

BERWYN TOWNSHIP TRUSTEES

REGULAR MEETING

June 10, 2024 | 6:00 PM

Board Member: Please review the meeting packet before the board meeting and contact Township Supervisor David J. Avila at (708) 484-2578 with any questions.



NOTICE OF PUBLIC MEETING – PLEASE READ

The Berwyn Township Board will conduct meetings in person at 6600 W. 26th Street, Berwyn. Any person wishing to submit comments for the Open Forum for this meeting may do so by 3:00 PM on the meeting date to Township Clerk Margaret Paul at 6700 West 26th Street, Berwyn, IL 60402, email Mpaul@ci.berwyn.il.us, or 708-749-6451. Please request that your comments become part of the Board Meeting Record.



TOWNSHIP OF BERWYN BOARD

REGULAR MEETING AGENDA

Monday, June 10, 2024 | 6:00 PM

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. OPEN FORUM
4. APPROVAL OF MINUTES
 - A. Regular Meeting May 13, 2024
 - B. Budget Committee Meeting May 13, 2024
5. APPROVAL OF TOWN & GA FUNDS PAYABLES & PAYROLL – May 2024
 - A. Assessor's Office Payables
 - B. Township Fund Payroll & Payables
 - C. GA Fund Payroll & Payables
6. STATEMENT OF RECEIPTS & DISBURSEMENTS
7. 708 COMMUNITY MENTAL HEALTH BOARD
 - A. Monthly Activity Update
 - B. 708 Community Mental Health Board Budget & Appropriation Ordinance for the Fiscal Year Beginning July 1, 2024 and ending June 30, 2025
8. CORRESPONDENCE
 - A. MACI program email
9. OLD BUSINESS
 - A. Deferred Item (4/2024): Review & Approve Ebenezer Youth Family Development Initiative – Avila
 - B. Deferred Item (5/2024): Review & Approve Multi-Use Athletic Field & Walkway Proposal and Intergovernmental Cooperation Agreement Between City of Berwyn, Health District and Berwyn Township – Avila
 - C. Deferred Item (5/2024): Participatory Budget Program – Avila
10. NEW BUSINESS
 - A. Berwyn Township Budget & Appropriation Ordinance for the Fiscal Year Beginning April 1, 2024 and ending March 31, 2025 – Avila
 - B. Review & Approve Gun Lock Distribution Events – Paul
 - C. Review & Approve Resolution of Lodge, Association or Other Similar Organization – Avila
 - D. Review & Approve 2024 Sunday Market & Community Resource Fair Budget – Avila
 - E. Review & Approve 2024 Berwyn Juneteenth Freedom Day Sponsorship – Avila
 - F. Review & Approve Sponsorship to Combined Veterans of Berwyn Summer BBQ & Picnic – Avila
 - G. Review & Approve Senior Ice Cream Social Event – Avila
11. ADJOURNMENT



AGENDA ITEM SUMMARY

AGENDA ITEM: **4**

TITLE	Approval of Minutes
MEETING DATE	June 10, 2024
SUBMITTED BY	Margaret Paul, Clerk

SUMMARY	
ATTACHMENTS	
a. Regular Meeting Minutes on May 13, 2024 b. Budget Committee Meeting on May 13, 2024	

ACTION PROPOSED					
	INFORMATION		DISCUSSION	X	REVIEW & APPROVAL
	OTHER				



COPY

4a

Berwyn Township Regular Meeting – May 13, 2024

1. Call to Order: Supervisor Avila called the Regular Meeting to order at 6:06 p.m. The following Trustees were present on the call of the roll: Ambriz, Espinoza, and Zapata. Avila made the motion, seconded by Zapata, to allow Trustee Miranda to participate remotely. The motion passed by a unanimous voice vote. Miranda joined the meeting by telephone. Attorney Zdarsky, Accountant Egan, and Office Manager Rodriguez were also in attendance.

2. Pledge: Attendees recited the Pledge of Allegiance.

3. Open Forum: No one asked to be recognized for Open Forum.

4. Approval of Minutes:

4A: Annual Town Meeting Minutes – April 9, 2024: Supervisor Avila made the motion, seconded by Trustee Ambriz, to approve the Annual Town Meeting Minutes as submitted. The motion passed by a unanimous voice vote.

4-B: Regular Meeting of April 16, 2024: Supervisor Avila made the motion, seconded by Trustee Ambriz, to approve the Regular Meeting Minutes of April 16, 2024 as submitted. The motion passed by a unanimous voice vote.

4 C: Budget Meeting Minutes – April 16, 2024: Supervisor Avila made the motion, seconded by Trustee Miranda, to approve the Minutes of the April 16, 2024 Budget Workshop Meeting as submitted. The motion passed by a unanimous voice vote.

5. Bills Payable and Payrolls:

5A: Assessor's Office Bills Payable and Payroll: Supervisor Avila made the motion, seconded by Trustee Ambriz to authorize payment of the Assessor's bills and payroll as submitted for \$3, 270.85. The motion passed by a unanimous roll call vote.

5B: General Town Fund Bills Payable and Payroll: Supervisor Avila made the motion, seconded by Trustee Miranda, to approve the General Town Fund bills payable and payroll as submitted for \$47,848.57. The motion passed with Avila, Ambriz, Miranda, and Zapata voting AYE. Espinoza voted NAY.

5C: GA Fund Bills Payable and Payroll: Supervisor Avila made the motion, seconded by Trustee Miranda to approve the GA disbursements for \$29,337.33 as submitted. The motion passed unanimously on the call of the roll.

6. Statement of Receipts and Disbursements: Mr. Egan was recognized and commented on his report. Supervisor Avila made the motion, seconded by Trustee Ambriz, to accept the report as submitted. The motion passed by a unanimous voice vote.

7. 708 Board Report / Update: Trustee Ambriz provided an oral report. The 708 Board has completed their budget process voting to approve a Tentative Budget Ordinance. The Public Hearing for the Tentative Budget Ordinance is scheduled for Wednesday, June 12, 2024. She also advised that the Board had approved the grant submitted by the Berwyn Public Health District requesting \$25,000. Avila made the motion, seconded by Zapata, to accept the oral report as informational. The motion passed by a unanimous voice vote.

8. Correspondence: There was no correspondence submitted for the agenda.

9. Old Business: Deferred Item 10C from April 16, 2024 – Ebenezer Foundation Grant Request: Supervisor Avila stated that Ebenezer planned to submit a new budget. Avila made the motion, seconded by Trustee Miranda, to defer the item to the June agenda. The motion passed by a unanimous voice vote.

10. New Business:

10A: Transfer of Responsibility of Cook County Tax Extension Office Submittals: Clerk Paul was recognized. She explained the necessity of having Mr. Egan be responsible for submitting required documents (Budget, Tax Levy, Controller Documents, Audits, etc.) for the Township and 708 Board. Supervisor Avila marked the Clerk's communication as informational by Order of the Chair.

10B: Pink Diva & Gents 5K Sponsorship: Supervisor Avila made the motion, seconded by Trustee Ambriz, to share the total cost of participation in this event with the health district and authorize \$1,200 along with entry fees of \$30.00 per staff participants. The motion passed by a unanimous voice vote.

10C: Multi-purpose Athletic Field at Baseball Alley: Trustee Ambriz raised questions about Supervisor Avila's request to commit \$500,000 from Township reserves to fund the remodel of City of Berwyn's athletic field know as Baseball Alley. Discussion ensued. Mr. Zdarsky was recognized and explained some terms contained in the sample contract he drafted last year. Ambriz made the motion, seconded by Trustee Zapata, to defer the item to the June meeting. The motion passed with Espinoza, Ambriz, and Zapata voting AYE. Avila and Miranda voted NAY.

10D: Participatory Budget Program: Supervisor Avila made the motion, seconded by Trustee Miranda, to defer this item generally. The motion passed by a unanimous voice vote.

Adjournment: There being no further business before the Board, Supervisor Avila made the motion, seconded by Trustee Miranda to adjourn the meeting. The motion passed by a unanimous voice vote. The meeting adjourned at 6:40 p.m.

Respectively submitted,


Margaret Paul, Town Clerk



COPIES

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BUDGET COMMITTEE MINUTES

Berwyn Township Board of Trustees – May 13, 2024

Supervisor Avila called the Township Budget Committee meeting to Order at 7:00 p.m. Clerk Paul called the roll. Trustees Ambriz, Espinoza, and Zapata were present. Avila made the motion, seconded by Ambriz, to allow Trustee Miranda to participate remotely. The motion passed by a unanimous voice vote. Attorney Zdarsky and Accountant Egan were present along with Office Manager Rodriguez.

Open Forum: Supervisor Avila announced Open Forum. There were no comments. The Open Forum portion of the agenda was ended.

Budget Discussion: Mr. Egan distributed a revised copy of a Budget Development Worksheet listing previously budgeted line items. He led the Trustees in a discussion of remaining budgetary items. Those included cost of living allowance and current Consumer Price Index numbers to determine wages. Past staff wage increases were also discussed.

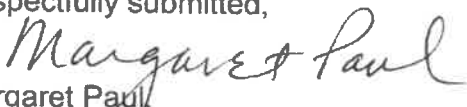
The board members agreed to a 3.5% wage increase for staff. This matches the pay raises agreed to by the health district board. This minimizes difficulty in wage calculation when staff members are shared between the units of government.

Trustee Ambriz asked Mr. Egan to confirm that the \$75,000 for tree planting, as voted on by residents attending the Annual Town Meeting, was in the budget. Mr. Egan confirmed that it was.

With no further items for discussion, Avila made the motion, seconded by Ambriz, to adjourn the Budget Workshop meeting. The motion passed by a unanimous voice vote.

The meeting adjourned at 7:10 p.m.

Respectfully submitted,


Margaret Paul,
Town Clerk



AGENDA ITEM SUMMARY

AGENDA ITEM: **5**

TITLE	Bills Payable and Payroll for March 2024
MEETING DATE	June 10, 2024
SUBMITTED BY	Brian Eagan, CPA Senior Vice President, Selden Fox, Ltd.

SUMMARY

Payroll and vendor disbursement lists are attached for review and approval. Physical invoices and receipts are available for your review and audit.

ATTACHMENTS

Attachments:

- a) Assessor's Office Payables
- b) Township Fund Payroll & Payables
- c) GA Fund Payroll & Payables

ACTION PROPOSED

<input type="checkbox"/>	INFORMATION	<input type="checkbox"/>	DISCUSSION	<input checked="" type="checkbox"/>	REVIEW & APPROVAL
<input type="checkbox"/>	OTHER				

5-A

Berwyn Township - General Town Fund (Assessor)
Disbursements for Approval
June 10, 2024

Item	Ref #	Date	Payee	Description	Account	Amount
INTERIM DISBURSEMENTS						
			NONE			
Total Interim Disbursements						\$ -
DISBURSEMENTS TO VENDORS						
1a	16834	06/10/24	Jacqueline Pereda	2024-05 Microsoft online services 4/2-5/1/24	5240.00	\$ 9.13
1b				2024-05 Nationbuilder; billing period 5/7-6/6/24	5230.00	104.00
2	16838	06/10/24	The Sidwell Company	Assessor Maps	5240.00	212.50
Total Disbursements to Vendors						\$ 325.63

5-B

Item	Ref #	Date	Payee	Description	Account	Amount
INTERIM DISBURSEMENTS						
1	16828	05/24/24	Pink Divas & Gents	Sponsorship	5440.00	\$ 1,000.00
Total Interim Disbursements						\$ 1,000.00
DISBURSEMENTS TO VENDORS						
1	16830	06/10/24	Amazon Capital Services	Office supplies	5615.00	\$ 81.09
2	16831	06/10/24	BCBS - Profile 43806	2024-06 insurance premiums	5880.00	3,028.64
3a	16832	06/10/24	Berwyn Public Health	2024-06 Rent	5165.00	3,503.50
3b				Debit card reimbursements	2400.00	354.49
4	16833	06/10/24	Dearborn Life Insurance Company	2024-06 insurance premiums	5880.00	44.15
5	16835	06/10/24	Lawrence Zdarsky	2024-06 Legal Services	5143.00	865.00
6	16836	06/10/24	S.B.C. Waste Solutions	Dumpster Days event	5440.03	4,890.40
7a	16837	06/10/24	Selden Fox, Ltd.	2024-06 Accounting Services	5105.00	940.00
7b				2024-06 software subscription	5615.00	100.00
8	16839	06/10/24	Township Supervisors of Illinois	2024-2025 Dues	5120.00	1,219.45
9	16840	06/10/24	Vision Service Plan	2024-06 insurance premiums	5880.00	173.01
Total Disbursements to Vendors						\$ 15,199.73
PAYROLL CHECKS & WITHHOLDINGS SUMMARY						
1	Board checks	05/13/24	Board checks	Gross Board payroll - May	various	\$ 7,950.00
2	EFT	05/15/24	Gross Payroll	Gross payroll - 5/1/24 - 5/15/24	various	7,158.15
3	EFT	05/15/24	Payroll withholdings	Payroll taxes - 5/1/24 - 5/15/24	various	1,096.76
4	EFT	05/15/24	Employer IMRF Obligation	IMRF match - 5/1/24 - 5/15/24	5835.00	2,857.48
5	EFT	05/31/24	Gross Payroll	Gross payroll - 5/16/24 - 5/31/24	various	8,318.33
6	EFT	05/31/24	Payroll withholdings	Payroll taxes - 5/16/24 - 5/31/24	various	636.36
7	EFT	05/31/24	Employer IMRF Obligation	IMRF match - 5/16/24 - 5/31/24	5835.00	1,421.07
Total Payroll & Withholding Disbursements						\$ 29,438.15
Total Disbursements for Approval						\$ 45,637.88
Reconciled Cash Balance at 5/31/24						\$ 954,880.94

5-C

Berwyn Township - General Assistance Fund
Disbursements for Approval
June 10, 2024

Item	Ref #	Date	Payee	Description	Account	Amount
INTERIM DISBURSEMENTS						
		NONE				
Total Interim Disbursements					\$	-
DISBURSEMENTS TO FLAT GRANT RECIPIENTS						
1	17999	06/10/24		2024-05 Flat grant	5350.00	\$ 425.00
2	18001	06/10/24		2024-05 Flat grant	5350.00	425.00
3	18004	06/10/24		2024-05 Flat grant	5350.00	425.00
4	18005	06/10/24		2024-05 Flat grant	5350.00	425.00
5	18006	06/10/24		2024-05 Flat grant	5350.00	425.00
6	18007	06/10/24		2024-05 Flat grant	5350.00	425.00
7	18008	06/10/24		2024-05 Flat grant	5350.00	425.00
8	18010	06/10/24		2024-05 Flat grant	5350.00	425.00
9	18011	06/10/24		2024-05 Flat grant	5350.00	425.00
10	18012	06/10/24		2024-05 Flat grant	5350.00	425.00
11	18013	06/10/24		2024-05 Flat grant	5350.00	425.00
12	18014	06/10/24		2024-05 Flat grant	5350.00	425.00
13	18015	06/10/24		2024-05 Flat grant	5350.00	425.00
14	18016	06/10/24		2024-05 Flat grant	5350.00	425.00
15	18017	06/10/24		2024-05 Flat grant	5350.00	425.00
16	18018	06/10/24		2024-05 Flat grant	5350.00	425.00
17	18019	06/10/24		2024-05 Flat grant	5350.00	425.00
18	18021	06/10/24		2024-05 Flat grant	5350.00	425.00
19	18022	06/10/24		2024-05 Flat grant	5350.00	425.00
20	18023	06/10/24		2024-05 Flat grant	5350.00	425.00
21	18024	06/10/24		2024-05 Flat grant	5350.00	425.00
22	18025	06/10/24		2024-05 Flat grant	5350.00	425.00
23	18026	06/10/24		2024-05 Flat grant	5350.00	425.00
24	18027	06/10/24		2024-05 Flat grant	5350.00	425.00
25	18028	06/10/24		2024-05 Flat grant	5350.00	425.00
26	18029	06/10/24		2024-05 Flat grant	5350.00	425.00
27	18030	06/10/24		2024-05 Flat grant	5350.00	425.00
28	18031	06/10/24		2024-05 Flat grant	5350.00	425.00
29	18032	06/10/24		2024-05 Flat grant	5350.00	425.00
30	18033	06/10/24		2024-05 Flat grant	5350.00	425.00
31	18034	06/10/24		2024-05 Flat grant	5350.00	425.00
32	18035	06/10/24		2024-05 Flat grant	5350.00	425.00
33	18037	06/10/24		2024-05 Flat grant	5350.00	425.00
34	18038	06/10/24		2024-05 Flat grant	5350.00	425.00
35	18040	07/10/24		2024-06 Flat grant	5350.00	425.00
36	18041	07/10/24		2024-06 Flat grant	5350.00	425.00
37	18042	07/10/24		2024-06 Flat grant	5350.00	425.00
38	18043	07/10/24		2024-06 Flat grant	5350.00	425.00
39	18044	07/10/24		2024-06 Flat grant	5350.00	425.00
40	18045	07/10/24		2024-06 Flat grant	5350.00	425.00
41	18046	07/10/24		2024-06 Flat grant	5350.00	425.00
42	18047	07/10/24		2024-06 Flat grant	5350.00	425.00
43	18048	07/10/24		2024-06 Flat grant	5350.00	425.00
44	18049	07/10/24		2024-06 Flat grant	5350.00	425.00
45	18050	07/10/24		2024-06 Flat grant	5350.00	425.00
46	18051	07/10/24		2024-06 Flat grant	5350.00	425.00
47	18052	07/10/24		2024-06 Flat grant	5350.00	425.00
48	18053	07/10/24		2024-06 Flat grant	5350.00	425.00
49	18054	07/10/24		2024-06 Flat grant	5350.00	425.00
50	18055	07/10/24		2024-06 Flat grant	5350.00	425.00
51	18056	07/10/24		2024-06 Flat grant	5350.00	425.00
52	18057	07/10/24		2024-06 Flat grant	5350.00	425.00
53	18058	07/10/24		2024-06 Flat grant	5350.00	425.00
54	18059	07/10/24		2024-06 Flat grant	5350.00	425.00
55	18060	07/10/24		2024-06 Flat grant	5350.00	425.00
56	18061	07/10/24		2024-06 Flat grant	5350.00	425.00
57	18062	07/10/24		2024-06 Flat grant	5350.00	425.00
58	18063	07/10/24		2024-06 Flat grant	5350.00	425.00
59	18064	07/10/24		2024-06 Flat grant	5350.00	425.00
60	18065	07/10/24		2024-06 Flat grant	5350.00	425.00
61	18066	07/10/24		2024-06 Flat grant	5350.00	425.00
62	18067	07/10/24		2024-06 Flat grant	5350.00	425.00

Berwyn Township - General Assistance Fund
Disbursements for Approval
June 10, 2024

Item	Ref #	Date	Payee	Description	Account	Amount
63	18068	07/10/24		2024-06 Flat grant	5350.00	425.00
64	18069	07/10/24		2024-06 Flat grant	5350.00	425.00
65	18070	07/10/24		2024-06 Flat grant	5350.00	425.00

Item	Ref #	Date	Payee	Description	Account	Amount
66	18071	07/10/24		2024-06 Flat grant	5350.00	425.00
67	18072	07/10/24		2024-06 Flat grant	5350.00	425.00
68	18073	07/10/24		2024-06 Flat grant	5350.00	425.00
Total Disbursements to Flat Grant Recipients						\$ 28,900.00
DISBURSEMENTS TO VENDORS						
1	18000	06/10/24	Blue Cross Blue Shield	2024-06 insurance premiums	5880.00	\$ 783.54
2	18002	06/10/24	Berwyn Public Health District	2024-06 Rent	5165.00	2,866.50
3	18003	06/10/24	Berwyn Township	Shared employee reimbursement	5440.00	591.67
4	18009	06/10/24	Dearborn Life Insurance Company	2024-06 insurance premiums	5880.00	7.58
5	18020	06/10/24	Lawrence Zdarsky	2024-06 Legal services	5143.00	345.00
6a	18036	06/10/24	Selden Fox, Ltd.	2024-06 Accounting Services	5105.00	916.67
6b				2024-06 Software Subscription	5615.00	100.00
7	18039	06/10/24	Vision Service Plan	2024-06 insurance premiums	5880.00	16.02
Total Disbursements to Vendors						\$ 5,626.98
PAYROLL CHECKS & WITHHOLDINGS SUMMARY						
1	EFT	05/15/24	Gross Payroll	Gross payroll - 5/1/24 -5/15/24	5803.00	\$ 1,646.67
2	EFT	05/15/24	Payroll withholdings	Payroll taxes - 5/1/24 - 5/15/24	various	125.97
3	EFT	05/15/24	Employer IMRF Obligation	IMRF match - 5/1/24 - 5/15/24	5835.00	346.46
4	EFT	05/31/24	Gross Payroll	Gross payroll - 5/16/24 -5/31/24	5803.00	1,646.67
5	EFT	05/31/24	Payroll withholdings	Payroll taxes - 5/16/24 - 5/31/24	various	125.98
6	EFT	05/31/24	Employer IMRF Obligation	IMRF match - 5/16/24 - 5/31/24	5835.00	346.46
Total Payroll & Withholding Disbursements						\$ 4,238.21
Total Disbursements for Approval						\$ 38,765.19
Reconciled Cash Balance at 5/31/24						\$ 1,166,974.66

BERWYN TOWNSHIP
GENERAL ASSISTANCE MONTHLY SUMMARY
May 2024

CASELOAD	GENERAL ASSISTANCE	EMERGENCY ASSISTANCE
Clients from Previous Month	35	0
(+) New Cases/Reinstated	1	0
(-) Terminated Cases	2	0
Clients End-of-Month Total	34	0

Client Eligibility Status	# of Clients
EXEMPT (SSI/SSDI case pending)	11
RESTRICTED (Temporarily disabled)	10
ABLE (Unemployed and seeking work)	13

INQUIRIES	GENERAL ASSISTANCE	EMERGENCY ASSISTANCE
Total Assistance Application Requests	1	2
Applications In-Process	0	0
Applications Approved	1	0
Applications Denied	0	0
<i>No show/Unable to contact</i>	0	0
<i>Excess Income</i>	0	0
<i>Eligible for other agency funds</i>	0	0
<i>Incomplete app/docs</i>	0	0
<i>Other (Describe)</i>	0	0
Total Applicants Referred Other Agency	0	2

OTHER APPLICATION ASSISTANCE	May	TOTAL 2024 YTD
Access To Care	0	5
Benefit Access Program	1	22
Emergency ID Bracelet	0	0
Medicaid/Medicare	1	15

Respectfully,
Cynthia Arreola, GA Coordinator

CERTIFICATE

TOWN CLERK OF BERWYN TOWNSHIP
COOK COUNTY, ILLINOIS

We, the undersigned, members of the Board of the Township Trustees of Berwyn Township, Cook County, Illinois, certify and state as follows:

that we have this 10th day of June 2024 examined and approved the foregoing claims or charges against Berwyn Township Town Fund and that we hereby approve said claims or charges and direct the Supervisor to pay the same aforesaid vouchers and payroll consisting of 2 pages.

