



Berwyn Public Health District
Regular Meeting Minutes – October 17, 2024

BPHD President Avila called the Regular Meeting to Order at 4:00 p.m. Secretary Paul called the roll. The following members answered Present: Avila, Pareda, Paul. Attorney Zdarsky also attended the meeting. The attendees rose and recited the Pledge of Allegiance.

Open Forum: No one asked to be recognized.

Approval of Minutes:

Regular Meeting: Avila made the motion, seconded by Pareda, to approve the Regular Meeting Minutes of September 9, 2024 as submitted. The motion passed by a unanimous voice vote.

Special Meeting: Avila made the motion, seconded by Pareda, to approve the Minutes of the Special Meeting of September 17, 2024. The motion passed by a unanimous voice vote.

Decennial Committee Meetings: Avila made the motion, seconded by Pareda, to approve the Minutes of the Decennial Committee Meeting of June 5, 2023. The motion passed by a unanimous voice vote. Avila made the motion, seconded by Pareda, to approve the Minutes of the Decennial Committee Meeting of August 12, 2024. The motion passed by a unanimous voice vote.

Staff Reports:

Clinic Activity – September 2024: Avila made the motion, seconded by Pareda, to accept the September 2024 Nursing Monthly Report as submitted. The motion passed by a unanimous voice vote.

Sanitation Activity – September 2024: Avila made the motion, seconded by Pareda, to accept the Sanitation Activity Report as submitted. The motion passed by a unanimous voice vote.

Vital Statistics Activity – September 2024: Avila made the motion, seconded by Pareda, to accept the report as submitted and place the \$2,046.00 fees collected in the proper funds. The motion passed by a unanimous roll call vote.

Bills Payable and Payroll – September 2024: Avila made the motion, seconded by Paul, to approve and authorize the disbursements for \$106,341.61 as submitted. The motion passed by a unanimous roll call vote in favor.

Statement of Receipts and Disbursements: Accountant Egan did not attend the meeting. Avila made the motion, seconded by Pareda, to accept the report as submitted. The motion passed by a unanimous voice vote.

Correspondence: There was no correspondence received for the meeting.

Old Business:

Electronic Medical Record ("EMR") Project and Approval of eClinicalWorks Agreement Deferred Item from 7/2024: Clinic staff provided an update on procuring the necessary software and hardware required to run the eClinicalWorks system. Staff asked the board to

vote on the selection of a printer and on a company to provide installation services. Discussion ensued. Thereafter, Avila made the motion, seconded by Pareda, to approve purchasing a printer from Image Tech and, following review by the Town Attorney, enter into a 6-yr lease to own contract with a monthly payment of \$238.00. The motion passed by a unanimous roll call vote in favor. Avila made the motion, seconded by Pareda, to hire Techpro only for the installation service for \$2,200. The motion passed by a unanimous roll call vote.

Residential Flood Mitigation (deferred from April 2024): Avila made the motion, seconded by Pareda, to defer this item to the November meeting. The motion passed by a unanimous voice vote.

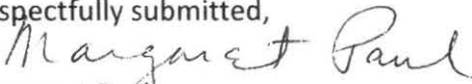
New Business:

Review and Approve Tentative 2024 Tax Levy: Avila made the motion, seconded by Pareda, to **adopt** the Ordinance entitled: **An Ordinance Levying Taxes for all Health District Purposes for Berwyn Public Health District, Cook County, Illinois, for the Tax Year 2024, Collectible in 2025**, direct the Corporate Authorities to affix the necessary signatures and send it on its way to passage. The motion passed with Avila, Pareda, and Paul voting AYE.

2025 Schedule of Regular Meetings: Avila made the motion, seconded by Pareda, to approve the 2025 Schedule of Regular Meetings as submitted. The motion passed by a unanimous voice vote.

Adjournment: Avila made the motion, seconded by Pareda, to adjourn the meeting. The motion passed by a unanimous voice vote. The meeting adjourned at 4:48 p.m.

Respectfully submitted,


Margaret Paul
BPHD Secretary