

BERWYN TOWNSHIP PUBLIC HEALTH DISTRICT BOARD

REGULAR MEETING

June 10, 2024 | 4:00 PM

Board Member: Please review the meeting packet before the board meeting and contact Township Supervisor David J. Avila at (708) 484-2578 with any questions.



NOTICE OF PUBLIC MEETING – PLEASE READ

The Berwyn Public Health District Board will conduct meetings in person at 6600 W. 26th Street, Berwyn. Any person wishing to submit comments for the Open Forum for this meeting may do so by 3:00 PM on the meeting date to Health Board Secretary Jacqueline Pereda at 6600 West 26th Street, Berwyn, IL 60402, email jacquelinepereda@berwynassessor.org, or 708-765-4519. Please request that your comments become part of the Board Meeting Record.

BERWYN PUBLIC HEALTH DISTRICT BOARD

REGULAR MEETING AGENDA

Monday, June 10, 2024 | 4:00 PM

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. OPEN FORUM
4. APPROVAL OF MINUTES
 - A. Amended Regular Meeting on March 11, 2024
 - B. Amended Regular Meeting on April 16, 2024
 - C. Regular Meeting on May 13, 2024
 - D. Budget Committee Meeting on May 13, 2024
5. STAFF REPORT UPDATES
 - A. Clinic Activity – May 2024
 - B. Sanitation Activity – May 2024
 - C. Vital Statistics Activity – May 2024
6. APPROVAL OF BILLS PAYABLE & PAYROLL – May 2024
7. STATEMENT OF RECEIPTS & DISBURSEMENTS
8. CORRESPONDENCE
 - A. Letter from Berwyn Police Dept.
9. OLD BUSINESS
 - A. Deferred Item (4/2024): Review & Approve Ebenezer Youth Family Development Initiative – Avila
 - B. Deferred Item (4/2024): Residential Flood Mitigation – Avila
 - C. Deferred Item (5/2024): Election of Officers – Avila
 - D. Multi-Use Athletic Field & Walkway: Review & Approve Intergovernmental Cooperation Agreement Between City of Berwyn, Health District and Berwyn Township – Avila
10. NEW BUSINESS
 - A. Review & Approve 2024 Health Fitness Community Health Improvement Program Applications – Pereda
 - B. Pediatric Services Program – Paul
 - C. Berwyn Public Health District Budget & Appropriation Ordinance for the Fiscal Year Beginning April 1, 2024 and ending March 31, 2025 – Avila
 - D. Review & Approve Gun Lock Distribution Events – Paul
 - E. Review & Approve Resolution of Lodge, Association or Other Similar Organization – Avila
 - F. Review & Approve 2024 Sunday Market & Community Resource Fair Budget – Avila
 - G. 2024 Berwyn Juneteenth Freedom Day Sponsorship – Avila
 - H. Review & Approve Sponsorship to Combined Veterans of Berwyn Summer BBQ & Picnic – Avila
 - I. Review & Approve Senior Ice Cream Social Event – Avila
11. ADJOURNMENT



AGENDA ITEM SUMMARY

AGENDA ITEM: **4**

TITLE	Approval of Minutes
MEETING DATE	June 10, 2024
SUBMITTED BY	Jacqueline Pereda, Health Board Secretary

SUMMARY

ATTACHMENTS

Attachments:

- A** Amended Regular Meeting Minutes on March 11, 2024
- B** Amended Regular Meeting Minutes on April 16, 2024
- C** Regular Meeting Minutes on May 13, 2024
- D** Budget Committee Meeting on May 13, 2024

ACTION PROPOSED

<input type="checkbox"/>	INFORMATION	<input type="checkbox"/>	DISCUSSION	<input checked="" type="checkbox"/>	REVIEW & APPROVAL
<input type="checkbox"/>	OTHER				

A-A

BERWYN TOWNSHIP HEALTH DEPARTMENT BOARD MEMBERS
AMENDED MINUTES OF THE REGULAR MEETING HELD MARCH 11, 2024

1. **Call to Order/Roll Call:** Avila called the Berwyn Township Health Department Regular meeting to Order at 4:02 p.m. Secretary Jacqueline Pereda, Treasurer Margaret Paul and Supervisor David Avila were present on the Call of the Roll. Township Manager, Jessica Rodriguez, was also in attendance. Township Attorney, Larry Zdarsky, and Accountant Brian Eagan were also in attendance.

2. **Pledge:** The attendees recited the Pledge of Allegiance.

3. **Open Forum:** President Avila opened the floor for public comment. There were no commenters.

4. **Minutes:**

4-A: Avila made the motion, seconded by Paul, to approve the Regular Meeting Minutes of the February 12, 2024, Regular Meeting as submitted. The motion passed by a unanimous voice vote.

4-B: Avila made the motion, seconded by Paul, to approve the Budget Committee Meeting Minutes of February 12, 2024, Budget Committee Meeting as submitted. The motion passed by a unanimous voice vote.

5. **Staff Reports:**

5-A: **Clinic Activity:** Avila made the motion seconded by Paul, to accept the Clinical Activity report for February 2024 as submitted. The motion carried by a unanimous voice vote.

5-B: **Sanitation Activity:** Avila made the motion seconded by Paul to accept the report for 2024, February as submitted.

5-C: **Vital Statistics Activity:** Avila made the motion seconded by Paul, to accept the Vital Statistics report as submitted and deposit monies in the amount of \$324.00 in the appropriate fund. The motion passed unanimous on the call of the roll.

6. **Bills Payable & Payroll:** Avila made the motion, seconded by Pereda to have the bills and payable and payroll for February 2024 as submitted in the amount of \$68,903.34. The motion passed unanimous on the call of the roll.

7. **Statement of Receipt & Disbursements-February 2024:** Avila made the motion, seconded by Paul that the statements will be accepted and filed for audit. Avila marked the item as informational by Order of the chair. The motion carried by a unanimous voice vote.

8. **Correspondence:** No correspondence.

9. **Old Business:**

9-A: Monthly Status Report Request from Abelin Strategies, LLC: Avila made the motion, seconded by Pereda that the monthly status report be accepted and marked the item as informational by Order of the chair. The motion carried by a unanimous voice vote.

9-B: EMR RFP Status Report Request: Avila made the motion, seconded by Pereda that the EMR status report be accepted and marked the item as informational by Order of the chair. The motion carried by a unanimous voice vote.

9-C: Website Progress Report Request: Avila made the motion, seconded by Pereda that the website progress report be accepted and marked the item as informational by Order of the chair. The motion carried by a unanimous voice vote.

9-D: Review & Approve Emergency Roofing Repair Agreement: Paul made the motion, seconded by Avila that the contract with Walton Roofing be ratified that was agreed upon and paid for in December 2023, for \$25,235.00. The motion passed unanimous on the call of the roll.

10: New Business

10-A: Review & Approve Proposed Budget Transfers : Avila made the Motion, seconded by Paul to accept the communication and place it on file and authorize and approve the Budgetary transfers in the amount of \$65,500.00 in various accounts as submitted. The motion passed unanimous on the call of the roll.

10-B: Review and Approve Attorney Fees for Tax Rate Objections: Avila made the Motion, seconded by Pereda, to approve the attorney fees for the tax rate objections in the amount of \$1,350.00. The motion passed unanimous on the call of the roll.

10-C: Review & Approve Annual Roof Maintenance: Avila made the Motion, seconded by Paul to approve the annual roof maintenance contract in the amount of \$2,100.00. The motion passed unanimous on the call of the roll.

10-D: Review & Approve Cintas Service Agreements: Avila made the motion seconded by Pereda to approve the Cintas service agreement in the amount of \$17,666.00. Motion passed by Pereda and Avila voting AYE. Paul voting NAY.

10-E: 2024 Calendar of Events: Avila made the motion, seconded by Pereda that the calendar of events be accepted and marked the item as informational by Order of the chair. The motion carried by a unanimous voice vote.

10-F: Review 2024 Health Fitness Equipment Program Funding: Avila made the motion, seconded by Pereda to approve the 2024 Health Fitness Community Health Improvement Program to be opened from April 1, 2024, to May 31, 2024. That all the language in the body of the document that includes the word “grant” shall be removed and replaced with “Health Fitness Community Health Improvement Program”. The motion carried by a unanimous voice vote.

10-G: Review & Approve Berwyn Tree Canopy Initiative Funding Request: Avila made the motion, seconded by Pereda to defer the matter to the April 16, 2024, meeting. The motion carried by a unanimous voice vote.

11. **Adjournment:** Avila made the Motion, seconded by Paul to adjourn the meeting. The Motion passed by a unanimous voice vote. The meeting adjourned by 5:40 p.m.

Respectfully submitted,
Jacqueline Pereda, Health Board Secretary

(A-B)

BERWYN TOWNSHIP HEALTH DEPARTMENT BOARD MEMBERS
AMENDED MINUTES OF THE REGULAR MEETING HELD APRIL 16, 2024

1. **Call to Order/Roll Call:** Avila called the Berwyn Township Health Department Regular meeting to Order at 4:07 p.m. Secretary Jacqueline Pereda, Treasurer Margaret Paul and Supervisor David Avila were present on the Call of the Roll. Township Manager, Jessica Rodriguez, was also in attendance. Township Attorney, Larry Zdarsky, and Accountant Brian Eagan were also in attendance.

2. **Pledge:** The attendees recited the Pledge of Allegiance.

3. **Open Forum:** President Avila opened the floor for public comment. There were no commenters.

4. **Minutes:**

4-A: Avila made the motion, seconded by Paul, to Amend the Regular Meeting Minutes of the March 11, 2024, Amended Regular Meeting as submitted. The motion passed by a unanimous voice vote.

4-B: Avila made the motion, seconded by Pereda, to approve the Budget Committee Meeting Minutes of March 11, 2024, Budget Committee Meeting as submitted. The motion passed by a unanimous voice vote.

5. **Staff Reports:**

5-A: Clinic Activity: Paul made the motion seconded by Pereda, to accept the Clinical Activity report for March 2024 as submitted. The motion carried by a unanimous voice vote.

5-B: Sanitation Activity: Avila made the motion seconded by Paul to accept the report for March 2024, February as submitted.

5-C: Vital Statistics Activity: Avila made the motion seconded by Pereda, to accept the Vital Statistics report as submitted and deposit monies in the amount of \$276.00 in the appropriate fund. The motion passed unanimous on the call of the roll.

6. **Bills Payable & Payroll:** Avila made the motion, seconded by Pereda to have the bills and payable and payroll for March 2024 as submitted in the amount of \$69,317.10. The motion passed unanimous on the call of the roll.

7. **Statement of Receipt & Disbursements-March 2024:** Avila made the motion, seconded by Paul that the statements will be accepted and filed for audit. Avila marked the item as informational by Order of the chair. The motion carried by a unanimous voice vote.

8. **Correspondence:** Marge presented an email from Angelene Cotton, accountant from Selden Fox regarding payroll, discussion ensued.

9. Old Business:

9-A: Monthly Status Report Request from Abelin Strategies, LLC: Avila made the motion, seconded by Pereda that the monthly status report be accepted and marked the item as informational by Order of the chair. The motion carried by a unanimous voice vote.

9-B: EMR RFP Status Report Request: Avila made the motion, seconded by Pereda that the EMR status report be accepted and marked the item as informational by Order of the chair. The motion carried by a unanimous voice vote.

9-C: Website Progress Report Request: Avila made the motion, seconded by Pereda that the website progress report be accepted and marked the item as informational by Order of the chair. The motion carried by a unanimous voice vote.

9-D: Review & Approve Emergency Roofing Repair Agreement: Paul made the motion, seconded by Avila that the contract with Walton Roofing be ratified that was agreed upon and paid for in December 2023, for \$25,235.00. The motion passed unanimous on the call of the roll.

10: New Business

10-A: Review & Approve Proposed Budget Transfers: Avila made the Motion, seconded by Paul to accept the communication and place it on file and authorize and approve the Budgetary transfers in the amount of \$65,500.00 in various accounts as submitted. The motion passed unanimous on the call of the roll.

10-B: Review and Approve Attorney Fees for Tax Rate Objections: Avila made the Motion, seconded by Pereda, to approve the attorney fees for the tax rate objections in the amount of \$1,350.00. The motion passed unanimous on the call of the roll.

10-C: Review & Approve Annual Roof Maintenance: Avila made the Motion, seconded by Paul to approve the annual roof maintenance contract in the amount of \$2,100.00. The motion passed unanimous on the call of the roll.

10-E: 2024 Calendar of Events: Avila made the motion, seconded by Pereda that the website progress report be accepted and marked the item as informational by Order of the chair. The motion carried by a unanimous voice vote.

10-F: Review 2024 Health Fitness Equipment Program Funding: Avila made the motion, seconded by Pereda to approve the 2024 Health Fitness Community Health Improvement Program to be opened from April 1, 2024, to May 31, 2024. That all the language in the body of the document that includes the word “grant” shall be removed and replaced with “Health Fitness Community Health Improvement Program”. The motion carried by a unanimous voice vote.

10-G: Review & Approve Berwyn Tree Canopy Initiative Funding Request: Avila made the motion, seconded by Pereda to defer the matter to the April 16, 2024, meeting. The motion carried by a unanimous voice vote.

11. **Adjournment:** Avila made the Motion, seconded by Paul to adjourn the meeting. The Motion passed by a unanimous voice vote. The meeting adjourned by 5:40 p.m.

Respectfully submitted,
Jacqueline Pereda
Health Board Secretary



4-c

BERWYN TOWNSHIP PUBLIC HEALTH DISTRICT MEETING MINUTES

MEETING TYPE		
<input checked="checked" type="checkbox"/> REGULAR MEETING	<input type="checkbox"/> SPECIAL MEETING	<input type="checkbox"/> BUDGET WORKSHOP
<input type="checkbox"/> DECENNIAL COMMITTEE		
<input type="checkbox"/> OTHER: _____		
DAY AND DATE	TIME	LOCATION
May 13, 2024	4:00 PM	6600 W. 26 TH STREET, 1 ST FLOOR CONFERENCE ROOM

BOARD MEMBERS / ATTENDEES REQUESTED	PRESENT	ABSENT
David J. Avila, Health Board President	x	
Margaret Paul, Health Board Treasurer	x	
Jacqueline Pereda, Health Board Secretary	x	
Brian Eagan, Accountant	x	
Larry Zdarsky, Attorney	x	
Jessica Aquino Rodriguez, Operations Manager	x	

1. Call to Order/Roll Call: Avila called the Berwyn Township Health Department Regular meeting to Order at 4:06 p.m. Secretary Jacqueline Pereda, Treasurer Margaret Paul and Supervisor David Avila were present on the Call of the Roll. Township Manager, Jessica Rodriguez, was also in attendance. Township Attorney, Larry Zdarsky, and Accountant Brian Eagan were also in attendance.

2. Pledge: The attendees recited the Pledge of Allegiance.

3. Open Forum: President Avila opened the floor for public comment. Hector Espinoza, spoke in support of the soccer field. He spoke about the importance of having a soccer field so kids can have a space to play and learn the sport. Discussions ensued. Carina Sanchez, president from Canopus Executive Strategy, LLC., spoke about submitting her credentials for the Grant Writer Freelance position.

4. Minutes:

4-A: Avila made the motion, seconded by Paul, to defer the Amended Regular Meeting Minutes of March 11, 2024, to Secretary Pereda to correct adding two 10 (F's). Motion passed by a unanimous voice vote.

4-B: Avila made the motion, seconded by Paul, to defer to the Regular Meeting Minutes of April 13, 2024, to Secretary Pereda to add item No. 8 (Correspondence) to include emails from Angelene Cotton, accountant from Selden Fox, that were presented by Paul. Discussions ensued.

4-C: Avila made the motion, seconded by Paul, to approve the Budget Committee Meeting Minutes of April 13, 2024, Budget Committee Meeting as submitted. The motion passed by a unanimous voice vote.

5. Staff Reports:

5-A: Clinic Activity: Avila made the motion seconded by Paul, to accept the Clinical Activity report for April 2024 as submitted. The motion carried by a unanimous voice vote.

5-B: Sanitation Activity: Avila made the motion seconded by Paul to accept the report for April 2024, as submitted. The motion carried by a unanimous voice vote.

5-C: Vital Statistics Activity: Avila made the motion seconded by Paul, to accept the Vital Statistics report as submitted and deposit monies in the amount of \$2,626.00 in the appropriate fund. The motion passed unanimous on the call of the roll.

6. Bills Payable & Payroll: Paul made the motion, seconded by Pereda to have the bills and payable and payroll for April 2024 as submitted in the amount of \$82,653.51. The motion passed unanimous on the call of the roll.

7. Statement of Receipt & Disbursements-April 2024: Avila made the motion, seconded by Pereda that the statements will be accepted and filed for audit. Avila marked the item as informational by Order of the chair. The motion carried by a unanimous voice vote.

8. Correspondence:

9. Old Business:

9-A: Discuss, Review & Approve Ebenezer Youth Family Development Initiative: Avila made the motion, seconded by Pereda to defer the matter to the June 10, 2024, meeting. The motion carried by a unanimous voice vote.

9-B: EMR Prospect Companies & Tentative Implementation Budget: Paul made the motion, seconded by Avila refer this item to the Health Budget Meeting. The motion carried by a unanimous voice vote.

10: New Business

10-A: Review & Approve Transfer of Responsibility to Upload Financial Documents to Cook County Tax Extension Portal: Avila made the motion, seconded by Pereda that this item be accepted and marked the item as informational by Order of the chair. The motion carried by a unanimous voice vote.

10-B: Review & Approve Lead Water Service Line Replacement Funding: Paul made the Motion, seconded by Avila, to refer this matter to Legal and Finance. The motion carried by a unanimous voice vote.

10-C: Review & Approve Residential Flood Mitigation: Avila made the Motion, seconded by Pereda to defer the matter to the June 10, 2024, meeting to clarify allocation and process. The motion carried by a unanimous voice vote.

10-D: Review & Approve 7th Annual Breast Cancer 5k Walk/Run Sponsorship: Pereda made the motion, seconded by Paul to allocate \$1,200.00 for sponsorship to the Pink Divas & Gents 5k, plus \$30.00., for registration for each township employee who participates. Motion passed unanimous on the call of the roll.

10-E: Multi-Sports Field & Walking Track: Avila made the motion, seconded by Pereda to concur on the recommendation of the Township Supervisor, Avila, affixed on the memo to agree in concept that the Berwyn Public Health Department will contribute up to a maximum of \$1,000,000, contingent upon the successful negotiations of an acceptable agreement with the City of Berwyn and no future ongoing maintenance responsibilities. The motion passed by Avila and Pereda voting AYE. Paul voting NAY.

10-F: Participatory Budget: Paul made the motion, seconded by Pereda to defer the matter to generally and refer back to the president to submit a fully conceptualized program, a written proposal that outlines the budget, time period and staff requirements. The motion carried by a unanimous voice vote.

10-G: Review & Approve Grant Writer Applicant: Avila made the motion, seconded by Pereda to approve the contract with Canopus Executive Strategy, LLC, at \$3,000.00 May 20, 2024, to June 20, 2024 and so forth. Motion passed unanimous on the call of the roll.

10-H: Election of Officers: Avila made the Motion, seconded by Pereda to defer the matter to the June 10, 2024 meeting. The motion passed unanimous on the call of the roll.

11. Adjournment: Avila made the Motion, seconded by Pereda to adjourn the meeting. The Motion passed by a unanimous voice vote. The meeting adjourned by 5:23 p.m.

Respectfully Submitted,

Jacqueline Pereda
Health Board Secretary



BERWYN TOWNSHIP PUBLIC HEALTH DISTRICT MEETING MINUTES

4-D

MEETING TYPE		
<input type="checkbox"/> REGULAR MEETING	<input type="checkbox"/> SPECIAL MEETING	<input checked="" type="checkbox"/> BUDGET WORKSHOP
		<input type="checkbox"/> DECENNIAL COMMITTEE
<input type="checkbox"/> OTHER: _____		

DAY AND DATE	TIME	LOCATION
May 13, 2024	5:00 PM	6600 W. 26 TH STREET, 1 ST FLOOR CONFERENCE ROOM

BOARD MEMBERS / ATTENDEES REQUESTED	PRESENT	ABSENT
David J. Avila, Health Board President	x	
Margaret Paul, Health Board Treasurer	x	
Jacqueline Pereda, Health Board Secretary	x	
Brian Eagan, Accountant	x	
Larry Zdarsky, Attorney	x	
Jessica Aquino Rodriguez, Operations Manager	x	

1. **Call to Order/Roll Call:** Avila called the Berwyn Township Health Department Budget meeting to Order at 5:24 p.m. Secretary Jacqueline Pereda, Treasurer Margaret Paul and Supervisor David Avila were present on the Call of the Roll. Township Manager, Jessica Rodriguez, was also in attendance. Township Attorney, Larry Zdarsky, and Accountant Brian Eagan were also in attendance.