_____ Trustee

_____ Trustee

_____ Trustee

_____ Trustee

_____ Supervisor

CERTIFICATE

I, the undersigned, Town Clerk of Berwyn Township, Cook County, Illinois, certify and state as follows:

that the Board of Township Trustees of said Township examined, reviewed, approved and directed the payment of the foregoing accounts on this 10th day of June 2024 and that the foregoing amounts are due to the organizations or persons stated above.

_____ Town Clerk

Countersigned

_____ Supervisor

CERTIFICATE

TOWN CLERK OF BERWYN TOWNSHIP GENERAL ASSISTANCE
COOK COUNTY, ILLINOIS

We, the undersigned, members of the Board of the Township Trustees of Berwyn Township,
Cook County, Illinois, certify and state as follows:

that we have this 10th day of June 2024 examined and approved the foregoing claims or
charges against Berwyn Township General Assistance Fund and that we hereby approve said
claims or charges and direct the Supervisor to pay the same aforesaid vouchers and payroll
consisting of 1 page.

_____ Trustee

_____ Trustee

_____ Trustee

_____ Trustee

_____ Supervisor

CERTIFICATE

I, the undersigned, Town Clerk of Berwyn Township, Cook County, Illinois, certify and state
as follows:

that the Board of Township Trustees of said Township examined, reviewed, approved and
directed the payment of the foregoing accounts on this 10th day of June 2024 and that the
foregoing amounts are due to the organizations or persons stated above.

_____ Town Clerk

Countersigned

_____ Supervisor



AGENDA ITEM SUMMARY

AGENDA ITEM: **6**

TITLE	Statement of Receipts & Disbursements
MEETING DATE	June 10, 2024
SUBMITTED BY	Brian Eagan, CPA Senior Vice President, Selden Fox, Ltd.

SUMMARY	
Statement of revenues, expenditures, and changes in net assets – modified cash basis for the General Town and General Assistance Fund of Berwyn Township is attached for your review.	
ATTACHMENTS	
<ul style="list-style-type: none">Statement of Revenues, Expenditures, and Changes in Net Assets – Modified Cash Basis for the period April 1, 2024 through May 31, 2024.	

ACTION PROPOSED				
X	INFORMATION		DISCUSSION	
	OTHER			
				REVIEW & APPROVAL

Selden Fox

Accounting for your future

619 Enterprise Drive | Oak Brook, Illinois 60523 | www.seldenfox.com
p 630.954.1400 | f 630.954.1327 | email@seldenfox.com



ACCOUNTANT'S COMPILATION REPORT

Board of Trustees
Berwyn Township
Berwyn, Illinois

Management is responsible for the accompanying statement of revenues, expenditures, and changes in net assets – modified cash basis for the period April 1, 2024 through May 31, 2024 for the General Town Fund and General Assistance Fund of **Berwyn Township**. We have performed the compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the American Institute of Certified Public Accountants. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on this financial statement.

This financial statement is prepared in accordance with the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

Management has elected to omit substantially all the disclosures ordinarily included in financial statements prepared in accordance with the modified cash basis of accounting. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the entity's revenues, expenditures, and changes in net assets. Accordingly, this financial statement is not designed for those who are not informed about such matters.

The supplementary budget information is presented for purposes of additional analysis and is not a required part of the basic financial statement. This information is the representation of management of **Berwyn Township**. The information was subject to our compilation engagement, however, we have not audited or reviewed the information and, accordingly, do not express an opinion, a conclusion, nor provide any assurance on such information.

We are not independent with respect to Berwyn Township.

Selden Fox, Ltd.

June 5, 2024

Berwyn Township
Statement of Revenues, Expenditures, and
Changes in Net Assets - Modified Cash Basis
April -May 2024

	April - May 2024	Tentative Budget	Remaining Budget	% of Budget
Income				
4100.00 Property Tax	\$ 9,029.57	\$ 438,375.00	\$ (429,345.43)	2.06%
4200.00 Replacement Tax	14,992.37	65,000.00	(50,007.63)	23.07%
4330.00 Miscellaneous Income		2,500.00	(2,500.00)	0.00%
4400.00 Interest Income	415.58	2,500.00	(2,084.42)	16.62%
Total Income	24,437.52	508,375.00	(483,937.48)	4.81%
Gross Profit	24,437.52	508,375.00	(483,937.48)	4.81%
Expenses				
5000.00 Capital Outlay			-	
5015.00 Equipment	-	7,500.00	(7,500.00)	0.00%
5017.00 Park Improvements and Equipment	-	5,000.00	(5,000.00)	0.00%
5020.00 Office Furnishings	-	4,000.00	(4,000.00)	0.00%
Total 5000.00 Capital Outlay	-	16,500.00	(16,500.00)	0.00%
5100.00 Contractual Services			-	
5105.00 Accounting/Bookkeeping	1,880.00	11,280.00	(9,400.00)	16.67%
5106.00 Payroll Processing Fees	200.00	1,800.00	(1,600.00)	11.11%
5115.00 Annual Audit	-	3,875.00	(3,875.00)	0.00%
5120.00 Association Dues	162.00	3,000.00	(2,838.00)	5.40%
5135.00 General Liability Insurance	-	10,000.00	(10,000.00)	0.00%
5140.00 Legal Expense	675.00	10,000.00	(9,325.00)	6.75%
5143.00 Town Attorney	1,698.33	10,000.00	(8,301.67)	16.98%
5144.00 Website Costs	-	1,500.00	(1,500.00)	0.00%
5145.00 Newsletter/Website	4,424.00	5,000.00	(576.00)	88.48%
5155.00 Town Board Educ, Trans, Travel	250.00	6,000.00	(5,750.00)	4.17%
5165.00 Office Rent - Rent & Services	7,007.00	42,042.00	(35,035.00)	16.67%
Total 5100.00 Contractual Services	16,296.33	104,497.00	(88,200.67)	15.60%
5200 Assessor's Office			-	
5210.00 Assessor Educ, Trans, Travel	-	2,250.00	(2,250.00)	0.00%
5215.00 Assessor's Office Supplies	964.13	250.00	714.13	385.65%
5220.00 Assessor's Office Equipment	1,017.26	3,650.00	(2,632.74)	27.87%
5225.00 Assessor's Printing and Publica	-	1,500.00	(1,500.00)	0.00%
5230.00 Assessor's Web Hosting/ IT	2,098.00	4,000.00	(1,902.00)	52.45%
5231.00 Assessor Outreach Special Events	-	750.00	(750.00)	0.00%
5240.00 Assessor's Office Budget	492.39	2,750.00	(2,257.61)	17.91%
Total 5200 Assessor's Office	4,571.78	15,150.00	(10,578.22)	30.18%

Berwyn Township
Statement of Revenues, Expenditures, and
Changes in Net Assets - Modified Cash Basis
April -May 2024

	April - May 2024	Tentative Budget	Remaining Budget	% of Budget
5400.00 Other Expenditures			-	
5410.00 Contingencies	-	2,500.00	(2,500.00)	0.00%
5425.00 Officials' Bonds	3,500.00	3,500.00	-	100.00%
5440 Special Events & Programs	1,000.00	30,000.00	(29,000.00)	3.33%
5440.02 Community Outreach	-	5,000.00	(5,000.00)	0.00%
5440.03 Dumpster Days	3,049.05	8,500.00	(5,450.95)	35.87%
5440.04 Senior Breakfast	-	1,500.00	(1,500.00)	0.00%
5440.05 Holiday Fund	-	4,000.00	(4,000.00)	0.00%
5440.06 Community Hero	-	4,000.00	(4,000.00)	0.00%
5440.07 Intergovernmental	-	15,000.00	(15,000.00)	0.00%
5440.08 New Programs and Initiatives	-	600,000.00	(600,000.00)	0.00%
5440.09 Emergency Preparedness Training	-	1,500.00	(1,500.00)	0.00%
5440.10 Senior Resource & Dance	-	3,000.00	(3,000.00)	0.00%
5440.11 Mentorship program	-	1,500.00	(1,500.00)	0.00%
Total 5440.00 Special Events & Programs	4,049.05	674,000.00	(669,950.95)	0.60%
5442.00 Participatory Budget	-	12,000.00	(12,000.00)	0.00%
5444.00 Emergency Preparedness	-	5,000.00	(5,000.00)	0.00%
5450.00 Decorating	-	1,000.00	(1,000.00)	0.00%
5470.00 Record Retention	-	1,000.00	(1,000.00)	0.00%
Total 5400.00 Other Expenditures	7,549.05	699,000.00	(691,450.95)	1.08%
5500.00 Repairs and Maintenance			-	
5520.00 Landscaping	40.00	5,500.00	(5,460.00)	0.73%
5530.00 Town Park - Maint & Operations	-	5,000.00	(5,000.00)	0.00%
5540.00 Snow Removal	695.00	3,000.00	(2,305.00)	23.17%
Total 5500.00 Repairs and Maintenance	735.00	13,500.00	(12,765.00)	5.44%
5600.00 Commodities			-	
5615.00 Office Supplies and Expense	2,439.14	5,000.00	(2,560.86)	48.78%
5620.00 Postage	-	2,000.00	(2,000.00)	0.00%
5625.00 Printing and Publication	364.00	2,000.00	(1,636.00)	18.20%
5635.00 Clerk's Budget	-	100.00	(100.00)	0.00%
Total 5600.00 Commodities	2,803.14	9,100.00	(6,296.86)	30.80%
5800.00 Personnel Expenses			-	
5830.00 Taxes - Employer FICA	2,753.42	21,824.48	(19,071.06)	12.62%
5831.00 Taxes - Employer Medicare	643.94	6,574.88	(5,930.94)	9.79%
5832.00 Taxes - SUTA	-	2,050.00	(2,050.00)	0.00%
5835.00 Retirement Contribution	8,813.48	56,000.00	(47,186.52)	15.74%
5875.00 Township Assessor	5,000.00	33,600.00	(28,600.00)	14.88%

Berwyn Township
Statement of Revenues, Expenditures, and
Changes in Net Assets - Modified Cash Basis
April -May 2024

	April - May 2024	Tentative Budget	Remaining Budget	% of Budget
5877.00 Assessor's Office Staff	17,674.37	104,992.00	(87,317.63)	16.83%
5880.00 Group Health Insurance	6,419.73	62,500.00	(56,080.27)	10.27%
5885.00 Board of Trustees	1,350.00	12,500.00	(11,150.00)	10.80%
5890.00 Township Clerk	2,500.00	17,850.00	(15,350.00)	14.01%
5895.00 Township Supervisor	7,500.00	49,350.00	(41,850.00)	15.20%
5898.00 Clerical	8,664.31	105,000.00	(96,335.69)	8.25%
5899.00 Clerk's Office Staff	-	2,000.00	(2,000.00)	0.00%
Total 5800.00 Personnel Expenses	61,319.25	474,241.36	(412,922.11)	12.93%
Total Expenses	93,274.55	1,331,988.36	(1,238,713.81)	7.00%
Net Operating Income	(68,837.03)	(823,613.36)	754,776.33	8.36%
Net Income	(68,837.03)	\$ (823,613.36)	\$ 754,776.33	8.36%
 Beginning net assets	 1,182,300.51			
 Ending net assets	 \$ 1,113,463.48			

Berwyn General Assistance Fund
Statement of Revenues, Expenditures, and
Changes in Net Assets - Modified Cash Basis
April - May 2024

	April - May 2024	Tentative Budget	Remaining Budget	% of Budget
Income				
4100.00 Property Tax	\$ 7,958.24	\$ 425,000.00	\$ (417,041.76)	1.87%
4700.00 Investment Income	29,729.66	25,000.00	4,729.66	118.92%
4900.00 Interest Income	493.59	5,000.00	(4,506.41)	9.87%
Total Income	38,181.49	455,000.00	(416,818.51)	8.39%
Gross Profit	38,181.49	455,000.00	(416,818.51)	8.39%
Expenses				
5000.00 Capital Outlay			-	
5015.00 Equipment	-	7,000.00	(7,000.00)	0.00%
5030.00 Computer/GA Tracking Program	1,800.00	4,000.00	(2,200.00)	45.00%
Total 5000.00 Capital Outlay	1,800.00	11,000.00	(9,200.00)	16.36%
5100.00 Contractual Services			-	
5105.00 Accounting/Bookkeeping	1,833.34	11,000.00	(9,166.66)	16.67%
5115.00 Annual Audit	-	3,500.00	(3,500.00)	0.00%
5120.00 Association Dues	-	800.00	(800.00)	0.00%
5135.00 Gen. Liability Insurance	-	6,000.00	(6,000.00)	0.00%
5140.00 Legal Expense	675.00	3,000.00	(2,325.00)	22.50%
5143.00 Town Attorney	678.33	4,200.00	(3,521.67)	16.15%
5145.00 Newsletter/Website	-	7,000.00	(7,000.00)	0.00%
5155.00 GAEducation, Transport & Travel	-	2,000.00	(2,000.00)	0.00%
5165.00 Office Rent - Rent & Services	5,733.00	35,000.00	(29,267.00)	16.38%
5180.00 Insurance - Catastrophic	-	3,000.00	(3,000.00)	0.00%
Total 5100.00 Contractual Services	8,919.67	75,500.00	(66,580.33)	11.81%
5300.00 Assistance Programs			-	
5340.00 Statutory Burial Expenses	-	20,000.00	(20,000.00)	0.00%
5350.00 Relief - Flat Grant	29,325.00	250,000.00	(220,675.00)	11.73%
5355.00 Hospitalization Exp / Inst Care	-	50,000.00	(50,000.00)	0.00%
5356.00 Medical Assistance	-	10,000.00	(10,000.00)	0.00%
Total 5300.00 Assistance Programs	29,325.00	330,000.00	(300,675.00)	8.89%
5400.00 Other Expenditures			-	
5410.00 Contingencies	-	10,000.00	(10,000.00)	0.00%
5435.00 Access to Care	-	4,000.00	(4,000.00)	0.00%
5440.00 Special Events & Programs	1,183.34	50,000.00	(48,816.66)	2.37%
5442.00 Participatory Budget	-	7,450.00	(7,450.00)	0.00%
5444.00 Emergency Assistance Program	-	150,000.00	(150,000.00)	0.00%

Berwyn General Assistance Fund
Statement of Revenues, Expenditures, and
Changes in Net Assets - Modified Cash Basis
April - May 2024

	April - May 2024	Tentative Budget	Remaining Budget	% of Budget
5460.00 Office Furnishings	-	4,000.00	(4,000.00)	0.00%
5470.00 Record Retention/Disposal	-	1,000.00	(1,000.00)	0.00%
Total 5400.00 Other Expenditures	1,183.34	226,450.00	(225,266.66)	0.52%
5600.00 Commodities			-	
5615.00 Office Supplies and Expense	756.69	1,000.00	(243.31)	75.67%
5620.00 Postage	-	500.00	(500.00)	0.00%
5625.00 Printing and Publication	-	2,000.00	(2,000.00)	0.00%
Total 5600.00 Commodities	756.69	3,500.00	(2,743.31)	21.62%
5800.00 Personnel Expenses			-	
5803.00 Intake Personnel	4,742.42	90,000.00	(85,257.58)	5.27%
5830.00 Taxes - Employer FICA	408.38	4,000.00	(3,591.62)	10.21%
5831.00 Taxes - Employer Medicare	95.50	1,000.00	(904.50)	9.55%
5832.00 Taxes - SUTA	13.87	400.00	(386.13)	3.47%
5835.00 Retirement Contribution	1,385.84	12,000.00	(10,614.16)	11.55%
5880.00 Group Health Insurance	1,542.28	25,000.00	(23,457.72)	6.17%
Total 5800.00 Personnel Expenses	8,188.29	132,400.00	(124,211.71)	6.18%
Total Expenses	50,172.99	778,850.00	(728,677.01)	6.44%
Net Operating Income	(11,991.50)	(323,850.00)	311,858.50	3.70%
Net Income	(11,991.50) \$	(323,850.00) \$	311,858.50	3.70%
Beginning net assets	2,862,885.30			
Ending net assets	\$ 2,850,893.80			



AGENDA ITEM SUMMARY

AGENDA ITEM: **7**

TITLE	708 Community Mental Health Board Update
MEETING DATE	June 10, 2024
SUBMITTED BY	Allen Doederlein, Executive Director

SUMMARY	
Verbal update to be provided.	
ATTACHMENTS	
B. 708 Board Budget and Appropriation Ordinance: An Ordinance	

ACTION PROPOSED				
<input checked="" type="checkbox"/>	INFORMATION	<input type="checkbox"/>	DISCUSSION	<input checked="" type="checkbox"/> REVIEW & APPROVAL
<input type="checkbox"/>	OTHER			

BERWYN TOWNSHIP
708 COMMUNITY MENTAL HEALTH BOARD
COOK COUNTY, ILLINOIS

ANNUAL BUDGET AND APPROPRIATION ORDINANCE

FOR THE FISCAL YEAR
BEGINNING JULY 1, 2024 AND ENDING JUNE 30, 2025

**BERWYN TOWNSHIP
708 COMMUNITY MENTAL HEALTH BOARD
COOK COUNTY, ILLINOIS
ANNUAL BUDGET AND APPROPRIATION ORDINANCE
FOR THE FISCAL YEAR
BEGINNING JULY 1, 2024 AND ENDING JUNE 30, 2025**

BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE BERWYN TOWNSHIP
708 Community Mental Health Board, Cook County, Illinois, as follows:

SECTION 1: That the following sums, or as much thereof as may be authorized by law, be
and the same as hereby appropriated to pay all necessary expenses and liabilities of the Berwyn
Township 708 Community Mental Health Board, Cook County, Illinois for the objects and purposes
hereinafter stated for the fiscal year beginning July 1, 2024 and ending June 30, 2025 are as follows:

GENERAL FUND

1. ADMINISTRATION

Administrative Fees	\$ 57,600
Mileage	750
Office Supplies	<u>1,250</u>
Total Administration	<u>\$ 59,600</u>

2. PURCHASED SERVICES

BEGINNIN Annual Audit	\$ 2,850
Insurance	9,500
Legal/Consulting Services	4,000
Membership/Association Fees	3,000
Public Notices/Newspaper Printing	1,600
Website	2,000
Accounting	<u>9,120</u>
Total Purchased Services	<u>\$ 32,070</u>

3. CONTINGENCIES	<u>\$ 1,000</u>
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4. PLANNING & PROGRAM DEVELOPMENT

Professional & Board Development - Conferences	\$ 3,000
Professional & Board Development - Travel & Expenses	3,000
Professional & Board Development - Meeting Space & Meals	<u>500</u>
Total Planning & Programming Development	<u>\$ 6,500</u>

5. CONTRACTUAL SERVICES

A. Mental Health

Supportive Housing and Homelessness Prevention to be provided by <u>Beds Plus Care, LaGrange, IL</u>	\$ 30,000
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Early Childhood Care & Education, Parent & Community Education for Prevention to be provided by <u>The Children's Center of Berwyn-Cicero, Berwyn, IL</u>	18,000
Child and Adult Outpatient Services to be provided by <u>Family Service and Mental Health Center of Cicero</u>	21,000
Youth MH/Family services to be provided by <u>Easterseals Dupage & Fox Valley, Villa Park, IL</u>	10,000
Children's Mental Health & Healthcare Integration Project to be provided by <u>IWS Children's Clinic, Oak Park, IL</u>	10,000
Drop In Center to be provided by <u>NAMI Metro Suburban, Oak Park, IL</u>	12,500
Living Room Program to be provided by <u>NAMI Metro Suburban, Oak Park, IL</u>	12,500
School Education Programs to be provided by <u>NAMI Metro Suburban, Oak Park, IL</u>	10,000
Community Mental Health Services to be provided by <u>Pillars Community Health, Berwyn, IL</u>	96,000
Constance Morris House - Domestic Violence Services to be provided by <u>Pillars Community Health - Constance Morris House, La Grange, IL</u>	7,280
Child Victim Advocate Services to be provided by <u>Proviso Children's Advocacy Center, Broadview, IL</u>	25,000
Intervention Services Program to be provided by <u>Sarah's Inn, Oak Park, IL</u>	20,000
Prevention Services Program to be provided by <u>Sarah's Inn, Oak Park, IL</u>	7,500
Training & Education Program to be provided by <u>Sarah's Inn, Oak Park, IL</u>	2,500
Caregiver Resource Center to be provided by <u>Solutions for Care, North Riverside, IL</u>	15,000
Comprehensive Youth Services to be provided by <u>Youth Crossroads, Berwyn, IL</u>	125,000
Berwyn Wellness Program to be provided by <u>Berwyn Township Public Health District, Berwyn, IL</u>	25,000
Total Mental Health	<u>\$ 447,280</u>

B. Developmental Disabilities

Case Management to be provided by <u>Community Support Services, Brookfield, IL</u>	\$ 10,000
--	-----------

Respite Care to be provided by <u>Community Support Services, Brookfield, IL</u>	48,000
Children's Services/Early Intervention Program to be provided by <u>Oak-Leyden Developmental Services, Oak Park, IL</u>	15,000
Clinic Services to be provided by <u>Oak-Leyden Developmental Services, Oak Park, IL</u>	15,000
Developmental/Life Skills Training Program to be provided by <u>UCP Seguin, Cicero, IL</u>	57,000
Berwyn Social/Recreational Program to be provided by <u>UCP-Segin, Cicero, IL</u>	28,000
Building Bridges - Transition from School to Adulthood Program to be provided by <u>UCP-Segin, Cicero, IL</u>	5,500
FunAppetit Cooking Classes to be provided by <u>West Suburban Special Recreation Association</u>	10,000
Total Developmental Disabilities	<u>\$ 188,500</u>
C. Substance Use Disorders	
Outpatient, Residential & Family Treatment Services to be provided by <u>Way Back Inn, Maywood, IL</u>	<u>\$ 15,000</u>
Total Substance Use Disorders	<u>\$ 15,000</u>
D. Mini-Grants	
Smaller discretionary grants made based upon immediate community needs <u>TBD</u>	<u>\$ 20,000</u>
Total Mini-Grants	<u>\$ 20,000</u>
Summary:	
Total Mental Health	\$ 447,280
Total Developmental Disabilities	188,500
Total Substance Use Disorders	15,000
Total Mini-Grants	20,000
Total Non-Contractual Services	<u>99,170</u>
Total Appropriations	<u><u>\$ 769,950</u></u>

SECTION 2: That the summary of Cash Balance, Beginning, Estimated Revenues of Berwyn Township 708 Community Mental Health Board, Cook County, Illinois, for the fiscal year beginning July 1, 2024 and ending June 30, 2025 is as follows:

Cash Balance Beginning (estimated)	\$ 296,926
Estimated Revenues	770,000
Total Appropriations	<u>(769,950)</u>
Cash Balance, Ending	<u>\$ 296,976</u>

SECTION 3: This ordinance shall be in full force and effect from and after its passage approval and publication as provided by law.

