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Berwyn Township Regular Meeting – August 12, 2024

1. Call to Order: Supervisor Avila called the Regular Meeting to order at 6:00 p.m. The following Trustees were present on the call of the roll: Espinoza, Miranda, and Zapata. Attorney Zdarsky was also in attendance.

2. Pledge: Attendees recited the Pledge of Allegiance.

3. Open Forum: No one asked to be recognized for Open Forum.

4. Approval of Minutes: Town Regular Meeting of July 29, 2024: Supervisor Avila made the motion, seconded by Trustee Miranda, to approve the Minutes as submitted. The motion passed by a unanimous voice vote.

5. Bills Payable and Payrolls:

5-A: Assessor's Office Bills Payable and Payroll: Avila made the motion, seconded by Zapata, to approve the Assessor's payroll and payables for \$326.46 as submitted. The motion passed with Avila, Miranda, and Zapata voting AYE. Espinoza voted NAY.

5-B: General Town Fund Bills Payable and Payroll: Supervisor Avila made the motion, seconded by Trustee Miranda, to approve the General Town Fund bills payable and payroll as submitted for \$39,180.55. The motion passed with Avila, Miranda, and Zapata voting AYE. Espinoza voted NAY.

5-C: GA Fund Bills Payable and Payroll: Trustee Espinoza questioned why 10 checks listed all had the same client number. Avila obtained the checks in question. Trustees were satisfied that the checks were issued to separate clients and that the report was in error. Supervisor Avila made the motion, seconded by Trustee Miranda, to approve the GA disbursements for \$30,292.23 as submitted. Clerk Paul called the roll. The motion passed unanimously in favor.

6. Statement of Receipts and Disbursements: Avila marked the communication as Informational to be filed for audit by Order of the Chair.

7. 708 Board Report / Update: Nothing submitted for the agenda.

8. Correspondence: An email was received from John Dunlevy requesting an update on the intergovernmental agreement between Berwyn Township and City of Berwyn.

9. Old Business:

9-A: Engage a Realtor to Scout for Properties to be used as an Annex to the Public Health District Building (deferred from July Meeting): Avila made the motion, seconded by Zapata, to defer the item to the September meeting. The motion passed by a unanimous voice vote in favor.

10: New Business

10-A: 2025 Tax Levy Discussion: A summary of tax percentage increases for consideration drafted by Mr. Egan was distributed. The summary was marked as germane to Item 10-A. Avila advised that the health district had directed Mr. Egan to prepare a proposed Tax Levy Ordinance using 0% tax increase. Avila made the motion to direct Mr. Egan to prepare a proposed 0% tax increase ordinance for the township and GA. Discussion ensued. Trustee Espinoza asked about the various amounts that would be generated. Mr. Zdarsky advised that a 0% increase would allow the township to collect the same amount of revenue raised by last year's 4.99% tax increase. There was no second to Avila's motion. The motion failed.

Thereafter, Avila made the motion, seconded by Espinoza, to defer the item to the September meeting. The motion passed by a unanimous voice vote.

10-B: Intergovernmental Agreement and Resolution for Tree Planting in Berwyn: Mr. Zdarsky was recognized. Copies of the intergovernmental agreement ("IGA") were distributed and marked as germane to Item 10-B. Clerk's Note: There was no Resolution document provided to the board members at the meeting. Avila made the motion, seconded by Miranda, to defer consideration of the IGA to the September meeting and refer the IGA to the City of Berwyn for review. The motion passed by a unanimous voice vote.

Adjournment: There being no further business before the Board, Avila made the motion, seconded by Miranda to adjourn the meeting. The motion passed by a unanimous voice vote. The meeting adjourned at 6:20 p.m.

Respectively submitted,


Margaret Paul, Town Clerk