

**CERTIFICATION OF BUDGET & APPROPRIATION ORDINANCE**

**BERWYN PUBLIC HEALTH DISTRICT**

ORD # 24-01

The undersigned, duly elected, qualified and acting Secretary of the Berwyn Public Health District, Cook County, Illinois, does hereby certify that attached hereto is a true and correct copy of the Budget & Appropriation Ordinance of said District for the fiscal year beginning April 1, 2024 and ending March 31, 2025, as adopted this 10 day of June, 2024

This certification is made and filed pursuant to the requirement of (35 ILCS 200/18-50) and on behalf of Berwyn Public Health District, Cook County, Illinois. This certification must be filed within 30 days after the adoption of the Budget & Appropriation Ordinance.

Dated this 10 day of June, 2024

Jacqueline Pende  
Secretary



Filed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
County Clerk

**BUDGET & APPROPRIATION ORDINANCE**

**BERWYN PUBLIC HEALTH DISTRICT**

**ORDINANCE NO. 24-01**

An ordinance appropriating for all purposes of the Berwyn Public Health District Cook County, Illinois, for the fiscal year beginning April 1, 2024 and ending March 31, 2025.

BE IT ORDAINED by the Board of Health, Berwyn Public Health District, Cook County, Illinois.

SECTION 1: That the amounts hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of the Berwyn Public Health District, be and the same are hereby appropriated for the general corporate purposes of the Berwyn Public Health District, Cook County, Illinois, as hereinafter specified for the fiscal year beginning April 1, 2024 and ending March 31, 2025.

SECTION 2: That the following budget containing an estimate of revenues and expenditures is hereby adopted for the following funds,

**HEALTH FUND**

**2024 – 2025  
BUDGET**

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**1 HEALTH FUND**

**BEGINNING BALANCE, April 1, 2024** 2,824,812

**REVENUES**

4100	Property Tax	745,000
4200	Replacement Tax	35,000
4400	Rental Income	76,440
4410	Vital Record Income	37,500
4450	Clinic Fees and Income	2,000
4440	Miscellaneous Income	5,000
4600	Investment Income	15,000

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**TOTAL REVENUES** 915,940

**TOTAL FUNDS AVAILABLE** 3,740,752

**EXPENDITURES**

**CAPITAL OUTLAY**

5005	Medical & Office Equipment	100,000
5006	Roof and Building Improvements	150,000
5007	Park Improvements and Equipment	8,000
5010	Parking Lot Improvements	10,000

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268,000

**CONTRACTUAL SERVICES**

5105	Accounting / Bookkeeping	23,700
5106	Payroll Processing Fees	2,400
5115	Annual Audit	7,250
5120	Association Dues	2,000
5135	Gen. Liability, Workman's Comp & Property Insurance	23,500
5140	Legal Expense	7,500
5143	Health District Attorney	19,000
5150	IT Services	10,000
5145	Website Services	5,000
5160	Rodent Abatement Agreement	40,000
5185	Contractual Services – Vision/Hearing	6,000
5190	Contractual Services – Dental	15,000
5195	Contractual Services – Pediatrics	20,000

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181,350

**HEALTH PROGRAMS**

5310	Lead Awareness Program	2,500
5315	Clinics	10,000
5320	Special Programs – Flu	19,000

(cont'd)

**2024 -- 2025  
BUDGET**

	<b>HEALTH PROGRAMS (cont'd)</b>	
5325	Special Programs – Other	40,000
5326	Special Programs – Intergovernmental	35,000
5325.02	Special Program – combined veteran	4,000
5325.03	Berwyn Holiday Fund	4,000
5325.04	Senior Breakfast	1,500
5325.05	Sunday Market	10,000
5325.06	Marketing and Promotion	5,000
5328	Special Programs – Emergency Preparedness	10,000
5332	Special Programs – Eyes for Education	6,500
5334	Special Programs – Health Grants	80,000
5340	Participatory Budget	17,000
5345	Special Programs – Healthy Families	100,000
5346	New Programs and Initiatives	600,000
5350	Special Programs – Infrastructure Initiatives	1,000,000
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		1,944,500
	<b>OTHER EXPENDITURES</b>	
5405	Conference / Education Expenses	4,500
5410	Contingencies	5,000
5413	Transaction Processing Fees	6,500
5420	Medical Waste Disposal	7,500
5425	Official's Bonds	3,500
5430	Death Surcharge Fee	7,500
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		34,500
	<b>REPAIRS AND MAINTENANCE</b>	
5505	Building Maintenance	25,000
5510	Janitorial Service	3,000
5515	Equipment Maintenance Agreements	4,000
5530	Snow Removal	3,500
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		35,500
	<b>SUPPLIES AND MATERIALS</b>	
5605	Janitorial Supplies	2,500
5610	Medical Supplies	3,000
5615	Office Supplies and Expense	10,000
5620	Postage and Meter Rental	3,000
5625	Printing and Publication	10,000
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		28,500

(cont'd)

**2024 – 2025  
BUDGET**

**UTILITIES**

5710	Heat, light and water	4,000
5720	Telecommunications	10,000
		14,000

**PAYROLL EXPENSES**

5815	Chairman	46,000
5816	Secretary	36,200
5817	Treasurer	36,200
5820	Administrative Salaries	162,750
5829	Interns	45,000
5830	Health Director	24,000
5831	Taxes – Employer FICA	45,000
5832	Taxes – Employer Medicare	10,000
5833	Taxes – SUTA	3,000
5835	Retirement Contribution	15,000
5840	Inspectors	110,250
5841	Environmental Health Practitioners	65,000
5845	Janitor	30,000
5860	Public Health Nurses	147,000
5880	Group Health, Vision & Dental Insurance	90,000
		865,400

**TOTAL APPROPRIATIONS:** 3,371,750

**ENDING BALANCE, March 31, 2025** 369,002

**SECTION 3:** That the amount appropriated for health purposes for the fiscal year beginning April 1, 2024 and ending March 31, 2025 by fund shall be as follows:

1	Health Fund	3,371,750
	<b>TOTAL APPROPRIATIONS:</b>	3,371,750

**SECTION 4:** That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION 5: That each appropriated fund total shall be divided among the several objects and purposes specified, and in the particular amounts stated for each fund respectively in Section 2 constituting the total appropriations in the amount of three million three hundred seventy-one thousand seven hundred fifty dollars (\$3,371,750) for the fiscal year beginning April 1, 2024 and ending March 31, 2025.

SECTION 6: That Section 3 shall be and is a summary of the annual Appropriation Ordinance of this Public Health District, passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date.

SECTION 7: That a certified copy of the Budget & Appropriations Ordinance shall be filed with the County Clerk within 30 days after adoption.

ADOPTED this 10 day of June, 2024 pursuant to a roll call vote by the Board of Health of the Berwyn Public Health District, Cook County, Illinois.

**BOARD OF HEALTH**

Jacqueline Pereba  
Margaret Paul  
David J. Avila

**AYE**

**ABSENT**

✓  
✓

Jacqueline Pereba  
Secretary



Chairman