PASSED AND ADOPTED THIS ____ DAY OF _____, 2024.

BERWYN TOWNSHIP

ATTEST:

BERWYN TOWNSHIP

YEAS: _____

NAYS: _____

**BERWYN TOWNSHIP
COOK COUNTY, ILLINOIS**

I, David Avila, hereby certify that I am the Supervisor and Chief Fiscal Officer of BERWYN TOWNSHIP and as Chief Fiscal Officer I hereby certify that the Estimate of Revenues by source to be received by beginning July 1, 2024 and ending June 30, 2025 are as follows:

Property taxes	<u>\$ 770,000</u>
----------------	-------------------

BERWYN TOWNSHIP

THIS ____ DAY OF _____, 2024.

COUNTY OF COOK

CERTIFICATE OF CLERK

I, Margaret Paul, hereby certify that I am the Clerk for BERWYN TOWNSHIP Cook County, Illinois, and as such the keeper of records, files and seal of said BERWYN TOWNSHIP 708 Community Mental Health Board, Cook County, Illinois.

I DO HEREBY FURTHER CERTIFY that the above and foregoing is a full, true and complete and correct copy of a certain Ordinance passed and approved by the Board of Trustees of the BERWYN TOWNSHIP 708 Community Mental Health Board, Cook County, Illinois, at a meeting thereof on the 20th day of May 2024 entitled *ANNUAL BUDGET AND APPROPRIATION ORDINANCE FOR THE FISCAL YEAR BEGINNING JULY 1, 2024 AND ENDING JUNE 30, 2025 for THE TOWN* which Ordinance is filed in my office and is in full force and effect, all of which appears from the records

BERWYN TOWNSHIP, Cook County, Illinois, this ____ day of _____, 2024.

BERWYN TOWNSHIP

ATTEST:

BERWYN TOWNSHIP

YEAS: _____

NAYS: _____



AGENDA ITEM SUMMARY

AGENDA ITEM: **8**

TITLE	MACI Program Email
MEETING DATE	June 10, 2024
SUBMITTED BY	Margaret Paul, Clerk

SUMMARY

ATTACHMENTS

C. 708 Board Budget and Appropriation Ordinance: An Ordinance

ACTION PROPOSED

X	INFORMATION		DISCUSSION		REVIEW & APPROVAL
	OTHER				

Margaret M. Paul

From: Margaret M. Paul
Sent: Tuesday, May 14, 2024 3:20 PM
To: David Avila; 'Larry Zdarsky'; 'Brian Eagan'; 'ga'
Cc: 'Tomaso Ambriz'; 'Edward Espinoza'; 'Jmirandaib+703@comcast.net'; 'mzapata@berwynthownship.org'
Subject: FW: News for MACI Clients

Hello Everyone: I received this email today advising that our GA medical insurance was not renewed. We are currently without a safety net with regard to GA recipients' medical claims. FYI.

Margaret Paul,
Berwyn Township Clerk
6600 W. 26th Street
Berwyn, IL 60402
708-749-6451

From: Township Officials of Illinois <teresa@townshipofficialsofillinois.ccsend.com>
Sent: Tuesday, May 14, 2024 2:07 PM
To: Margaret M. Paul <MPaul@ci.berwyn.il.us>
Subject: News for MACI Clients



If you currently participate in the MACI program, please read the following message.



Dear MACI Participant:

Thank you for your participation in the Medical Assistance Catastrophic Medical Insurance Program known as MACI.

Very soon you will be receiving a letter of "Non-Renewal" pertaining to your MACI coverage. STOP don't panic! Please understand this is purely a regulatory mandate required when an insurance company opts out of providing renewal coverage. In the case of MACI, your current insurance company Great

Midwest Insurance Company was sold to Skyward Insurance Company who elected not to offer this kind of insurance.

This 60 day notice is a technicality required by law. Historically the MACI program has moved coverage from one company to another on multiple occasions, so this is nothing new. Please understand, the MACI team's 22 years of history and experience placing this unique risk, is actively closing in on a replacement insurance company.

As soon as we finalize the terms with the replacement insurance company you will be receiving, as usual, a renewal invoice. We look forward to your continued support and thank you for your patience. If you have any questions please call me at (800) 540-6566 or email me at: maciprotect@gmail.com.

Regards,
Steve Barrett
MACI
(800) 540-6566

Township Officials of Illinois | 3217 Northfield Dr | Springfield, IL 62702 US

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NOTICE: EXTERNAL EMAIL

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- * Contact the HelpDesk before clicking links or opening attachments if you need to confirm this message's legitimacy.
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AGENDA ITEM SUMMARY

AGENDA ITEM: **9-A**

TITLE	Ebenezer Youth Family Development Initiative
MEETING DATE	June 10, 2024
SUBMITTED BY	David J. Avila, Supervisor

SUMMARY	
Deferred item (4/2024)	
ATTACHMENTS	
<ul style="list-style-type: none">Email from Kay Rops, Dir. of Youth & Community Care, Ebenezer CRCEbenezer Community Church Program Proposal	

ACTION PROPOSED				
<input type="checkbox"/>	INFORMATION	<input type="checkbox"/>	DISCUSSION	<input checked="" type="checkbox"/> REVIEW & APPROVAL
<input type="checkbox"/>	OTHER			

Jessica Aquino-Rodriguez

From: Kay Rops <kay.rops@ebenezer-crc.org>
Sent: Sunday, April 07, 2024 9:04 PM
To: manager; davidavila@berwynthownship.org
Subject: Ebenezer grant
Attachments: Berwyn Town Program proposal Budget.xlsx - Budget.pdf; Berwyn Township Health Proposal.pdf

Good evening David Avila,

Thank you so much for the opportunity to apply for this grant with Berwyn. Ebenezer Foundation is grateful to be a part of this Berwyn Community and to work alongside the Health department in supporting individuals and families continue to grow and thrive.

Attached is the grant proposal and budget. Please let me know if you need anything else from me.

Blessings

--

Kay Rops, LCSW
Dir of Youth & Community Care
Ebenezer CRC, Berwyn, IL

Ebenezer Community Church Program Proposal

Program Amount: \$50,000

Program Period: FY2025, July 1st, 2023 - June 30th, 2025

Region of Service:

Ebenezer Church currently services the communities and neighborhoods of Berwyn and the surrounding areas. Today Ebenezer is a thriving multi-ethnic and multi-generational community of followers, many of whom are Spanish-speaking immigrants. We believe in continuing the long tradition of having Ebenezer Church be a rock for our communities. We provide multiple services to help meet community needs such as a food pantry, legal clinic, and English as a Second Language Class. With this program, we will be partnering with local organizations to support the existing need and championing of youth via violence prevention and healthier living for families and youth in the Berwyn community.

Project Abstract:

- Resilience, Growth, and Community are key factors in building a community that supports and uplifts community members. Through this program, we will be able to fund programming that shows that Berwyn is invested in building a resilient and thriving community.
- Resilience: Youth Development and Family Services are core values for both Ebenezer Church. Through this program, we will be able to serve Berwyn youth and families by providing them with a safe space for development opportunities and healthy emotional expression.
- Growth: Berwyn and surrounding areas are predominantly home to Latino families. Latino youth, moreover, are especially susceptible to Adverse Childhood Events (ACEs), such as violence in the home or community, which can traumatize a child and compromise their capacity to grow into healthy adults. Our programming works to ensure that Berwyn youth are afforded opportunities that will have generational impacts.
- Community: Ebenezer Church is devoted to working to bring the Berwyn community together. By providing free programming and family services, we are giving the community a gathering place and a haven for our youth population.
- Objectives: Serve 20-30 youth a week in a trauma-informed setting through basketball, volleyball, soccer, and healthy cooking activities while pairing with mentors in the community to support the youths' overall growth and development

Berwyn Township
Project Name: Ebenezer Church

Budget Worksheet
Subgrantee Name:

50,000

Contract Time Period:

Budget Category & Justification

Personnel Costs

Position Title	Description of Job Responsibilities	# of Positions	Annual Salary Please provide total annual salary.	% Time Please indicate the percentage of time that will be billed to this grant.	Months Please indicate the number of months position will be billed to grant.	Amount Requested for Salary Calculates automatically	Rate of Fringe Benefits (xx%)	Amount Requested in Fringe Calculates automatically
Community Organizer		2	\$18,720.00	45%	12	\$16,848.00	15%	\$2,527.20
Youth Mentor		1	\$2,500.00	100%	12	\$2,500.00		\$0.00
Culinary Coordinator		1	\$6,100.00	100%	12	\$6,100.00		\$0.00
						\$0.00		\$0.00

Non-Personnel Costs

[illegible]

Total Amount for Consultants (Calculates automatically)					\$0.00	
Travel						
Purpose of Travel	Number of Positions	Reimbursement Amount Per Mile	Number of Miles Per Month	Number of Months	Amount Requested <i>Calculates automatically</i>	Service Category <i>Select a service category for every expense.</i>
					\$0.00	
					\$0.00	
					\$0.00	
					\$0.00	
					\$0.00	
					\$0.00	
					\$0.00	
Total Amount for Travel (Calculates automatically)					\$0.00	
Materials and Supplies -						
Description of item and justification w/relationship to program objectives. <i>For general office supplies, enter office supplies and the total amount requested in the unit cost column with a quantity of one.</i>			Unit Cost	Number of Units	Amount Requested <i>Calculates automatically</i>	Service Category <i>Select a service category for every expense.</i>
materials for cooking class			\$100.00	20	\$2,000.00	Supplies
For for Programs			\$10.00	391	\$3,910.00	Supplies
Sporting equipment			\$1.00	1114.8	\$1,114.80	Supplies
					\$0.00	Supplies
					\$0.00	Supplies
					\$0.00	
Total Amount for Materials and Supplies (Calculates automatically)					\$7,024.80	
Occupancy- Rent and Utilities						
				Percentage of costs attributed to grant	Amount Requested <i>Calculates automatically</i>	Service Category <i>Select a service category for every expense.</i>
Description of Cost	Rate					
facility support	\$100.00			100	\$10,000.00	
					\$0.00	
Total Amount for Occupancy (Calculates automatically)					\$10,000.00	
Training and Education						
Position Title	Training Event Title and Description				Amount Requested	Service Category <i>Select a service category for every expense.</i>



AGENDA ITEM SUMMARY

AGENDA ITEM: **9-B**

TITLE	Multi-Use Athletic Field and Walkway
MEETING DATE	June 10, 2024
SUBMITTED BY	David J. Avila, Supervisor

SUMMARY	
Deferred item (5/2024)	
ATTACHMENTS	
<ul style="list-style-type: none">• Letter from David J. Avila• Intergovernmental Cooperation Agreement Between City of Berwyn, Health District and Berwyn Township• Information originally presented at May 13, 2024 meeting	

ACTION PROPOSED					
<input type="checkbox"/>	INFORMATION	<input checked="" type="checkbox"/>	DISCUSSION	<input checked="" type="checkbox"/>	REVIEW & APPROVAL
<input type="checkbox"/>	OTHER				



DAVID J. AVILA
President, Board of Health
Township Supervisor

TOWNSHIP OF BERWYN
PUBLIC HEALTH DISTRICT

"A TRADITION OF SERVICE"
6600 W. 26th Street • Berwyn, IL 60402
(708) 788-6600 • Fax (708) 788-0432



MARGARET PAUL
Secretary, Board of Health
Township Clerk
JACQUELINE PEREDA
Treasurer, Board of Health
Township Assessor

May 8, 2024

TO: Berwyn Health Board / Berwyn Town Board

FROM: David J. Avila, Township Supervisor & Health Board President

RE: MULTI-PURPOSE ATHLETIC FIELD @ BASEBALL ALLEY

It has been approximately one year since I first introduced the idea that Berwyn should improve "BASEBALL ALLEY" into a MULTI-PURPOSE ATHLETIC FIELD and HEALTH & WELLNESS WALKWAY. This cooperative project between the City of Berwyn, the Township and the Public Health District could benefit ALL Berwyn Residents. The promotion of sports, physical activity and open space will foster a healthier community and economic vitality in our neighborhoods.

I attach some of the information that was originally provided to the BOARDS. (This includes a rough draft of an ICA with the City) **I respectfully request that you once again consider this worthwhile endeavor.** If you concur, I request that each Board approve the following procedure:

- A. Agree in concept that the BPHD will contribute up to a maximum of \$1,000,000; and the Township would contribute up to a maximum of \$500,000.
- B. The BOARDS authorize to begin negotiation with the City, to launch the project; and enter into either an INTERGOVERNMENTAL COOPERATION AGREEMENT and/or a JOINT-PURCHASING COOPERATIVE AGREEMENT between the City and our two entities.
- C. That within those agreements responsibilities and benefits will be set forth, including but not limited to (1) ongoing maintenance responsibilities; (2) further financial obligations; (3) proper naming rights and recognitions; (4) ongoing program and services decisions; and (5) responsibilities for development, bids, etc.
- D. It is critical that ALL BERWYN RESIDENTS & NEIGHBORHOODS shall be beneficiaries of this project.

THANK YOU FOR YOUR CONSIDERATION OF THIS MATTER.

INTERGOVERNMENTAL COOPERATION AGREEMENT
FOR MULTI-PURPOSE SPORT FIELD & WALKWAY

BETWEEN
THE CITY OF BERWYN, ILLINOIS
AND
THE BERWYN PUBLIC HEALTH DISTRICT
AND
THE TOWNSHIP OF BERWYN

This Intergovernmental Cooperation Agreement (hereafter referred to as the "Agreement") is entered into on the dates set forth below, by and between the City of Berwyn, Illinois (hereafter referred to as the "City"), and the Berwyn Public Health District, (hereafter referred to as the "Health District."); and the Township Of Berwyn, Illinois, (hereafter referred to as the "Township.")

WHEREAS, each of the parties is a political subdivision of the State Of Illinois, and is a unit of local government organized and existing under the laws of the State of Illinois; and

WHEREAS, Section Ten (10) of Article VII of the Illinois Constitution and Section 5 ILCS 220/1 *et seq.* of the Illinois Compiled Statutes authorizes units of local government to jointly exercise any powers, privileges and/or authorities which may be exercised by any public agency; and

WHEREAS, that the Berwyn Public Health District was created in 1921 by referendum, and Berwyn was the first City in the State to create a separate Public Health Authority. Under the Illinois Public Health District Act. (70 ILCS 905/1 *et seq.*) the Health District is charged with the responsibility for all health and sanitation statutes and ordinances within the City; and

WHEREAS, since its inception, the City and the Health District have had a partnership through formal intergovernmental cooperation agreements and/or informal arrangements; that the Health District and the City would work together to provide for the health and wellness needs of the City; a role that the Health District has freely accepted; and

WHEREAS, the Township of Berwyn, was and is a local government existing under the Illinois Township Code (60 ILCS 1/85-1 *et seq.*). Further, the Township is authorized by statute, through action of the Town Board of Trustees; to enter into agreements such

as these to provide services to the public, including but not limited to, health, recreation and social services.

WHEREAS; the CITY, the TOWNSHIP and the HEALTH DISTRICT recognize that the community of Berwyn and its citizens have health, social and recreational needs that should be addressed; and that such needs clearly fall within the previously stated authorized priorities of these governmental entities. These include, but are not limited to, issues of diabetes, hypertension, heart disease high cholesterol and obesity; and

WHEREAS the parties hereto have identified ways and means to meet these obligations and address these health, social and recreational needs; and

WHEREAS the City owns a property (commonly known as “Baseball Alley”) on a parcel that is located north of the IC tracks between Ridgeland and East Avenues; and the Township and Health District are desirous of partnering with the City to develop that parcel into a Multi-Sport Athletic Field and Health Walkway; and have funds to assist in that development and implementation of programs and activities related thereto;

NOW HEREOF. IT IS AGREED THAT the parties hereto do further formalize this partnership and agreement for the development of said Multi-Purpose Sport Field and Walkway; and the implementation of a comprehensive health, wellness and recreation program, on the terms and conditions as set forth herein:

ARTICLE I - PURPOSE

The City and the Health District and the Township acknowledge and agree that there is a continuing need for a comprehensive plan for the development of accessible health, wellness and recreational facilities, services and programs within the City Of Berwyn. They further understand that each party, under current law, has certain obligations and authority concerning these issues; and the parties desire to cooperate and partner to implement land development, as well as, programs and services toward these ends. The purpose of this Intergovernmental Cooperation Agreement is to partner in the development of the property commonly known as “Baseball Alley” on a land parcel that is located north of the IC tracks between Ridgeland and East Avenues into a Multi-Sport Athletic Field (that meets full high-school regulation standards) and a Health Walkway; and cooperate in that development and the implementation of programs, services and

activities related thereto. (hereafter collectively referred to as the "Project" within this Agreement)

ARTICLE II - AUTHORITY AND DUTIES

1. The parties acknowledge and agree that the City owns the land (Baseball Alley") which is the primary site for the envisioned development and proposed programs and activities. Further, the City, through its Berwyn Playground And Recreation Commission ("BPRC"), has experience and expertise and resources in recreational land maintenance and programming; all invaluable for the implementation of the types of programs and services envisioned by this Project within the City

2. The Health District is enabled and authorized by State Statute and local ordinance to enforce all laws relating to public health and sanitation in the City and to implement any and ALL services and programs related to the general health, wellbeing and welfare of Berwyn's citizens. . Further, the Health District has certain expertise and resources invaluable for the implementation of the types of programs and services envisioned by this Project within the City.

3. The Township is enabled and authorized by State Statute to provide and fund any number of programs and services related to parks, health, recreation, youth, seniors and disabled citizens within the City and to implement any and ALL services and programs related to those needs. Further, the Township has certain expertise and resources invaluable for the implementation of the types of programs and services envisioned by this Project within the City.

4. Notwithstanding the foregoing, and the cooperative efforts related to this Project; nothing in this Agreement is intended to alter, modify or shift any current mandates or responsibilities between the parties. Nor does either party waive, relinquish or transfer any jurisdictional authority that it currently possesses, whether exercised or not.

5. The parties will adopt such additional Resolutions and Ordinances required to properly implement the Project, as well as the services and programs related thereto.

6. The parties shall be responsible for the following obligations under this Agreement for the Project:

The City Of Berwyn:

- a. will commit the property it owns North of the IC tracks between East & Ridgeland Avenues (n/k/a "Baseball Alley") to the Project.
- b. for the duration of the Project, will commit through its annual budget and appropriations the funds required to physically maintain the property and the facilities developed and placed upon the real property for the Project.
- c. will maintain the necessary and appropriate insurance coverages on the real property / park and facilities for use as the Project.

The Berwyn Public Health District:

- d. will make the financial funds commitment outlined in Article III below toward the Project on an agreed schedule outlined between the parties.
- e. for the duration of the Project, will fund (through its annual budget and appropriations) its agreed financial portion of the program and services part of the Project. [The annual financial commitments toward the program and services part of the Project will be agreed in writing by and between the parties through the periodic review meeting envisioned in Article II - Par. 9, herein and per Article III herein.]

The Township Of Berwyn:

- f. Will make the financial funds commitment outlined in Article III below toward the Project on an agreed schedule outlined between the parties.
- g. For the duration of the Project, will fund (through its annual budget and appropriations) its agreed financial portion of the program and services part of the Project. [The annual financial commitments toward the program and services part of the Project will be agreed in writing by and between the parties through the periodic review meeting envisioned in Article II-Par. 9, herein and per Article III herein.]

RESPONSIBILITIES OF ALL PARTIES:

- h. The MULTI SPORT FIELD shall be named the "***Berwyn Community Field***", or such comparable name that is chosen by the Berwyn Township, Health District, and City of Berwyn. Further, the participation/sponsorship of this Project via funds made available by the Health District and Township shall (for the duration of this Agreement) be prominently displayed and recognized on all park/facility signage; as well as on all promotional materials (digital or in print) for the facility, or its programs and services.