2. **Pledge:** The attendees recited the Pledge of Allegiance.

3. **Open Forum:** President Avila opened the floor for public comment. There were no commenters.

4. **Minutes:**

President Avila recognized Mr. Eagan who reviewed aspects of the budget. The board members worked their way through the list of budget lines proposing increases and decreases in funding for expenses and programs paid under their respective lines. He assisted the board in conceptualizing costs associated with current line items. Questions and discussions ensued. Mr. Eagan will provide a summary spreadsheet for further review of items discussed at the meeting.

Pereda made the motion, seconded by Avila, to adjourn the meeting. The motion carried by a unanimous voice vote. The meeting adjourned at 5:33 p.m.

Respectfully Submitted,

Jacqueline Pereda
Health Board Secretary



AGENDA ITEM SUMMARY

AGENDA ITEM: **5-A**

TITLE	Clinic Activity
MEETING DATE	June 10, 2024
SUBMITTED BY	Bradford S. Wainer, D.O., Health Clinic Medical Director

SUMMARY

Attached please find the monthly activity and tracking report for the medical and nursing departments.

ATTACHMENTS

- Nursing Monthly Report - May 2024

ACTION PROPOSED

X	INFORMATION		DISCUSSION		REVIEW & APPROVAL
	OTHER				

5-A

NURSING MONTHLY REPORT

May 1-31, 2024

1. Monthly report organized, prepared and distributed at monthly Public Health meeting.
2. Residents of Berwyn continue to call needing to make appointments for immunizations, TB Tests, and guidance on Covid-19 guidelines as well as ensuring children are ready for upcoming school year registration requirements.
3. The Health District continues to offer saliva PCR Tests in the month of May 2024 with 25 tests completed. We are continuing to offer Covid vaccines on a limited basis.
4. Refrigerator and Freezer temperatures recorded twice a day per VFC guidelines and also logged into I-CARE on Daily Basis and Clinic continues to download temperature data from the temperature data logger in vaccine room for record keeping per VFC guidelines.
5. Clinic continues to conduct regular counts of vaccine inventory.
6. Mauricio is continuing to demonstrate great understanding and knowledge when performing his Medical Assistant duties.
7. The clinic continues working on being able to provide safe sex materials at the clinic.
8. The clinic continues working on our loaner medical equipment. We continue to ensure our inventory can meet demand and safety standards for use of Berwyn Residents.
9. Clinic continues working on its Berwyn Wellness Initiative which would address well needed services to underserved communities in the area.
10. Clinic had their screenings on May 8th and 21st with consults being held on the 15th and 29th.
11. Yoga in the Park will be hosted in the Lesak Park every Saturday until July 27th with the exception of July 6th.

12. Clinic has received the date for future Wellness Wednesdays participants and will be scheduling the events accordingly.
13. We will be hosting a blood drive on July 11th from 3-7PM with Versiti.
14. We are now accepting signups for the Loyola Mobile Unit days that will take place in July and August.
15. Clinic continues to prepare for classes that will be offered to the public for CPR and AED trainings with the Red Cross.
16. Staff will be participating in the Breast Cancer walk taking place on June 29th.

Monthly Tracking:

Scheduled	24	Blood Pressure Check	0
Seen	24	TB Tests	5
Walk-ins	4	TB reads	6
Home Visits	0	Positive TB reads	0
No Call/No Show-		Flu Shots Total:	
Cancellations	3	Regular – Quad	0
Rescheduled	1	High Dose	0
New Patients	12	Nutrition Referrals	0
Established	12	School Physicals	
VFC	10	Referral	0
Title 19	6	Rx collection	0
Uninsured	4	Sharps collection	1
Under insured	0	Records Request	3
Lead Testing	0	Medical Loan	0
Hemoglobin	0	English	12
Adult Immunizations	3	Spanish	12

May Clinic Deposit: \$600.00

May Flu Deposit: \$0.00

Total Deposit: \$600.00

Yearly Tracking (April 2024 – March 2025):

Scheduled	58	Blood Pressure Check	0
Seen	54	TB Tests	14
Walk-ins	5	TB reads	14
Home Visits	0	Positive TB reads	0
No Call/No Show-		Flu Shots Total:	
Cancellations	8	Regular – Quad	2
Rescheduled	1	High Dose	0
New Patients	26	Nutrition Referrals	0
Established	28	School Physicals	
VFC	23	Referral	0
Title 19	12	Rx collection	0
Uninsured	11	Sharps collection	1
Under insured	0	Records Request	6
Lead Testing	0	Medical Loan	0
Hemoglobin	0	English	28
Adult Immunizations	3	Spanish	26

Fiscal Year Totals:

Clinic Deposit: \$680.00

Flu Deposit: \$0.00

Total Deposit: \$680.00



AGENDA ITEM SUMMARY

AGENDA ITEM: **5-B**

TITLE	Sanitation Activity
MEETING DATE	June 10, 2024
SUBMITTED BY	Sheri Leto, Inspector

SUMMARY

Attached please find the monthly activity report for the Environmental Health & Safety Department.

ATTACHMENTS

- Sanitation Report - May 2024

ACTION PROPOSED

X	INFORMATION		DISCUSSION		REVIEW & APPROVAL
	OTHER				

**Berwyn Public Health District
Sanitation Report**

5-B

1

Reporting Period: May 1, 2024 through May 3, 2024

MONTHLY RECAP

May 2024														
Company	Number	Street	Goals	Insp. Date	Insp.	Notes	NB	CI	VHR	HR	MR	LR	CF	TF
Taqueria El Taco Yo	6629	Roosevelt Rd		5/14/2024	MK		1							
Berwyn Market	6512.5	Cermak Rd		5/21/2024	MK		1							
JPL Lounge	6214	Cermak Rd		5/21/2024	MK		1							
Berwyn Fruit Market	7103	Ogden Avenue		5/28/2024	MK			1						
Irving Elementary School	3501	Clinton Ave	1	5/17/20024	CR						1			
Jefferson Elementary School	7035	W. 16th Street	1	5/20/2024	CR						1			
Hiawatha Elementary School	6539	W. 26th Street	1	5/20/2024	CR						1			
Piper Elementary School	2435	Kenilworth Ave	1	5/20/2024	CR						1			
Emerson Elementary School	3105	Clinton Ave	1	5/14/2024	JV						1			
Heritage Elementar School	6850	31st Street	1	5/14/2024	CR						1			
Freedom Middle School	3016	Ridgeland Avenue	1	5/15/2024	JV						1			
Morton West High School - Main Cafeteria	2400	Home Avenue	1	5/16/2024	CR						1			
Morton West High School Freshman Cafeteria	2400	Home Avenue	1	5/16/2024	CR						1			
KFC, Store #Y313102	6200	Cermak Rd		5/1/2024	MK					1				
Las Tarritos	6241	Cermak Rd		5/1/2024	MK					1				
Cafe Cappucino	6905	Roosevelt Rd		5/2/2024	MK					1				
Beyond Catering - Buona Beef Catering	6833	Roosevelt Rd		5/2/2024	MK					1				
Las Quecas	6311	Cermak Rd		5/9/2024	MK					1				
Valles Produce Market	6323	Cermak Rd		5/8/2024	MK					1				
Taquito De Oro	3205	Harlem Avenue		5/9/2024	MK					1				

**Berwyn Public Health District
Sanitation Report**

2

May 2024														
Company	Number	Street	Goals	Insp. Date	Insp.	Notes	NB	CI	VHR	HR	MR	LR	CF	TF
Familia Fresh Market	3308	Oak Park Avenue		5/14/2024	MK					1				
Baby BBQ Fire	6715	26th Street		5/15/24	MK					1				
Mr. Benny's Pizza	6806	26th Street		5/15/24	MK					1				
Micheal Anthony's Pizzeria	6434	Ogden Ave		5/16/24	MK					1				
Popeyes #855	7135	Ogden Ave		5/28/24	MK					1				
Wandas Chinese Restaurant	6301	Cermak Road		5/29/24	MK					1				
Nonno's Pizza	6969	Ogden Avenue		5/29/24	MK					1				
La Malquerida	6906	Windsor Avenue		5/30/24	MK					1				
LaVergne's Tavern	6546	Windsor Avenue		5/30/24	MK					1				
Gaia Ristorante Italiano	6822	Windsor Avenue		5/30/24	MK					1				
Pierre's Bakery	6310	Cermak Rd		5/1/2024	MK						1			
Dunkin Donuts & Deli/ Baskin Robbins	6601	Cermak Rd		5/1/2024	MK						1			
McDonald's Rest. Of Illinois #2549	7181	Cermak Rd		5/2/2024	MK						1			
7-11 Store # 27898	6757	26th Street		5/2/2024	MK						1			
Culvers	6943	Roosevelt Rd		5/7/2024	MK						1			
Shell Food Mart	6405	Roosevelt Rd		5/7/2024	MK						1			
Taco Bell	6959	Ogden Ave		5/23/2024	MK						1			
Commodore Barry Post #256	6921	Roosevelt Road		5/14/2024	MK						1			
Neveria Naraja Dulce	6252	Ogden Avenue		5/15/2024	MK						1			
Little Caesar's #1739	6801	Ogden Ave		5/16/2024	MK						1			
Nicco Bar & Grill	6300	Ogden Ave		5/16/2024	MK						1			
McDonald's Rest. Of Illinois #2546	6401	Cermak Rd		5/15/2024	MK						1			
Dunkin Donuts & Deli/ Baskin Robbins	7020	Ogden Ave		5/23/2024	MK						1			

3

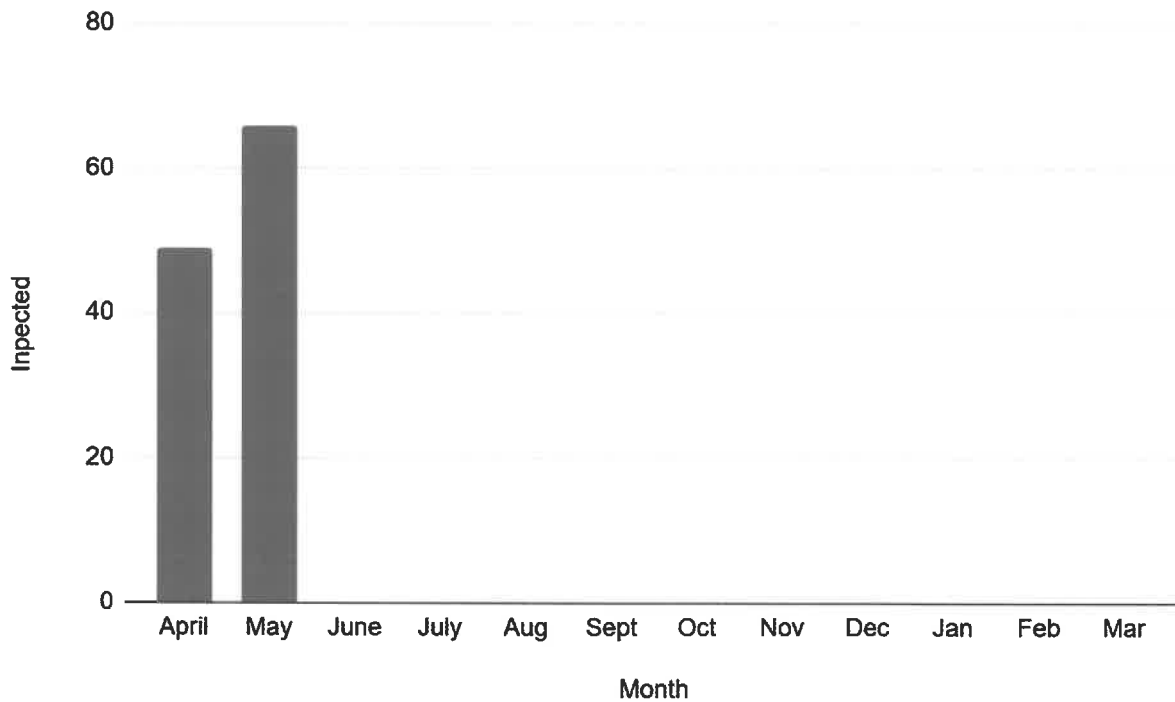
3

**Berwyn Public Health District
Sanitation Report**

4

May 2024														
Company	Number	Street	Goals	Insp. Date	Insp.	Notes	<u>NB</u>	<u>CI</u>	<u>VHR</u>	<u>HR</u>	<u>MR</u>	<u>LR</u>	<u>CF</u>	<u>TF</u>
		Low		0	1									
		Cottage Food		<u>0</u>	4	Cottage Food						4		
		Temporary Food		<u>0</u>	<u>4</u>	Temporary Food						4		
		Total		9	66	Total YTD						115		

Graph 1: ROUTINE INSPECTIONS - April 2024 - March 2025



BERWYN SHOPS

No News.

ENVIRONMENTAL HEALTH & SAFETY: RESIDENTIAL

- Hoarding: 0
- Uninhabitable
- Living Conditions: 0
- Water: 0

**Berwyn Public Health District
Sanitation Report**

5

- Heat: 0
- Other - Rodents: 1

GOALS

Completed:

1. A completion rate of 733.3% of the Food Establishment Inspections for May.
 - a. We met and exceeded our goal of 90%.

In-Progress Goals:

1. A 90% or better competition rate of the Food Establishment Inspections for June.
2. By the end of the 2024-2025 Fiscal Year, to have inspected 650 establishments.
3. Perfect The BEE Award, formally known as the Sheri Smith Award, to have all details ready to present to the Board.
4. Start drafting SOPs stated in the April 2023 Board Meeting.
5. BHD can obtain 25% of the prospective food vendors for 2024 Berwyn Shops.
6. Create clear guidelines and expectations for the Cottage Food Berwyn Pop-Up Vendors.
7. Create a list of suggestions for BDC: what worked well, what did not, and changes for the following year regarding Berwyn Pop-Ups for Cottage Food Vendors.
8. Have a greater understanding of Cottage Food and the process in Cook County.
9. Update Food Banks in and near Berwyn. Create an infographic for accessible information for us and residents.

Prepared by:

Sheri A. Leto



AGENDA ITEM SUMMARY

AGENDA ITEM: **5-C**

TITLE	Vital Records Activity
MEETING DATE	June 10, 2024
SUBMITTED BY	Salma Nava, Deputy Registrar

SUMMARY

Report of monies collected by the Vital Statistics Department for certified copies of Birth and Death records.

ATTACHMENTS

- Vital Records Report - May 2024

ACTION PROPOSED

X	INFORMATION		DISCUSSION		REVIEW & APPROVAL
	OTHER				

5-C

Berwyn Township Public Health District · Vital Records Report

June, 2024

Report of monies collected by the Berwyn Public Health District Vital Statistics Department for the month of **May 2024** for certified copies of Birth and Death records as follows
(7 **MORE** requests than April-2024):

Total Amount Collected	\$2,462.00
Fee to the State of Illinois:	-\$184.00
(Death Surcharge Fee 46- D.C. Requested):	
(Total Credit Charges: 68= Amount: \$1,610.00)	
Health District Portion of Fees:	\$2,278.00

These figures represent fiscal year 2024/2025

Total Fees Collected (to date):	\$5,716.00
Total paid to State of Illinois (to date):	-\$812.00
Total Berwyn Health District (to date):	\$4,904.00

These figures represent fiscal year 2023/2024

Total Fees Collected (to date):	\$34,152.50
Total paid to State of Illinois (to date):	-\$5,808.00
Total Berwyn Health District (to date):	\$28,344.50

These figures represent fiscal year 2022/2023

Total Fees Collected (to date):	\$35,068.70
Total paid to State of Illinois (to date):	-\$5,656.00
Total Berwyn Health District (to date):	\$29,412.70


These figures represent fiscal year 2021/2022

Total Berwyn Health District (to date):	\$37,523.00
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These figures represent fiscal year 2020/2021

Total Berwyn Health District (to date):	\$38,568.00
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Respectfully,


Salma Nava
Local Registrar



State of Illinois
Illinois Department of Public Health

Division of Vital Records
(217)785-3164

County of COOK District # 03121 County Clerk OR Local Registrar X

43 Number of certified copies of Death and Fetal Death Certificates issued.

Check is for the month of May, 2024.

Multiply number of copies issued by \$4.00, total amount due \$ 172. If none issued put 0 in amount due.

Remit a check made payable to the Illinois Department of Public Health for the amount stated above along with a copy of this completed VR360 form to:

IDPH Vital Records

Attn: DCSF/COLDF

925 E. Ridgely Ave.

Springfield, IL 62702

OR

Signature of County Clerk

Date

Signature of Local Registrar

Date

If your contact information changes, please update the following information:

Contact person

Email Address

Phone number

VR 360 (rev. 05/17)

Contact us at dph.vitals@illinois.gov - Attn: Death Surcharge in Subject line



AGENDA ITEM SUMMARY

AGENDA ITEM: **6**

TITLE	Bills Payable and Payroll
MEETING DATE	June 10, 2024
SUBMITTED BY	Brian Eagan, CPA Senior Vice President, Selden Fox, Ltd.

SUMMARY

Berwyn Public Health District Disbursements for Approval is attached for review and approval. Physical invoices and receipts are available for your review and audit.

ATTACHMENTS

- Disbursements for Approval – June 10, 2024

ACTION PROPOSED

<input type="checkbox"/>	INFORMATION	<input type="checkbox"/>	DISCUSSION	<input checked="" type="checkbox"/>	REVIEW & APPROVAL
<input type="checkbox"/>	OTHER				

Berwyn Public Health District
Disbursements for Approval
June 10, 2024

6

Item	Ref #	Date	Payee	Description	Account	Amount
INTERIM DISBURSEMENTS						
1a	Debit	05/02/24	4Imprint	promotional materials, split H/T	5325.00	\$ 62.12
1b				promotional materials, split H/T	1400.00	62.12
2	Debit	05/06/24	Constant Contact	monthly charge-annual renewal of software	5625.00	42.75
3a	Debit	05/07/24	Canva	Online software-split H/T	5615.00	119.90
3b				Online software-split H/T	1400.00	119.90
4	Debit	04/08/24	Ring Central	DigitalLine Unlimited	5720.00	394.27
5	Debit	05/14/24	American Red Cross	CPR program training-Clayton	5325.00	350.00
6	Debit	05/14/24	Jimmy John's	Township Board meeting meal	1400.00	88.99
7	Debit	05/15/24	Adobe	software	5615.00	63.74
8	Debit	05/16/24	Cole-Parmer	Clinic Health supplies	5610.00	764.88
9	Debit	05/17/24	Best Buy	D.Avila new laptop	5005.00	1,764.98
10a	Debit	05/21/24	Paisan's Pizza	mobile DMV event meal, split H/T	5615.00	83.48
10b				mobile DMV event meal, split H/T	1400.00	83.48
11	21474	05/24/24	Pink Divas & Gents	Sponsorship	5325.00	1,000.00
12	Debit	05/31/24	Buildasign.com	banner for Sunday Market	5325.05	64.97
Total Interim Disbursements						\$ 5,065.58

DISBURSEMENTS TO VENDORS

1	21476	06/10/24	ADT Security Services	Annual service 4/15/24-4/14/25	5505.00	\$ 348.00
2a	21477	06/10/24	Amazon Capital Services	Office supplies	5615.00	832.88
2b				Yoga in the Park-supplies	5325.00	576.48
3	21478	06/10/24	American Red Cross	CPR training course	5325.00	1,614.60
4	21479	06/10/24	AR Electric	install: led lamps & info boards + checked light	5005.00	620.00
5	21480	06/10/24	BCBS - Profile 43806	2024-06 insurance premiums	5880.00	5,081.93
6	21481	06/10/24	Berwyn General Assistance Fund	Shared employee reimbursement	5326.00	658.67
7	21482	06/10/24	Berwyn Township	Shared employee reimbursement	5326.00	1,775.00
8	21483	06/10/24	Canopus Executive Strategies LLC	Consulting on grant funding	5334.00	1,500.00
9	21484	06/10/24	Cintas	Janitor supplies	5605.00	857.00
10	21485	06/10/24	City of Berwyn - Water	monthly water	5710.00	53.16
11	21486	06/10/24	Comcast Business (Internet)	Internet 5/25/24-6/24/24	5720.00	159.90
12	21487	06/10/24	Dearborn Life Insurance Company	2024-06 insurance premiums	5880.00	63.10
13	21488	06/10/24	Eduardo Cabrera	Reimbursement-Menards & Ace Hardware	5605.00	84.93
14	21489	06/10/24	Health Lab	Labs	5325.00	248.25
15	21490	06/10/24	HighTek Communications LLC	troubleshoot access point, ran diff cable to rack	5505.00	341.88
16	21491	06/10/24	Illinois Department of Public Health	2024-05 death and birth certificates	5430.00	172.00
17	21492	06/10/24	Konica Minolta Business Solutions	Monthly lease	5515.00	259.60
18	21493	06/10/24	Lawrence Zdarsky	2024-06 Legal Services	5143.00	1,555.00
19	21494	06/10/24	McKesson Medical-Surgical	Medical Supplies	5610.00	1,123.10
20	21495	06/10/24	Nicor Gas	Monthly gas	5710.00	79.80
21	21496	06/10/24	NIR Roof Care, Inc.	Roof care service visits	5006.00	700.00
22	21497	06/10/24	QTIS Elevator Company	Elevator maintenance service 6/1/24-8/31/24	5505.00	1,434.69
23	21498	06/10/24	SBC Waste Solutions	Dumpster Days event + waste service	5325.00	5,084.25
24a	21499	06/10/24	Selden Fox, Ltd.	2024-06 Accounting Services	5105.00	1,975.00
24b				2024-06 Software	5615.00	275.00
25	21500	06/10/24	Sound InSight Inc	2024-05 Hearing & vision screenings	5332.00	1,404.00
26	21501	06/10/24	Stericycle	Monthly medical waste	5420.00	617.43
27	21502	06/10/24	Vision Service Plan	2043-06 insurance premiums	5880.00	156.99
Total Disbursements to Vendors						\$ 29,652.64

PAYROLL CHECKS & WITHHOLDINGS SUMMARY

1	Board checks	05/13/24	Board checks	Gross board payroll - May	various	\$ 11,114.27
2	EFT	05/15/24	Gross Payroll	Gross payroll 5/1/24 - 5/15/24	various	14,454.64
3	EFT	05/15/24	Payroll withholdings	Payroll taxes - 5/1/24 - 5/15/24	various	1,976.31
4	EFT	05/15/24	Employer IMRF Obligation	IMRF match - 5/1/24 - 5/15/24	5835.00	130.38
5	EFT	05/31/24	Gross Payroll	Gross payroll - 5/16/24 - 5/31/24	various	15,388.51
6	EFT	05/31/24	Payroll withholdings	Payroll taxes - 5/16/24 - 5/31/24	various	1,182.05
7	EFT	05/31/24	Employer IMRF Obligation	IMRF match - 5/16/24 - 5/31/24	5835.00	90.27
Total Payroll & Withholding Disbursements						\$ 44,336.43

Total Disbursements for Approval **\$ 79,054.65**

Reconciled Cash Balance at 5/31/24 **\$ 758,886.58**

CERTIFICATE

June 10, 2024

COOK COUNTY, ILLINOIS

We, the undersigned, members of the Board of the Berwyn Public Health District, Cook County, Illinois, certify and state as follows:

that we have this 10th day of June 2024 examined and approved the foregoing claims or charges against Berwyn Public Health District Fund and that we hereby approve said claims or charges and direct the Chairman to pay the same aforesaid vouchers and payroll consisting of 2 pages.

