 2024 and ending March 31, 2025.

SECTION 6: That Section 3 shall be and is a summary of the annual Appropriation Ordinance of this Township, passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date.

SECTION 7: That a certified copy of the Budget & Appropriations Ordinance shall be filed with the County Clerk within 30 days after adoption.

ADOPTED this 10th day of June, 2024 pursuant to a roll call vote by the Board of Trustees of Berwyn Township, Cook County, Illinois.

BOARD OF TRUSTEES

Ambreiz

Espinoza

Micanda

Zapata

Margaret Paul
Town Clerk



AYE

X

X

X

X

[Signature]

Chairman

ABSENT

[Signature]