- i. As funding for this Project is provided by ALL Residents of the City Of Berwyn, it is expressly understood that any and all facilities, programs and/or services provided per the provisions of this Agreement shall be available to ALL Berwyn Residents on equal terms and conditions. (See sub-paragraph (j) below regarding rental provisions for Berwyn organizations and sub-paragraph (k) regarding "open" periods for Berwyn residents.)
- j. In addition to section 6(i) above; the parties understand that the facilities of the Project may from time to time be made available to private organizations for scheduled use and/or rental. It is expressly understood that any revenue generated from these rental fees shall be applied solely to offset expenses and maintenance of these Project facilities. It is further understood that all such scheduled arrangements for private use/rental, shall only be made with organizations that are Berwyn-based groups that are primarily servicing Berwyn residents/members/participants. For the purposes of this provision, a "Berwyn-based" organization shall be defined as one whose membership of participants is made up of a minimum of 50% Berwyn residents.
- k. Notwithstanding the provisions set forth above, the parties agree that substantial efforts will be made too insure that there are reasonable and ample time periods where NO programs, services or scheduled use/rental agreements are scheduled; thus insuring "open" periods are available for spontaneous use and enjoyment of the Project facilities by Berwyn residents, youths and Berwyn-based groups.
- l. The parties agree that the Project design, budget and development plan will be completed and approved by all THREE ENTITIES; and the Project shall have commenced (with the publication of RFPs, bids etc. and letting of contracts) before the September 15, 2024; with physical commencement of the construction of Project Facilities to begin shortly thereafter. The parties envision (and the approved development contracts will state that Project Facilities completion shall be on or before 12/31/2024.
- m. Should the Project nor commence by September 15, 2024; the parties (and each of them) shall have the option to immediately terminate this agreement and withdraw from the Project and this Agreement.

7. For planning purposes all parties shall accurately track all resources dedicated to the Project, including, but not limited to, finances, supplies, printing, training and employee hours, and will share this data with the other parties upon request.

8. It is expressly understood that all contracts for the development of the contract shall proceed per the Project Design & Development Plan (approved by all three entities); and shall include an open and competitive bidding and RFP procedure and/or through an approved purchasing cooperative agreement.

9. The parties (through their appropriate representatives and designees) agree to meet periodically as required under the circumstances; but in no event less than once per year. Each party agrees that it will meaningfully participate in said meetings by sending knowledgeable representatives from all key departments. The purpose of the meeting will be to discuss all aspects of the Project; and to determine financial commitments for the upcoming fiscal years.

ARTICLE III - FINANCES AND FUNDING

1. The parties understand and agree that the initial contributions toward the Project development and implementation shall be as follows:

2.

a. **INITIAL CONTRIBUTION:**

CITY: Commit to provide the real estate parcel;

HEALTH DISTRICT: \$1,000,000.00 (maximum)

TOWNSHIP: \$500,000.00 (maximum)

NOTE: It is envisioned that the monetary contributions from the Township & The Health District shall be made in accordance with the final approved Project Design and Development Plan (as defined in Article II (sub-paragraphs 6(l) and Par. 8 above) It is further envisioned that payments to construction contractors will be made directly from the Township / Health District per bidding specifications and approved Project Contracts.

b. **ONGOING CONTRIBUTIONS:**

CITY: Ongoing Costs of Physical maintenance and repairs for real estate and Project facilities

HEALTH DISTRICT: Annual Program & Services costs established and agreed per Article II, par. 6(e) above.

TOWNSHIP: Annual Program & Services costs established and agreed per Article II, Par. 6(g) above.

2. All three parties shall meet to approve Project concepts, detailed plans & specifications, RFP/Bids for construction/development and a schedule of revenue & expenses, including a timeline for same.

3. Notwithstanding the foregoing; however, the parties understand and agree that should the City, or Health District or Township desire to provide additional programs or services to the public which may be outside of the scope of those set forth in this Agreement or in Project Plans, nothing in this Agreement shall prevent the individual entities from doing so, at its sole cost and expense. [Of course, the foregoing is contingent upon property/facility availability without conflict with regular agreed Project programs and services offered per this Agreement.

ARTICLE IV - WITHDRAWAL / TERMINATION

1. The parties to this Agreement understand and agree that this Agreement shall extend in perpetuity until termination is effected by mutual agreement or by an individual party as hereafter set forth:

A. Any party may terminate the Agreement, with or without cause, at the end of the period of twenty (20) years. For the purpose of this Article the first possible termination date could occur at the end of the City's fiscal year of December 31st 2044; or any subsequent December 31st thereafter. Notice of termination shall be given one year prior to the end of the City's fiscal year that termination becomes effective.

B. If any part fails to approve its funding portion (if any) of the ongoing maintenance and or program costs; or if any party fails to budget and/or appropriate its funding responsibilities; or if any party fails to fund its agreed and approved funding obligations, then the other parties may withdraw from the Program with one year's Notice to the other parties.

C. Also, see termination & withdrawal rights set forth in Article II, Paragraph 6(m).

2. In the event of termination of this Agreement, the fiscal obligations of the parties shall not be abrogated or terminated if contractual obligations remain and extend beyond the termination date. The parties agree to use good faith and best efforts to mitigate any expenses and damages.

3. Upon termination of the Agreement; any remaining funds that had been advanced by the Township and/or Health District; that have not yet been expended or contractually obligated; shall be immediately returned to the advancing party, without further recourse.

ARTICLE V - MISCELLANEOUS PROVISIONS

1. All Notices hereunder shall be served in writing to the Mayor or Health District President or Township Supervisor at their corporate offices. Notice shall be deemed served and received if transmitted via email before 5:00 pm on the day of service, with another copy placed in regular US mail on that same day.

2. The agreements, covenants, terms and conditions of this Agreement may only be modified through the written mutual consent of the parties.

3. Nothing within this agreement in any way modifies or abridges any rights, powers or authority granted to the parties, either jointly or severally, by any law or ordinance.

4. The parties acknowledge and agree that each has sufficient liability insurance coverage that insures the agency for any and all acts and/or omissions envisioned or reasonably contemplated within this Agreement for that entity's responsibilities and obligations hereunder and/or the facilities and programs related thereto. No party will seek reimbursement from the other for any loss or claim occasioned by any act or omission by its own staff, agents or officers. Each party will indemnify and hold the other parties harmless for any and all loss, costs, expenses, claims and/or damages, including reasonable attorney's fees, occasioned by any act or omission by its own employees, staff, officers or agents with respect to this Agreement and the facilities or programs related thereto.

5. This Agreement shall become effective upon its approval in accordance with the law by the respective corporate authorities of the City, the Township, and the Health District.

-
- A. The City Council of The City Of Berwyn approved this Agreement on _____, 2024.
- B. The Board of The Berwyn Public Health District approved this Agreement on _____, 2024.
- C. The Town Board of The Township Of Berwyn approved this Agreement on _____, 2024.
-

Dated: _____

CITY OF BERWYN, ILLINOIS

By: _____
Mayor

ATTEST: _____
City Clerk

Dated: _____

BERWYN PUBLIC HEALTH DISTRICT

By: _____
Health Board President

ATTEST: _____
Health Board Secretary

Dated: _____

TOWNSHIP OF BERWYN

By: _____
Township Supervisor

ATTEST: _____
Town Clerk



NOTICE OF PUBLIC MEETING – PLEASE READ

The Berwyn Township Board will conduct a regular meeting on Friday, March 31, 2023, at 6:00 PM via Teleconference (See bottom of Agenda for log-in information). A copy of the meeting recording will be available to residents for 30 days from the meeting date.

Any person wishing to submit comments for the Open Forum for this meeting may do so by 4:00 PM on the meeting date to Health Board Secretary Margaret Paul at 6700 West 26th Street, Berwyn, IL 60402, email Mpaul@ci.berwyn.il.us, or 708-749-6451. Please request that your comments become part of the Health Board Meeting Record.

BERWYN TOWNSHIP BOARD OF TRUSTEES

MEETING AGENDA

Friday, March 31, 2023 | 6:00 PM

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. OPEN FORUM
4. MULTI-USE ATHLETIC FIELD & WALKWAY
5. ADJOURNMENT

1/28

HOW TO PARTICIPATE:

Please join using this link: <https://v.ringcentral.com/join/002757366> | Meeting ID: 002757366

Or dial:

+1 (650) 4191505 United States (San Mateo, CA) | Access Code / Meeting ID: 002757366

TOWNSHIP OF BERWYN

Supervisor
David J. Ayala
Town Clerk
Margaret Paul
Assessor
Jacqueline Pereda



"A Tradition of Service"

COPY
Board of Trustees
Edward Espinoza
Tomasa Ambriz
Jesse Miranda
Maribel Zapata

March 21, 2023

RE: Multi-purpose sports field and walkway

Dear Berwyn Township Board:

There is often a negative perception of allocating funding to creating multi-use athletic fields. Still, the overall benefit to students and our community is immeasurable, not to mention the impact a sports field can have on our community for years to come. Sports and exercise can yield many positive outcomes, including healthier communities, raising standards and economic vitality, and meeting children's and young people's needs.

According to findings from a community health needs assessment conducted by The Alliance for Health Equity CHNA in 2019, increased health equity, improved health, improved quality of life, and increased life expectancy were identified as priority health needs in our community. Public sports and leisure facilities are a crucial indicator of local government provisions. They significantly contribute to advancing health equity and addressing these needs.

In this packet you will find community assessment findings, financial memorandum, articles that address the benefits of said facility, renderings of the proposed site for development, and the intergovernmental agreement between the City of Berwyn, the Berwyn Township, and the Berwyn Township Public Health District.

Please contact me directly before the meeting date if you require additional information not provided in this packet. If there have no further questions, please approve as submitted.

Respectfully,

David J. Ayala
Township Supervisor

JAR

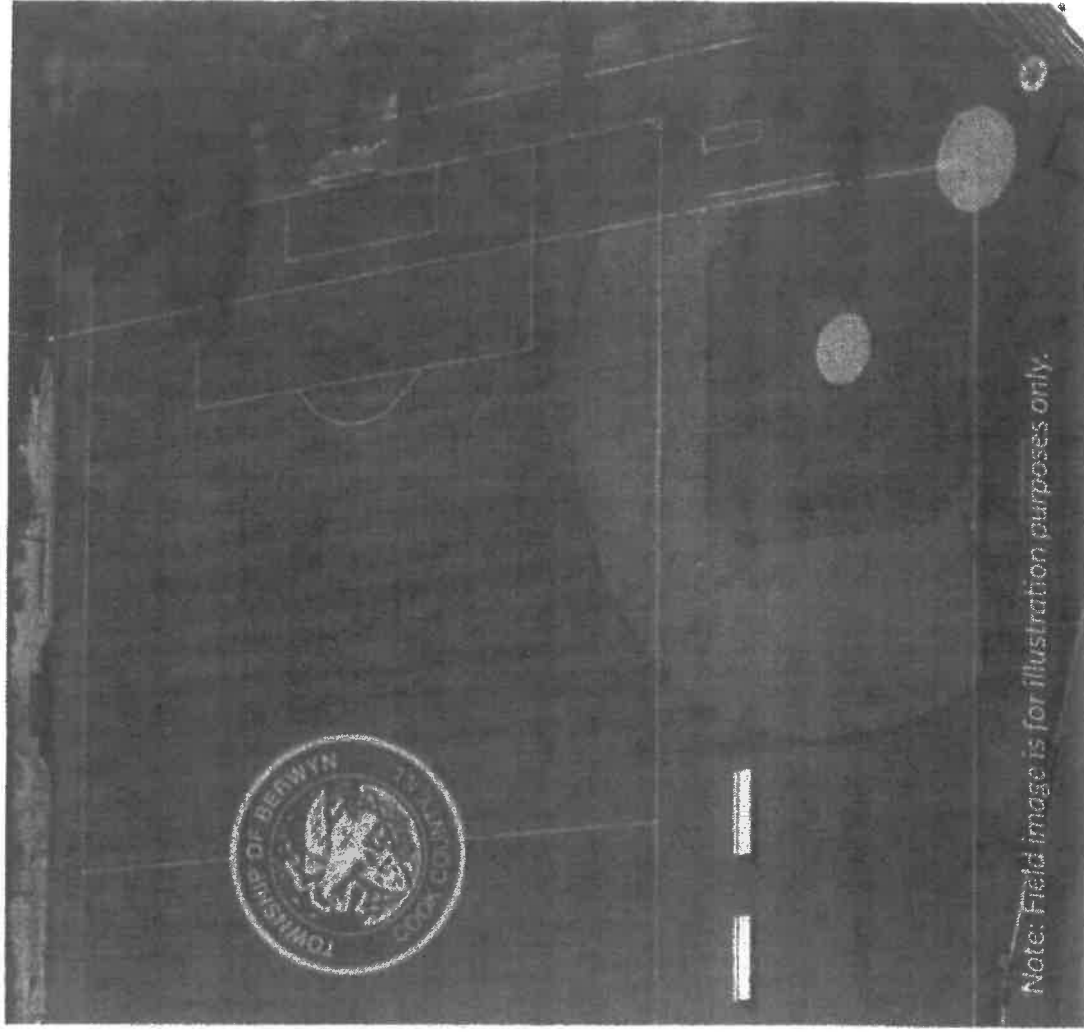
2/28

BERWYN TOWNSHIP FIELD

MULTI-USE ATHLETIC FIELD & WALKWAY

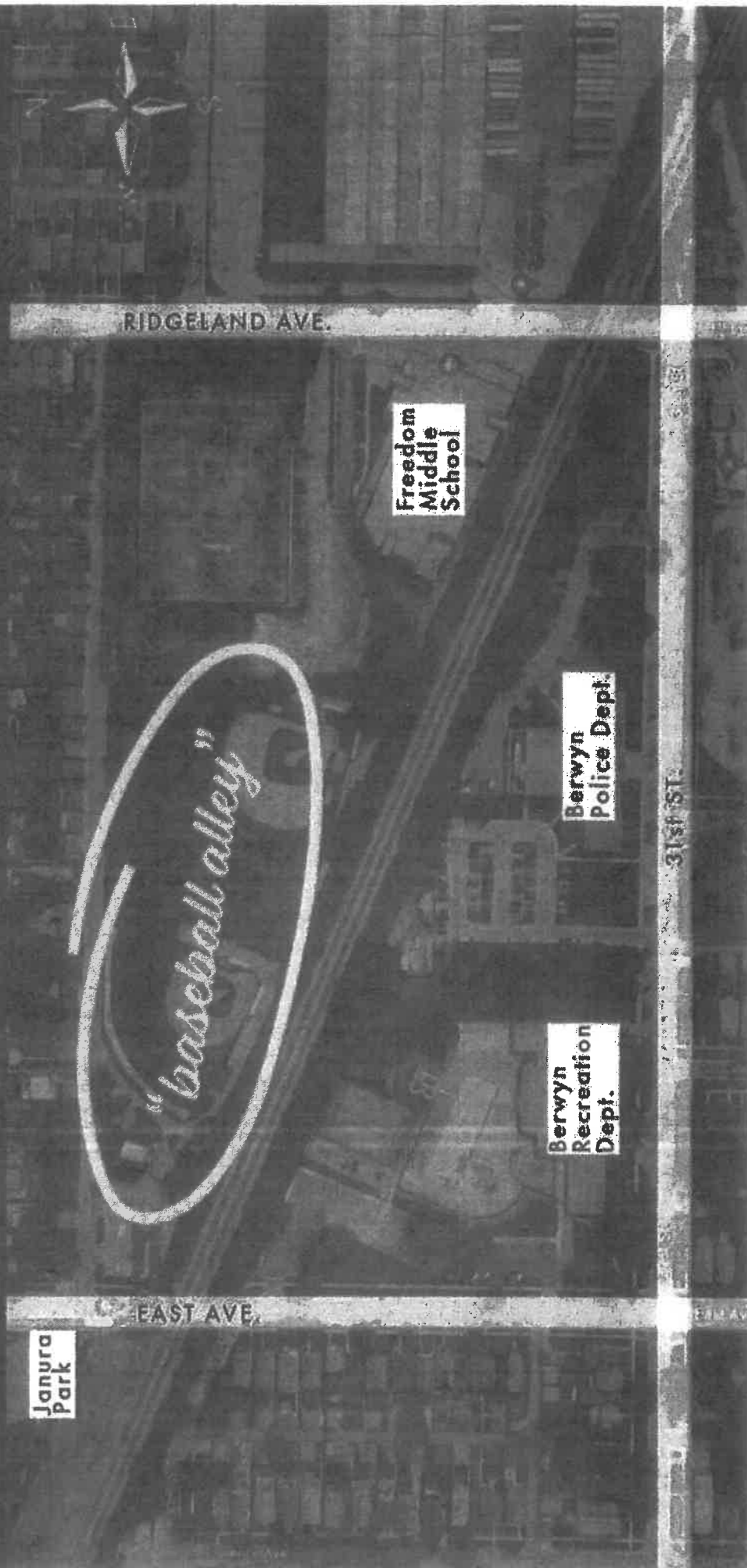
Highschool Regulation Sports Field
Baseball, Football, Soccer, La Crosse

- Promote community engagement and development
- Support physical and mental health through sports and exercise
- Provide opportunities for students who, due to economic status, might not have the opportunity to pursue education beyond high school
- Recreational teams will have access to local training field



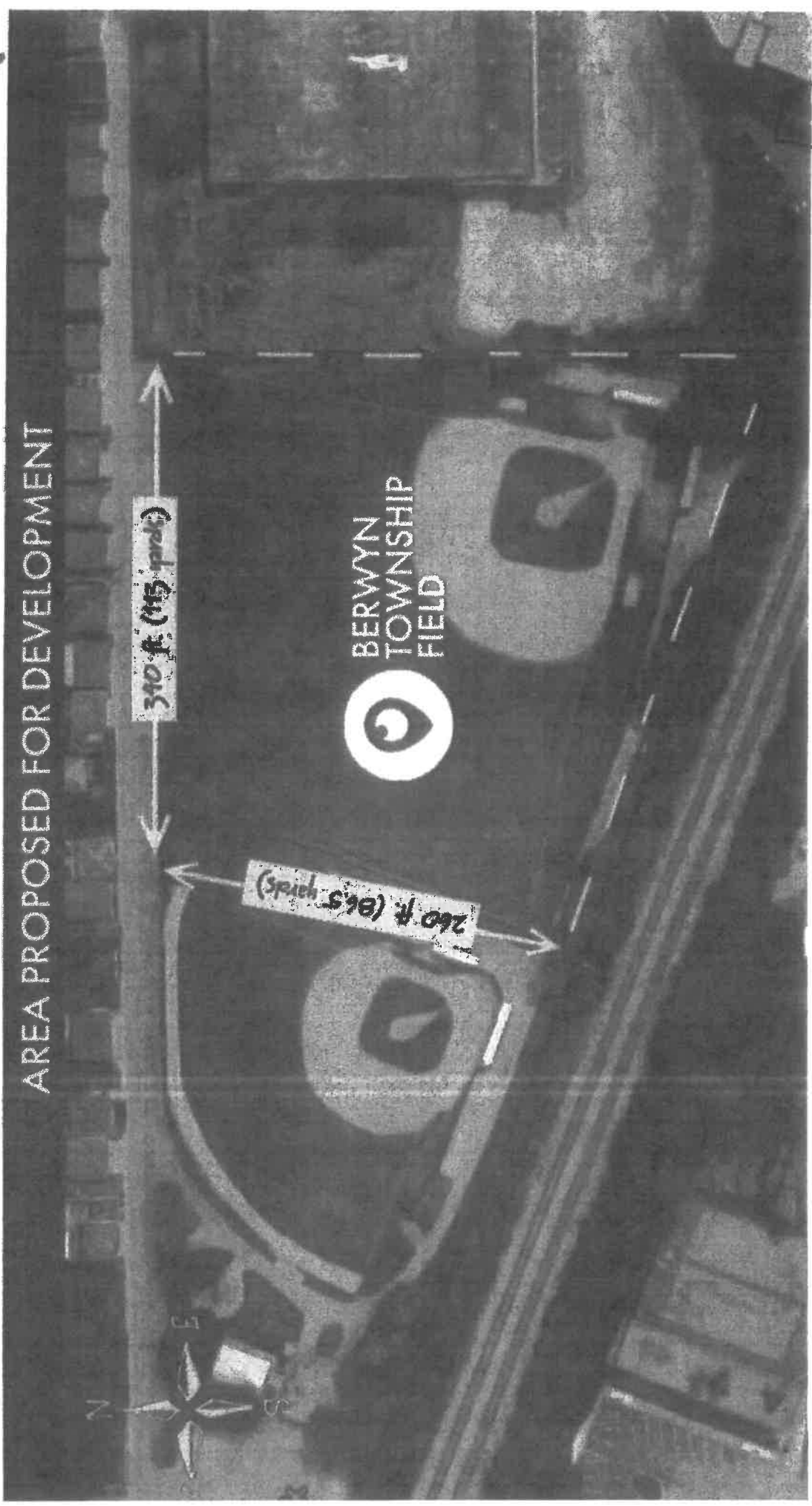
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SITE LOCATION



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AREA PROPOSED FOR DEVELOPMENT

5/28

Priority Community Health Issues

Based on the findings from the collaborative assessment methods, the 2019 Alliance for Health Equity CHNA identifies the following community health priorities.