Secretary

Treasurer

Chairman

CERTIFICATE

I, the undersigned, Secretary of Berwyn Public Health District, Cook County, Illinois, certify and state as follows:

that the Board of the Berwyn Public Health District examined, reviewed, approved and directed the payment of the foregoing accounts on this 10th day of June 2024 and that the foregoing amounts are due to the organizations or persons stated above.

Secretary

Countersigned

Chairman



AGENDA ITEM SUMMARY

AGENDA ITEM: **7**

TITLE	Statement of Receipts & Disbursements
MEETING DATE	June 10, 2024
SUBMITTED BY	Brian Eagan, CPA Senior Vice President, Selden Fox, Ltd.

SUMMARY	
Statement of revenues, expenditures, and changes in net assets – modified cash basis for the Health District Fund is attached for your review.	
ATTACHMENTS	
<ul style="list-style-type: none">Statement of Revenues, Expenditures and Changes in Net Assets – Modified Cash Basis for the period April 1, 2024 through May 31, 2024.	

ACTION PROPOSED			
X	INFORMATION		DISCUSSION
	OTHER		REVIEW & APPROVAL

Selden Fox

Accounting for your future

One Parkview Plaza, Suite 710 | Oakbrook Terrace, IL 60181 | www.seldenfox.com
p 630.954.1400 | f 630.954.1327 | email@seldenfox.com

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ACCOUNTANT'S COMPILATION REPORT

Board of Health
Berwyn Public Health District
Berwyn, Illinois

Management is responsible for the accompanying statement of revenues, expenditures, and changes in net assets – modified cash basis for the period April 1, 2024 through May 31, 2024 of **Berwyn Public Health District**. We have performed the compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the American Institute of Certified Public Accountants. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on this financial statement.

This financial statement is prepared in accordance with the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

Management has elected to omit substantially all the disclosures ordinarily included in financial statements prepared in accordance with the modified cash basis of accounting. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the entity's, revenues, expenditures, and changes in net assets. Accordingly, this financial statement is not designed for those who are not informed about such matters.

The supplementary budget information is presented for purposes of additional analysis and is not a required part of the basic financial statement. This information is the representation of management of **Berwyn Public Health District**. The information was subject to our compilation engagement, however, we have not audited or reviewed the information and, accordingly, do not express an opinion, a conclusion, nor provide any assurance on such information.

We are not independent with respect to Berwyn Public Health District.

Selden Fox, Ltd.

June 5, 2024

Berwyn Public Health District
Statement of Revenues, Expenditures, and
Changes in Net Assets - Modified Cash Basis
April -May 2024

	April -May 2024	Tentative Budget	Remaining Budget	% of Budget
Income				
4000.00 Real Estate Taxes		-	-	
4100.00 Property Tax	\$ 15,151.31	\$ 745,000.00	\$ (729,848.69)	2.03%
4200.00 Replacement Tax	7,749.40	35,000.00	(27,250.60)	22.14%
4400.01 Fees, Rents and Others			-	
4400.00 Rental income	12,740.00	76,440.00	(63,700.00)	16.67%
4410.00 Vital Record Income	6,746.00	37,500.00	(30,754.00)	17.99%
4450.00 Clinic Fees & Income	223.00	2,000.00	(1,777.00)	11.15%
Total 4400.01 Fees, Rents and Others	19,709.00	115,940.00	(96,231.00)	17.00%
4440.00 Miscellaneous Income	100.00	5,000.00	(4,900.00)	2.00%
4600.00 Investment Income	31,688.62	15,000.00	16,688.62	211.26%
Total Income	74,398.33	915,940.00	(841,541.67)	8.12%
Gross Profit	74,398.33	915,940.00	(841,541.67)	8.12%
Expenses				
5000.00 Capital Outlay			-	
5005.00 Medical & Office Equipment	2,192.98	100,000.00	(97,807.02)	2.19%
5006.00 Roof and Building Improvements	-	150,000.00	(150,000.00)	0.00%
5007.00 Park Improvements and Equipment	-	8,000.00	(8,000.00)	0.00%
5010.00 Parking Lot Improvements	-	10,000.00	(10,000.00)	0.00%
Total 5000.00 Capital Outlay	2,192.98	268,000.00	(265,807.02)	0.82%
5100.00 Contractual Services			-	
5105.00 Accounting/Bookkeeping	3,950.00	23,700.00	(19,750.00)	16.67%
5106.00 Payroll Processing Fees	550.00	2,400.00	(1,850.00)	22.92%
5115.00 Annual Audit	-	7,250.00	(7,250.00)	0.00%
5120.00 Association Dues	132.00	2,000.00	(1,868.00)	6.60%
5135.00 Gen Liab, Work Comp, Prop Ins	-	23,500.00	(23,500.00)	0.00%
5140.00 Legal Expense	1,350.00	7,500.00	(6,150.00)	18.00%
5143.00 Health District Attorney	3,055.00	19,000.00	(15,945.00)	16.08%
5144.00 IT Services	-	10,000.00	(10,000.00)	0.00%
5150.00 Website Services	-	5,000.00	(5,000.00)	0.00%
5160.00 Rodent Abatement Agreement	-	40,000.00	(40,000.00)	0.00%
5185.00 Contractual Services - Vision/Hearing	-	6,000.00	(6,000.00)	0.00%
5190.00 Contractual Services - Dental	-	15,000.00	(15,000.00)	0.00%
5195.00 Contractual Services - Pediatry	-	20,000.00	(20,000.00)	0.00%
Total 5100.00 Contractual Services	9,037.00	181,350.00	(172,313.00)	4.98%
5300.00 Health Programs			-	
5310.00 Lead Awareness Program	-	2,500.00	(2,500.00)	0.00%

Berwyn Public Health District
Statement of Revenues, Expenditures, and
Changes in Net Assets - Modified Cash Basis
April -May 2024

	April -May 2024	Tentative Budget	Remaining Budget	% of Budget
5315.00 Clinics	361.50	10,000.00	(9,638.50)	3.62%
5320.00 Spec. Program - Flu	-	19,000.00	(19,000.00)	0.00%
5325.00 Spec. Programs - Other	10,528.57	40,000.00	(29,471.43)	26.32%
5325.02 Special Program-Combined Veteran	-	4,000.00	(4,000.00)	0.00%
5325.03 Berwyn Holiday Fund	-	4,000.00	(4,000.00)	0.00%
5325.04 Senior Breakfast	-	1,500.00	(1,500.00)	0.00%
5325.05 Sunday Market	64.97	10,000.00	(9,935.03)	0.65%
5325.06 Marketing and Promotion	-	5,000.00	(5,000.00)	0.00%
5326.00 Spec. Programs - Intergov	5,394.27	35,000.00	(29,605.73)	15.41%
5328.00 Special Programs-Emergency Prep	1,400.00	10,000.00	(8,600.00)	14.00%
5332.00 Special Prg. - Eyes for Educati	468.00	6,500.00	(6,032.00)	7.20%
5334.00 Special Prg.-Health Grants	-	80,000.00	(80,000.00)	0.00%
5336.00 Health Families	-	100,000.00	(100,000.00)	0.00%
5337.00 Infrastructure Initiatives	-	1,000,000.00	(1,000,000.00)	0.00%
5340.00 Participatory Budget	-	17,000.00	(17,000.00)	0.00%
5346 New Programs and Initiatives	-	600,000.00	(600,000.00)	0.00%
Total 5300.00 Health Programs	18,217.31	1,944,500.00	(1,926,282.69)	0.94%
5400.00 Other Expenditures			-	
5405.00 Conference/Education Expenses	-	4,500.00	(4,500.00)	0.00%
5410.00 Contingencies	488.76	5,000.00	(4,511.24)	9.78%
5413.00 Transaction Processing Fees	-	6,500.00	(6,500.00)	0.00%
5420.00 Medical Waste Disposal	7,143.12	7,500.00	(356.88)	95.24%
5425.00 Official's Bonds	-	3,500.00	(3,500.00)	0.00%
5430.00 Death Surcharge Fee	904.00	7,500.00	(6,596.00)	12.05%
Total 5400.00 Other Expenditures	8,535.88	34,500.00	(25,964.12)	24.74%
5500.00 Repairs and Maintenance			-	
5505.00 Building Maintenance	1,474.69	25,000.00	(23,525.31)	5.90%
5510.00 Janitorial Service	-	3,000.00	(3,000.00)	0.00%
5515.00 Equipment Maintenance Agreement	793.91	4,000.00	(3,206.09)	19.85%
5530.00 Snow Removal	695.00	3,500.00	(2,805.00)	19.86%
Total 5500.00 Repairs and Maintenance	2,963.60	35,500.00	(32,536.40)	8.35%
5600.00 Supplies and Materials			-	
5605.00 Janitorial Supplies	2,759.60	2,500.00	259.60	110.38%
5610.00 Medical Supplies	1,141.64	3,000.00	(1,858.36)	38.05%

Berwyn Public Health District
Statement of Revenues, Expenditures, and
Changes in Net Assets - Modified Cash Basis
April -May 2024

	April -May 2024	Tentative Budget	Remaining Budget	% of Budget
5615.00 Office Supplies and Expense	4,151.31	10,000.00	(5,848.69)	41.51%
5620.00 Postage and Meter Rental	301.06	3,000.00	(2,698.94)	10.04%
5625.00 Printing and Publication	253.50	10,000.00	(9,746.50)	2.54%
Total 5600.00 Supplies and Materials	8,607.11	28,500.00	(19,892.89)	30.20%
5700.00 Utilities			-	
5710.00 Heat, Light and Water	560.74	4,000.00	(3,439.26)	14.02%
5720.00 Telephone	1,098.34	10,000.00	(8,901.66)	10.98%
Total 5700.00 Utilities	1,659.08	14,000.00	(12,340.92)	11.85%
5800.00 Payroll Expenses			-	
5815.00 Chairman	7,333.34	46,000.00	(38,666.66)	15.94%
5816.00 Secretary	5,700.00	36,200.00	(30,500.00)	15.75%
5817.00 Treasurer	5,700.00	36,200.00	(30,500.00)	15.75%
5820.00 Clerks	13,829.19	162,750.00	(148,920.81)	8.50%
5829.0 Interns	1,647.00	45,000.00	(43,353.00)	3.66%
5830.00 Health Director	3,495.20	24,000.00	(20,504.80)	14.56%
5831.00 Taxes - Employer FICA	4,939.86	45,000.00	(40,060.14)	10.98%
5832.00 Taxes - Employer Medicare	1,155.28	10,000.00	(8,844.72)	11.55%
5833.00 Taxes - SUTA	208.99	3,000.00	(2,791.01)	6.97%
5835.00 Retirement Contribution	437.35	15,000.00	(14,562.65)	2.92%
5840.00 Inspectors	7,574.68	110,250.00	(102,675.32)	6.87%
5841.00 Environmental Health Practioner	10,510.68	65,000.00	(54,489.32)	16.17%
5845.00 Janitor	4,142.13	30,000.00	(25,857.87)	13.81%
5860.00 Public Health Nurses	20,466.25	147,000.00	(126,533.75)	13.92%
5880.00 Grp Health, Vision, Dental Ins	10,604.04	90,000.00	(79,395.96)	11.78%
Total 5800.00 Payroll Expenses	97,743.99	865,400.00	(767,656.01)	11.29%
Total Expenses	148,956.95	3,371,750.00	(3,222,793.05)	4.42%
Net Operating Income	(74,558.62)	(2,455,810.00)	2,381,251.38	3.04%
Net Income	(74,558.62)	\$ (2,455,810.00)	\$ 2,381,251.38	3.04%
Beginning net assets	2,824,811.50			
Ending net assets	\$ 2,750,252.88			



AGENDA ITEM SUMMARY

AGENDA ITEM: **8-A**

TITLE	Communication from Berwyn Police Dept.
MEETING DATE	June 10, 2024
SUBMITTED BY	Margaret Paul, Health Board Treasurer

SUMMARY

ATTACHMENTS

- Letter from Berwyn Police Dept.

ACTION PROPOSED

<input type="checkbox"/>	INFORMATION	<input checked="" type="checkbox"/>	DISCUSSION	<input checked="" type="checkbox"/>	REVIEW & APPROVAL
<input type="checkbox"/>	OTHER				



Mayor
Robert J. Lovero

BERWYN POLICE DEPARTMENT

"Serving with Pride"



Chief of Police
Michael D. Cimaglia

14 May 2024

Ms. Margaret Paul
Clerk of the City of Berwyn and
Berwyn Health District
6700 W 26th Street
Berwyn, IL 60402

RE: First Aid Kits and CPR Kits

Dear Ms. Paul,

The First Aid Kits and CPR Kits have been delivered and disseminated to all of our City of Berwyn Police Officers.

I would like to thank you for all of your assistance and the Berwyn Health District for purchasing these epochal kits for our officers. As you know, our officers are usually the first to arrive on the various life threatening calls for service and having these kits will allow our officers to serve and possibly save a life or prevent further injuries.

Thank you again, it is always better when we can work together as a team for the betterment of the entire community. The kits that you purchased for our department and our community are greatly appreciated.

If you have any questions please feel free to contact me.

Sincerely,

Michael D. Cimaglia
Chief of Police
Berwyn Police Department



AGENDA ITEM SUMMARY

AGENDA ITEM: **9-A**

TITLE	Ebenezer Youth Family Development Initiative
MEETING DATE	June 10, 2024
SUBMITTED BY	David J. Avila, Health Board President

SUMMARY

Deferred item (4/2024)

ATTACHMENTS

- Email from Kay Rops, Dir. of Youth & Community Care, Ebenezer CRC
- Ebenezer Community Church Program Proposal

ACTION PROPOSED

<input type="checkbox"/>	INFORMATION	<input checked="" type="checkbox"/>	DISCUSSION	<input checked="" type="checkbox"/>	REVIEW & APPROVAL
<input type="checkbox"/>	OTHER				

Jessica Aquino-Rodriguez

From: Kay Rops <kay.rops@ebenezer-crc.org>
Sent: Sunday, April 07, 2024 9:04 PM
To: manager; davidavila@berwynthownship.org
Subject: Ebenezer grant
Attachments: Berwyn Town Program proposal Budget.xlsx - Budget.pdf; Berwyn Township Health Proposal.pdf

Good evening David Avila,

Thank you so much for the opportunity to apply for this grant with Berwyn. Ebenezer Foundation is grateful to be a part of this Berwyn Community and to work alongside the Health department in supporting individuals and families continue to grow and thrive.

Attached is the grant proposal and budget. Please let me know if you need anything else from me.

Blessings

--

Kay Rops, LCSW
Dir of Youth & Community Care
Ebenezer CRC, Berwyn, IL

Ebenezer Community Church Program Proposal

Program Amount: \$50,000

Program Period: FY2025, July 1st, 2023 - June 30th, 2025

Region of Service:

Ebenezer Church currently services the communities and neighborhoods of Berwyn and the surrounding areas. Today Ebenezer is a thriving multi-ethnic and multi-generational community of followers, many of whom are Spanish-speaking immigrants. We believe in continuing the long tradition of having Ebenezer Church be a rock for our communities. We provide multiple services to help meet community needs such as a food pantry, legal clinic, and English as a Second Language Class. With this program, we will be partnering with local organizations to support the existing need and championing of youth via violence prevention and healthier living for families and youth in the Berwyn community.

Project Abstract:

- Resilience, Growth, and Community are key factors in building a community that supports and uplifts community members. Through this program, we will be able to fund programming that shows that Berwyn is invested in building a resilient and thriving community.
- Resilience: Youth Development and Family Services are core values for both Ebenezer Church. Through this program, we will be able to serve Berwyn youth and families by providing them with a safe space for development opportunities and healthy emotional expression.
- Growth: Berwyn and surrounding areas are predominantly home to Latino families. Latino youth, moreover, are especially susceptible to Adverse Childhood Events (ACEs), such as violence in the home or community, which can traumatize a child and compromise their capacity to grow into healthy adults. Our programming works to ensure that Berwyn youth are afforded opportunities that will have generational impacts.
- Community: Ebenezer Church is devoted to working to bring the Berwyn community together. By providing free programming and family services, we are giving the community a gathering place and a haven for our youth population.
- Objectives: Serve 20-30 youth a week in a trauma-informed setting through basketball, volleyball, soccer, and healthy cooking activities while pairing with mentors in the community to support the youths' overall growth and development

Budget Worksheet
Subgrantee Name:
Contract Amount:
Contract Time Period:

Contract Time Period:

Personnel Costs

Total Salaries and Wages (Calculates automatically)

\$2,527.20

\$27,975.20

Contractual Services

Total Amount for Contractors (Calculates automatically)

Description of Service

Amount Requested

Service Category
Select a service category for every expense.

Total Amount for Consultants (Calculates automatically)						\$0.00
Travel						
Purpose of Travel	Number of Positions	Reimbursement Amount Per Mile	Number of Miles Per Month	Number of Months	Amount Requested <i>Calculates automatically</i>	Service Category <i>Select a service category for every expense.</i>
					\$0.00	
					\$0.00	
					\$0.00	
					\$0.00	
					\$0.00	
					\$0.00	
					\$0.00	
Total Amount for Travel (Calculates automatically)					\$0.00	
Materials and Supplies -						
Description of item and justification w/relationship to program objectives. <i>For general office supplies, enter office supplies and the total amount requested in the unit cost column with a quantity of one.</i>				Number of Units	Amount Requested <i>Calculates automatically</i>	Service Category <i>Select a service category for every expense.</i>
materials for cooking class				20	\$2,000.00	Supplies
For for Programs				391	\$3,910.00	Supplies
Sporting equipment				1114.8	\$1,114.80	Supplies
					\$0.00	Supplies
					\$0.00	Supplies
					\$0.00	
Total Amount for Materials and Supplies (Calculates automatically)					\$7,024.80	
Occupancy, Rent and Utilities						
Description of Cost	Rate	Percentage of costs attributed to grant			Amount Requested <i>Calculates automatically</i>	Service Category <i>Select a service category for every expense.</i>
facility support	\$100.00	100			\$10,000.00	
Total Amount for Occupancy (Calculates automatically)					\$0.00	
Total Amount for Occupancy (Calculates automatically)					\$10,000.00	
Training and Education						
Position Title	Training Event Title and Description				Amount Requested	Service Category <i>Select a service category for every expense.</i>



AGENDA ITEM SUMMARY

AGENDA ITEM: **9-B**

TITLE	Residential Flood Mitigation
MEETING DATE	June 10, 2024
SUBMITTED BY	David J. Avila, Health Board President

SUMMARY

Deferred Indefinitely (4/2024)

ATTACHMENTS

ACTION PROPOSED

<input type="checkbox"/>	INFORMATION	<input checked="" type="checkbox"/>	DISCUSSION	<input type="checkbox"/>	REVIEW & APPROVAL
<input type="checkbox"/>	OTHER				



AGENDA ITEM SUMMARY

AGENDA ITEM: **9-D**

TITLE	Intergovernmental Cooperation Agreement Between City of Berwyn, Health District and Berwyn Township for Multi-Use Athletic Field & Walkway
MEETING DATE	June 10, 2024
SUBMITTED BY	David J. Avila, Health Board President

SUMMARY

Please see changes on page 4 of the agreement.

