



COPY

Berwyn Township Regular Meeting – December 9, 2024

1. Call to Order: Supervisor Avila called the meeting to Order at 6:00 p.m. The following Trustees answered present for the meeting: Ambriz, Espinoza, and Miranda. Avila made a motion, seconded by Miranda, to excuse Trustee Zapata from the meeting. The motion passed by a unanimous voice vote. Board Attorney Zdarsky and Board Accountant Egan were also present.

2. Pledge: Attendees recited the Pledge of Allegiance.

3. Open Forum: No one asked to be recognized.

Clerk's Note: Avila made the motion, seconded by Ambriz, to appoint Trustee Espinoza as temporary chair of the meeting and excused himself due to ill health. The motion passed by a unanimous voice vote. Supervisor Avila left the meeting. A quorum remained established and the meeting continued.

4. Approval of Minutes: Espinoza made the motion, seconded by Miranda, to approve the Regular Meeting Minutes of November 14, 2024 as submitted. The motion passed by a unanimous voice vote.

5. Bills Payable and Payrolls:

5A: Assessor's Office Bills Payable and Payroll: Espinoza made the motion, seconded by Ambriz, to approve the disbursements from Assessor's payroll and payables for \$156.50 through December 9, 2024. The motion passed by a unanimous roll call vote.

5B: General Town Fund Bills Payable and Payroll: Espinoza made the motion, seconded by Ambriz, to approve the General Town Fund bills payable and payroll as submitted for payment through December 9, 2024 for \$26,965.29. The motion passed with Ambriz, and Miranda voting AYE. Espinoza voted NAY.

5C: GA Fund Bills Payable and Payroll: Espinoza made the motion, seconded by Miranda, to approve the GA Payroll and payables through December 9, 2024 for \$60,425.45 as submitted. The motion passed with Ambriz, Espinoza, and Miranda voting AYE.

6. Statement of Receipts and Disbursements: Mr. Egan was recognized and commented on his monthly report. Espinoza marked the item informational by order of the Chair.

7. 708 Board Report / Update:

7A: Tax Levy Ordinance: Espinoza made the motion to amend the Ordinance entitled: **Town of Berwyn Community Mental Health Fund Cook County, Illinois 2022 Tax Levy Ordinance for the Fiscal Year Beginning July 1, 2024 and Ending June 30 2025** to read 2024 Tax Levy, adopt the Ordinance as amended, direct the Corporate Authorities to affix the necessary signatures and send it on its way to passage. The motion passed with Espinoza, Ambriz, and Miranda voting AYE and two absent.

7B: 708 Board Audit for Fiscal Year Ended June 30, 2024: Espinoza made the motion, seconded by Miranda to approve the audit report and authorize the accountant to upload the documents to the Cook County Tax Extension Office on-line portal. The motion passed by a unanimous voice vote.

7C: 708 Board Treasurer's Report: Espinoza made the motion, seconded by Miranda to approve the audit report and authorize the accountant to upload the documents to the Cook County Tax Extension Office on-line portal. The motion passed by a unanimous voice vote.

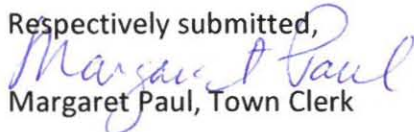
8. Correspondence: Clerk Paul presented the funding request she received from the Combined Veterans of Berwyn to support their Sailors for Christmas program. Discussion ensued. Espinoza then made the motion, seconded by Ambriz, to send a donation of \$500.00 to the organization to host 250 enlisted sailors from Great Lakes Training Center for Christmas dinner.

9. Old Business – Ambriz: Program to Assist Residents to Regain Lost Proof of Identity (no documentation provided): Trustee Ambriz was recognized. She led a discussion of her idea. Mr. Zdarsky suggested that this could be part of the GA Emergency Assistance program. Ambriz then made a motion, seconded by Miranda to refer this to Town staff especially the GA staffer to research available resources that might already provide this type of service and defer the matter to the February meeting. The motion passed by a unanimous voice vote.

10. New Business: Avila – Move July meeting date to July 31, 2025: Ambriz made the motion, seconded by Miranda, to change the date of the board's Regular meeting from July 14 to July 31, 2025 to accommodate the Supervisor's schedule. The motion passed by a unanimous voice vote.

Adjournment: There being no further business before the Board, Espinoza made the motion, seconded by Miranda, to adjourn the meeting. The motion passed by a unanimous voice vote. The meeting adjourned at 6:20 p.m.

Respectively submitted,


Margaret Paul, Town Clerk