Figure 17. Priority Community Health Issues, Alliance for Health Equity, Chicago and Suburban Cook County, 2019

Social and Structural Determinants of Health

- *Addressing Structural Racism and Advancing Racial Equity* • *Policies that Advance Equity and Promote Physical and Mental Well-Being* • *Conditions that Support Healthy Eating and Active Living* • *Community Engagement in Decision-Making*
- Economic Vitality and Workforce Development
- Education and Youth Development
- Environmental Justice and Sustainability
- Food Security and Food Access
- Housing, Transportation, and Neighborhood Environment
- Structural Racism and Structural Inequities
- Violence, Trauma, and Community Safety

Access to Care, Community Resources, and Systems Improvements

- Increased Timely Linkage to Appropriate Care, Including Behavioral Health and Social Services
- Resources, Referrals, Coordination, and Connection to Community-Based Services
- Trauma-Informed Care
- Diversity and Inclusion in Workforce
- Care based in Cultural Humility and Cultural Competence
- Data Systems

• Mental Health and Substance Use Disorders

• Chronic Conditions: Risk Factors, Prevention, and Management

- Asthma
- Cancer
- Complex Chronic Conditions
- Diabetes
- Heart Disease
- Hypertension
- Obesity

• Maternal and Child Health

including maternal and infant mortality

• Injury

including violence-related injury

Increased Health Equity,
Improved Health,
Improved Quality of Life,
Increased Life Expectancy

 COPY

6/28

Selden Fox

Accounting for your future

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p 630.954.1400 | f 630.954.1327 | email@seldenfox.com

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MEMORANDUM

To: David Avila, Berwyn Township Supervisor

From: Brian Eagan

Date: March 24, 2023

Re: Funding for multi-purpose athletic fields

The Township Trustees for Berwyn Township and the Board of Health for Berwyn Health District are considering a project to fund the development and installation of a multi-purpose athletic field. As the accountant for both entities, I wanted to provide some specifics as it relates to the funding of this project and overall impact on the finances of the various entities. Here are some important points to understand as you consider this project, and all comments are based on an anticipated cost and subject to change in the costs are different than projected as of this date:

1. The entities currently has available cash reserves to pay for this project in its entirety. The entities would not need to consider an additional tax levy in order to fund this project and would not cause future levies to be impacted.
2. After funding this project, all entities would still have cash reserves available.

An important consideration of this project is reserves, particularly excess reserves. The maximum cash reserves the entity is allowed to have is not unlimited. There are court cases that have set the precedent limiting reserves to 200% of the average expenses over the last three years, and the DCEO recommends a minimum cash reserve of 6 months of operating expense. This information is easily found in the question and answer section on the Township of Officials website. At present time, there is no enforcement by the state as it relates to excess reserves, however, should a legal situation arise related to reserves, the Berwyn entities could be in jeopardy of losing these reserves. Possible actions that have been considered include turning the excess funds over to the state, returning these funds through a tax levy rebate, and suspending the entities ability to levy taxes in future years.

I have attached a Financial Projections of Multi-Purpose Athletic Field schedule that shows the impact this project would have on the reserves based on the estimated cost of the project provided at the most recent board meetings. It shows that at this time, each entity has reserves in excess of the 200% of the average expenses over the last three years. After funding the project, all of the entities will still have a minimum of 12 months of operating expenses available as cash reserves.

Since I have worked with the Berwyn entities starting in 2012, the boards have always recognized the importance of having reserves and the risk of having excess reserves. However, neither entity has spent any of these reserves and has generated operating surpluses each year, causing the reserves to increase each year. It is due to this prudent fiscal management that has put the Berwyn entities in a position where they can consider large dollar projects and fund them in full without additional tax levies or the need to issue bonds.

 COPY

**Berwyn Health District / Township
Financial Projections of Multi-Purpose Athletic Field
For Illustrative Purposes Only**

	<u>Health District</u>	<u>Township</u>
Cash reserves at 3/31/22	2,431,071.00	894,703.00
200% of three year average expenses	<u>1,288,536.00</u>	<u>782,354.00</u>
Excess reserves	<u>1,142,535.00</u>	<u>112,349.00</u>
Cash reserves at 3/31/22	2,431,071.00	894,703.00
Estimated funding of project	<u>1,000,000.00</u>	<u>500,000.00</u>
Cash reserves after funding the project	<u>1,431,071.00</u>	<u>394,703.00</u>
Excess reserves after funding project	<u>142,535.00</u>	<u>-</u>
Estimated number of months reserves before funding the project	45	27
Estimated number of months reserves after funding the project	27	12

8/28

The Benefits of Multi-Use Facilities

MELISSA DRISCOLL

It's not surprising that we have seen a rise in multi-user, shared or multi-purpose facilities. Multi-use facilities provide a feasible solution when the availability of greenspace is limited, when clubs have smaller membership numbers or distinct playing times, or when resources are limited. However, we have found that there is an expectation from some clubs that Council will provide each club with their very own exclusive-use clubhouse and activity space. The dissonance between expectations and feasibility can stifle the development of new facilities.

One of the primary responsibilities of local government, as the lessor of most community spaces, is to provide a wide range of critical local area services and infrastructure to support and meet the needs of the local community. It is also local government's responsibility to do this in a fiscally-responsible way, ensuring that Council's revenue (including revenue generated from rates and grants) is invested in the community. There needs to be a balance between the community needs and the costs, with consideration given to community growth and future costs, such as asset maintenance and replacement.

While each local sport and community group may desire their own space, the reality is that the expenditure required to develop and maintain a facility for each community group makes this untenable, especially when membership or facility usage is low or restricted to only a defined period (e.g. after school hours and weekends). This situation gives rise to the multi-user space as a necessary solution.

The practicalities of operating within a multi-user space is not without its challenges and requires club members to embrace flexibility, problem-solving and teamwork. These attributes also happen to be desirable for the successful operation of community organisations regardless of facility sharing. The formation of well-functioning user groups, written user or lease agreements and the development of facility master plans can support the success of multi-use situations.

If club members are able to let go of the old ways and work together, clubs can ultimately end up with better facilities than they would have within an exclusive, lower use situation. More participants and more use of a facility means Council can justify more investment. This is also reflected in the provision of grant funds, with funding providers preferring to offer funding to multi-user facilities where greater community outcomes can be achieved. In some cases, commercial multi-user arrangements are possible, making them a potential revenue source for the primary lessee.

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Beyond sports: 4 ways investments in athletic facilities improve communities

As entire sports seasons have been put on hold or canceled due to the COVID-19 pandemic, the absence of sports has served to remind us of their importance. From gridirons to gymnasiums, from ice rinks to aquatic centers, athletic facilities serve as the anchor for many communities to congregate and participate in or cheer on games of friendly competition. They bring us together. And while they may look different in a post-COVID-19 world, these facilities will remain integral parts of our lives.

Millions of dollars are spent each year on athletic programs and facilities at every level, from high school programs to elite professional organizations. Athletic facilities are integral to our communities, schools, and cities serving people of all ages and skill levels. But why are sports so important and why do they play such a large part in our society? Why do we spend such large amounts of money on facilities for these sports to take place? Here are four ways athletics facilities impact students, schools, and the community.

1. The building blocks for important life skills

With most schools and athletic facilities shuttered during the pandemic, coaches have worked diligently to stay engaged with their student athletes by holding conference calls and providing workouts for athletes to stay in shape. However, training independently can only be successful to a point. Student athletes need access to facilities and to work with their teammates in order to hone their skills and learn from each other, and athletes and coaches alike are looking forward to the day these spaces can safely reopen.

In addition to keeping students active and healthy, athletics provide an opportunity for students to learn skills that they might not otherwise obtain in a classroom or other life experiences. Sports builds character and self-esteem by requiring students to understand what it means to compete, work hard, and lead. They can see the work that goes into practice translates into positive results on the field. It also teaches students to handle failure, criticism, pressure, adversity, and how to learn from their mistakes.

The ability to be coached is a life skill that serves all athletes well throughout their lives. Sports teaches students what it means to be part of a team that works together toward a common goal—and feeling accountable to others and accepting other's mistakes.

2. A brighter social and economic future

Students who participate in sports also have higher attendance rates, missing five fewer school days per year, along with increased levels of engagement and better academic success in the form of higher grades and graduation rates. Additional studies have shown that student athletes are less likely to get pregnant or use drugs, both of which can have a detrimental effect on their ability to earn a high school diploma and maximize their lifetime earnings.

Athletics also provide opportunities for students who, due to their economic status, might not have the opportunity to get an education beyond high school. While the number of athletics scholarships by percentage is low, the NCAA reports that more than 150,000 student athletes receive nearly \$3 billion in athletics scholarships every year from Division I and II schools. Division III schools are not allowed to award scholarships, but they are typically smaller private colleges who give merit awards for student accomplishments. Most of these athletes do not go into professional sports,

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In the long term, as participation trends come and go, well-designed multi-user facilities are more able to accommodate growth, and even adapt to complete changes in activities, with only minor adjustments, future proofing the high investment made in the original infrastructure.

In order to have access to the best participation spaces available, it is essential that community groups adapt their operations towards successful multi-use arrangements, to the benefit of all.

CPR GROUP 1800 100 204 INFO@CPRGROUP.COM.AU

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<https://www.cprgroup.com.au/blog-articles/2020/8/31/the-benefits-of-multi-use-facilities>

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WHY A MULTI-PURPOSE CENTER CAN BE SUCCESSFUL IN YOUR COMMUNITY

If your community is looking at developing and building a community center, the facility planning process will be a crucial aspect. Determining what your demographics are and what the feasibility of your project is are important factors in the process. However, arguably the most important part of the facility planning process is deciding what type of facility you will build. Will you develop a recreation center, a sport-specific center, or the more common multi-purpose center? At Sports Facilities Advisory, we believe that a multi-purpose center might be the best option for your community and in today's post, we will give you four reasons why we think so.

1. They Are Cost-Effective

The biggest benefit to a multi-purpose center is that it is more cost-effective than other facilities. Why? Well, with a multi-purpose center, you will be able to host more activities, whether they be sports leagues or youth programs, which makes for more revenue streams. While a community center is ultimately for the community, the center itself has to generate revenue to stay afloat. A multi-purpose facility has that ability.

2. They Are Inclusive

Too often, community centers are developed and built without considering the community as a whole. There might be a large contingency of people in your community that loves basketball, but if you build a facility specifically for basketball, the other people in your community will have no use for it. A multi-purpose center is more inclusive than those facilities and will encourage your community to be more involved.

3. They Are Perfect For Youth

A constant struggle of communities across the country is what to do with youth. Too often, young kids and teenagers are left with nowhere to go after school, especially if both their parents work. A multi-purpose center is a perfect place for youth to go after school because it can host all sorts of after-school programs, including sports leagues and other extracurricular activities. This sort of community center is good for the youth of your community because it ensures that they are safe and have a place to socialize.

4. They Can Connect Your Community

Lastly, a multi-purpose facility is beneficial because it has the ability to connect people to their community. In a community center that can host a multitude of programs and events, there are more and more opportunities for people in the community to develop relationships and friendships.

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but they are given the opportunity to earn a degree and choose a career, ultimately ending up with a much higher earning potential than they would have had otherwise.

3. A beacon of pride for the school and community

Athletic facilities represent a school district or community and are often the first introduction for visiting schools and communities that travel to watch their own students compete. Communities can have great pride in the facilities that they have been able to provide for their students. Likewise, facilities that are outdated, poorly maintained, or in disrepair can also be

a source of shame. The pride an athletic facility creates can have a positive or negative impact on the attitude of the athletes and the overall performance of a team. We see this firsthand with projects like the Del Valle High School Athletics Facility, where the transformation from an inadequate sports complex to a collegiate-level design that celebrates hard work and student achievement has boosted athletic performance and created a sense of place and belonging.

Communities can also benefit economically by providing athletic accommodations. For example, the 1,200-seat Westside Aquatic Center in Lewisville Independent School District, home to one of the only Myrtha competition pools in Texas, is capable of hosting large meets ranging from district championships and pro-am events to an International water polo tournament where teams from the US, Australia, Brazil, Canada, China, and Japan competed for a spot in the 2016 FINA World League Super Final. These events draw people who then purchase goods, eat, and sleep in the area. Surrounding communities with lesser amenities are also likely to ask to rent out a neighboring facility like this for a playoff game to accommodate more spectators. Facilities can also be rented out to local teams and groups to help create revenue or offset maintenance costs.

While the impact of COVID-19 will almost certainly change the spectator experience, it will not eliminate in-person viewing in the long term. The world continues to adapt to new physical distancing standards to support public health, and sports complexes can use the lessons learned from other industries to ensure the safety of visitors. Changes in cleaning regimens and operational protocols will allow facilities to host spectators, which will continue to provide an economic boost for communities.

4. Improving the experience for everyone

Modern educational sports facilities are being created to be more multipurpose and serve more than just the student athletes and marching bands. They are being created to support learning for careers that revolve around sports. Those careers include marketing, video editing, broadcast, technology, physical training, physical therapy, culinary, and event management. The sport facilities can simulate an experience that students could receive in the real world. In some cases, like Planet Ford Stadium, students are given a small stipend to operate the scoreboard for an evening.

There is often a negative perception about the funding that is allocated to the creation of stadiums and sport complexes, but the overall benefit to students and communities is immeasurable. I have great pride as an architect who has had the opportunity to design and deliver stadiums, arenas, natatoriums, and practice facilities to communities. There is nothing like seeing the excitement and joy on the faces of students, coaches, parents, and spectators on opening night. It is also wonderful to know what impact these places will have on communities for years to come.

A design architect, Scott focuses on athletic facilities and education projects.

Contact Scott

Phone: 1-866-782-6832

Media Requests: media@stantec.com

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<https://www.stantec.com/en/ideas/market/mining/beyond-sports-4-ways-investments-in-athletic-facilities-improve-communities>

Athletic facilities and the millions spent on them each year are about more than just sports. They are a point of pride for communities.

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PRICING PROPOSAL



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CONDITIONS

Notwithstanding any other document or agreement entered into by FieldTurf in connection with the supply and installation only of its product pursuant to the present bid proposal, the following shall apply:

- a) This bid proposal and its acceptance is subject to strikes, accidents, delays beyond our control and *force majeure*.
- b) FieldTurf's preferred payment terms are as follows: (i) 50% of the Price upon Customer's execution of contract; (ii) 40% of the Price upon shipment of materials from FieldTurf's manufacturing facility; and (iii) Remaining balance of ten percent (10%) upon substantial completion of the field, which shall be achieved when Customer is able to use the field for its intended purpose, even if punchlist items remain and the Certificate of Completion has not been executed by Customer.
- c) Accounts overdue beyond 30 days of invoice date will be charged at an interest rate of 10% per annum.
- d) FieldTurf requires a minimum of 21 days after receiving a fully executed contract or purchase order and final approvals on shop drawings to manufacture, coordinate delivery and schedule arrival of installation crew. Under typical field size and scenario, FieldTurf further requires a minimum of 28 days per field to install the Product subject to weather and *force majeure*.
- e) FieldTurf requires a suitable staging area. Staging area must be square footage of field x 0.12, have a minimum access of 15 feet wide by 15 feet high, and, no more than 100 ft from the site. A 25 foot wide by 25 foot long hard or paved clean surface area located within 50 feet of the playing surface shall be provided for purposes of proper mixing of infill material. Access to any field will include suitable bridging over curbs from the staging area to permit suitable access to the field by low clearance vehicles. Staging area surface shall be suitable for passage with motor vehicles used to transport materials to the site and/or staging area. FieldTurf shall not be liable for any damages to the staging area or its surface unless such damages are caused by FieldTurf's intentional misconduct or negligence.
- f) This proposal is based on a single mobilization. If the site is not ready and additional mobilizations are necessary, additional charges will apply.
- g) Upon substantial completion of FieldTurf's obligations, the Customer shall sign FieldTurf's Certificate of Completion in the form currently in force; to accomplish this purpose, the Customer will ensure that an authorized representative is present at the walk-through to determine substantial completion and acceptance of the field, which may include a list of punch list items.
- h) FieldTurf shall not be a party to any penalty clauses and/or liquidated damages provisions.
- i) FieldTurf shall be entitled to recover all costs and expenses, including attorney fees, associated with collection procedures in the event that FieldTurf pursues collection of payment of any past due invoice.
- j) All colors are to be chosen from FieldTurf's standard colors.

THE TARKETT SPORTS FAMILY - LEADERS IN SPORTS SURFACING



14/28

PRICING PROPOSAL



Please feel free to reach out to any member of our project team with questions about our offer:

Morgan Rey
Project Manager
(706) 331-4340

Morgan.Rey@FieldTurf.com

Brian Smykowski
Regional Sales Manager
(773) 669-1038
Brian.Smykowski@FieldTurf.com

Thank you again for your interest in FieldTurf, we look forward to working with you.

Per:

Marie-Christine Raymond, Vice President of Customer Operations
FieldTurf USA, Inc. / Tarkett Sports Canada, Inc.

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PRICING PROPOSAL



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FieldTurf has taken the necessary steps to ensure that your project will run smoothly and that the quality promised will be the quality delivered.

PRICE INCLUDES:

- a) Installation of the artificial in-filled grass surface upon a suitable base.
- b) Supply and install of baseball and soccer markings.
- c) An 8-year 3rd party pre-paid insured warranty on the FieldTurf artificial grass surface; with exception on the home plate area, base paths and pitcher's mound which shall be 2 years instead of 2 years and there is no third-party insurance.

PRICE DOES NOT INCLUDE:

- a) The base upon which the FieldTurf artificial turf surface will be placed. FieldTurf shall not be responsible for the planarity, stability, porosity, nor the approval of the base upon which the FieldTurf surface will be installed, the drainage system, nor any construction or modification of existing installations around the fields.
- b) Any costs associated with necessary changes relating to delineation of the field.
- c) The supply or installation of the field edging and perimeter nailer board.
- d) Unless otherwise specified, the price does not include any G-max testing.
- e) The supply of or adjustment to manholes or clean-outs, grates and supply of the manhole covers.
- f) Any alteration or deviation from specifications involving extra costs, which alteration or deviation will be provided only upon executed change orders, and will become an extra charge over and above the offered price.
- g) Site security.
- h) Repair or resurfacing existing asphalt parking lot if damaged by truck traffic.
- i) Site restoration, sodding, landscaping or grow-in.
- j) Permit fees, inspection fees.
- k) A vehicle to tow FieldTurf maintenance equipment.
- l) Performance and Payment Bond fees.
- m) Anything not explicitly noted in the inclusions.

The price is valid for a period of 90 days. The price is subject to increase if affected by an increase in raw materials, freight, or other manufacturing costs, a tax increase, new taxes, levies or any new legally binding imposition affecting the transaction. The parties recognize that the impacts of the COVID-19 pandemic are currently unpredictable and could lead to limitations in labor availability and delays in the supply and delivery of materials, equipment or products. In addition, as these contingencies have not been factored into this proposal, materials, equipment and/or products to be used in performing the work may become subject to a price increase. Accordingly, it is acknowledged that the seller/FieldTurf shall (a) not be subject to any damages for any delay due to events beyond its control and, (b) be allowed an equitable adjustment of the time and/or of the price of this proposal or any contractual document resulting therefrom. Please note that the seller/FieldTurf shall use its best efforts to ensure that it fulfills its commitments and will strive to minimize any negative impacts as they may arise. Thank you for your kind understanding.

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PRICING PROPOSAL



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ADD Alternate No. 3: Maintenance Equipment	LUMP SUM
FieldTurf Maintenance Equipment: (1) FieldSweep and (1) GroomRight	\$ 9,719.00
Total	\$ 9,719.00

ADD Alternate No. 4: Genius	LUMP SUM
<ul style="list-style-type: none">• Supply and install two (2) Genius Sensors• Training• A five (5) year warranty on the Genius Sensors• Monthly monitoring for ten (10) years	\$ 40,000.00
Total	\$ 40,000.00

ADD Alternate No. 5: Sitework	LUMP SUM
Site Work Budget*	
<u>* Price assumes normal site and soil conditions using our standard 6" stone base (2 lifts of stone) and herringbone drainage pattern. Price also includes concrete perimeter curbing and turf attachment. A soils report and survey would be required prior to finalizing base work price.</u>	\$ 7.00/SF
Total	\$ 7.00/SF

PRODUCT DETAILS

FieldTurf, the worldwide leader in artificial turf, is pleased to offer the FieldTurf Vertex Prestige 2" (FTVT-50) and Vertex Core 2" (FTVTC-2) systems, with the following product characteristics:

FTVT-50

- ▶ Pile Height: 2 Inches
- ▶ Infill Weight: 2lbs sand & 3lbs ambient rubber per sq.ft.
- ▶ Pile Weight: 39 oz/yd²
- ▶ Total System Weight: 782 oz/yd²

ALT FTVTC-2

- ▶ Pile Height: 2 Inches
- ▶ Infill Weight: 3.65lbs sand & 2.6lbs cryo per sq.ft.
- ▶ Pile Weight: 39 oz/yd²
- ▶ Total System Weight: 960 oz/yd²

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PRICING PROPOSAL



BASEBALL ALLEY BASEBALL FIELD

COPY

February 20, 2023

FieldTurf is pleased to offer to supply and install the following high performance artificial infilled turf system:

BASE BID

FIELD NAME	Baseball Alley Baseball Field
TURF SYSTEM	Vertex Prestige 2" (FTVT-50)
SQUARE FOOTAGE	95,344 SF
FIELD MARKINGS	Baseball, Soccer
TOTAL PRICE	\$451,931

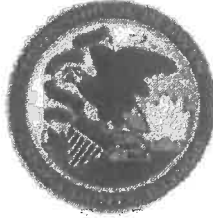
ALTERNATE PRICE

ADD Alternate No. 1: Fine Grading	LUMP SUM
Fine grading of existing base. ** <u>FieldTurf will accept one-tenth percent rough grade of compacted stone base. FieldTurf will fine grade to within 1/8" and roll stone base with a 3 ton roller. This assumes no more than four planes on any field unless stated in the price. Any additional planes will be charged on a time and equipment basis.</u>	\$ 29,663.00
Total	\$ 29,663.00

ADD Alternate No. 2: Vertex Core 2" (FTVTC-2)	LUMP SUM
Vertex Core 2.5" (FTVTC-2) in lieu of Vertex Prestige 2" (FTVT-50)	\$ 76,275.00
Total	\$ 76,275.00

18/28

TOWNSHIP OF BERWYN



"A Tradition of Service"



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Board of Trustees
Edward Espinoza
Tomas Ambriz
Jesse Miranda
Maribel Zapata

Supervisor
David J. Avila
Town Clerk
Margaret Paul
Assessor
Jacqueline Pereda

11B

MULTI-SPORT FIELD AND WALKWAY RESOLUTION

WHEREAS, The Township Board has seen the high impact of diabetes, high blood pressure and high cholesterol in community members; and

WHEREAS, In an effort to combat those long-term effects in the community, the area previously known as Baseball Alley located on East and Ridgeland Avenue will be fully renovated to address these needs; and

WHEREAS, The members of the Berwyn Township are ecstatic to allot \$500,000 for community development needs; and

WHEREAS, The \$500,000 shall allow the creation of a High School Regulation Multi-Sport Field and Walkway for the community; and

WHEREAS, The field and walkway shall be named Berwyn Township Field to honor the board members that have made this possible; and

WHEREAS, The Berwyn Township Field shall be completed by July 1, 2023; and

THEREFORE BE IT RESOLVED, BY THE BERWYN TOWNSHIP, that we do hereby allot \$500,000 for the creation of a High School regulation multi-sport field and walkway for the Berwyn Township community.

