



Berwyn Public Health District
Regular Meeting Minutes – November 14, 2024

BPHD President Avila called the Regular Meeting to Order at 4:00 p.m. Secretary Paul called the roll. The following members answered Present: Avila, Pareda, Paul. Attorney Zdarsky and Accountant Egan also attended the meeting. The attendees rose and recited the Pledge of Allegiance.

Open Forum: No one asked to be recognized.

Approval of Minutes:

Public Hearing: Avila made the motion, seconded by Pareda, to approve the Minutes of the Public Hearing of October 17, 2024 regarding the proposed 2024 Tax Levy to be collected in 2025 as submitted. The motion passed by a unanimous voice vote.

Regular Meeting: Avila made the motion, seconded by Pareda, to approve the Regular Meeting Minutes of October 17, 2024 as submitted. The motion passed by a unanimous voice vote.

Staff Reports:

Clinic Activity – October 2024: Avila made the motion, seconded by Paul, to accept the October 2024 Nursing Monthly Report as submitted. The motion passed by a unanimous voice vote. Clinic Nurse Betsy Canedo was recognized. She gave an update on CPR classed being held and work done on the EMR project.

Sanitation Activity – October 2024: Avila made the motion, seconded by Pareda, to accept the Sanitation Activity Report as submitted. The motion passed by a unanimous voice vote.

Vital Statistics Activity – October 2024: Avila made the motion, seconded by Pareda, to accept the report as submitted and place the \$2,358.65 fees collected in the proper funds. The motion passed by a unanimous roll call vote.

Bills Payable and Payroll – November 2024: Avila made the motion, seconded by Paul, to approve and authorize the disbursements for \$41,577.11 as submitted. The motion passed by a unanimous roll call vote in favor.

Statement of Receipts and Disbursements: Accountant Egan was recognized. He commented on his monthly report. Avila made the motion, seconded by Pareda, to accept the report as submitted. The motion passed by a unanimous voice vote.

Correspondence: There was no correspondence received for the meeting.

Old Business:

A. Residential Flood Mitigation Program: This agenda item was first on the April 2024 agenda. It has been deferred monthly since then. Avila made the motion, seconded by Pareda, to defer the item to the January 2025 meeting. The motion passed by a unanimous voice vote.

New Business:

10-A Renewal of BCBS Health and Dental Benefits for 2025: Avila made the motion, seconded by Pareda, to approve the annual renewal of the BCBS policy for health and dental for 2025 for an annual premium amount of \$109,607.52 apportioned with the Township. The motion passed by a unanimous voice vote.

10-B Renewal of MGA Risk Insurance for 2025: Avila made the motion, seconded by Paul, to renew the policy offered by MGA Insurers, Inc. for various and authorize payment of 50% of the premium for a total of \$14,907.00 with remaining premium funded by the 708 Mental Health Board, Berwyn Township, and GA Fund. The motion passed unanimously on the call of the roll.

10-C Financial Support for City of Berwyn Senior Holiday Banquet: Avila made the motion, seconded by Pareda, to authorize \$2,200 in financial support for the event. The motion passed unanimously on the call of the roll.

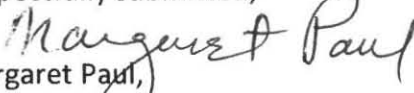
10-D Financial Support for the City of Berwyn Holiday Fund: Avila made the motion seconded by Pareda, to authorize \$5,000 in financial support for the event. The motion passed unanimously on the call of the roll.

10-E BPHD Elected Officials Compensation for Terms Beginning May 19, 2025: Mr. Zdarsky distributed copies of a proposed Resolution to increase compensation for elected officials serving on the BPHD Board for the next term (May 2025 through May 2029). Discussion ensued about Section 2: Compensation Adjustments for Secretary and Treasurer. Section 2 allows for Cost of Living Adjustments ("COLA") determined by the Consumer Price Index for December of the preceding year. Avila made the motion, seconded by Pareda, to **adopt** the **Resolution** entitled: **Setting Compensation of Public Health District Officials for the Four Year Term Beginning May 19, 2025**, direct the Corporate Authorities to affix the necessary signatures and send it on its way of passage. The motion passed with Avila and Pareda voting AYE and Paul voting NAY.

10-F Holiday Decorations: Avila made the motion, seconded by Pareda, to approve funding to purchase and install holiday lights for an amount not to exceed \$7,500. The motion passed by a unanimous roll call vote in favor.

Adjournment: Avila made the motion, seconded by Pareda, to adjourn the meeting. The motion passed by a unanimous voice vote. The meeting adjourned at 4:40 p.m.

Respectfully submitted,


Margaret Paul,
BPHD Secretary