ATTACHMENTS

- Intergovernmental Cooperation Agreement Between City of Berwyn, Health District and Berwyn Township for Multi-Use Athletic Field & Walkway

ACTION PROPOSED

<input type="checkbox"/>	INFORMATION	<input type="checkbox"/>	DISCUSSION	<input checked="" type="checkbox"/>	REVIEW & APPROVAL
<input type="checkbox"/>	OTHER				

**INTERGOVERNMENTAL COOPERATION AGREEMENT
FOR MULTI-PURPOSE SPORT FIELD & WALKWAY**

**BETWEEN
THE CITY OF BERWYN, ILLINOIS
AND
THE BERWYN PUBLIC HEALTH DISTRICT
AND
THE TOWNSHIP OF BERWYN**

This Intergovernmental Cooperation Agreement (hereafter referred to as the "Agreement") is entered into on the dates set forth below, by and between the City of Berwyn, Illinois (hereafter referred to as the "City"), and the Berwyn Public Health District, (hereafter referred to as the "Health District."); and the Township Of Berwyn, Illinois, (hereafter referred to as the "Township.")

WHEREAS, each of the parties is a political subdivision of the State Of Illinois, and is a unit of local government organized and existing under the laws of the State of Illinois; and

WHEREAS, Section Ten (10) of Article VII of the Illinois Constitution and Section 5 ILCS 220/1 et seq. of the Illinois Compiled Statutes authorizes units of local government to jointly exercise any powers, privileges and/or authorities which may be exercised by any public agency; and

WHEREAS, that the Berwyn Public Health District was created in 1921 by referendum, and Berwyn was the first City in the State to create a separate Public Health Authority. Under the Illinois Public Health District Act. (70 ILCS 905/1 et seq.) the Health District is charged with the responsibility for all health and sanitation statutes and ordinances within the City; and

WHEREAS, since its inception, the City and the Health District have had a partnership through formal intergovernmental cooperation agreements and/or informal arrangements; that the Health District and the City would work together to provide for the health and wellness needs of the City; a role that the Health District has freely accepted; and

WHEREAS, the Township of Berwyn, was and is a local government existing under the Illinois Township Code (60 ILCS 1/85-1 et seq.). Further, the Township is authorized by statute, through action of the Town Board of Trustees; to enter into agreements such

as these to provide services to the public, including but not limited to, health, recreation and social services.

WHEREAS; the CITY, the TOWNSHIP and the HEALTH DISTRICT recognize that the community of Berwyn and its citizens have health, social and recreational needs that should be addressed; and that such needs clearly fall within the previously stated authorized priorities of these governmental entities. These include, but are not limited to, issues of diabetes, hypertension, heart disease high cholesterol and obesity; and

WHEREAS the parties hereto have identified ways and means to meet these obligations and address these health, social and recreational needs; and

WHEREAS the City owns a property (commonly known as "Baseball Alley") on a parcel that is located north of the IC tracks between Ridgeland and East Avenues; and the Township and Health District are desirous of partnering with the City to develop that parcel into a Multi-Sport Athletic Field and Health Walkway; and have funds to assist in that development and implementation of programs and activities related thereto;

NOW HEREOF. IT IS AGREED THAT the parties hereto do further formalize this partnership and agreement for the development of said Multi-Purpose Sport Field and Walkway; and the implementation of a comprehensive health, wellness and recreation program, on the terms and conditions as set forth herein:

ARTICLE I - PURPOSE

The City and the Health District and the Township acknowledge and agree that there is a continuing need for a comprehensive plan for the development of accessible health, wellness and recreational facilities, services and programs within the City Of Berwyn. They further understand that each party, under current law, has certain obligations and authority concerning these issues; and the parties desire to cooperate and partner to implement land development, as well as, programs and services toward these ends. The purpose of this Intergovernmental Cooperation Agreement is to partner in the development of the property commonly known as "Baseball Alley" on a land parcel that is located north of the IC tracks between Ridgeland and East Avenues into a Multi-Sport Athletic Field (that meets full high-school regulation standards) and a Health Walkway; and cooperate in that development and the implementation of programs, services and

activities related thereto. (hereafter collectively referred to as the “Project” within this Agreement)

ARTICLE II - AUTHORITY AND DUTIES

1. The parties acknowledge and agree that the City owns the land (Baseball Alley”) which is the primary site for the envisioned development and proposed programs and activities. Further, the City, through its Berwyn Playground And Recreation Commission (“BPRC”), has experience and expertise and resources in recreational land maintenance and programming; all invaluable for the implementation of the types of programs and services envisioned by this Project within the City

2. The Health District is enabled and authorized by State Statute and local ordinance to enforce all laws relating to public health and sanitation in the City and to implement any and ALL services and programs related to the general health, wellbeing and welfare of Berwyn's citizens. . Further, the Health District has certain expertise and resources invaluable for the implementation of the types of programs and services envisioned by this Project within the City.

3. The Township is enabled and authorized by State Statute to provide and fund any number of programs and services related to parks, health, recreation, youth, seniors and disabled citizens within the City and to implement any and ALL services and programs related to those needs. Further, the Township has certain expertise and resources invaluable for the implementation of the types of programs and services envisioned by this Project within the City.

4. Notwithstanding the foregoing, and the cooperative efforts related to this Project; nothing in this Agreement is intended to alter, modify or shift any current mandates or responsibilities between the parties. Nor does either party waive, relinquish or transfer any jurisdictional authority that it currently possesses, whether exercised or not.

5. The parties will adopt such additional Resolutions and Ordinances required to properly implement the Project, as well as the services and programs related thereto.

6. The parties shall be responsible for the following obligations under this Agreement for the Project:

The City Of Berwyn:

- a. will commit the property it owns North of the IC tracks between East & Ridgeland Avenues (n/k/a "Baseball Alley") to the Project.
- b. for the duration of the Project, will commit through its annual budget and appropriations the funds required to physically maintain the property and the facilities developed and placed upon the real property for the Project.
- c. will maintain the necessary and appropriate insurance coverages on the real property / park and facilities for use as the Project.

The Berwyn Public Health District:

- d. will make the financial funds commitment outlined in Article III below toward the Project on an agreed schedule outlined between the parties.
- e. for the duration of the Project, will fund (through its annual budget and appropriations) its agreed financial portion of the program and services part of the Project. [The annual financial commitments toward the program and services part of the Project will be agreed in writing by and between the parties through the periodic review meeting envisioned in Article II - Par. 9, herein and per Article III herein.]

The Township Of Berwyn:

- f. Will make the financial funds commitment outlined in Article III below toward the Project on an agreed schedule outlined between the parties.
- g. For the duration of the Project, will fund (through its annual budget and appropriations) its agreed financial portion of the program and services part of the Project. [The annual financial commitments toward the program and services part of the Project will be agreed in writing by and between the parties through the periodic review meeting envisioned in Article II-Par. 9, herein and per Article III herein.]

RESPONSIBILITIES OF ALL PARTIES:

- h. The MULTI SPORT FIELD shall be named the "***Berwyn Community Field***", or such comparable name that is chosen by the Berwyn Township, Health District, and City of Berwyn. Further, the participation/sponsorship of this Project via funds made available by the Health District and Township shall (for the duration of this Agreement) be prominently displayed and recognized on all park/facility signage; as well as on all promotional materials (digital or in print) for the facility, or its programs and services.

- i. As funding for this Project is provided by ALL Residents of the City Of Berwyn, it is expressly understood that any and all facilities, programs and/or services provided per the provisions of this Agreement shall be available to ALL Berwyn Residents on equal terms and conditions. (See sub-paragraph (j) below regarding rental provisions for Berwyn organizations and sub-paragraph (k) regarding “open” periods for Berwyn residents.)
- j. In addition to section 6(i) above; the parties understand that the facilities of the Project may from time to time be made available to private organizations for scheduled use and/or rental. It is expressly understood that any revenue generated from these rental fees shall be applied solely to offset expenses and maintenance of these Project facilities. It is further understood that all such scheduled arrangements for private use/rental, shall only be made with organizations that are Berwyn-based groups that are primarily servicing Berwyn residents/members/participants. For the purposes of this provision, a “Berwyn-based” organization shall be defined as one whose membership of participants is made up of a minimum of 50% Berwyn residents.
- k. Notwithstanding the provisions set forth above, the parties agree that substantial efforts will be made to insure that there are reasonable and ample time periods where NO programs, services or scheduled use/rental agreements are scheduled; thus insuring “open” periods are available for spontaneous use and enjoyment of the Project facilities by Berwyn residents, youths and Berwyn-based groups.
- l. The parties agree that the Project design, budget and development plan will be completed and approved by all THREE ENTITIES; and the Project shall have commenced (with the publication of RFPs, bids etc. and letting of contracts) before the September 15, 2024; with physical commencement of the construction of Project Facilities to begin shortly thereafter. The parties envision (and the approved development contracts will state that Project Facilities completion shall be on or before 12/31/2024.
- m. Should the Project not commence by September 15, 2024; the parties (and each of them) shall have the option to immediately terminate this agreement and withdraw from the Project and this Agreement.

7. For planning purposes all parties shall accurately track all resources dedicated to the Project, including, but not limited to, finances, supplies, printing, training and employee hours, and will share this data with the other parties upon request.

8. It is expressly understood that all contracts for the development of the contract shall proceed per the Project Design & Development Plan (approved by all three entities); and shall include an open and competitive bidding and RFP procedure and/or through an approved purchasing cooperative agreement.

9. The parties (through their appropriate representatives and designees) agree to meet periodically as required under the circumstances; but in no event less than once per year. Each party agrees that it will meaningfully participate in said meetings by sending knowledgeable representatives from all key departments. The purpose of the meeting will be to discuss all aspects of the Project; and to determine financial commitments for the upcoming fiscal years.

ARTICLE III - FINANCES AND FUNDING

1. The parties understand and agree that the initial contributions toward the Project development and implementation shall be as follows:

2.

a. **INITIAL CONTRIBUTION:**

CITY: Commit to provide the real estate parcel;

HEALTH DISTRICT: \$1,000,000.00 (maximum)

TOWNSHIP: \$500,000.00 (maximum)

NOTE: It is envisioned that the monetary contributions from the Township & The Health District shall be made in accordance with the final approved Project Design and Development Plan (as defined in Article II (sub-paragraphs 6(I) and Par. 8 above) It is further envisioned that payments to construction contractors will be made directly from the Township / Health District per bidding specifications and approved Project Contracts.

b. **ONGOING CONTRIBUTIONS:**

CITY: Ongoing Costs of Physical maintenance and repairs for real estate and Project facilities

HEALTH DISTRICT: Annual Program & Services costs established and agreed per Article II, par. 6(e) above.

TOWNSHIP: Annual Program & Services costs established and agreed per Article II, Par. 6(g) above.

2. All three parties shall meet to approve Project concepts, detailed plans & specifications, RFP/Bids for construction/development and a schedule of revenue & expenses, including a timeline for same.

3. Notwithstanding the foregoing; however, the parties understand and agree that should the City, or Health District or Township desire to provide additional programs or services to the public which may be outside of the scope of those set forth in this Agreement or in Project Plans, nothing in this Agreement shall prevent the individual entities from doing so, at its sole cost and expense. [Of course, the foregoing is contingent upon property/facility availability without conflict with regular agreed Project programs and services offered per this Agreement.

ARTICLE IV - WITHDRAWAL / TERMINATION

1. The parties to this Agreement understand and agree that this Agreement shall extend in perpetuity until termination is effected by mutual agreement or by an individual party as hereafter set forth:

A. Any party may terminate the Agreement, with or without cause, at the end of the period of twenty (20) years. For the purpose of this Article the first possible termination date could occur at the end of the City's fiscal year of December 31st 2044; or any subsequent December 31st thereafter. Notice of termination shall be given one year prior to the end of the City's fiscal year that termination becomes effective.

B. If any part fails to approve its funding portion (if any) of the ongoing maintenance and or program costs; or if any party fails to budget and/or appropriate its funding responsibilities; or if any party fails to fund its agreed and approved funding obligations, then the other parties may withdraw from the Program with one year's Notice to the other parties.

C. Also, see termination & withdrawal rights set forth in Article II, Paragraph 6(m).

2. In the event of termination of this Agreement, the fiscal obligations of the parties shall not be abrogated or terminated if contractual obligations remain and extend beyond the termination date. The parties agree to use good faith and best efforts to mitigate any expenses and damages.

3. Upon termination of the Agreement; any remaining funds that had been advanced by the Township and/or Health District; that have not yet been expended or contractually obligated; shall be immediately returned to the advancing party, without further recourse.

ARTICLE V - MISCELLANEOUS PROVISIONS

1. All Notices hereunder shall be served in writing to the Mayor or Health District President or Township Supervisor at their corporate offices. Notice shall be deemed served and received if transmitted via email before 5:00 pm on the day of service, with another copy placed in regular US mail on that same day.

2. The agreements, covenants, terms and conditions of this Agreement may only be modified through the written mutual consent of the parties.

3. Nothing within this agreement in any way modifies or abridges any rights, powers or authority granted to the parties, either jointly or severally, by any law or ordinance.

4. The parties acknowledge and agree that each has sufficient liability insurance coverage that insures the agency for any and all acts and/or omissions envisioned or reasonably contemplated within this Agreement for that entity's responsibilities and obligations hereunder and/or the facilities and programs related thereto. No party will seek reimbursement from the other for any loss or claim occasioned by any act or omission by its own staff, agents or officers. Each party will indemnify and hold the other parties harmless for any and all loss, costs, expenses, claims and/or damages, including reasonable attorney's fees, occasioned by any act or omission by its own employees, staff, officers or agents with respect to this Agreement and the facilities or programs related thereto.

5. This Agreement shall become effective upon its approval in accordance with the law by the respective corporate authorities of the City, the Township, and the Health District.

A. The City Council of The City Of Berwyn approved this Agreement on _____, 2024.

B. The Board of The Berwyn Public Health District approved this Agreement on _____, 2024.

C. The Town Board of The Township Of Berwyn approved this Agreement on _____, 2024.

Dated: _____

CITY OF BERWYN, ILLINOIS

By: _____
Mayor

ATTEST: _____
City Clerk

Dated: _____

BERWYN PUBLIC HEALTH DISTRICT

By: _____
Health Board President

ATTEST: _____
Health Board Secretary

Dated: _____

TOWNSHIP OF BERWYN

By: _____
Township Supervisor

ATTEST: _____
Town Clerk



AGENDA ITEM SUMMARY

AGENDA ITEM: **10-A**

TITLE	2024 Health Fitness Community Health Improvement Program Applications
MEETING DATE	June 10, 2024
SUBMITTED BY	Jacqueline Pereda, Health Board Secretary

SUMMARY

ATTACHMENTS

- 1 • Berwyn Blazers application requesting \$4,990
- 2 • Ebenezer application requesting \$16,797
- 3 • Ebenezer application requesting \$136,000 or \$78,000

ACTION PROPOSED

<input type="checkbox"/>	INFORMATION	<input checked="" type="checkbox"/>	DISCUSSION	<input checked="" type="checkbox"/>	REVIEW & APPROVAL
<input type="checkbox"/>	OTHER				

From: Jacqueline Pereda <jacquelinepereda@berwynassessor.org>
Sent: Wednesday, May 08, 2024 9:27 AM
To: manager
Subject: Fwd: Grant Request for Non-Profit Soccer Program

10-A

#1

----- Forwarded message -----

From: Jeanette Arcos <jeanettearcos4@gmail.com>
Date: Wed, May 8, 2024 at 9:12 AM
Subject: Grant Request for Non-Profit Soccer Program
To: jacquelinepereda@berwynassessor.org <jacquelinepereda@berwynassessor.org>
Cc: berwyncityfc20@gmail.com <berwyncityfc20@gmail.com>

I hope this letter finds you well. I am writing on behalf of Berwyn Blazers FC, a non profit organization that was established in 1984. Since its inception the club has pride itself in providing affordable, competitive and fun travel soccer to the Berwyn Community. We are dedicated to providing youth in our community with opportunities for personal growth, skill development, and community engagement through soccer.

Our non-profit organization has been serving the youth in the Berwyn Community, offering various soccer programs aimed at fostering teamwork, discipline, and leadership skills. We believe that every child deserves access to quality sports programs regardless of their socio-economic background. However, sustaining and expanding our programs require financial support beyond what our organization can generate independently.

We are reaching out to your organization in the hopes of securing a grant to support our soccer program. With your assistance, we will be able to:

1. Purchase necessary equipment such as soccer balls, uniforms, and training gear to facilitate the smooth operation of our programs.
2. Maintain and improve our soccer facilities to create a safe and conducive environment for practice and competition.
3. Expand our outreach efforts to reach more youth in our community and promote the benefits of sports participation.

Your grant would not only directly benefit the children in our program but also contribute to the overall well-being and development of our community. By investing in youth sports, we can empower the next generation to lead healthy, active lives and become productive members of society.

Enclosed, please find our detailed proposal outlining our program objectives, budgetary requirements, and anticipated outcomes. We are more than willing to provide any additional information or answer any questions you may have regarding our organization or grant proposal.

We sincerely appreciate your consideration of our request and the opportunity to collaborate in making a positive impact on the lives of youth in the Berwyn community. Together, we can help shape a brighter future for our children through the power of soccer.

Thank you for your time and support.

Warm regards,

Hector Espinoza President Berwyn Blazers FC 708-340-5066

berwyncityfc20@gmail.com



Jacqueline Pereda

Berwyn Township Assessor

Berwyn Township

6600 W 26th Street

Berwyn, IL 60402

Phone: (708)788-6600 Ext 111

Email: jacquelinepereda@berwynassessor.org



TOWNSHIP OF BERWYN PUBLIC HEALTH DISTRICT

"A Tradition of Service"



Margaret Paul
Deputy Chief of Health Department

David J. Avila
Interim Supervisor of Health Board President

Jacqueline Pereda
Deputy Supervisor of Health Board President

2024 HEALTH FITNESS COMMUNITY HEALTH IMPROVEMENT PROGRAM APPLICATION FORM

Please complete and provide the requested information below with your Application.

Name of Project:

Berwyn Blazers FC

- Has the Organization previously applied for funding from this program fund?

☐ YES ☒ NO

If yes, date(s)?

- Is the Organization based in Berwyn, Illinois? ☒ YES ☐ NO

- How many years has the Organization provided services supporting the needs of Berwyn residents?

1984

A. Organization Information

Organization Name:

Berwyn Blazers FC

Year Incorporated:

2020

Physical Address:

6430 W. 27 place

EIN Number:

85-2023881

Website:

Berwyn Blazers FC - Facebook Page page ID# 131189028792807

Executive Director/Chief Executive Officer Name:

Hector Espinoza

Title:

President

Phone:

708-340-5066

Email:

berwyncityfc20@gmail.com

B. Contact Information (Person to receive communications regarding this application)

Name:

HECTOR ESPINOZA

Title:

PRESIDENT

Phone:

708 340 5066

Email:

berwyncityfc20@gmail.com

C. Funding Amount Requested

\$ 4,990.00

D. Please submit responses to the following questions (4-page limit).

- Please describe the purpose of the funding you are seeking. (Do not exceed 300 characters)
- Evidence how your request meets our guidelines.
- Is this project being done with or in collaboration with any other organizations? If yes, please list and describe each organization's roles. **NO**
- How many people/children would be served by funding received from BPHD? Explain how they would be



TOWNSHIP OF BERWYN PUBLIC HEALTH DISTRICT

"A Tradition of Service"



Margaret Paul
Treasurer of Berwyn Health Public District

David J. Asch
Treasurer of Berwyn Health Public District

Jacqueline Prevost
Treasurer of Berwyn Health Public District

served.