Passed This _____ Day of _____, 2023.

David J. Avila, Township Supervisor

Margaret Paul, Township Clerk

Jacqueline Pereda, Township Treasurer

19/28

The following document is a preliminary review of Part 2 of the U.S. federal government's tire crumb rubber FRAP analysis as prepared by the Recycled Rubber Coalition. Readers should review the full report prepared by the agencies.

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Overview: The U.S. Environmental Protection Agency released the Synthetic Turf Field Recycled Tire Crumb Rubber Characterization Research Final Report: Part 2 -Tire Crumb Rubber Exposure Characterization. This builds off of Part 1 of the study, released in 2019, which summarized the physical, chemical, and microbiological components of crumb rubber infill, but notably did not offer any assessment of risk.

Part 2 is divided into two volumes:

- Volume 1 (results from pilot exposure study): [here](#)
- Volume 2 (results from the supplemental biomonitoring study, quality control/quality assurance assessments, and information about methods): [here](#)

Volume 1:

- **Executive summary:**
 - **Did not find increased risk between crumb rubber and natural grass fields:** "Recycled tire crumb rubber infill field users and natural grass field users experienced similar differences in pre-and post-activity PAH concentrations, including for hydroxynaphthalene."
 - **Noted prevalence of background contamination:** "Exposures at synthetic turf fields should also be considered in context, since the chemicals in recycled tire crumb rubber are present in other products and/or environmental media that people use or contact."
 - **Chemicals are present, but low risk:** "Support the conclusion that although chemicals are present (as expected) in the tire crumb rubber and exposures can occur, they are likely limited"
 - **Notes this study is not a formal risk study but cites other studies to reference, all of which state playing on synthetic turf fields are safe:**
 - **Netherlands National Institute for Health and Environment (2016):** "The results of this research indicate that playing sports on these fields is safe. The risk to health from playing sports on these synthetic turf fields is virtually negligible. While rubber granulate contains harmful substances, these substances are only released from the rubber granulate in very small quantities after ingestion, contact with the skin or evaporation in hot weather."
 - **European Chemicals Agency (2017):** "ECHA has found no reason to advise people against playing sports on synthetic turf containing recycled rubber granules as infill material. This advice is based on ECHA's evaluation that there is a very low level of concern from exposure to substances found in the granules."
 - **The National Toxicology Program (2019):** "There was no evidence of toxicity in mice from ingestion of crumb rubber. Analysis of the animals' blood and urine showed that internal levels of crumb rubber chemicals were very low. No health problems were observed."

- **Section 1, Introduction:**

- **Outlines goals:**

- Aim 1: Collect human activity data for synthetic turf field users that will reduce the reliance of default exposure factor assumptions in exposure and risk assessment; and,
 - Aim 2: Conduct an exposure measurement sub-study for people using synthetic turf fields with tire crumb rubber infill, in what are likely to be among the higher exposure scenarios to improve understanding of potential exposures, particularly for the dermal and ingestion exposure pathways.

- **Section 2, Summary of Results and Findings:**

- **Metals in some cases are more prevalent in the environment than in the crumb rubber:** "On average, SVOCs [semivolatile organic compounds] were present in field dust at concentrations similar to, but lower than, those measured in the tire crumb rubber infill. Zinc and cobalt, two tire crumb rubber metal constituents, were measured in field dust at lower levels than in tire crumb rubber. Other metals, such as lead, were present in field dust at levels higher than those measured in the tire crumb rubber, suggesting potential sources other than the rubber."
 - **No difference found in presence of metals pre-and-post activity:** "The concentrations of metals in whole blood and serum were compared in samples collected from study participants pre- and post-activity. Significant differences were not observed in the means and geometric means between the pre- and post-activity samples for football or soccer players."

- **Section 3, Exposure Characterization Methods:**

- **Research design included information collection and human exposure study:** "There were two primary components in the exposure characterization research: a) information collection from synthetic turf field users on human activity parameters that may affect potential exposures to tire crumb rubber constituents, and b) human exposure measurement study to further develop and deploy appropriate sample collection methods and to generate data for improved exposure characterization."
 - **Targeted participants with above average exposure potential:** "A goal was to recruit participants from among those thought to be in one or more higher-exposure scenarios based on the frequency and duration of synthetic turf field use, as well as specific activities that may be involved in higher levels of contact with synthetic turf field materials including tire crumb rubber."

- **Section 4, Exposure Characterization Results:**

- **Exposure pilot study questionnaire reported reported frequent use and frequent contact with crumb rubber:** "For all participants, a majority noticed tire crumb rubber, dirt or debris every time or often on their body (66%), in their car (75%), or at home (59%) after using a synthetic turf facility."
 - **Video assessment found hand-to-turf, body-to-turf, hand-to mouth, and object-to-mouth were important components to dermal exposure and**

varied by sport: "Post-hoc analysis revealed that the number of mean hand-to-mouth events per hour were significantly different between soccer players and football players ($p = 0.029$), but were not significantly different between field hockey and football players or field hockey and soccer players."

- **Exposure pilot study measurements find chemicals are present:** "These results provide evidence that chemicals associated with tire crumb rubber are present in field dust, on field surfaces, and in transferrable residues, where they are available for field user exposures through inhalation, dermal, and ingestion pathways. For many metals, and possibly some SVOCs, there is evidence that sources other than the tire crumb rubber are adding to amounts found in the dust and on surfaces, potentially leading to exposures above those that could be attributed solely to the tire crumb rubber."
- **Biological sample measurements do not find an increased presence of metals:** "When comparing pre activity measurements to post-activity measurements, there were no significant differences observed in the mean or geometric mean for any of the whole blood metals. Additionally, there were no significant differences observed in pre- and post-activity concentrations for the serum metals"

Volume 2:

- Volume 2 of the EPA's report is a biomonitoring study to supplement the pilot-scale human exposure study detailed in Volume 1. This volume of the report includes a larger sample size of synthetic turf with recycled tire crumb rubber infill users and a comparison group of natural grass field users. This volume of the report also primarily focuses on polycyclic aromatic hydrocarbon (PAH) concentrations in urine.
- **Executive summary:**
 - **Three objectives of the expanded study detailed in volume two**
 - **Expand the study to include a larger sample of synthetic turf:** "Objective 1: Expand upon the FRAP's pilot-scale study by including a larger sample size of synthetic turf with recycled tire crumb rubber infill users and a comparison group of natural grass field users."
 - **Examine urine concentrations associated with each field type:** "Objective 2: Examine potential associations in pre- and post-activity urinary polycyclic aromatic hydrocarbon (PAH) metabolite concentrations with field type (i.e., synthetic turf fields with recycled tire crumb rubber infill and natural grass fields)."
 - **Compare urine concentrations to general U.S. population** "Objective 3: Compare study participants' urinary concentrations to those found in the noninstitutionalized general U.S. population using National Health and Nutrition Examination Survey (NHANES) data"
 - **Main findings:**
 - **Differences in urine concentration were not associated with field type:** "Pre- and post-activity differences in urinary PAH concentrations

were not associated with field type (i.e., synthetic turf with recycled tire crumb rubber infill and natural grass fields)."

- **Differences in pre- and post-activity urine samples varied by method used:** "Pre- and post-activity differences in urinary PAH concentrations varied by statistical method and urinary dilution adjustment (i.e., specific gravity, creatinine) method."
- **Pre-activity urinary PAH concentration was the best predictor of post-activity measures:** "The best predictor of post-activity urinary PAH concentration was pre-activity concentration."
- **Tire crumb rubber infill users and natural grass field users experienced similar levels of pre-and post-activity PAH concentrations:** "These results indicate recycled tire crumb rubber infill users and natural grass field users experienced similar differences in pre- and post-activity PAH concentrations. Importantly, CDC/ATSDR's biomonitoring study as detailed in this report is not a risk assessment. However, combined with the initiatives of the FRAP, this study's findings contribute to the extensive research portfolio regarding the use of tire crumb rubber infill in playing fields."
- **Additional key quotes:**
 - **Pre- and post-activity urinary PAH concentration differences were not associated with field type, regardless of the test method applied:** "In this study, pre- and post-activity urinary PAH concentration differences were not associated with field type, regardless of urine adjustment method or statistical method applied. Consistent with the pilot-scale study [EPA and CDC/ATSDR 2024], most participants demonstrated an increase in specific gravity-adjusted PAH concentrations after performing field activities. However, the increase occurred irrespective of field type, among both natural grass participants as well as synthetic turf with recycled tire crumb rubber participants."
 - **Chemicals found in synthetic turf fields are also often found in surface soil at natural grass playing fields:** "As described previously [EPA and CDC/ATSDR 2019], while there is concern about chemical exposures resulting from the use of recycled tire in synthetic turf fields, it is important to consider that some PAHs and other chemicals are also found in surface soil and may be present in other types of fields, including natural grass fields. **For example, metals (including lead) and PAHs (including benzo[a]pyrene) of potential concern at synthetic turf fields with tire crumb rubber infill are also often found in surface soil present at natural grass playing fields [EPA and CDC/ATSDR 2019].**"

Est. 1991
Team REIL Inc.
SALES • SERVICE • CONSTRUCTION
17421 Marengo Road, Union, IL 60180
PH: 815-923-4321 FAX: 815-923-4303

10-Civ

To:	City Of Berwyn	Contact:	Robert Lovero
Address:	6700 26th St. Berwyn, IL 60402	Phone:	
		Fax:	
Project Name:	Baseball Alley Synthetic Turf Field	Bid Number:	
Project Location:	Baseball Alley, Berwyn, IL	Bid Date:	5/6/2024

Thank you for the opportunity to provide a proposal on this project. Please feel free to contact us with any questions or clarifications.

Item #	Item Description	Estimated Quantity	Unit	Total Price
1	Engineering, Permitting, Geotech, Topographic Survey	1.00	LS	\$124,000.00
2	Layout & As Built	1.00	LS	\$32,900.00
3	Mobilization	1.00	LS	\$6,800.00
4	Earth Excavation	1.00	LS	\$33,100.00
5	Haul Off Excess Soil	3,600.00	CY	\$136,800.00
6	Silt Fence	1,000.00	LF	\$6,000.00
7	Inlet Filter Basket	7.00	EACH	\$567.00
8	Chain Link Fence Fabric Removal And Reinstallation.	960.00	LF	\$38,400.00
9	Temporary Construction Fencing	50.00	LF	\$400.00
10	12" Flat Curb	1,250.00	LF	\$50,000.00
11	Nailer Board	1,250.00	LF	\$10,000.00
12	Aggregate Base Course, Type B, Vulcan 210, 7 Inch & Varies	96,000.00	SF	\$307,200.00
13	Geotechnical Fabric For Soil Stabilization	10,700.00	SY	\$39,590.00
14	12" Horizontal Panel Underdrain	5,000.00	LF	\$35,000.00
15	12" HDPE N12	100.00	LF	\$5,500.00
16	12" HDPE N12, Perforated	1,100.00	LF	\$88,000.00
17	Manhole, Type A, 48 Inch Diameter, Type 1 Frame & Grate	4.00	EACH	\$24,000.00
18	Storm Sewer Connection/Restrictor	1.00	EACH	\$18,000.00
19	Bases And Plates	1.00	LS	\$5,500.00

Total Bid Price: \$961,757.00

Allowance

A1	Detention Allowance	1.00	AL	\$500,000.00
A2	Contingency	1.00	AL	\$96,000.00

Total Price for above Allowance Items: \$596,000.00

Notes:

- NOTES:
 - Budget based on assumed conditions. Pricing to change after design phase

• **STANDARD CONTRACT TERMS & CONDITIONS**

- * Fees, permits, and bonds are NOT included in this contract proposal.
- * Progress payments are due within **30** days of invoice. Final payment, including all approved change orders and retention, is due within **30** days of final notice. Past due payments will accrue interest at a rate of 1.5% per month until paid.
- * Non-Progress or EWO (Extra Work Order) payments are due upon completion of work.
- * Legal rights to file Liens/Notice of Intent to Lien will NOT be allowed to expire. This will occur 90 days after substantial completion. If payment is not made per terms #2 and #3, there will be a \$250.00 service charge added to the contract to cover the cost of securing our lien rights. The customer will pay all legal fees and court costs to collect past due balances.
- * Changes in the above work shall be effective only if in writing and signed by both parties.
- * Rock excavation and non-standard dewatering methods are NOT included in this contract proposal.
- * Restoration of ANY kind not specifically noted in the specs or proposal is NOT included. Team REIL, Inc. will NOT be responsible for damages to trees, shrubs, sod, flowers, etc..
- * Team REIL, Inc. will NOT be responsible for damages or losses from hits of unmarked underground utilities, sprinkler systems, drainage, etc..
- * If unknown unsuitable soil conditions are encountered of rock excavation is necessary, the removal of the unsuitable and placement of suitable material, along with labor used will be billed on a time and material basis, unless specifically noted in scope of work.
- * Positive drainage disrupted by others will NOT be the responsibility of Team REIL, Inc.
- * Dewatering caused by natural acts (i.e.. Rain, groundwater, etc..) are NOT included in this contract unless specifically noted in scope of work.
- * No traffic control is included in this contract proposal, unless specifically noted in scope of work.
- * One punch list repair will be performed within an agreed period of time, after substantial completion. Additional call backs will be billed on a time and material basis.
- * Team REIL, Inc. shall NOT be held responsible for delays caused by strikes, accidents, rain, snow or other Acts of God, or other circumstances beyond its control.
- * If a portion of this contract is found to be illegal or unenforceable, it shall NOT make void or voidable the entire contract.
- * Unless stated otherwise the price above does not include the following: Permits, Testing, locating private utilities, surveying, CCCD Soil Testing, and Restoration outside of the project limits.
- * Any item(s) not specifically called out above are excluded from the price
- * Based upon single mobilization.

ACCEPTED:

The above prices, specifications and conditions are satisfactory and hereby accepted.

Buyer: _____

Signature: _____

Date of Acceptance: _____

CONFIRMED:

Team Reil Inc.

Authorized Signature:



Estimator: Tim Cederlund
(815) 923-4321 Tim@getreil.com

COOP PRICING PROPOSAL



BASEBALL ALLEY BASEBALL FIELD

May 2, 2024

10-Cv

FieldTurf USA, Inc. is pleased to present the following proposal. FieldTurf pricing is based on the Sourcewell contract (formerly NJPA). Sourcewell provides predetermined preferential pricing through approved vendors. Since the products have already been bid at the national level, individual municipalities do not have to duplicate the bidding process per Sourcewell Contract # 031622-FTU.



Click on the following Sourcewell hyperlink for contract due diligence documentation:
[Sourcewell](#)

COOP PRICING PROPOSAL



	Description - BASEBALL ALLEY BASEBALL FIELD	Quantity	Units	Unit Price	Total
	Synthetic Turf				
	FieldTurf Vertex Prestige 2"	95,344	SF	\$5.00	\$476,720.00
	Inlaid Soccer Markings	1	EA	\$7,280.00	DONATED
	Inlaid Unified Lacrosse Markings	1	EA	\$7,280.00	DONATED
	Inlaid Baseball Markings	1	EA	\$7,280.00	DONATED
	An 8-year 3rd party pre-paid insured warranty on the FieldTurf artificial grass surface, apart from the base areas and slide zones, which will carry a 2-year manufacturer's warranty. Furthermore, the following designated high traffic areas are excluded from the warranty: home plate, pitcher's mound, pitcher's lane, catcher's box, batting cage and bullpen area.	1	LS	INCLUDED	INCLUDED
	Subtotal Synthetic Turf				\$476,720.00
	Subtotal Project				\$476,720.00
	Performance & Payment Bonds	1	LS	\$5,423.43	\$5,423.43
	Total - BASEBALL ALLEY BASEBALL FIELD				\$482,143.43
	Voluntary Alternates				
A1	<p>Fine Grading**</p> <p>** FieldTurf will accept rough grade of compacted stone base within .05 feet of proposed subgrade finished elevation. FieldTurf will fine grade to within ¼" and roll stone base with a 3 ton roller. This assumes no more than four planes on any field unless stated in the price. Any additional planes will be charged on a time and equipment basis.</p>	95,344	EA	\$0.32	\$30,634.03
	Performance & Payment Bonds	1	LS	\$352.97	\$352.97
	Total Alternate #1				\$30,987.00
A2	Upgrade to Vertex Core 2" (FTVTC-2) in lieu of Vertex Prestige 2" (FTVT-50)	95,344	EA	\$0.80	\$76,275.20
	Performance & Payment Bonds	1	LS	\$878.84	\$878.84
	Total Alternate #2				\$77,154.04
A3	FieldTurf Maintenance Equipment: (1) FieldSweep and (1) GroomRight	1	EA	\$9,840.49	\$9,840.49
	Performance & Payment Bonds	1	LS	\$113.39	\$113.39
	Total Alternate #3				\$9,953.88

COOP PRICING PROPOSAL



PRODUCT DETAILS

FieldTurf, the worldwide leader in artificial turf, is pleased to offer the FieldTurf Vertex Prestige 2" (FTVT-50) and Vertex Core 2" (FTVTC-2) systems, with the following product characteristics:

VERTEX PRESTIGE 2" (FTVT-50)

- ▶ **Pile Height:** 2 Inches
- ▶ **Infill Weight:** 2lbs sand & 3lbs ambient rubber per sq.ft.
- ▶ **Pile Weight:** 39 oz/yd²
- ▶ **Total System Weight:** 782 oz/yd²

ALT 2: VERTEX CORE 2" (FTVTC-2)

- ▶ **Pile Height:** 2 Inches
- ▶ **Infill Weight:** 3.65lbs sand & 2.6lbs cryo per sq.ft.
- ▶ **Pile Weight:** 39 oz/yd²
- ▶ **Total System Weight:** 960 oz/yd²

FieldTurf has taken the necessary steps to ensure that your project will run smoothly and that the quality promised will be the quality delivered.

PRICE DOES NOT INCLUDE:

- a) The base upon which the FieldTurf artificial turf surface will be placed. FieldTurf shall not be responsible for the planarity, stability, porosity, nor the approval of the base upon which the FieldTurf surface will be installed, the drainage system, nor any construction or modification of existing installations around the fields.
- b) Any costs associated with necessary changes relating to delineation of the field.
- c) The supply or installation of the field edging and perimeter nailer board.
- d) Unless otherwise specified, the price does not include any G-max testing.
- e) The supply of or adjustment to manholes or clean-outs, grates and supply of the manhole covers.
- f) Any alteration or deviation from specifications involving extra costs, which alteration or deviation will be provided only upon executed change orders, and will become an extra charge over and above the offered price.
- g) Site security.
- h) Repair or resurfacing existing asphalt parking lot if damaged by truck traffic.
- i) Site restoration, sodding, landscaping or grow-in.
- j) Permit fees, Inspection fees.
- k) A vehicle to tow FieldTurf maintenance equipment.
- l) Performance and Payment Bond fees.
- m) Anything not explicitly noted in the inclusions.

COOP PRICING PROPOSAL



The price is valid for a period of 90 days. The price is subject to increase if affected by an increase in raw materials, freight, or other manufacturing costs, a tax increase, new taxes, levies or any new legally binding imposition affecting the transaction. The parties recognize that the effects of global economic instability are currently unpredictable and could lead to limitations in labor availability and delays in the supply and delivery of materials, equipment or products. In addition, as these contingencies have not been factored into this proposal; materials, equipment and/or products to be used in performing the work may become subject to a price increase. Accordingly, it is acknowledged that the seller/FieldTurf shall (a) not be subject to any damages for any delay due to events beyond its control and, (b) be allowed an equitable adjustment of the time and/or of the price of this proposal or any contractual document resulting therefrom. FieldTurf shall endeavor to notify you as soon as possible of any such events and/or contingencies. Please note that the seller/FieldTurf shall use its best efforts to ensure that it fulfills its commitments and will strive to minimize any negative impacts as they may arise. Thank you for your kind understanding

Please feel free to reach out to any member of our project team with questions about our offer:

Morgan Underwood

Project Manager

(706) 331-4340

Morgan.Underwood@FieldTurf.com

Brian Smykowski

Regional Sales Manager

(773) 569-1038

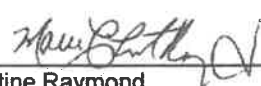
Brian.Smykowski@FieldTurf.com

Thank you again for your interest in FieldTurf, we look forward to working with you.

The present proposal serves to provide an overview of the terms and conditions governing the business relationship between the parties for the completion of the above-referenced transaction. The parties hereby undertake to subsequently formalize their agreement by signing a more detailed agreement and/or purchase order ("Contract") and as such the amount listed herein shall be an estimate which will be formalized in said Contract.

By its signature(s) below, the customer acknowledges having read and accepted this proposal and undertakes to be bound by it.

Per:


Marie-Christine Raymond,
Vice President of Customer Operations
FieldTurf USA, Inc. / Tarkett Sports Canada, Inc.

Owner (Signature)

Printed Name and Title

FieldTurf USA, Inc. holds the Cooperative Purchase contract, any PO for Contract must be made out to FieldTurf USA, Inc. 175 N Industrial Blvd NE. Calhoun, GA 30701
If you have questions regarding the FieldTurf and Beynon SmartBuy Cooperative Purchasing Program, please contact Eric Fisher at: Eric.Fisher@smartbuycooperative.com.