5. List the budget for the specific project for which you are seeking funding.
6. List other private and public funding sources for this particular request. Detail the amount received and amount to be received and any conditions for the commitments.
7. Describe the standards used to evaluate the success of the project you propose.
8. Describe your plan for the maintenance and upkeep of the equipment and facility.
9. If you have previously received funding from the BPHD, how was it used, and how was the funding publicized?
10. Describe your Organization's purpose and size, long-range objectives, and the short-term project you want funded.
11. Please state the time frame in which the funds will be used.
12. Will your project be able to progress to completion if less than the amount requested is awarded?

E. APPLICATION CERTIFICATION

The undersigned executive officer of the applying organization hereby certifies that all information included in and attached as part of this application is complete and correct to the best of my knowledge.

I have read, understand, and will abide by the Berwyn Health Public District Program Guidelines. I understand that the Berwyn Public Health District will rely on the accuracy of this information. I authorize the Berwyn Public Health District to make inquiries and verify with any applicable third party any financial and other information provided with this application without any additional consent required. Furthermore, we release and give permission to the Berwyn Public Health District to use our names and likenesses, and to communicate as they see fit the award of our application.

Submitted by:

Hector Espinoza

5-8-2024

Hector Espinoza
Signature
Printed Name

PRESIDENT BBPC
Date
Title

Submission of Application: Applications are reviewed on a rolling period, and awards are made based upon budgetary authority and availability. The Berwyn Public Health District reserves the right to modify the budgetary authority or to suspend the program at any given time.

European Sports
830A E. Golf RD
Schaumburg, IL 60173 US
(847) 490-9000
www.europeansports.com

Estimate



ADDRESS
Berwyn Blazers

SHIP TO
Berwyn Blazers

ESTIMATE # DATE
3779 04/22/2024

ACTIVITY	QTY	RATE	AMOUNT
Nike Soccer balls 12-Size 3, 24-Size 4, 24 Size-5	60	30.00	1,800.00
Kwik Goal Bibs	80	4.20	336.00
Kwik Goal Hurdles	6	30.00	180.00
Kwik Goal Ladder	4	40.00	160.00
Nike Ball Bags	4	35.00	140.00
Bownet 3x5 Goals	4	200.00	800.00
Corner Flags set of 4	4	100.00	400.00
Cones packs of 25	6	14.00	84.00
Futsal Soccer ball	12	30.00	360.00
6 Seater Benches	3	110.00	330.00
	SUBTOTAL		4,590.00
	SHIPPING		400.00
	TOTAL		\$4,990.00

Accepted By

Accepted Date



2023 FITNESS EQUIPMENT GRANT APPLICATION

Please complete this form and provide the requested information below with your application.

Equipment for Physical Education and Athletics Programs

10-A
\$2

Name of Project:

- Has organization applied for a Berwyn Public Health District grant in the past?
 - XYES NO If yes, date(s)? Yes - it was denied in November 2023
- Is Organization based in Berwyn, Illinois? x YES NO
- How many years has the Organization provided services supporting the needs of Berwyn residents?
100 years

A. Organization Information

Organization Name: St. Leonard School Year Incorporated: 1925
 Physical Address: 3322 Clarence Ave Berwyn, IL
 EIN Number: E9991-5154-08
 Website: <https://www.stleonardschool.org/>
 Executive Director/Chief Executive Officer Name: Robert Krueger
 Title: Director of Operations
 Phone: 708 485 0015 Email: rkrueger@stleonard.org

B. Contact Information (Person to receive communications regarding this application)

Name: Annie Hostetter
 Title: School Board Advisory
 Phone: 708 833 2104 Email: slpa.berwyn@gmail.com

C. Grant Amount Requested \$16,797.00

D. Please submit responses to the following questions (4-page limit for responses)

- Please describe the purpose of the grant you are seeking. (not to exceed 300 characters)
- Evidence how your request meets our guidelines.
- Is this project being done in conjunction with or in collaboration with any other organizations? If yes, please list and describe each organization's roles.
- How many people/children would be served by the grant received from BPHD? Explain how they would be served.
- List the budget for the specific project for which you are seeking funding.
- List other private and public funding sources for this particular request. Detail amount received and amount to be received and any conditions for the commitments.
- Describe the standards used to evaluate the success of the project you propose. Berwyn Public Health District Fitness Equipment Grant | Page 3

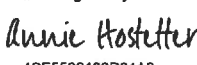


8. Describe your plan for the maintenance and upkeep of the equipment and/or facility.
9. If you have received a grant from the BPHD previously, how was it used, and how was the grant publicized?
10. Describe the purpose and size of your organization, its long-range objectives and the short-term goals of the project you want funded.
11. Please state the time frame in which the funds will be used.
12. Will your project be able to progress to completion if less than the amount requested is awarded?

E. GRANT APPLICATION CERTIFICATION

The undersigned executive officer of the applying organization hereby certifies that all information included in and attached as part of this application is complete and correct to the best of my knowledge.

I have read, understand and will abide by the Berwyn Health Public District Grant Guidelines. I understand that the Berwyn Public Health District will rely on the accuracy of this information. I authorize the Berwyn Public Health District to make inquiries and verify with any applicable third party any and all financial and other information provided in connection with this application without any additional consent required. Furthermore, we release and grant permission to the Berwyn Public Health District to use our names and likenesses, and to communicate as they see fit the award of our grant application.

Submitted by:	DocuSigned by:  4CE5532196D04A2...	5/31/2024
	Signature Annie Hostetter	Date
	Printed Name	Title

Submission of Application: Grant applications are reviewed on a rolling period, and awards are made based upon budgetary authority and availability. The Berwyn Public Health District reserves the right to modify the budgetary authority or to suspend the program at any given time



ST. LEONARD
CATHOLIC CHURCH & SCHOOL

Application for grant through Berwyn Township Public Health District:

Equipment for physical education and athletic programs

1. Please describe the purpose of the grant you are seeking. (not to exceed 300 characters)

We are seeking to update and replace equipment for our physical education and athletic program at St. Leonard School in Berwyn. Each class (preschool- 8th grade) has physical education two times per week. St. Leonard also has a robust athletics program that is continuing to grow. We currently offer the following sports (all are offered to girls and boys): Cross Country, Track and Field, Basketball, Soccer, and Volleyball.

We are looking to update both programs to improve the physical wellbeing and health of our children. It will improve the following areas of student life: physical wellness, mental health, increase healthy habits and use of healthy coping skills, and will improve social connections.

Up-to-date equipment encourages physical activity and active play. Engaging in regular physical activity is crucial for maintaining and improving physical fitness, including cardiovascular health, muscle strength, flexibility, and endurance. Regular physical activity facilitated by updated equipment can help students manage their fitness goals, improve self-esteem, and reduce the risk of obesity. Childhood obesity,

anxiety, and depression in children are significant health concerns, and promoting physical activity can mitigate these risks.

Using modern athletic equipment also helps establish healthy habits early in life. These habits can carry over into adulthood, promoting a lifelong commitment to fitness and overall well-being. Team sports and physical activities often involve social interaction and teamwork, which can enhance students' social skills and reduce feelings of isolation, contributing to overall mental and emotional health.

Access to updated athletic equipment encourages students to spend less time in sedentary activities like screen time and more time being physically active, which is important for overall health. Participation in sports and physical activities with updated equipment can help students develop resilience, coping skills, and determination, which are valuable for mental and emotional health.

2. Evidence how your request meets our guidelines.

This project aligns with the mission of the Berwyn Health Department because it will improve an already integral part of the neighborhood. Currently, St. Leonard has a school population of about 225 children as well as 30 faculty and staff, many of whom are Berwyn residents. Our school community continues to grow and for the school year 2024-2025, we will have approximately 275 students. Updated athletic equipment in schools can have a positive impact on the physical, mental, and emotional health of students. It promotes physical fitness, injury prevention, and the development of healthy habits, contributing to the overall well-being of the school community.

3. Is this project being done in conjunction with or in collaboration with any other organizations? If yes, please list and describe each organization's roles.

Currently, the school relies on donations from the parent association for improved physical education equipment. This is limited to a few hundred dollars per year. The school also relies on parents to pay athletic fees to pay for athletic costs. This generally only covers the bare minimum within the leagues (refs, fee to get into league, tournaments, etc). We did have several athletic fundraisers this year totaling in \$3,000 raised. This money raised, helped to go towards an awards banquet, fees, well as uniforms for our student athletes.

4. How many people/children would be served by the grant received from BPHD? Explain how they would be served.

This project would reach over 300 people daily. The equipment purchased would also be used for the larger events that are open to the entire community (Market Days, Kermes, Centennial celebrations, etc).

5. List the budget for the specific project for which you are seeking funding.

The following is a list of supplies that has been requested by our athletic director as well as physical education teacher.

Quotes and prices for all of these items are from Gopher Sport – gophersport.com with the exception of safety barriers for the parking lots, which are from Uline.

- portable volleyball net and volleyballs – portable net @ \$489.00. Ball set 3 @ \$99.95
- softball equipment – full set at @ \$729.00
- Soccer equipment - SportSkillz Soccer Training Station Pack – 1 @\$1,219.00
- Spalding The Beast Portable Basketball and basketballs- 1 portable basketball hoop @ \$1,799.00 and basketballs – 3 sets @\$69.95
- floor hockey equipment – full set at \$1,049.00
- badminton equipment – full set at \$1,159.00
- portable benches for soccer and track programs -4 @ \$94.00 each
- portable tent for sports – 1 @ \$499.00
- new jump ropes and hula hoops – set at \$200.00
- large parachute set – 1 @ \$139

- vests- 5 sets @ \$32.95
- play structures for early childhood PE classes-
create a course set – 1 @ \$269.00
little movers progressive balance pack- 1 @ \$789.00
- Team Spots 10-Activity Game System- 1 @ \$189.00
- MazeRun Ball Maze Set- 1 @ \$399
- Coated-Steel Benches- 3 @ \$999.99 each
- Folding Wagon- 2 @ \$199.99 each
- Electronic Whistles- 8 @ 20.95 each
- Safety barriers (to have out while kids are playing in lots) - 25 barriers from Uline at \$130 a piece

6. List other private and public funding sources for this particular request. Detail amount received and amount to be received and any conditions for the commitments.

Currently, we have raised 3k through various fundraisers throughout the school year. We were able to purchase jerseys for our athletic teams, soccer balls, volleyballs, as well as portable benches for soccer. we are not seeking other funding resources for this project.

7. Describe the standards used to evaluate the success of the project you propose. Berwyn Public Health District Fitness Equipment Grant | Page 4
8. Describe your plan for the maintenance and upkeep of the equipment and/or facility.

Once all supplies are purchased, we plan to send a survey to students, school families, employees, parishioners, and other community members that utilize the athletic equipment. We will get feedback on the accessibility of the playground as well as any physical and social/emotional benefits.

9. If you have received a grant from the BPHD previously, how was it used, and how was the grant publicized?

We have not received previous funds from the BPHD. We were denied funding last grant cycle. We were told that because the school is private, it does not reach enough Berwyn Residents. It is not stated in the grant guidelines that private schools should not apply and our growing school and community is roughly the size of other local school that were awarded money (Irving, Piper, etc) and has the potential to reach as much Berwyn residents, if not more.

10. Describe the purpose and size of your organization, its long-range objectives and the short-term goals of the project you want funded.

St. Leonard School is a local Berwyn school. The main objective is to provide a safe, nurturing, and educational experience for the students and staff. The school is also a local hub for many groups such as scouts, women's groups, etc., and welcomes all community members to our many events and programs throughout the year. We hope that the funding of this project helps students and staff improve and prioritize physical and mental wellness.

11. Please state the time frame in which the funds will be used.

We would like to have these funds used as soon as August 2024.

12. Will your project be able to progress to completion if less than the amount requested is awarded?

Since there are various items that are being requested, we can fund this project if the whole amount is not awarded.

RECEIVED MAY 31 2023



2023 FITNESS EQUIPMENT GRANT APPLICATION

Please complete this form and provide the requested information below with your application.

10-A
#3

Name of Project: Replacing Current Outdoor Play Structures

- Has organization applied for a Berwyn Public Health District grant in the past? X YES
NO If yes, date(s)? - November 8, 2023
- Is Organization based in Berwyn, Illinois? x YES NO
- How many years has the Organization provided services supporting the needs of Berwyn residents? 100 years

A. Organization Information

Organization Name: St. Leonard School Year Incorporated: 1925
Physical Address: 3322 Clarence Avenue Berwyn, IL 60402
EIN Number: E9991-5154-08
Website: <https://www.stleonardschool.org/>
Executive Director/Chief Executive Officer Name: Robert Krueger
Title: Director of Operations
Phone: (708) 484-0015 Email: rkrueger@stleonard.org

B. Contact Information (Person to receive communications regarding this application)

Name: Annie Hostetter
Title: School Board Advisory
Phone: 708 833 2104 Email: slpa.berwyn@gmail.com

C. Grant Amount Requested \$ Dependent on park approved-
Option 1 + small tot lot playground- \$136,000.00
Option 2 + small tot lot playground \$78,000.00

D. Please submit responses to the following questions (4-page limit for responses)

- Please describe the purpose of the grant you are seeking. (not to exceed 300 characters)
- Evidence how your request meets our guidelines.
- Is this project being done in conjunction with or in collaboration with any other organizations? If yes, please list and describe each organization's roles.
- How many people/children would be served by the grant received from BPHD? Explain how they would be served.
- List the budget for the specific project for which you are seeking funding.
- List other private and public funding sources for this particular request. Detail amount received and amount to be received and any conditions for the commitments.
- Describe the standards used to evaluate the success of the project you propose. Berwyn Public Health District Fitness Equipment Grant | Page 3



8. Describe your plan for the maintenance and upkeep of the equipment and/or facility.
9. If you have received a grant from the BPHD previously, how was it used, and how was the grant publicized?
10. Describe the purpose and size of your organization, its long-range objectives and the short-term goals of the project you want funded.
11. Please state the time frame in which the funds will be used.
12. Will your project be able to progress to completion if less than the amount requested is awarded?

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The undersigned executive officer of the applying organization hereby certifies that all information included in and attached as part of this application is complete and correct to the best of my knowledge.

I have read, understand and will abide by the Berwyn Health Public District Grant Guidelines. I understand that the Berwyn Public Health District will rely on the accuracy of this information. I authorize the Berwyn Public Health District to make inquiries and verify with any applicable third party any and all financial and other information provided in connection with this application without any additional consent required. Furthermore, we release and grant permission to the Berwyn Public Health District to use our names and likenesses, and to communicate as they see fit the award of our grant application.

Submitted by:	DocuSigned by:	
	<i>Annie Hostetter</i>	5/31/2024
	4CE5532196D04A2...	
	Signature Annie Hostetter	Date
		5/31/2024
	Printed Name	Title

Submission of Application: Grant applications are reviewed on a rolling period, and awards are made based upon budgetary authority and availability. The Berwyn Public Health District reserves the right to modify the budgetary authority or to suspend the program at any given time

Application for grant through Berwyn Township Public Health District:

UPDATING AND REPLACING CURRENT OUTDOOR PLAY STRUCTURES

1. Please describe the purpose of the grant you are seeking. (not to exceed 300 characters)

We are seeking to replace the current outdoor play structures that are in the tot lot (34th Avenue behind rectory/Mission Headquarters) as well as the larger open lot on 34th and East Ave.

The school as well as the community utilize this space daily. Currently we have a gaga ball pit, two basketball hoops, hopscotch, four squares, as well as a playground. The tot lot has a play structure that needs being replaced due to age, wear, and tear. The playground in the larger lot is also in need of being replaced due to wear and tear.

We are looking to update both areas to improve the physical wellbeing of our children and community as well as encourage and enhance social interactions.

Playgrounds provide opportunities for children to engage in physical activity and exercise. New structures can offer a wider range of activities, such as climbing walls, swings, slides, and obstacle courses, which promote physical fitness and help combat sedentary lifestyles. Regular physical activity is essential for children's overall health and development. Playgrounds with diverse structures encourage the development of fine and gross motor skills in children. Activities like climbing, swinging, and balancing help improve coordination, strength, and agility.

Playgrounds are social hubs where children can meet, interact, and form friendships. New structures can provide spaces for collaborative play, fostering social skills, teamwork, and empathy. It's not only students who benefit; parents and caregivers also have opportunities to connect and build supportive relationships within the community.

In conclusion, new playground structures not only provide a safe and enjoyable environment for children to play in but also offer a wide range of physical, social, and psychological benefits to both students and the broader community. These benefits contribute to the overall well-being and vibrancy of the neighborhood, making it a more attractive and thriving place to live.

2. Evidence how your request meets our guidelines.

This project aligns with the mission of the Berwyn Health Department because it will improve an already integral part of the neighborhood. St. Leonard has a school population of about 225 children as well as 30 faculty and staff, many of whom are Berwyn residents. Our school community continues to grow and it is expected that we will have approximately 275 students for the 2024-2025 school year. The playground on 34th and East is an open play area, and all Berwyn community members have access to it when school is not in session. The implementation of new playgrounds will help promote healthy lifestyles and habits for Berwyn residents, especially the children. Playgrounds provide a release from the stresses of everyday life for children and adults alike. Physical activity and play can reduce stress, improve mood, and enhance mental well-being. Playgrounds can serve as gathering places for the entire community. An improved playground for the public will also provide a heightened sense of pride and ownership. A well-maintained and appealing playground can instill a sense of pride and ownership within the community. Residents may feel more connected to their neighborhood and be more invested in its upkeep and development.

3. Is this project being done in conjunction with or in collaboration with any other organizations? If yes, please list and describe each organization's roles.

Currently, we keep up with the maintenance of the existing parks with volunteers as well as our scouts. We also use money raised by school and parish to replace mulch from year to year.

4. How many people/children would be served by the grant received from BPHD? Explain how they would be served.

This project would reach over 300 during the school day and would have the potential to reach the greater Berwyn population on a day-to-day basis. With the school being in the 1st ward and on the edge of the 2nd ward (approximately 6-7k residents) it has the potential to reach all those residents and then some on a daily basis.

5. List the budget for the specific project for which you are seeking funding.

When researching play structures, we researched the following play structures and feel that they would best suit the needs of the school and the community;

The following **two are top choices** for the larger playground on 34th and Clarence-

1st choice: Fun and Fit Commercial Playground Structure from American Park Company
Approximate pricing for structure is \$96,000 which includes shipping and help with installation

<https://www.americanparkscompany.com/fun-n-fit.html>

The Fun Fit commercial playground structure features:

- A Double Speedway Slide and 54 Single Speedway Slide.
- An exhilarating ride to the bottom with the Open Spiral Slide.
- A Three Rung Vertical Ladder for accessing the other adjacent climbing activities.
- A Chain Climber and Wall Climber for simulated rock wall adventure!
- The Mount Everest climbing structure (with rails for safe aerial climbing).
- Trapeze rings and Twister for upper body strength and balance.
- A fun Space Walk for navigating to the play decks from the climbers.
- UV stabilized and roto-molded plastic parts for safety and durability.
- Decks constructed from safe, non-toxic lead-free polyethylene coating.
- 3.5" x 12 gauge galvanized aluminum posts backed by a lifetime warranty.
- Metal pipes, rungs, loops, and rails come with a 50 year limited warranty.
- A 15 year limited warranty on decks and plastic components.
- ASTM and CPSC safety certified.
- ADA Accessible play structure for inclusive play.

2nd choice: Red Baron Commercial Playground

Approximate pricing for structure is \$38,000 which includes shipping and help with installation

<https://www.americanparkscompany.com/red-baron-budget-playground.html>

The Red Baron commercial playground structure features: A Journey into the prehistoric world of Red Baron, an action-packed playground adventure for children aged 5 to 12! Here, young explorers can embark on thrilling sliding escapades, conquer challenging climbs, and unleash their creativity with sensory and dramatic play. Whether zooming down the Curved Rapidracer Slide or testing their skills on the Chinning Bar, Red Baron offers a world of excitement, learning, and imaginative play in a secure and engaging environment.

Playground for closed tot-lot on Clarence and 34th, behind parish headquarters-

Triple Play Commercial Playground

Approximate pricing for structure is \$40,000 which includes shipping and help with installation

<https://www.americanparkscompany.com/triple-play.html>

The Triple Play playground structure from American Parks Company is designed to educate, stimulate, and occupy up to 40 children ages 2-5 years. Make learning fun with three engaging activity panels and a playground that offers big-kid climbing adventure for smaller children.

6. List other private and public funding sources for this particular request. Detail amount received and amount to be received and any conditions for the commitments.

This year, we have done several fundraisers for athletics and PE equipment. We have raised 3k, and that money was used for equipment and jerseys. We were not able to cover the amount needed for the remainder of PE and athletic equipment, so no money has been allocated to new playground structures at this point.

7. Describe the standards used to evaluate the success of the project you propose. Berwyn Public Health District Fitness Equipment Grant | Page 4
8. Describe your plan for the maintenance and upkeep of the equipment and/or facility.

Once our new system is implemented, we plan to send a survey to students, school families, employees, parishioners, and other community members that utilize the playgrounds. We will get feedback on the accessibility of the playground as well as any physical and social/emotional benefits.

9. If you have received a grant from the BPHD previously, how was it used, and how was the grant publicized?

We have not received previous funds from the BPHD. We were denied funding for this project by BPHD 2023 stating that we did not provide proper estimates and costs of playgrounds. Those details have been outlined above.

10. Describe the purpose and size of your organization, its long-range objectives and the short- term goals of the project you want funded.

St. Leonard School is a local Berwyn school. The main objective is to provide a safe, nurturing, and educational experience for the students and staff. The school is also a loc hub for many groups such as scouts, women's groups, etc., and welcomes all community members to our many events and programs throughout the year. Our school lot/play area is used frequently by our community members. All members of the community are encouraged to utilize these outdoor facilities.

11. Please state the time frame in which the funds will be used.

Our goal would be to have new structures installed over the summer/fall of 2024 to be ready for the 2024 school year.

12. Will your project be able to progress to completion if less than the amount requested is awarded?

We will not be able to start the project unless we receive full funding. We will have to find different grants if we do not receive full funding. The fundraising efforts that are already underway at the school are earmarked for closing the gap in education of child as well as paying for additional operation costs.

Jessica Aquino-Rodriguez

From: Jessica Aquino-Rodriguez <manager@berwyntownship.org>
Sent: Monday, June 03, 2024 3:32 PM
To: Jessica Aquino Rodriguez
Subject: FW: grant proposal for St. Leonard School
Attachments: 501(c)(3) Group Ruling Letter and Memo - 2021.pdf; BPHD Fitness Grant Packet 2023 PE and athletics cover sheet.pdf; BPHD Fitness Grant Packet 2023- cover sheet for playground.pdf; Berwyn Township grant- new playgrounds.pdf; Berwyn Township grant- Athletics.pdf

From: Annie Hostetter [mailto:anniegargano@gmail.com]
Sent: Friday, May 31, 2024 5:12 PM
To: Jessica Aquino-Rodriguez <manager@berwyntownship.org>; davidavila@berwyntownship.org; jacquelinepereda@berwynassessor.org
Subject: grant proposal for St. Leonard School

AMERICAN®
PARKS ★ COMPANY



Home > [Red Baron](#)

Red Baron

MODEL NUMBER: 878-5011A

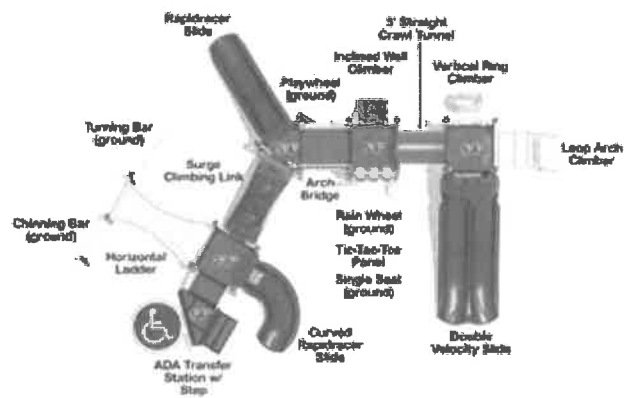
Journey into the prehistoric world of Red Baron, an action-packed playground adventure for children ages 2 to 12! Here, young explorers can embark on thrilling sliding escapades, conquer challenging climbs, and unleash their creativity with sensory and dramatic play. Whether zooming down the Curved Rapidracer Slide or testing their skills on the Chinning Bar, Red Baron offers a world of excitement, learning, and imaginative play in a secure and engaging environment.

[Read Less](#)

~~\$62,858.00~~ **SALE** \$31,429.00

Financing as low as \$722.87/mo

Financing as low as \$722.87/mo



Fun 'n Fit

MODEL NUMBER 689-86029

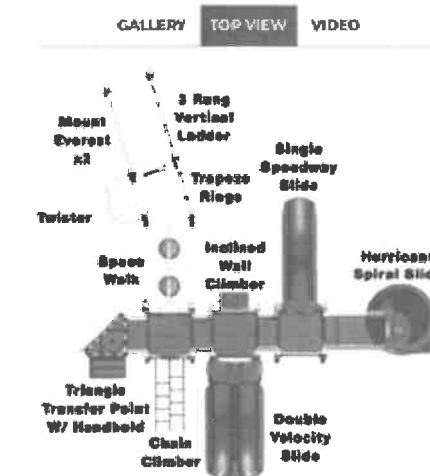
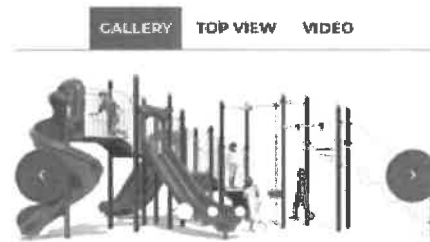
The **Fun Fit** commercial playground structure combines play with meaningful fitness activities for up to 55 children ages 5-12 years. There are ten unique opportunities to explore, learn and challenge upper and lower body strength for healthy social, skill and physical development.

The multiple climbing activities on this play structure can get the children of your organization or community into shape quickly, and under the guise of normal play time. The Inclined Wall Climber and Chain Climber provide access to the play decks, while the Mount Everest, Trapeze Rings, and Twister are designed to work out upper body muscle groups. They connect to the fun Space Walk that helps improve balance and stability

\$89,034.00

Financing as low as \$2,047.78/mo

Financing as low as \$2,047.78/mo



Home » Equipment »

Triple Play

MODEL NUMBER: 689-113439

The **Triple Play** playground structure from American Parks Company is designed to educate, stimulate, and occupy up to 40 children ages 2-5 years. Make learning fun with three engaging activity panels and a playground that offers big-kid climbing adventure for smaller children.

What makes this playground design extra fun is the link between two decks provided by the Surge Climbing Structure. Children love the challenge of climbing from one deck to the other using the link which mimics a mountain climbing inspired adventure for young children. Can they climb sideways? An Apex Lateral Climber which provides another challenge for aspiring c

[Read Less^](#)

~~\$75,965.00~~ **SALE** \$34,184.00

Financing as low as \$786.23/mo

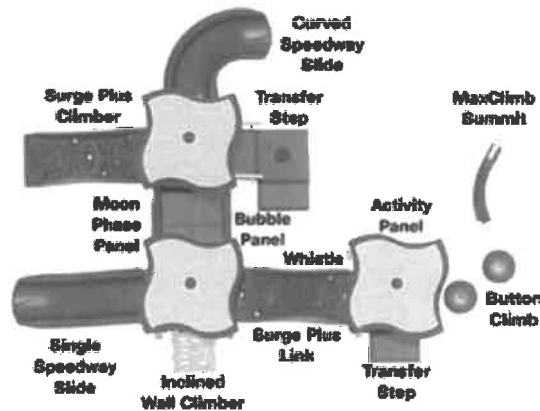
Financing as low as \$786.23/mo



GALLERY

TOP VIEW

VIDEO



Please see the two applicatons from St, Leonard School for the Fitness Equipment grant.

I have also attached supporting documents for playgrounds. Please let me know if you have any questions or if I am missing anything.

I do plan on attending the meeting. Can you please let me know the day, time, and place of the meeting?

Thank you again for this opportunity and I look forward to hearing from you!



AGENDA ITEM SUMMARY

AGENDA ITEM: **10-B**

TITLE	Pediatric Services Program
MEETING DATE	June 10, 2024
SUBMITTED BY	Margaret Paul, Health Board Treasurer

SUMMARY

ATTACHMENTS

- Letter from Margaret Paul

ACTION PROPOSED

<input type="checkbox"/>	INFORMATION	<input checked="" type="checkbox"/>	DISCUSSION	<input type="checkbox"/>	REVIEW & APPROVAL
<input type="checkbox"/>	OTHER				



David J. Avila
Town Supervisor / BPHD President

**TOWNSHIP OF BERWYN
PUBLIC HEALTH DISTRICT**

"A TRADITION OF SERVICE"
6600 W. 26th Street • Berwyn, IL 60402
(708) 788-6600 • Fax (708) 788-0432



Margaret Paul
Town Clerk/ BPHD Treasurer
Jacqueline Pereda
Town Assessor/ BPHD Secretary

To: David Avila, Jacqueline Pareda
Re: BPHD Pediatric Services

May 24, 2024

Dear Colleagues:

We will be voting to increase our FY 2024-2025 budget for pediatric services. We have not had a viable pediatric program since our contract with Alivio Medical Center was terminated. Recently, we received a request from School District 98 to activate a program for Pre-K and Kindergarten children.

I spoke with Berwyn Alderperson Arenella who brought the SD 98 request to my attention. She works in D-98. She stated that many families do not have the means to travel even within Berwyn to get to doctor appointments.

I believe that it is important to revitalize BPHD clinic services to school children and consider broadening the program guidelines to include Pre-K and Kindergarten aged children. Here is a listing of medical offices registered with the City of Berwyn Business Licensing Department. I highlighted those that might offer Pediatric services.

I recommend that we meet with Dr. Wainer and Nurse Canedo to review the existing program with a goal to expand it and get it operational once more. To that extent, I ask that we refer this matter to our Medical Director and Nurse Canedo and call a Special Meeting to meet with them to:

1. Review the ability to expand the existing program,
2. Draft a Request for Proposal to be sent to Berwyn registered Medical Offices to determine whether there exists an interest to partner with BPHD to deliver services.
3. Set a schedule for the production and review of a draft RFP, Final RFP, RFP Response, RFP Review, and Board Decision.

Thank you for your consideration,

Margaret Paul

10-B

Business Directory By Category For:

Thursday, April 11, 2024

Medical Office

Business Name	Address	Last Update	Phone	ID #
Access Pediatrics			(630) 679-1275	18951
6723 W. Roosevelt Road	Berwyn IL 60402	10/28/2019		
Adelante Community Health Center				17337
6832-40 Ogden Avenue W.	Berwyn IL 60402	6/28/2017		
Advance Medical Services	Dr. Ramesh C. Seeras		(708) 788-2040	9110
3114-16 S. Oak Park Avenue	Berwyn IL 60402	1/10/2007		
Alpha Pain Treatment Center			(708) 788-3880	6581
3253 S. Harlem Avenue	Berwyn IL 60402	10/30/2019		
Alpha Vein Solutions Inc.	Suite 1-B		(708) 788-3880	12560
3253 S. Harlem Avenue	Berwyn IL 60402	7/8/2011		
American MRI			(708) 788-8900	13404
6728 W. Cermak Road	Berwyn IL 60402	12/14/2021		
Berwyn Physical Therapy	Unit 2		(312) 437-1129	20945
6544 Cermak Rd	Berwyn IL 60402	3/7/2023		
Berwyn Surgical Center			(708) 788-3880	12489
3253 S. Harlem Avenue	Berwyn IL 60402	5/19/2011		
Dr. J. G. Patel			(708) 788-6270	88
6834 W. Cermak Road	Berwyn IL 60402	12/26/2006		
Dr. Joaquin D. Lopez, M.D.			(708) 795-5020	3263
6238 W. Cermak Road	Berwyn IL 60402	3/25/1998		
Dr. Robert Marshall			(708) 795-1655	985
3304 S. Grove Avenue	Berwyn IL 60402	3/31/2006		
Elite Orthopedics and Sports Medicine			(773) 229-1414	20987
1401 S. Harlem Avenue	Berwyn IL 60402	4/6/2023		
Everside Health LLC				20944
2550 S. Oak Park Avenue	Berwyn IL 60402	3/7/2023		
Family Medical Center	Dr. Marius and Dr. Ventura		(708) 484-9145	3227
7036 W. Cermak Road	Berwyn IL 60402	8/25/2010		
Grand Vein Specialists / Ever Clinic			(773) 942-6141	17769
6227 W. Cermak Road	Berwyn IL 60402	1/5/2018		
Gunnar Medical Group	Suit 102		(708) 484-7488	138
6425 W. Cermak Road	Berwyn IL 60402	3/31/2006		
Jencare Neighborhood Medical Center			(708) 303-9234	14889
6326 W. Cermak Road	Berwyn IL 60402	9/11/2013		
Loyola Medicine	Suite 200		(708) 783-0222	2614
3340 S. Oak Park Avenue	Berwyn IL 60402	1/25/2021		
Medical Center	Dr. Slobodan Vucicevic		(708) 749-0117	1156
3501 S. Harlem Avenue	Berwyn IL 60402	9/30/1998		
Medical, Surgical, Dermatology	David Whitney, M.D.		(708) 788-3885	6725
3253 S. Harlem Avenue	Berwyn IL 60402	8/2/2005		

Business Directory By Category For:

Thursday, April 11, 2024

Medical Office

Business Name	Address	Last Update	Phone	ID #
Midtown Physicians	Dr. D. Patel		(708) 795-8900	198
6538 W. Cermak Road Berwyn	IL 60402	2/23/1996		
Milan Laser Hair Removal	Unit 2			20709
7102 W. Cermak Road Berwyn	IL 60402	9/2/2022		
Nephrology Associates			(708) 749-4617	19513
6948 W. Windsor Avenue Berwyn	IL 60402	10/13/2020		
Oak Street Health			(708) 484-8090	15527
7000 W. Cermak Road Berwyn	IL 60402	7/29/2014		
Oscar Linarey MDPC, Berwyn Pediatrics			(708) 788-0077	6768
6545 W. Cermak Road Berwyn	IL 60402	12/24/2008		
Physicians Immediate Care			(312) 324-0222	19833
2201 S. Oak Park Avenue Berwyn	IL 60402	5/3/2021		
Physicians To You Home Health			(708) 933-3840	19432
6916 W. Cermak Road Berwyn	IL 60402	8/31/2020		
Pilsen Wellness Center			(708) 317-5926	16297
2600 S. Ridgeland Avenue Berwyn	IL 60402	10/13/2015		
Primary Care Associates			(708) 484-0042	767
6840 W. Windsor Avenue Berwyn	IL 60402	8/22/2019		
Pro-Salud 6238 Inc.			(708) 795-5020	7547
6238 W. Cermak Road Berwyn	IL 60402	1/11/2017		
Saint Anthony Hospital Doctor's Office			(708) 788-4933	11979
6917 W. Cermak Road Berwyn	IL 60402	2/18/2011		
SOS Medicorp			(708) 231-0012	17132
2223 S. Oak Park Avenue Berwyn	IL 60402	6/2/2017		
Suburban Urology Associates, Ltd.			(708) 484-6019	929
3340 S. Oak Park Avenue Berwyn	IL 60402	1/5/2013		
Taylor Medical Center, S.C.			(708) 484-1800	10287
3223 S. Harlem Avenue Berwyn	IL 60402	1/26/2009		
Total Care Medical Clinic			(708) 484-9472	12766
6929 W. Ogden Avenue Berwyn	IL 60402	10/3/2011		
U.I.C. Cancer Center (a Mac Neal	Suite 107		(708) 484-8400	12168
6801 W. 34th Street Berwyn	IL 60402	3/1/2012		
Total Businesses				36

Business Directory By Category For:*Thursday, April 11, 2024****Medical Center***

Business	Name	Address	Last Update	Phone	ID #
<i>Alivio Medical Center</i>					15210
6447 W.	Cermak Road	Berwyn IL 60402	10/5/2015		
<i>Health Stop</i>		<i>Dr. Manohar Jethani</i>		(708) 447-9402	1159
3635 S.	Harlem Avenue	Berwyn IL 60402	4/1/1997		
<i>Mac Neal Family Practice</i>		<i>5th floor</i>		(708) 783-2000	1065
3231 S.	Euclid Avenue	Berwyn IL 60402	1/7/2011		
<i>PCC South Family Health Center</i>				(708) 386-0845	12013
6201 W.	Roosevelt Road	Berwyn IL 60402	2/12/2020		
<i>Suburban Otolaryngology PLLC</i>		<i>Suite 204</i>		(708) 749-3070	927
3340 S.	Oak Park Avenue	Berwyn IL 60402	12/16/2021		
Total Businesses					5

**Memorandum of Understanding for Collaboration between:
The Berwyn Public Health District and Berwyn North School District #98
Preschool Expansion Program**

This Memorandum of Understanding is entered into by and between: Berwyn North School District #98 (Preschool Expansion Sub-grantee) and The Berwyn Public Health District For the purposes of ensuring collaboration between a healthcare organization and the Preschool Expansion Program. This collaboration will ensure that families with multiple risk factors in our community have access to the services that they need to ensure the healthy development of their children, prepare their children for school success and thrive and achieve ambitious family goals.

In support of this purpose, the above named entities agree to the following:

Responsibilities of the Parties:

Berwyn North School District #98 (Preschool Expansion Sub-grantee) and The Berwyn Public Health District understand that each should be able to fulfill its responsibilities under this Memorandum of Understanding (MOU) in accordance with the provisions of law and regulation that govern their individual activities. Nothing in this MOU is intended to negate or otherwise render ineffective any such provisions or operating procedures. If at any time any Parties are unable to perform their functions under this MOU consistent with such Parties statutory and regulatory mandates, the affected Parties shall immediately provide written notice to the others seeking a mutually agreed upon resolution.

a) The Berwyn Public Health District will provide:

1. Administration and oversight of services related to the Berwyn North District #98 in accordance with Berwyn Public Health District.
2. Direct or contracted health dental, or vision care services as agreed upon by the Berwyn Public Health District and Berwyn North School District #98.
3. All licenses, waivers, certifications, and supervision for those services outlined by the Berwyn Public Health District in Article II-a)
4. Documentation of all required professional insurance.
5. Management of claim and encounter submission The Berwyn Public Health District of all activity as described in contracts executed with Berwyn Public Health District.

b) The Berwyn North School District #98 will provide:

1. Appropriate referrals of students to the Berwyn Public Health District and its agents.
2. Assistance to students in scheduling of appointments with the Berwyn Public Health District
3. Facilities adequate for the provision of said physical health care services.

I. Goals

The goals of this agreement will be:

- a) To ensure coordination and collaboration between the Berwyn Public Health District and Preschool Expansion Program listed above, including specific roles and responsibilities to ensure a coordinated service system.

- b) To improve availability and quality of services for three and four-year-old children and their families, ensuring that all eligible children in the service area have access to quality education and comprehensive services.
- c) To ensure that the parties listed above will plan and coordinate access to services and implement strategies to enroll the hardest to reach children in this community.
- d) To support the optimal development of children, including their school readiness and success, and the advancement and success of families.
- e) To establish seamless delivery of services that build on the strengths and support the needs of the local population.
- f) To reduce duplication, eliminate competition and enhance efficiency of services.
- g) To collaborate in service delivery to the greatest extent possible to ensure information exchange regarding educational and non-educational services for the benefit of children and families.

II. Authority

- a) **The Berwyn Public Health District** is a local governmental entity that provides health related services to eligible Berwyn residents. An example of these services include immunizations, blood lead level screenings, and assistance with applications for AllKids and Access To Care programs for those families in need who may qualify. School physicals, sports physicals, dental screenings, and referral/exams in efforts to provide glasses for children that do not have access to vision services are provided through the Berwyn Public Health District agreements with other agencies that provide services on the Health District's behalf. It is the intention of the Berwyn Public Health District to include Berwyn North School District 98 schools in any additional services or future programs as may be offered to the Berwyn residents.
- b) **The Preschool Expansion Program** adheres to the statutory requirements of Preschool for All. The Preschool for All Children program is part of the Early Childhood Block Grant (ECBG) established by Section 1C-2 of the School Code (105 ILCS 5/1C-2) or Sections 1C-2 and 2-3.89 of the School Code. The ECBG's purpose is to provide early, continuous, intensive, and comprehensive evidence-based child development and family support services to help families prepare their young children for later school success. Preschool for All's general responsibility for coordination with other programs in the same service area is covered under several sections of Title 23, Part 235 of the Illinois Administrative Code [Subtitle A, Subchapter f; 235.20(c)(7), 235.50(a)(2)(B), and 235.70(b)(2)]. Specific rules about collaborating with Head Start are in Sections 235.120(b)(3)(B) and 235.140(a).

III. Joint Roles and Responsibilities

The Parties agree to review and develop a plan of activities for the coordination, collaboration, alignment, and implementation of each of the following ten areas:

- a) Public information dissemination and access to programs for families contacting the Berwyn Public Health District program or any of the preschool programs.
- b) Selection priorities for eligible children to be served by programs

- c) Child selection, enrollment, and notification practices that ensure all eligible children will be served by the appropriate program.
- d) Program participation of underserved populations of eligible children residing in Berwyn.
- e) Identifying limited English proficient children and informing their parents of instructional services to help children acquire English proficiency.
- f) Coordination and collaboration with other programs, as applicable, such as Title I Preschool, Early Intervention, Early Childhood Special Education, Preschool for All, Prevention Initiative, libraries, etc.
- g) Identify children with special needs and inform parents of appropriate services to support their child's school readiness.