COOP PRICING PROPOSAL



CONDITIONS

Notwithstanding any other document or agreement entered into by FieldTurf in connection with the supply and installation only of its product pursuant to the present bid proposal, the following shall apply:

- a) This bid proposal and its acceptance is subject to strikes, accidents, delays beyond our control and *force majeure*.
- b) FieldTurf's preferred payment terms are as follows: (i) 50% of the Price upon Customer's execution of contract; (ii) 40% of the Price upon shipment of materials from FieldTurf's manufacturing facility; and (iii) Remaining balance of ten percent (10%) upon substantial completion of the field, which shall be achieved when Customer is able to use the field for its intended purpose, even if punchlist items remain and the Certificate of Completion has not been executed by Customer.
- c) Accounts overdue beyond 30 days of invoice date will be charged at an interest rate of 10% per annum.
- d) FieldTurf requires a minimum of 21 days after receiving a fully executed contract or purchase order and final approvals on shop drawings to manufacture, coordinate delivery and schedule arrival of installation crew. Under typical field size and scenario, FieldTurf further requires a minimum of 28 days per field to install the Product subject to weather and *force majeure*.
- e) FieldTurf requires a suitable staging area. Staging area must be square footage of field x 0.12, have a minimum access of 15 feet wide by 15 feet high, and, no more than 100 ft from the site. A 25 foot wide by 25 foot long hard or paved clean surface area located within 50 feet of the playing surface shall be provided for purposes of proper mixing of infill material. Access to any field will include suitable bridging over curbs from the staging area to permit suitable access to the field by low clearance vehicles. Staging area surface shall be suitable for passage with motor vehicles used to transport materials to the site and/or staging area. FieldTurf shall not be liable for any damages to the staging area or its surface unless such damages are caused by FieldTurf's intentional misconduct or negligence.
- f) This proposal is based on a single mobilization. If the site is not ready and additional mobilizations are necessary, additional charges will apply.
- g) Upon substantial completion of FieldTurf's obligations, the Customer shall sign FieldTurf's Certificate of Completion in the form currently in force; to accomplish this purpose, the Customer will ensure that an authorized representative is present at the walk-through to determine substantial completion and acceptance of the field, which may include a list of punch list items.
- h) FieldTurf shall not be a party to any penalty clauses and/or liquidated damages provisions.
- i) FieldTurf shall be entitled to recover all costs and expenses, including attorney fees, associated with collection procedures in the event that FieldTurf pursues collection of payment of any past due invoice.
- j) All colors are to be chosen from FieldTurf's standard colors.

THE TARKETT SPORTS FAMILY - LEADERS IN SPORTS SURFACING





AGENDA ITEM SUMMARY

AGENDA ITEM: **9-C**

TITLE	Participatory Budget
MEETING DATE	June 10, 2024
SUBMITTED BY	David J. Avila, Supervisor

SUMMARY	
Deferred item (5/2024)	
ATTACHMENTS	

ACTION PROPOSED			
X	INFORMATION		DISCUSSION
	OTHER		REVIEW & APPROVAL



AGENDA ITEM SUMMARY

AGENDA ITEM: **10-A**

TITLE	Budget & Appropriation Ordinance for the Fiscal Year Beginning April 1, 2024 and ending March 31, 2025
MEETING DATE	June 10, 2024
SUBMITTED BY	David J. Avila, Supervisor

SUMMARY

ATTACHMENTS

- Berwyn Township Budget & Appropriation Ordinance for the Fiscal Year Beginning April 1, 2024 and ending March 31, 2025

ACTION PROPOSED

<input type="checkbox"/>	INFORMATION	<input type="checkbox"/>	DISCUSSION	<input checked="" type="checkbox"/>	REVIEW & APPROVAL
<input type="checkbox"/>	OTHER				

BUDGET & APPROPRIATION ORDINANCE

BERWYN TOWNSHIP

ORDINANCE NO. _____

10-A

An ordinance appropriating for all town purposes of the Berwyn Township, Cook County, Illinois for the fiscal year beginning April 1, 2024 and ending March 31, 2025.

BE IT ORDAINED by the Board of Trustees of Berwyn Township, Cook County, Illinois.

SECTION 1: That the amounts hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of the Berwyn Township, be and the same are hereby appropriated for the general corporate purposes of the Berwyn Township, Cook County, Illinois, as hereinafter specified for the fiscal year beginning April 1, 2024 and ending March 31, 2025.

SECTION 2: That the following budget containing an estimate of revenues and expenditures is hereby adopted for the following funds,

TOWN FUND

GENERAL ASSISTANCE FUND

**2024 – 2025
BUDGET**

GENERAL TOWN FUND

BEGINNING BALANCE, April 1, 2024 1,182,301

REVENUES

4100	Property Tax	438,375
4200	Replacement Tax	65,000
4330	Miscellaneous Income	2,500
4400	Interest Income	2,500

TOTAL REVENUES 508,375

TOTAL FUNDS AVAILABLE 1,690,676

EXPENDITURES

CAPITAL OUTLAY

5015	Equipment	7,500
5017	Park Improvements and Equipment	5,000
5020	Office Furnishings	4,000

16,500

CONTRACTUAL SERVICES

5105	Accounting / Bookkeeping	11,280
5106	Payroll Processing Fees	1,800
5115	Annual Audit	3,875
5120	Association Dues	3,000
5135	General Liability Insurance	10,000
5140	Legal Expense	10,000
5143	Town Attorney	10,000
5144	Website Costs	1,500
5145	Newsletter	5,000
5155	Town Board Education, Transportation, and Travel	6,000
5165	Office Rent – Rent & Services	42,042

104,497

ASSESSOR'S OFFICE

5210	Assessor's Office Education, Trans. and Travel	2,250
5215	Assessor's Office Supplies	250
5220	Assessor's Office Equipment	3,650
5225	Assessor's Office Printing & Publication/Dues	1,500
5230	Assessor's Office Web Hosting/IT	4,000
5231	Assessor Outreach Special Events	750
5240	Assessor's Office Contingency	2,750
5250	Assessor's Office Taxes – FICA	6,824
5251	Assessor's Office Taxes – Medicare	1,575

**2024 – 2025
BUDGET**

ASSESSOR'S OFFICE (cont'd)

5252	Assessor's Office Taxes – SUTA	550
5253	Assessor's Office Retirement Contr.	21,000
5254	Assessor's Office Group Health Ins.	17,500
5877	Assessor's Office Staff	104,992

167,591

OTHER EXPENDITURES

5410	Contingencies	2,500
5425	Official's Bonds	3,500
5440	Special Events & Programs	30,000
5440.02	Community Outreach	5,000
5440.03	Dumpster Days	8,500
5440.04	Senior Breakfast	1,500
5440.05	Holiday Fund	4,000
5440.06	Community Hero	4,000
5440.07	Intergovernmental	15,000
5440.08	New Programs and Initiatives	600,000
5440.09	Emergency Preparedness Training	1,500
5440.10	Senior Resource & Dance	3,000
5440.11	Mentorship Program	1,500
5442	Participatory Budget	12,000
5444	Emergency Preparedness	5,000
5450	Decorating	1,000
5470	Record Retention	1,000

699,000

REPAIRS AND MAINTENANCE

5520	Landscaping	5,500
5530	Town Park – Maint & Operations	5,000
5540	Snow Removal	3,000

13,500

COMMODITIES

5615	Office Supplies and Expense	5,000
5620	Postage	2,000
5625	Printing and Publication	2,000
5635	Clerk's Budget	100

9,100

PERSONNEL

5830	Taxes – Employer FICA	15,000
5831	Taxes – Employer Medicare	5,000
5832	Taxes – SUTA	1,500

		2024 – 2025 BUDGET
PERSONNEL (cont'd)		
5835	Retirement Contribution	35,000
5875	Township Assessor	33,600
5880	Group Health Insurance	45,000
5885	Board of Trustees	12,500
5890	Township Clerk	17,850
5895	Township Supervisor	49,350
5898	Clerical	105,000
5899	Clerk's Office Staff	2,000
		<hr/>
		321,800
TOTAL APPROPRIATIONS:		<hr/>
		1,331,988
ENDING BALANCE, March 31, 2025		<hr/>
		358,688
2 GENERAL ASSISTANCE FUND		
BEGINNING BALANCE, April 1, 2024		2,862,885
REVENUES		
4100	Property Tax	425,000
4700	Investment Income	25,000
4900	Interest Income	5,000
		<hr/>
TOTAL REVENUES		455,000
TOTAL FUNDS AVAILABLE		3,317,885
EXPENDITURES		
CAPITAL OUTLAY		
5015	Equipment	7,000
5030	Computer/ GA Tracking Program	4,000
		<hr/>
		11,000
CONTRACTUAL SERVICES		
5105	Accounting / Bookkeeping	11,000
5115	Annual Audit	3,500
5120	Association Dues	800
5135	General Liability Insurance	6,000
5140	Legal Expense	3,000
5143	Town Attorney	4,200
5145	Newsletter/ Website	7,000
5155	Town Board Education, Transportation, and Travel	2,000
5165	Office Rent – Rent & Services	35,000
5180	Insurance - Catastrophic	3,000
		<hr/>
		75,500

		2024 – 2025 BUDGET
ASSISTANCE PROGRAMS (cont'd)		
5340	Statutory Burial Expenses	20,000
5350	Relief – Flat Grant	250,000
5355	Hospitalization Exp./ Inst. Care	50,000
5356	Medical Assistance	10,000
		<hr/>
		330,000
OTHER EXPENSES		
5410	Contingencies	10,000
5435	Access to Care	4,000
5440	Special Events and Programs	50,000
5442	Participatory Budget	7,450
5444	Emergency assistance program	150,000
5460	Office Furnishings	4,000
5470	Record Retention/Disposal	1,000
		<hr/>
		226,450
COMMODITIES		
5615	Office Supplies and Expense	1,000
5620	Postage	500
5625	Printing and Publication	2,000
		<hr/>
		3,500
PERSONNEL		
5803	Intake Personnel	90,000
5830	Taxes – Employer FICA	4,000
5831	Taxes – Employer Medicare	1,000
5832	Taxes – SUTA	400
5835	Retirement Contribution	12,000
5880	Group Health Insurance	25,000
		<hr/>
		132,400
TOTAL APPROPRIATIONS:		<hr/>
		778,850
ENDING BALANCE, March 31, 2025		<hr/>
		2,539,035

SECTION 3: That the amount appropriated for town purposes for the fiscal year beginning April

1, 2024 and ending March 31, 2025 by fund shall be as follows:

1	General Town Fund	1,331,988
15	General Assistance Fund	778,850
		<hr/>
TOTAL APPROPRIATIONS:		<hr/>
		2,110,838

SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION 5: That each appropriated fund total shall be divided among the several objects and purposes specified, and in the particular amounts stated for each fund respectively in Section 2 constituting the total appropriations in the amount of two million one hundred ten thousand eight hundred thirty-eight dollars (\$2,110,838) for the fiscal year beginning April 1, 2024 and ending March 31, 2025.

SECTION 6: That Section 3 shall be and is a summary of the annual Appropriation Ordinance of this Township, passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date.

SECTION 7: That a certified copy of the Budget & Appropriations Ordinance shall be filed with the County Clerk within 30 days after adoption.

ADOPTED this _____ day of _____, 20____pursuant to a roll call vote by the Board of Trustees of Berwyn Township, Cook County, Illinois.

BOARD OF TRUSTEES

AYE

ABSENT

Town Clerk

Chairman

CERTIFICATION OF BUDGET & APPROPRIATION ORDINANCE

BERWYN TOWNSHIP

The undersigned, duly elected, qualified and acting Secretary of the Berwyn Township, Cook County, Illinois, does hereby certify that attached hereto is a true and correct copy of the Budget & Appropriation Ordinance of said Township for the fiscal year beginning April 1, 2024 and ending March 31, 2025, as adopted this _____ day of _____, 20____.

This certification is made and filed pursuant to the requirement of (35 ILCS 200/18-50) and on behalf of Berwyn Township, Cook County, Illinois. This certification must be filed within 30 days after the adoption of the Budget & Appropriation Ordinance.

Dated this _____ day of _____, 20____

Town Clerk

Filed this _____ day of _____, 20____

County Clerk

CERTIFIED ESTIMATE OF REVENUES BY SOURCE

BERWYN TOWNSHIP

The undersigned President, Chief Fiscal Officer, of Berwyn Township, Cook County, Illinois, does hereby certify that the estimate of revenues by source or anticipated to be received by said taxing district, is either set forth in said ordinance as "Revenues" or attached hereto by separate document, is a true statement of said estimate.

This certification is made and filed pursuant to the requirement of (35 ILCS 200/18-50) and on behalf of Berwyn Township, Cook County, Illinois. This certification must be filed within 30 days after the adoption of the Budget & Appropriation Ordinance.

Dated this _____ day of _____, 20____

President – Chief Fiscal Officer

Filed this _____ day of _____, 20____

County Clerk



AGENDA ITEM SUMMARY

AGENDA ITEM: **10-B**

TITLE	Gun Lock Distribution Events
MEETING DATE	June 10, 2024
SUBMITTED BY	Margaret Paul, Clerk

SUMMARY	
ATTACHMENTS	
<ul style="list-style-type: none">Letter from Margaret Paul, Health Board Treasurer	

ACTION PROPOSED				
<input type="checkbox"/>	INFORMATION	<input type="checkbox"/>	DISCUSSION	<input checked="" type="checkbox"/> REVIEW & APPROVAL
<input type="checkbox"/>	OTHER			



TOWNSHIP OF BERWYN PUBLIC HEALTH DISTRICT
6600 W. 26th Street • Berwyn, IL 60402

To: David Avila, Jacqueline Pareda, Tomasa Ambriz, Edward Espinoza, Jessie Miranda and Maribel Zapata
From: Margaret Paul
Date: May 31, 2024
Re: Distribution of Gun Locks

Dear Colleagues:

I received an invitation from the Illinois Department of Public Health ("IDPH") to submit a request for free gun locks to be provided by the Veteran's Administration ("VA"). The application to receive the gun locks required identification of events where distribution would occur as well as who the City of Berwyn might partner with at those events. I acted quickly and submitted an application for 2,000 gun locks to be distributed in the City of Berwyn.

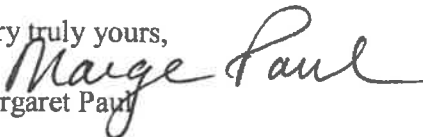
I received an immediate commitment to assist in the distribution from the Berwyn Development Corporation ("BDC"), the Berwyn Police Department ("BPD"), the Combined Veterans of Berwyn, as well as the City of Berwyn. Together, we identified two large events for the distribution; the Route 66 Car Show and the BPD Community Picnic. Both events will be held this August.

The BCD is allowing me to have free booth space during the car show. BPD will also provide a space at the picnic. BPD will also provide personnel to help demonstrate how the locks should be used. The Combined Veterans will help by asking their membership to volunteer to assist at the tent during both events. The city is helping with publicity and considering other ways to assist.

I am inviting BPHD and Township to join this effort. Please authorize up to \$2,000.00 as a shared cost to help purchase promotional items and pay for printing costs (if any). I also welcome you to volunteer at the tent for either event and help support this effort to reduce accidental gun mishaps.

If you do join this effort, I will make sure that the BPHD and Township logos are included on all the materials.

Very truly yours,


Margaret Paul



AGENDA ITEM SUMMARY

AGENDA ITEM: **10-C**

TITLE	Resolution of Lodge, Association or Other Similar Organization
MEETING DATE	June 10, 2024
SUBMITTED BY	David J. Avila, Supervisor

SUMMARY	
ATTACHMENTS	
<ul style="list-style-type: none">Resolution of Lodge, Association or Other Similar Organization	

ACTION PROPOSED				
<input type="checkbox"/>	INFORMATION	<input type="checkbox"/>	DISCUSSION	<input checked="" type="checkbox"/> REVIEW & APPROVAL
<input type="checkbox"/>	OTHER			

ACCOUNT AGREEMENT

Republic Bank of Chicago
7025 Roosevelt Rd
Berwyn, IL 60402

Account Number: 2090070638

Account Owner(s) Name & Address

Township Of Berwyn
6600 26th St
Berwyn IL 60402

Agreement Date: 04/17/2024 By: Ana Avalos

☐ EXISTING Account - This agreement replaces previous agreement(s).

Account Description: Public Funds Money Market

Public Funds Money Market

☐ Checking ☐ Savings ☐ NOW ☐

Initial Deposit \$ 100.00 Source: Check

Ownership of Account - CONSUMER Purpose

- ☐ Individual ☐
- ☐ Joint - With Survivorship (and not as tenants in common)
- ☐ Joint - No Survivorship (as tenants in common)
- ☐ Trust - Separate Agreement:

☐ Revocable Trust or ☐ Pay-on-Death Designation
as Defined in this Agreement

(Name and Address of Beneficiaries):

Additional Information:

Signature(s). The undersigned certifies the accuracy of the information he/she has provided and acknowledges receipt of a completed copy of this form. The undersigned authorizes the financial institution to verify credit and employment history and/or have a credit reporting agency prepare a credit report on the undersigned, as individuals. The undersigned also acknowledge the receipt of a copy and agree to the terms of the following agreement(s) and/or disclosure(s):

- ☒ Terms & Conditions ☐ Truth in Savings ☒ Funds Availability
☐ Electronic Fund Transfers ☒ Privacy ☐ Substitute Checks
☐ Common Features ☐

The Internal Revenue Service does not require your consent to any provision of this document other than the certifications required to avoid backup withholding.

(1): [X] 
David J Avila

I.D. # ***-**-9398 D.O.B. 09/20/1974

(2): [X] 
Brian J Eagan

I.D. # ***-**-4137 D.O.B. 10/11/1978

(3): [X]

I.D. # D.O.B.

(4): [X]

I.D. # D.O.B.

☐ Convenience Depositor (Individual Accounts Only)

[X]

I.D. # D.O.B.

Ownership of Account - BUSINESS Purpose

- ☐ Sole Proprietorship ☐ Single-Member LLC ☐ Partnership
- ☐ LLC (LLC tax classification: ☐ C Corp ☐ S Corp ☐ Partnership)
- ☐ C Corporation ☐ S Corporation ☐ Non-Profit
- ☒ Association or organization

Business: Government

Backup Withholding Certifications (Non-"U.S. Persons" - Use separate Form W-8)

☒ By signing at right, I, David J Avila, certify under penalties of perjury that the statements made in this section are true.

☒ TIN: 36-6006200 The Taxpayer Identification Number (TIN) shown is my correct taxpayer identification number.

☒ Not Subject to Backup Withholding. I am NOT subject to backup withholding either because I have not been notified that I am subject to backup withholding as a result of a failure to report all interest or dividends, or the Internal Revenue Service has notified me that I am no longer subject to backup withholding.

☐ Exempt Recipient. I am an exempt recipient under the Internal Revenue Service Regulations. Exempt payee code (if any)

FATCA Code. The FATCA code entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

U.S. Person. I am a U.S. citizen or other U.S. person (as defined in the instructions).

Resolution of Lodge, Association or Other Similar Organization

Republic Bank of Chicago
7025 Roosevelt Rd
Berwyn, IL 60402

By: Township Of Berwyn
6600 26th St
Berwyn, IL 60402

Referred to in this document as "Financial Institution"

Referred to in this document as "Association"

I, David J Avila, certify that I am Secretary (clerk) of the above named association organized under the laws of Illinois, Federal Employer I.D. Number 36-6006200, and that the resolutions on this document are a correct copy of the resolutions adopted at a meeting of the Association duly and properly called and held on (date). These resolutions appear in the minutes of this meeting and have not been rescinded or modified.

Agents. Any Agent listed below, subject to any written limitations, is authorized to exercise the powers granted as indicated below:

Name and Title or Position	Signature	Facsimile Signature (if used)
David J Avila, Township Supervisor		
A. _____	X _____	X _____
Brian J Eagan, Accountant		
B. _____	X _____	X _____
C. _____	X _____	X _____
D. _____	X _____	X _____
E. _____	X _____	X _____
F. _____	X _____	X _____

Powers Granted. (Attach one or more Agents to each power by placing the letter corresponding to their name in the area before each power. Following each power indicate the number of Agent signatures required to exercise the power.)

Indicate A, B, C, D, E, and/or F	Description of Power	Indicate number of signatures required
A B	(1) Exercise all of the powers listed in this resolution.	1
	(2) Open any deposit or share account(s) in the name of the Association.	
	(3) Endorse checks and orders for the payment of money or otherwise withdraw or transfer funds on deposit with this Financial Institution.	
	(4) Borrow money on behalf and in the name of the Association, sign, execute and deliver promissory notes or other evidences of indebtedness.	
	(5) Endorse, assign, transfer, mortgage or pledge bills receivable, warehouse receipts, bills of lading, stocks, bonds, real estate or other property now owned or hereafter owned or acquired by the Association as security for sums borrowed, and to discount the same, unconditionally guarantee payment of all bills received, negotiated or discounted and to waive demand, presentment, protest, notice of protest and notice of non-payment.	
	(6) Enter into a written lease for the purpose of renting, maintaining, accessing and terminating a Safe Deposit Box in this Financial Institution.	
	(7) Other:	

Limitations on Powers. The following are the Association's express limitations on the powers granted under this resolution.

Resolutions

The Association named on this resolution resolves that,

- (1) The Financial Institution is designated as a depository for the funds of the Association and to provide other financial accommodations indicated in this resolution.
- (2) This resolution shall continue to have effect until express written notice of its rescission or modification has been received and recorded by the Financial Institution. Any and all prior resolutions adopted by the Association and certified to the Financial Institution as governing the operation of this association's account(s), are in full force and effect, until the Financial Institution receives and acknowledges an express written notice of its revocation, modification or replacement. Any revocation, modification or replacement of a resolution must be accompanied by documentation, satisfactory to the Financial Institution, establishing the authority for the changes.
- (3) The signature of an Agent on this resolution is conclusive evidence of their authority to act on behalf of the Association. Any Agent, so long as they act in a representative capacity as an Agent of the Association, is authorized to make any and all other contracts, agreements, stipulations and orders which they may deem advisable for the effective exercise of the powers indicated in this resolution, from time to time with the Financial Institution, subject to any restrictions on this resolution or otherwise agreed to in writing.
- (4) All transactions, if any, with respect to any deposits, withdrawals, rediscounts and borrowings by or on behalf of the Association with the Financial Institution prior to the adoption of this resolution are hereby ratified, approved and confirmed.