Definition of service area

- a) Child recruitment and referral practices that ensure all children will be served by the appropriate program in the service area.
- b) Coordinated service delivery and strategies to overcome collaboration barriers.
- c) Collaboration to reduce duplication and enhance service efficiency in the service area.
- d) Staff training, including intentionally identifying and pursuing opportunities for joint staff training and professional development on appropriate topics, including:
- e) Transitions and social and emotional development

Recruitment, enrollment and selection criteria

- a) Comprehensive services and recruitment, selection criteria; parent and community engagement.
- b) Joint program technical assistance and/or shared technical assistance resources, where feasible.
- c) Communication and parent outreach for smooth transitions to kindergarten.
- d) Joint support of children's transition to elementary school, including appropriate records transfers, outreach to parents, and specific activities to address limited English proficient children and their families.
- e) Joint parent education about their roles in the public schools related to their children's learning and development.

Provision and use of facilities, transportation, and other program elements

- a) Sharing facilities, as feasible and appropriate at the school district.
- b) Sharing transportation, as feasible and appropriate.
- c) Joint parent activities, education and involvement, as feasible and appropriate.
- d) Exchange of information on children's service provision, as feasible and appropriate.

IV. Confidentiality

All Parties acknowledge confidentiality requirements that each must follow regarding informed parental consent and the sharing and release of personally identifiable information regarding children and families. Each Party to this MOU will protect the rights of young children with

respect to records and reports created, maintained, and used by the public agencies. It is the intent of this agreement to ensure that parents have rights of access and rights of privacy with respect to such reports and records and that applicable State and Federal laws for exercise of these rights be strictly followed. The Family Educational Rights and Privacy Act (FERPA) will be followed. (See 34CFR 303.460.) as well as the Health Insurance Portability and Accountability Act of 1996 (HIPAA).

V. Communication and Resolution of Differences

The Parties will create an ongoing system of communication to regularly review this MOU and implementation of this collaboration. Each party will identify a liaison who will be responsible for ensuring consistent and ongoing communication and implementation:

Berwyn Public Health District Liaison: David J. Avila

Preschool Expansion Program Liaison: Margaret Turner

Both Parties will additionally develop a process to proactively prevent and resolve disputes or differences and to solve problems, working first to resolve disputes between them. The process will include timelines for regular meetings to review the MOU, plan collaborative activities, update each other on the plan achievement, and resolve issues.

VI. Review and Amendments

The Parties will jointly review the MOU annually and more frequently when: laws or regulations are amended that significantly impact the MOU or when a Party requests a formal change. Any proposed amendment or modification to the MOU shall be submitted to the other Party at least thirty days prior to formal discussion or negotiation. All Parties must concur on any amendments.

The MOU will become effective immediately after being signed and dated by all Parties. By signing the MOU, the Parties agree to the terms. The signed MOU will be binding on all successors of the Parties to the MOU.

VII. Signatures

The Parties believe that The Berwyn Public Health District and the Preschool Expansion Program in Berwyn North School District #98, can create and maintain a meaningful partnership to promote school readiness so that low income families are served in a coordinated, high quality system. The Parties agree to plan and implement strategies based on practice and research that have proven to support children's school success.

For the Berwyn Public Health District:

Berwyn Public Health District Supervisor:

Signature

Date

David J. Avila
Print Name

Supervisor Berwyn Public Health District
Title

Attested By: Margaret Paul, Health Board Secretary

Signature

Date

For the Preschool Expansion Program:

Early Childhood Program Director:

Signature

Date

Margaret Turner
Print Name

Director of Special Education
Title

Superintendent of Schools / Agency Executive Director:

Signature

Date

Dr. Michelle Smith
Print Name

Superintendent of Berwyn North School District #98
Title



AGENDA ITEM SUMMARY

AGENDA ITEM: **10-C**

TITLE	Budget & Appropriation Ordinance for the Fiscal Year Beginning April 1, 2024 and ending March 31, 2025
MEETING DATE	June 10, 2024
SUBMITTED BY	David J. Avila, Health Board President

SUMMARY

ATTACHMENTS

- Berwyn Public Health District Budget & Appropriation Ordinance for the Fiscal Year Beginning April 1, 2024 and ending March 31, 2025

ACTION PROPOSED

<input type="checkbox"/>	INFORMATION	<input type="checkbox"/>	DISCUSSION	<input checked="" type="checkbox"/>	REVIEW & APPROVAL
<input type="checkbox"/>	OTHER				

BUDGET & APPROPRIATION ORDINANCE

BERWYN PUBLIC HEALTH DISTRICT

ORDINANCE NO. _____

110-C

An ordinance appropriating for all purposes of the Berwyn Public Health District Cook County, Illinois, for the fiscal year beginning April 1, 2024 and ending March 31, 2025.

BE IT ORDAINED by the Board of Health, Berwyn Public Health District, Cook County, Illinois.

SECTION 1: That the amounts hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of the Berwyn Public Health District, be and the same are hereby appropriated for the general corporate purposes of the Berwyn Public Health District, Cook County, Illinois, as hereinafter specified for the fiscal year beginning April 1, 2024 and ending March 31, 2025.

SECTION 2: That the following budget containing an estimate of revenues and expenditures is hereby adopted for the following funds,

HEALTH FUND

**2024 – 2025
BUDGET**

1 HEALTH FUND

BEGINNING BALANCE, April 1, 2024 2,824,812

REVENUES

4100	Property Tax	745,000
4200	Replacement Tax	35,000
4400	Rental Income	76,440
4410	Vital Record Income	37,500
4450	Clinic Fees and Income	2,000
4440	Miscellaneous Income	5,000
4600	Investment Income	15,000

TOTAL REVENUES 915,940

TOTAL FUNDS AVAILABLE 3,740,752

EXPENDITURES

CAPITAL OUTLAY

5005	Medical & Office Equipment	100,000
5006	Roof and Building Improvements	150,000
5007	Park Improvements and Equipment	8,000
5010	Parking Lot Improvements	10,000

268,000

CONTRACTUAL SERVICES

5105	Accounting / Bookkeeping	23,700
5106	Payroll Processing Fees	2,400
5115	Annual Audit	7,250
5120	Association Dues	2,000
5135	Gen. Liability, Workman's Comp & Property Insurance	23,500
5140	Legal Expense	7,500
5143	Health District Attorney	19,000
5150	IT Services	10,000
5145	Website Services	5,000
5160	Rodent Abatement Agreement	40,000
5185	Contractual Services – Vision/Hearing	6,000
5190	Contractual Services – Dental	15,000
5195	Contractual Services – Pediatrics	20,000

181,350

HEALTH PROGRAMS

5310	Lead Awareness Program	2,500
5315	Clinics	10,000
5320	Special Programs – Flu	19,000

(cont'd)

**2024 – 2025
BUDGET**

HEALTH PROGRAMS (cont'd)

5325	Special Programs – Other	40,000
5326	Special Programs – Intergovernmental	35,000
5325.02	Special Program – combined veteran	4,000
5325.03	Berwyn Holiday Fund	4,000
5325.04	Senior Breakfast	1,500
5325.05	Sunday Market	10,000
5325.06	Marketing and Promotion	5,000
5328	Special Programs – Emergency Preparedness	10,000
5332	Special Programs – Eyes for Education	6,500
5334	Special Programs – Health Grants	80,000
5340	Participatory Budget	17,000
5345	Special Programs – Healthy Families	100,000
5346	New Programs and Initiatives	600,000
5350	Special Programs – Infrastructure Initiatives	1,000,000
		<hr/>
		1,944,500

OTHER EXPENDITURES

5405	Conference / Education Expenses	4,500
5410	Contingencies	5,000
5413	Transaction Processing Fees	6,500
5420	Medical Waste Disposal	7,500
5425	Official's Bonds	3,500
5430	Death Surcharge Fee	7,500
		<hr/>
		34,500

REPAIRS AND MAINTENANCE

5505	Building Maintenance	25,000
5510	Janitorial Service	3,000
5515	Equipment Maintenance Agreements	4,000
5530	Snow Removal	3,500
		<hr/>
		35,500

SUPPLIES AND MATERIALS

5605	Janitorial Supplies	2,500
5610	Medical Supplies	3,000
5615	Office Supplies and Expense	10,000
5620	Postage and Meter Rental	3,000
5625	Printing and Publication	10,000
		<hr/>
		28,500

(cont'd)

**2024 – 2025
BUDGET**

UTILITIES

5710	Heat, light and water	4,000
5720	Telecommunications	10,000
		<u>14,000</u>

PAYROLL EXPENSES

5815	Chairman	46,000
5816	Secretary	36,200
5817	Treasurer	36,200
5820	Administrative Salaries	162,750
5829	Interns	45,000
5830	Health Director	24,000
5831	Taxes – Employer FICA	45,000
5832	Taxes – Employer Medicare	10,000
5833	Taxes – SUTA	3,000
5835	Retirement Contribution	15,000
5840	Inspectors	110,250
5841	Environmental Health Practitioners	65,000
5845	Janitor	30,000
5860	Public Health Nurses	147,000
5880	Group Health, Vision & Dental Insurance	90,000
		<u>865,400</u>

TOTAL APPROPRIATIONS:

3,371,750

ENDING BALANCE, March 31, 2025

369,002

SECTION 3: That the amount appropriated for health purposes for the fiscal year beginning April 1, 2024 and ending March 31, 2025 by fund shall be as follows:

1	Health Fund	<u>3,371,750</u>
	TOTAL APPROPRIATIONS:	<u>3,371,750</u>

SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION 5: That each appropriated fund total shall be divided among the several objects and purposes specified, and in the particular amounts stated for each fund respectively in Section 2 constituting the total appropriations in the amount of three million three hundred seventy-one thousand seven hundred fifty dollars (\$3,371,750) for the fiscal year beginning April 1, 2024 and ending March 31, 2025.

SECTION 6: That Section 3 shall be and is a summary of the annual Appropriation Ordinance of this Public Health District, passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date.

SECTION 7: That a certified copy of the Budget & Appropriations Ordinance shall be filed with the County Clerk within 30 days after adoption.

ADOPTED this ____ day of _____, 20__ pursuant to a roll call vote by the Board of Health of the Berwyn Public Health District, Cook County, Illinois.

<u>BOARD OF HEALTH</u>	<u>AYE</u>	<u>ABSENT</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
Secretary	Chairman	

CERTIFICATION OF BUDGET & APPROPRIATION ORDINANCE
BERWYN PUBLIC HEALTH DISTRICT

The undersigned, duly elected, qualified and acting Secretary of the Berwyn Public Health District, Cook County, Illinois, does hereby certify that attached hereto is a true and correct copy of the Budget & Appropriation Ordinance of said District for the fiscal year beginning April 1, 2024 and ending March 31, 2025, as adopted this _____ day of _____, 20__.

This certification is made and filed pursuant to the requirement of (35 ILCS 200/18-50) and on behalf of Berwyn Public Health District, Cook County, Illinois. This certification must be filed within 30 days after the adoption of the Budget & Appropriation Ordinance.

Dated this _____ day of _____, 20__

Secretary

Filed this _____ day of _____, 20__

County Clerk

CERTIFIED ESTIMATE OF REVENUES BY SOURCE
BERWYN PUBLIC HEALTH DISTRICT

The undersigned President, Chief Fiscal Officer, of Berwyn Public Health District, Cook County, Illinois, does hereby certify that the estimate of revenues by source or anticipated to be received by said taxing district, is either set forth in said ordinance as "Revenues" or attached hereto by separate document, is a true statement of said estimate.

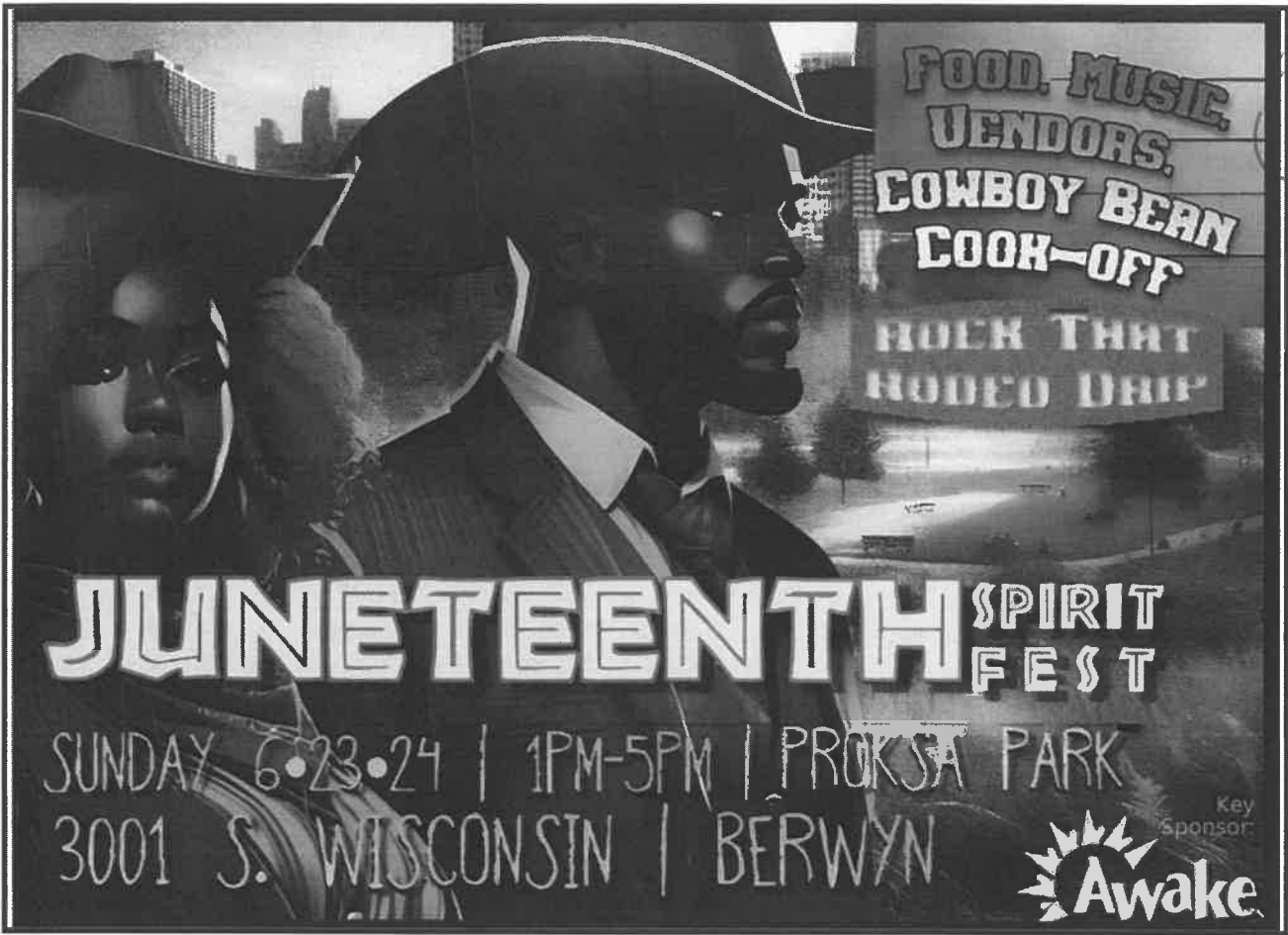
This certification is made and filed pursuant to the requirement of (35 ILCS 200/18-50) and on behalf of Berwyn Public Health District Cook County, Illinois. This certification must be filed within 30 days after the adoption of the Budget & Appropriation Ordinance.

Dated this _____ day of _____, 20____

President – Chief Fiscal Officer

Filed this _____ day of _____, 20____

County Clerk



Join us for Berwyn's 4th annual FREE cultural event centered in Black history & culture. Juneteenth, or FREEDOM Day, celebrates the emancipation of those enslaved in the U.S. Come celebrate this year's theme with us: SPIRIT FEST. The event will showcase food, music, games, and more!

Become a Sponsor (<https://givebutter.com/sponsorjuneteenth2024>) Apply to be a Vendor (<https://givebutter.com/juneteenthvendors2024>) Enter the Cowboy Beans C (<https://cs.google.com/forms/d/e/1FA3y3uwUCGhiO4rybJzyTJcyuciEsChf>)

Join us at Proksa Park in Berwyn in...

17 Days

15 Hours

18 Minutes

© 2024 Berwyn Juneteenth. All rights reserved.



2024 Berwyn Juneteenth Freedom Day Sponsorship

Sponsorship Opportunities



Organized by **Awake** → Verified

\$250 1 Supporter

Team Members

Fundraise

No team members yet, be the first!

Event

JUN

23

Juneteeth

Freedom

Day Fest

Donate & Tickets

Share Fundraiser

Anonymous purchased a ticket
15 days ago



Love

Comment

Share

Powered by **Givebutter**



**Sunday, June
23rd, 1:00 PM –
5:00 PM CDT**

In Person

Add to Calendar

Berwyn, IL 60402, USA

Help sponsor this
fabulous gathering



This campaign was created

April 16th, 2024

Love

Comment

Share

Story

Come help us celebrate
Juneteenth in Berwyn on
Sunday, June 23, 2024 at the
Juneteenth Freedom Day Fest.
Click on **Donate & Tickets** to
choose your sponsorship
level. If you have any questions
feel free to reach out. You can
contact us at
berwynsawake@gmail.com



Awake

A 501(c)(3) Public Charity
EIN 82-3359140

Verified

Powered by **Givebutter**



TOWNSHIP OF BERWYN PUBLIC HEALTH DISTRICT
6600 W. 26th Street • Berwyn, IL 60402

10-D

To: David Avila, Jacqueline Pareda, Tomasa Ambriz, Edward Espinoza, Jessie Miranda and Maribel Zapata
From: Margaret Paul
Date: May 31, 2024
Re: Distribution of Gun Locks

Dear Colleagues:

I received an invitation from the Illinois Department of Public Health ("IDPH") to submit a request for free gun locks to be provided by the Veteran's Administration ("VA"). The application to receive the gun locks required identification of events where distribution would occur as well as who the City of Berwyn might partner with at those events. I acted quickly and submitted an application for 2,000 gun locks to be distributed in the City of Berwyn.

I received an immediate commitment to assist in the distribution from the Berwyn Development Corporation ("BDC"), the Berwyn Police Department ("BPD"), the Combined Veterans of Berwyn, as well as the City of Berwyn. Together, we identified two large events for the distribution; the Route 66 Car Show and the BPD Community Picnic. Both events will be held this August.

The BCD is allowing me to have free booth space during the car show. BPD will also provide a space at the picnic. BPD will also provide personnel to help demonstrate how the locks should be used. The Combined Veterans will help by asking their membership to volunteer to assist at the tent during both events. The city is helping with publicity and considering other ways to assist.

I am inviting BPHD and Township to join this effort. Please authorize up to \$2,000.00 as a shared cost to help purchase promotional items and pay for printing costs (if any). I also welcome you to volunteer at the tent for either event and help support this effort to reduce accidental gun mishaps.

If you do join this effort, I will make sure that the BPHD and Township logos are included on all the materials.

Very truly yours,

Marge Paul
Margaret Paul



AGENDA ITEM SUMMARY

AGENDA ITEM: **10-D**

TITLE	Gun Lock Distribution Events
MEETING DATE	June 10, 2024
SUBMITTED BY	Margaret Paul, Health Board Treasurer

SUMMARY

ATTACHMENTS

- Letter from Margaret Paul, Health Board Treasurer

ACTION PROPOSED

<input type="checkbox"/>	INFORMATION	<input type="checkbox"/>	DISCUSSION	<input checked="" type="checkbox"/>	REVIEW & APPROVAL
<input type="checkbox"/>	OTHER				



TOWNSHIP OF BERWYN PUBLIC HEALTH DISTRICT

6600 W. 26th Street • Berwyn, IL 60402

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From: Margaret Paul
Date: May 31, 2024
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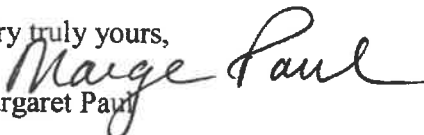
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If you do join this effort, I will make sure that the BPHD and Township logos are included on all the materials.

Very truly yours,


Margaret Paul



AGENDA ITEM SUMMARY

AGENDA ITEM: **10-E**

TITLE	Resolution of Lodge, Association or Other Similar Organization
MEETING DATE	June 10, 2024
SUBMITTED BY	David J. Avila, Health Board President

SUMMARY

ATTACHMENTS

- Resolution of Lodge, Association or Other Similar Organization

ACTION PROPOSED

<input type="checkbox"/>	INFORMATION	<input type="checkbox"/>	DISCUSSION	<input checked="" type="checkbox"/>	REVIEW & APPROVAL
<input type="checkbox"/>	OTHER				

ACCOUNT AGREEMENT

Republic Bank of Chicago
7025 Roosevelt Rd
Berwyn, IL 60402

Account Number: 2090098201

Account Owner(s) Name & Address
Berwyn Township Public Health Dist
6600 W 26th St
Berwyn IL 60402

Agreement Date: 04/17/2024 By: Ana Avalos

☐ EXISTING Account - This agreement replaces previous agreement(s).