- (5) The Association agrees to the terms and conditions of any account agreement, properly opened by any Agent of the Association. The Association authorizes the Financial Institution, at any time, to charge the Association for all checks, drafts, or other orders, for the payment of money, that are drawn on the Financial Institution, so long as they contain the required number of signatures for this purpose.
- (6) The Association acknowledges and agrees that the Financial Institution may furnish at its discretion automated access devices to Agents of the Association to facilitate those powers authorized by this resolution or other resolutions in effect at the time of issuance. The term "automated access device" includes, but is not limited to, credit cards, automated teller machines (ATM), and debit cards.
- (7) The Association acknowledges and agrees that the Financial Institution may rely on alternative signature and verification codes issued to or obtained from the Agent named on this resolution. The term "alternative signature and verification codes" includes, but is not limited to, facsimile signatures on file with the Financial Institution, personal identification numbers (PIN), and digital signatures. If a facsimile signature specimen has been provided on this resolution, (or that are filed separately by the Association with the Financial Institution from time to time) the Financial Institution is authorized to treat the facsimile signature as the signature of the Agent(s) regardless of by whom or by what means the facsimile signature may have been affixed so long as it resembles the facsimile signature specimen on file. The Association authorizes each Agent to have custody of the Association's private key used to create a digital signature and to request issuance of a certificate listing the corresponding public key. The Financial Institution shall have no responsibility or liability for unauthorized use of alternative signature and verification codes unless otherwise agreed in writing.

Effect on Previous Resolutions. This resolution supersedes resolution dated _____ . If not completed, all resolutions remain in effect.

Certification of Authority

I further certify that the Association has, and at the time of adoption of this resolution had, full power and lawful authority to adopt the resolutions stated above to confer the powers granted above to the persons named who have full power and lawful authority to exercise the same. (Apply seal below where appropriate.)

☐ If checked, the Association is a non-profit lodge, association or similar organization.



Supervisor
David J Avila



(Attest by Other Officer)
Brian J Eagan



(Attest by Other Officer)

For Financial Institution Use Only

Acknowledged and received on 04/17/2024 (date) by AA (initials)

☐ This resolution is superseded by resolution dated _____

Comments:

Certification of Beneficial Owners of Legal Entities

The information contained in this Certification is sought pursuant to Section 1010.230 of Title 31 of the United States Code of Federal Regulations (31 CFR 1010.230).

Financial Institution Name: Republic Bank of Chicago		Financial Institution Location: 2221 Camden Ct Oak Brook, IL 60523	
Financial Institution Contact Person: Ana Avalos	Contact Phone Number: (708) 637-9100	Customer Portfolio/Identifier: 366006200	

I. General Instructions

What is this form?

To help the government fight financial crime, Federal regulation requires certain financial institutions to obtain, verify, and record information about the beneficial owners of legal entity customers. Legal entities can be abused to disguise involvement in terrorist financing, money laundering, tax evasion, corruption, fraud, and other financial crimes. Requiring the disclosure of key individuals who own or control a legal entity (i.e., the beneficial owners) helps law enforcement investigate and prosecute these crimes.

Who has to complete this form?

This form must be completed by the person opening a new account on behalf of a legal entity with any of the following U.S. financial institutions: (i) a bank or credit union; (ii) a broker or dealer in securities; (iii) a mutual fund; (iv) a futures commission merchant; or (v) an introducing broker in commodities.

For the purposes of this form, a **legal entity** includes a corporation, limited liability company, or other entity that is created by a filing of a public document with a Secretary of State or similar office, a general partnership, and any similar business entity formed in the United States or a foreign country. **Legal entity** does not include sole proprietorships, unincorporated associations, or natural persons opening accounts on their own behalf.

What information do I have to provide?

This form requires you to provide the name, address, date of birth and Social Security number (or passport number or other similar information, in the case of Non-U.S. persons) for the following individuals (i.e., the **beneficial owners**):

- (i) Each individual, if any, who owns, directly or indirectly, 25 percent or more of the equity interests of the legal entity customer (e.g., each natural person that owns 25 percent or more of the shares of a corporation); **and**
- (ii) An individual with significant responsibility for managing the legal entity customer (e.g., a Chief Executive Officer, Chief Financial Officer, Chief Operating Officer, Managing Member, General Partner, President, Vice President, or Treasurer).

The number of individuals that satisfy this definition of "beneficial owner" may vary. Under section (i), depending on the factual circumstances, up to four individuals (but as few as zero) may need to be identified. Regardless of the number of individuals identified under section (i), you must provide the identifying information of one individual under section (ii). It is possible that in some circumstances the same individual might be identified under both sections (e.g., the President of Acme, Inc. who also holds a 30% equity interest). Thus, a completed form will contain the identifying information of at least one individual (under section (ii)), and up to five individuals (i.e., one individual under section (ii) and four 25 percent equity holders under section (i)). The financial institution may also ask to see a copy of a driver's license or other identifying document for each beneficial owner listed on this form.

II. Certification of Beneficial Owner(s), Continued

Provide the following information for one individual with significant responsibility for managing the legal entity listed above, such as:

- ◆ An executive officer or senior manager (e.g., Chief Executive Officer, Chief Financial Officer, Chief Operating Officer, Managing Member, General Partner, President, Vice President, Treasurer); or
- ◆ Any other individual who regularly performs similar functions.

(If appropriate, an individual listed under the ownership section above may also be listed in the section below).

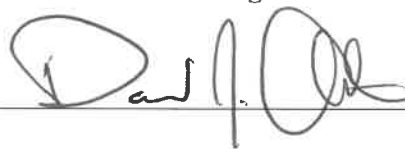
Full Name/Title (of Person with Control)	Date of Birth	Address (Residential or Business Street Address)	For U.S. Persons: Social Security Number	For Non-U.S. Persons: Social Security Number, Passport Number and country of issuance, or other similar identification number ¹
First M.I. David J J Last Suffix Avila Title TOWNSHIP SUPERVISOR	09/20/1974	Street 3509 Highland Ave City Berwyn State & Zip IL 60402	333-78-9398	Number Country of Issuance

¹ In lieu of a passport number, Non-U.S. Persons may also provide a Social Security Number, an alien identification card number, or number and country of issuance of any other government-issued document evidencing nationality or residence and bearing a photograph or similar safeguard.

I, David J Avila, hereby certify, to the best of my knowledge, the following:

- ◆ The information provided above is complete and accurate;
- ◆ The Legal Entity has filed its initial Beneficial Ownership Information (BOI) Report with the Financial Crimes Enforcement Network (FinCEN) and, if appropriate, has timely updated, and will continue to timely update, any previously filed BOI Report with FinCEN;
- ◆ The Legal Entity agrees to notify the Financial Institution of any change in the beneficial ownership information provided in this Certification, as well as of the date any updated information is reported to FinCEN, and, if any new identifying documents were provided to FinCEN, to provide copies of such documents to the Financial Institution; and
- ◆ The Legal Entity consents that the Financial Institution may access the Legal Entity's BOI data held by FinCEN, now and on an ongoing basis as long as the formal banking relationship establishing the account continues, and that FinCEN may disclose such information to the Financial Institution, to facilitate compliance with the Financial Institution's Customer Due Diligence Rule requirements.

Signature:



Date:

5/15/2024



AGENDA ITEM SUMMARY

AGENDA ITEM: **10-D**

TITLE	2024 Sunday Market & Community Health & Resource Fair
MEETING DATE	June 10, 2024
SUBMITTED BY	David J. Avila, Supervisor

SUMMARY

Attached are proposed budgets for the above mentioned summer events. Budgets were prepared taking into consideration budget amounts approved for 2023 and actual costs for each event.

- **Sunday Market 2024 Proposed Budget: \$12,950** (5 Sundays) split between Township & Health District
 - 2023 budget: \$6,000 (3 Sundays)
- **Community Health & Resource Fair 2024 Proposed Budget: \$14,000** split between Township & Health District
 - 2023 approved budget: \$10,000
 - Porta-potties were provided by Waste Management at no charge. Vendor quote is attached. Waiting to receive quote from SBC Waste Solutions.
 - Stage provided by Berwyn Park District, however staff was unable to set up stage correctly which became a trip hazard for performers and sound connection was disrupted. Vendor quote is attached for this year's event.

ATTACHMENTS

- 2024 Sunday Market Proposed Budget
- Quote from AR Electric for electrical and stage setup
- 2024 Community Resource Fair Proposed Budget
- 2023 Community Resource Fair Budget & Actual Costs
- Quote from AR Electric for electric, stage setup, generators and additional park lighting
- Quote from Service Sanitation for porta potties

ACTION PROPOSED

	INFORMATION		DISCUSSION	X	REVIEW & APPROVAL
	OTHER				

Proposed Budget: BERWYN SUNDAY MARKETS - 2024

Projected Subtotal to Date: \$ 12,950.00

Actual Subtotal to Date: \$ -

CATEGORY	PROJECTED SUBTOTAL	ACTUAL SUBTOTAL	COMMENTS
Venue Setup SUBTOTALS	\$ 7,500.00	\$ -	
Stage 16'x12' + electrical setup (5 days)	\$ 6,500.00		
Sound/DJ (5 days)	\$ 1,000.00		
Cardboard garbage boxes	\$ -	\$ -	Public Works
Barricades	\$ -	\$ -	Public Works
Auxiliary Police	\$ -	\$ -	Berwyn PD
Misc supplies SUBTOTALS	\$ 850.00	\$ -	
Supplies & Materials	\$ 400.00		
Pet Parade Prizes & Pet supplies	\$ 450.00		Gift cards: \$75 (1st); \$50 (2nd); \$25 (3rd)
Marketing SUBTOTALS	\$ -	\$ -	
Flyer/Poster/Social media posts	\$ -	\$ -	In-house
Graphics	\$ -	\$ -	In-house
Printing SUBTOTALS	\$ 1,500.00	\$ -	
Flyers & Posters	\$ -	\$ -	in-house
Banner/Stage backdrop/yard signs	\$ 1,500.00		
Event Programming SUBTOTALS	\$ 3,000.00	\$ -	
Berwyn School of Music	\$ -	\$ -	
Facepainter/ballon twister (2hrs) x 5 days	\$ 3,000.00		
Social Media SUBTOTALS	\$ 100.00	\$ -	
Twitter	\$ -	\$ -	
Facebook	\$ 100.00	\$ -	
Pinterest	\$ -	\$ -	
Instagram	\$ -	\$ -	



9246 Broadway Ave.
Brookfield, IL 60513
+1 7736714186
alex@arelectricps.com

QUOTE

ADDRESS
Berwyn Public Health District
6600 W. 26th Street
Berwyn, IL 60402
United States

QUOTE 1171
DATE 05/22/2024
EXPIRATION DATE 05/29/2024

SCOPE OF WORK	AMOUNT
PROJECT/JOB: Stage setup and electrical needs for Sunday market.	
1. We will set up a 16x12 feet stage on the following dates given to us by the Berwyn Health Department:	
- June 23	1,500.00
- July 21	1,500.00
- August 22	1,500.00
- September 22	1,500.00
- October 20	1,500.00
2. Set and level the stage each day and remove it at the end of each day.	
3. Provide any electrical need for the Sunday Market	
4. The regular price is \$1500 per setup; we will discount \$200 for each setup.	
NOTE: 50% pre-payment is required.	

We appreciate the opportunity to quote the project at your facility.
This quote is for completing the scope of work described above
based on our onsite evaluation.

SUBTOTAL	7,500.00
DISCOUNT	-1,000.00

Any changes or additional work will be quoted on a T&M basis.
Engineering prints, permit fees or any city-related fees are not
included.

TOTAL	\$6,500.00
-------	-------------------

This quote will be honored until the date noted above due to
fluctuation in material price.

Looking forward to working with you.

Respectfully Submitted,

Alex Rodriguez
AR Electric Parts & Service, Inc.
alex@arelectricps.com

Accepted By

Accepted Date

EVENT BUDGET: Berwyn Sunday Markets-2023

Projected Subtotal to Date: \$ 6,000.00

Actual Subtotal to Date: \$ 6,215.46

CATEGORY	PROJECTED SUBTOTAL	ACTUAL SUBTOTAL	COMMENTS
Venue Setup SUBTOTALS	\$ 3,650.00	\$ 3,550.00	
Stage (3 Sundays)	\$ 3,000.00	\$ 2,900.00	AR Electric (stage and electrical needs)
Sound/DJ (3 Sundays)	\$ 650.00	\$ 650.00	DJ Remi
Cardboard garbage boxes	\$ -	\$ -	Public Works
Barricades	\$ -	\$ -	Public Works
Auxiliary Police	\$ -	\$ -	Berwyn PD
Misc supplies SUBTOTALS	\$ 350.00	\$ 375.90	
supplies	\$ 100.00	\$ 75.90	Home Depot
Pet Parade Prizes & pet supplies	\$ 250.00	\$ 300.00	Pets Plus & Target
Marketing SUBTOTALS	\$ -	\$ -	
Flyer/Poster/Social media posts	\$ -	\$ -	In-house
Graphics	\$ -	\$ -	In-house
Printing SUBTOTALS	\$ 100.00	\$ 139.56	
Flyers & Posters	\$ -	\$ -	Printed in-house
Yard signs	\$ 100.00	\$ 139.56	
Event Programming SUBTOTALS	\$ 1,900.00	\$ 2,150.00	
Band performers 8/27	\$ 200.00	\$ 200.00	Rafael Padilla (Cats on Mars)
Facepainter 8/27 (2hrs)	\$ 300.00	\$ 300.00	Party Picassos
Facepainter/ballon twister (3hrs) 9/24	\$ 700.00	\$ 825.00	Party Picassos
Facepainter/ballon twister (3hrs) 10/22	\$ 700.00	\$ 825.00	Party Picassos
Social Media SUBTOTALS	\$ -	\$ -	
Facebook	\$ -	\$ -	

Proposed Budget: Community Health & Resource Fair 9/7/24

Projected Subtotal to Date: \$ 13,400.00

Actual Subtotal to Date: \$ -

CATEGORY	PROJECTED SUBTOTAL	ACTUAL SUBTOTAL	COMMENTS
Venue Setup SUBTOTALS	\$ 3,650.00	\$ -	
Stage 12'x16' and electrical setup	\$ 3,100.00		includes park lighting & generators
Park lighting & generators	\$ -		
Sound/DJ	\$ 350.00		
Port-a-potties (3)	\$ -		
Cardboard garbage boxes	\$ -		Public Works
Barricades	\$ -		Public Works
Auxiliary Police	\$ -		Berwyn PD
Misc supplies	\$ 200.00		
Décor SUBTOTALS	\$ 250.00	\$ -	
Vendor tent lighting	\$ 250.00		Amazon
Marketing SUBTOTALS	\$ 2,000.00	\$ -	
Flyer/Poster/Social media posts	\$ -	\$ -	In-house
Graphics	\$ -	\$ -	In-house
Photography & Video	\$ 2,000.00		
Printing SUBTOTALS	\$ 350.00	\$ -	
Flyers & Posters	\$ -	\$ -	In-house
Banner/Yard signs	\$ 300.00		
Event Programming SUBTOTALS	\$ 7,050.00	\$ -	
Live Music & Dance performers	\$ 5,500.00		
Facepainter (4 hours)	\$ 600.00		
Ballon Twister (3 hours)	\$ 450.00		
MC	\$ 500.00		
Social Media SUBTOTALS	\$ 100.00	\$ -	
Facebook Ads	\$ 100.00		



9246 Broadway Ave.
Brookfield, IL 60513
+1 7736714186
alex@arelectricps.com

QUOTE

ADDRESS

Berwyn Public Health District
6600 W. 26th Street
Berwyn, IL 60402
United States

QUOTE

1173

DATE

06/05/2024

SCOPE OF WORK	AMOUNT
PROJECT/JOB: Berwyn Health Department Festival	
1. Set up 16' x 12' stage, provide background stage lighting and stage electrical needs.	
2. Provide generators for vendors and monitor onsite.	
3. Install tree light wraps and power with overhead electrical wiring. (Tree wraps to be provided by customer).	
4. Provide two light towers.	
	3,100.00

We appreciate the opportunity to quote the project at your facility.
This quote is for completing the scope of work described above
based on our onsite evaluation.

TOTAL

\$3,100.00

Any changes or additional work will be quoted on a T&M basis.
Engineering prints, permit fees or any city-related fees are not
included.

This quote will be honored until the date noted above due to
fluctuation in material price.

Looking forward to working with you.

Respectfully Submitted,

Alex Rodriguez
AR Electric Parts & Service, Inc.
alex@arelectricps.com

Accepted By

Accepted Date

EVENT SERVICE AGREEMENT

Billing Address
BERWYN TOWNSHIP
6600 W 26TH ST
BERWYN, IL 60402

Service Address
BERWYN TOWNSHIP
6600 W 26TH ST
BERWYN, IL 60402

Customer #: 50 - 242072
Contact Name: JESSICA RODRIGUEZ
Phone: (708) 788-6601

Qty:	Restroom Services	Rate:	Total:
<hr/>			
Friday, September 8, 2023		Work Order #: 8694719	
2	DEL EVENT DELUXE RESTROOM	\$295.00	\$590.00
	JESSICA 708.205.0724		
	PLACE IN ALLEY, BY WASTE		
	MANAGEMENT DUMPSTER		
<hr/>			
Monday, September 11, 2023		Work Order #: 8694718	
2	RET EVENT DELUXE RESTROOM		

* quote from last
year.

Total For Event: \$590.00 **Terms:** PREPAID **Customer #:** 50 - 242072

This Service Agreement is subject to Service Sanitation's Terms and Conditions which are fully incorporated herein.

EVENT BUDGET: Community Resource Fair & Festival 9.9.23

Projected Subtotal to Date: \$ 10,300.00

Actual Subtotal to Date: \$ 10,129.59

CATEGORY	PROJECTED SUBTOTAL	ACTUAL SUBTOTAL	COMMENTS
Venue Setup SUBTOTALS	\$ 1,400.00	\$ 1,381.75	
Stage 12'x16'	\$ -	\$ -	North Berwyn Park District
Park lighting & generators	\$ 950.00	\$ 950.00	AR Electric
Sound/DJ	\$ 350.00	\$ 350.00	Remi
Port-a-potties (3)	\$ -	\$ -	WasteManagement
Cardboard garbage boxes	\$ -	\$ -	Public Works
Barricades	\$ -	\$ -	Public Works
Auxiliary Police	\$ -	\$ -	Berwyn PD
Misc supplies	\$ 100.00	\$ 81.75	Home Depot
Décor SUBTOTALS	\$ 200.00	\$ 153.48	
Vendor tent lighting	\$ 200.00	\$ 153.48	Amazon
Marketing SUBTOTALS	\$ 1,900.00	\$ 1,900.00	
Flyer/Poster/Social media posts	\$ -	\$ -	In-house
Graphics	\$ -	\$ -	In-house
Photography & Video	\$ 1,900.00	\$ 1,900.00	Joel Gonzalez
Printing SUBTOTALS	\$ 300.00	\$ 264.36	
Flyers & Posters	\$ -	\$ -	Printed in-house
Banner/Yard signs	\$ 300.00	\$ 264.36	BuildASign.com
Event Programming SUBTOTALS	\$ 6,400.00	\$ 6,400.00	
Music/Dance performers	\$ 4,850.00	\$ 4,850.00	multiple performers
Facepainter (4 hours)	\$ 600.00	\$ 600.00	Party Picassos
Ballon Twister (3 hours)	\$ 450.00	\$ 450.00	Party Picassos
MC	\$ 500.00	\$ 500.00	RadioRitmoMix
Social Media SUBTOTALS	\$ 100.00	\$ 30.00	
Twitter	\$ -	\$ -	
Facebook Ads	\$ 100.00	\$ 30.00	debit card purchase
Pinterest	\$ -	\$ -	
Instagram	\$ -	\$ -	



AGENDA ITEM SUMMARY

AGENDA ITEM: **10-E**

TITLE	2024 Berwyn Juneteenth Freedom Day Sponsorship
MEETING DATE	June 10, 2024
SUBMITTED BY	David J. Avila, Supervisor

SUMMARY

Propose \$250 Sponsorship between Township & Health District; \$125 each.



ATTACHMENTS

ACTION PROPOSED

<input type="checkbox"/>	INFORMATION	<input type="checkbox"/>	DISCUSSION	<input checked="" type="checkbox"/>	REVIEW & APPROVAL
<input type="checkbox"/>	OTHER				



AGENDA ITEM SUMMARY

AGENDA ITEM: **10-F**

TITLE	Combined Veterans of Berwyn Summer BBQ & Picnic Sponsorship
MEETING DATE	June 10, 2024
SUBMITTED BY	David J. Avila, Supervisor

SUMMARY

Propose \$200 Sponsorship between Township & Health District; **\$100 each.**



ATTACHMENTS

ACTION PROPOSED

<input type="checkbox"/>	INFORMATION	<input type="checkbox"/>	DISCUSSION	<input checked="" type="checkbox"/>	REVIEW & APPROVAL
<input type="checkbox"/>	OTHER				



AGENDA ITEM SUMMARY

AGENDA ITEM: **10-G**

TITLE	Senior Ice Cream Social Event
MEETING DATE	June 10, 2024
SUBMITTED BY	David J. Avila, Supervisor

SUMMARY
<i>(Verbal and backup to be provided by David)</i>
ATTACHMENTS

ACTION PROPOSED					
<input type="checkbox"/>	INFORMATION	<input type="checkbox"/>	DISCUSSION	<input checked="" type="checkbox"/>	REVIEW & APPROVAL
<input type="checkbox"/>	OTHER				