Account Description: Public Funds Money Market
Public Funds Money Market

☐ Checking ☐ Savings ☐ NOW ☐

Initial Deposit \$ 100.00 Source: Check

Ownership of Account - CONSUMER Purpose

- ☐ Individual ☐
- ☐ Joint - With Survivorship (and not as tenants in common)
- ☐ Joint - No Survivorship (as tenants in common)
- ☐ Trust - Separate Agreement:

☐ Revocable Trust or ☐ Pay-on-Death Designation
as Defined in this Agreement
(Name and Address of Beneficiaries):

Additional Information:

Signature(s). The undersigned certifies the accuracy of the information he/she has provided and acknowledges receipt of a completed copy of this form. The undersigned authorizes the financial institution to verify credit and employment history and/or have a credit reporting agency prepare a credit report on the undersigned, as individuals. The undersigned also acknowledge the receipt of a copy and agree to the terms of the following agreement(s) and/or disclosure(s):

- ☒ Terms & Conditions ☐ Truth in Savings ☒ Funds Availability
☐ Electronic Fund Transfers ☒ Privacy ☐ Substitute Checks
☐ Common Features ☐

The Internal Revenue Service does not require your consent to any provision of this document other than the certifications required to avoid backup withholding.

(1): [X] ]

David J Avila

I.D. # ***-**-9398 D.O.B. 09/20/1974

(2): [X] ]

Brian J Eagan

I.D. # ***-**-4137 D.O.B. 10/11/1978

(3): [X]]

I.D. # D.O.B.

(4): [X]]

I.D. # D.O.B.

☐ Convenience Depositor (Individual Accounts Only)

[X]]

I.D. # D.O.B.

Ownership of Account - BUSINESS Purpose

- ☐ Sole Proprietorship ☐ Single-Member LLC ☐ Partnership
- ☐ LLC (LLC tax classification: ☐ C Corp ☐ S Corp ☐ Partnership)
- ☐ C Corporation ☐ S Corporation ☐ Non-Profit
- ☒ Association or organization

Business: Government

Backup Withholding Certifications (Non-"U.S. Persons" - Use separate Form W-8)

☒ By signing at right, I, David J Avila, certify under penalties of perjury that the statements made in this section are true.

☒ TIN: 36-4064044 The Taxpayer Identification Number (TIN) shown is my correct taxpayer identification number.

☒ Not Subject to Backup Withholding. I am NOT subject to backup withholding either because I have not been notified that I am subject to backup withholding as a result of a failure to report all interest or dividends, or the Internal Revenue Service has notified me that I am no longer subject to backup withholding.

☒ Exempt Recipient. I am an exempt recipient under the Internal Revenue Service Regulations. Exempt payee code (if any)

FATCA Code. The FATCA code entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

U.S. Person. I am a U.S. citizen or other U.S. person (as defined in the instructions).

Resolution of Lodge, Association or Other Similar Organization

Republic Bank of Chicago
7025 Roosevelt Rd
Berwyn, IL 60402

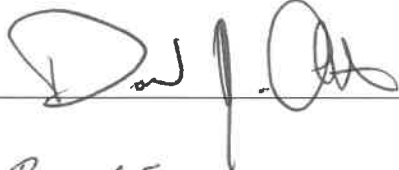

By: Berwyn Township Public Health Dist
6600 W 26th St
Berwyn, IL 60402

Referred to in this document as "Financial Institution"

Referred to in this document as "Association"

I, David J Avila, certify that I am Secretary (clerk) of the above named association organized under the laws of Illinois, Federal Employer I.D. Number 36-4064044, and that the resolutions on this document are a correct copy of the resolutions adopted at a meeting of the Association duly and properly called and held on (date). These resolutions appear in the minutes of this meeting and have not been rescinded or modified.

Agents. Any Agent listed below, subject to any written limitations, is authorized to exercise the powers granted as indicated below:

Name and Title or Position	Signature	Facsimile Signature (if used)	
A. David J Avila, Township Supervisor	X 	X	
B. Brian J Eagan, Accountant	X 	X	
C. _____	X _____	X	
D. _____	X _____	X	
E. _____	X _____	X	
F. _____	X _____	X	

- (5) The Association agrees to the terms and conditions of any account agreement, properly opened by any Agent of the Association. The Association authorizes the Financial Institution, at any time, to charge the Association for all checks, drafts, or other orders, for the payment of money, that are drawn on the Financial Institution, so long as they contain the required number of signatures for this purpose.
- (6) The Association acknowledges and agrees that the Financial Institution may furnish at its discretion automated access devices to Agents of the Association to facilitate those powers authorized by this resolution or other resolutions in effect at the time of issuance. The term "automated access device" includes, but is not limited to, credit cards, automated teller machines (ATM), and debit cards.
- (7) The Association acknowledges and agrees that the Financial Institution may rely on alternative signature and verification codes issued to or obtained from the Agent named on this resolution. The term "alternative signature and verification codes" includes, but is not limited to, facsimile signatures on file with the Financial Institution, personal identification numbers (PIN), and digital signatures. If a facsimile signature specimen has been provided on this resolution, (or that are filed separately by the Association with the Financial Institution from time to time) the Financial Institution is authorized to treat the facsimile signature as the signature of the Agent(s) regardless of by whom or by what means the facsimile signature may have been affixed so long as it resembles the facsimile signature specimen on file. The Association authorizes each Agent to have custody of the Association's private key used to create a digital signature and to request issuance of a certificate listing the corresponding public key. The Financial Institution shall have no responsibility or liability for unauthorized use of alternative signature and verification codes unless otherwise agreed in writing.

Effect on Previous Resolutions. This resolution supersedes resolution dated _____, If not completed, all resolutions remain in effect.

Certification of Authority

I further certify that the Association has, and at the time of adoption of this resolution had, full power and lawful authority to adopt the resolutions stated above to confer the powers granted above to the persons named who have full power and lawful authority to exercise the same. (Apply seal below where appropriate.)

☒ If checked, the Association is a non-profit lodge, association or similar organization.



Supervisor
David J Avila



(Attest by Other Officer)
Brian J Eagan

(Attest by Other Officer)

For Financial Institution Use Only

Acknowledged and received on 04/17/2024 (date) by AA (initials)
☐ This resolution is superseded by resolution dated _____

Comments:

Proposed Budget: BERWYN SUNDAY MARKETS - 2024

Projected Subtotal to Date: \$ 12,950.00

Actual Subtotal to Date: \$ -

CATEGORY	PROJECTED SUBTOTAL	ACTUAL SUBTOTAL	COMMENTS
Venue Setup SUBTOTALS	\$ 7,500.00	\$ -	
Stage 16'x12' + electrical setup (5 days)	\$ 6,500.00		
Sound/DJ (5 days)	\$ 1,000.00		
Cardboard garbage boxes	\$ -	\$ -	Public Works
Barricades	\$ -	\$ -	Public Works
Auxiliary Police	\$ -	\$ -	Berwyn PD
Misc supplies SUBTOTALS	\$ 850.00	\$ -	
Supplies & Materials	\$ 400.00		
Pet Parade Prizes & Pet supplies	\$ 450.00		Gift cards: \$75 (1st); \$50 (2nd); \$25 (3rd)
Marketing SUBTOTALS	\$ -	\$ -	
Flyer/Poster/Social media posts	\$ -	\$ -	In-house
Graphics	\$ -	\$ -	In-house
Printing SUBTOTALS	\$ 1,500.00	\$ -	
Flyers & Posters	\$ -	\$ -	in-house
Banner/Stage backdrop/yard signs	\$ 1,500.00		
Event Programming SUBTOTALS	\$ 3,000.00	\$ -	
Berwyn School of Music	\$ -	\$ -	
Facepainter/ballon twister (2hrs) x 5 days	\$ 3,000.00		
Social Media SUBTOTALS	\$ 100.00	\$ -	
Twitter	\$ -	\$ -	
Facebook	\$ 100.00	\$ -	
Pinterest	\$ -	\$ -	
Instagram	\$ -	\$ -	



9246 Broadway Ave.
Brookfield, IL 60513
+1 7736714186
alex@arelectricps.com

QUOTE

ADDRESS
Berwyn Public Health District
6600 W. 26th Street
Berwyn, IL 60402
United States

QUOTE 1171
DATE 05/22/2024
EXPIRATION DATE 05/29/2024

SCOPE OF WORK	AMOUNT
---------------	--------

PROJECT/JOB: Stage setup and electrical needs for Sunday market.

1. We will set up a 16x12 feet stage on the following dates given to us by the Berwyn Health Department:

- June 23	1,500.00
- July 21	1,500.00
- August 22	1,500.00
- September 22	1,500.00
- October 20	1,500.00

2. Set and level the stage each day and remove it at the end of each day.

3. Provide any electrical need for the Sunday Market.

4. The regular price is \$1500 per setup; we will discount \$200 for each setup.

NOTE: 50% pre-payment is required.

We appreciate the opportunity to quote the project at your facility.
This quote is for completing the scope of work described above
based on our onsite evaluation.

SUBTOTAL	7,500.00
DISCOUNT	-1,000.00

Any changes or additional work will be quoted on a T&M basis.
Engineering prints, permit fees or any city-related fees are not
included.

TOTAL	\$6,500.00
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This quote will be honored until the date noted above due to
fluctuation in material price.

Looking forward to working with you.

Respectfully Submitted,

Alex Rodriguez
AR Electric Parts & Service, Inc.
alex@arelectricps.com

Accepted By

Accepted Date

EVENT BUDGET: Berwyn Sunday Markets-2023

Projected Subtotal to Date: \$ 6,000.00

Actual Subtotal to Date: \$ 6,215.46

CATEGORY	PROJECTED SUBTOTAL	ACTUAL SUBTOTAL	COMMENTS
Venue Setup SUBTOTALS	\$ 3,650.00	\$ 3,550.00	
Stage (3 Sundays)	\$ 3,000.00	\$ 2,900.00	AR Electric (stage and electrical needs)
Sound/DJ (3 Sundays)	\$ 650.00	\$ 650.00	DJ Remi
Cardboard garbage boxes	\$ -	\$ -	Public Works
Barricades	\$ -	\$ -	Public Works
Auxiliary Police	\$ -	\$ -	Berwyn PD
Misc supplies SUBTOTALS	\$ 350.00	\$ 375.90	
supplies	\$ 100.00	\$ 75.90	Home Depot
Pet Parade Prizes & pet supplies	\$ 250.00	\$ 300.00	Pets Plus & Target
Marketing SUBTOTALS	\$ -	\$ -	
Flyer/Poster/Social media posts	\$ -	\$ -	In-house
Graphics	\$ -	\$ -	In-house
Printing SUBTOTALS	\$ 100.00	\$ 139.56	
Flyers & Posters	\$ -	\$ -	Printed in-house
Yard signs	\$ 100.00	\$ 139.56	
Event Programming SUBTOTALS	\$ 1,900.00	\$ 2,150.00	
Band performers 8/27	\$ 200.00	\$ 200.00	Rafael Padilla (Cats on Mars)
Facepainter 8/27 (2hrs)	\$ 300.00	\$ 300.00	Party Picassos
Facepainter/ballon twister (3hrs) 9/24	\$ 700.00	\$ 825.00	Party Picassos
Facepainter/ballon twister (3hrs) 10/22	\$ 700.00	\$ 825.00	Party Picassos
Social Media SUBTOTALS	\$ -	\$ -	
Facebook	\$ -	\$ -	

Proposed Budget: Community Health & Resource Fair 9/7/24

Projected Subtotal to Date: \$ 14,000.00

Actual Subtotal to Date: \$ -

CATEGORY	PROJECTED SUBTOTAL	ACTUAL SUBTOTAL	COMMENTS
Venue Setup SUBTOTALS	\$ 4,250.00	\$ -	
Stage 12'x16' and electrical setup	\$ 3,100.00		includes park lighting & generators
Park lighting & generators	\$ -		
Sound/DJ	\$ 350.00		
Port-a-potties (2)	\$ 600.00		
Cardboard garbage boxes	\$ -		Public Works
Barricades	\$ -		Public Works
Auxiliary Police	\$ -		Berwyn PD
Misc supplies	\$ 200.00		
Décor SUBTOTALS	\$ 250.00	\$ -	
Vendor tent lighting	\$ 250.00		Amazon
Marketing SUBTOTALS	\$ 2,000.00	\$ -	
Flyer/Poster/Social media posts	\$ -	\$ -	In-house
Graphics	\$ -	\$ -	In-house
Photography & Video	\$ 2,000.00		
Printing SUBTOTALS	\$ 350.00	\$ -	
Flyers & Posters	\$ -	\$ -	In-house
Banner/Yard signs	\$ 300.00		
Event Programming SUBTOTALS	\$ 7,050.00	\$ -	
Live Music & Dance performers	\$ 5,500.00		
Facepainter (4 hours)	\$ 600.00		
Ballon Twister (3 hours)	\$ 450.00		
MC	\$ 500.00		
Social Media SUBTOTALS	\$ 100.00	\$ -	
Facebook Ads	\$ 100.00		



9246 Broadway Ave.
Brookfield, IL 60513
+1 7736714186
alex@arelectricps.com

QUOTE

ADDRESS

Berwyn Public Health District
6600 W. 26th Street
Berwyn, IL 60402
United States

QUOTE

1173

DATE

06/05/2024

SCOPE OF WORK

AMOUNT

PROJECT/JOB: Berwyn Health Department Festival

1. Set up 16' x 12' stage, provide background stage lighting and stage electrical needs.
2. Provide generators for vendors and monitor onsite.
3. Install tree light wraps and power with overhead electrical wiring. (Tree wraps to be provided by customer).
4. Provide two light towers.

3,100.00

We appreciate the opportunity to quote the project at your facility.
This quote is for completing the scope of work described above
based on our onsite evaluation.

TOTAL

\$3,100.00

Any changes or additional work will be quoted on a T&M basis.
Engineering prints, permit fees or any city-related fees are not
included.

This quote will be honored until the date noted above due to
fluctuation in material price.

Looking forward to working with you.

Respectfully Submitted,

Alex Rodriguez
AR Electric Parts & Service, Inc.
alex@arelectricps.com

Accepted By

Accepted Date

EVENT SERVICE AGREEMENT

Billing Address
BERWYN TOWNSHIP
6600 W 26TH ST
BERWYN, IL 60402

Service Address
BERWYN TOWNSHIP
6600 W 26TH ST
BERWYN, IL 60402

Customer #: 50 - 242072
Contact Name: JESSICA RODRIGUEZ
Phone: (708) 788-6601

Qty:	Restroom Services	Rate:	Total:
<hr/>			
Friday, September 8, 2023		Work Order #: 8694719	
2	DEL EVENT DELUXE RESTROOM	\$295.00	\$590.00
	JESSICA 708.205.0724		
	PLACE IN ALLEY, BY WASTE		
	MANAGEMENT DUMPSTER		
<hr/>			
Monday, September 11, 2023		Work Order #: 8694718	
2	RET EVENT DELUXE RESTROOM		

* quote from last
year.

Total For Event: \$590.00 **Terms:** PREPAID **Customer #:** 50 - 242072

This Service Agreement is subject to Service Sanitation's Terms and Conditions which are fully incorporated herein.

2023

EVENT BUDGET: Community Resource Fair & Festival 9.9.23

Projected Subtotal to Date: \$ 10,300.00

Actual Subtotal to Date: \$ 10,129.59

CATEGORY	PROJECTED SUBTOTAL	ACTUAL SUBTOTAL	COMMENTS
Venue Setup SUBTOTALS	\$ 1,400.00	\$ 1,381.75	
Stage 12'x16'	\$ -	\$ -	North Berwyn Park District
Park lighting & generators	\$ 950.00	\$ 950.00	AR Electric
Sound/DJ	\$ 350.00	\$ 350.00	Remi
Port-a-potties (3)	\$ -	\$ -	WasteManagement
Cardboard garbage boxes	\$ -	\$ -	Public Works
Barricades	\$ -	\$ -	Public Works
Auxiliary Police	\$ -	\$ -	Berwyn PD
Misc supplies	\$ 100.00	\$ 81.75	Home Depot
Décor SUBTOTALS	\$ 200.00	\$ 153.48	
Vendor tent lighting	\$ 200.00	\$ 153.48	Amazon
Marketing SUBTOTALS	\$ 1,900.00	\$ 1,900.00	
Flyer/Poster/Social media posts	\$ -	\$ -	In-house
Graphics	\$ -	\$ -	In-house
Photography & Video	\$ 1,900.00	\$ 1,900.00	Joel Gonzalez
Printing SUBTOTALS	\$ 300.00	\$ 264.36	
Flyers & Posters	\$ -	\$ -	Printed in-house
Banner/Yard signs	\$ 300.00	\$ 264.36	BuildASign.com (debit card purchase)
Event Programming SUBTOTALS	\$ 6,400.00	\$ 6,400.00	
Music/Dance performers	\$ 4,850.00	\$ 4,850.00	multiple performers
Facepainter (4 hours)	\$ 600.00	\$ 600.00	Party Picassos
Ballon Twister (3 hours)	\$ 450.00	\$ 450.00	Party Picassos
MC	\$ 500.00	\$ 500.00	RadioRitmoMix
Social Media SUBTOTALS	\$ 100.00	\$ 30.00	
Twitter	\$ -	\$ -	
Facebook	\$ 100.00	\$ 30.00	debit card purchase
Pinterest	\$ -	\$ -	
Instagram	\$ -	\$ -	



AGENDA ITEM SUMMARY

AGENDA ITEM: **10-F**

TITLE	2024 Sunday Market & Community Resource Fair Proposed Budgets
MEETING DATE	June 10, 2024
SUBMITTED BY	Jessica Aquino Rodriguez, Operations Manager

SUMMARY

Attached are proposed budgets for the above mentioned summer events. Budgets were prepared taking into consideration budget amounts approved for 2023 and actual costs for each event.

- **Sunday Market 2024 Proposed Budget: \$12,950** (5 Sundays) split between Township & Health District
 - 2023 budget: \$6,000 (3 Sundays)
- **Community Health & Resource Fair 2024 Proposed Budget: \$14,000** split between Township & Health District
 - 2023 approved budget: \$10,000
 - Porta-potties were provided by Waste Management at no charge. Vendor quote is attached. Waiting to receive quote from SBC Waste Solutions.
 - Stage provided by Berwyn Park District, however staff was unable to set up stage correctly which became a trip hazard for performers and sound connection was disrupted. Vendor quote is attached for this year's event.

ATTACHMENTS

- 2024 Sunday Market Proposed Budget
- Quote from AR Electric for electrical and stage setup
- 2024 Community Resource Fair Proposed Budget
- 2023 Community Resource Fair Budget & Actual Costs
- Quote from AR Electric for electric, stage setup, generators and additional park lighting
- Quote from Service Sanitation for porta potties

ACTION PROPOSED

	INFORMATION	X	DISCUSSION	X	REVIEW & APPROVAL
	OTHER				



AGENDA ITEM SUMMARY

AGENDA ITEM: **10-G**

TITLE	2024 Berwyn Juneteenth Freedom Day Sponsorship
MEETING DATE	June 10, 2024
SUBMITTED BY	David J. Avila, Health Board President

SUMMARY

Propose \$250 Sponsorship between Township & Health District; \$125 each.



ATTACHMENTS

ACTION PROPOSED

<input type="checkbox"/>	INFORMATION	<input type="checkbox"/>	DISCUSSION	<input checked="" type="checkbox"/>	REVIEW & APPROVAL
<input type="checkbox"/>	OTHER				



AGENDA ITEM SUMMARY

AGENDA ITEM: **10-H**

TITLE	Combined Veterans of Berwyn Summer BBQ & Picnic Sponsorship
MEETING DATE	June 10, 2024
SUBMITTED BY	David J. Avila, Health Board President

SUMMARY

Propose \$200 Sponsorship between Township & Health District; **\$100 each.**



ATTACHMENTS

ACTION PROPOSED

<input type="checkbox"/>	INFORMATION	<input type="checkbox"/>	DISCUSSION	<input checked="" type="checkbox"/>	REVIEW & APPROVAL
<input type="checkbox"/>	OTHER				



AGENDA ITEM SUMMARY

AGENDA ITEM: **10-I**

TITLE	Senior Ice Cream Social Event
MEETING DATE	June 10, 2024
SUBMITTED BY	David J. Avila, Health Board President

SUMMARY	
<i>(Verbal and backup to be provided by David)</i>	
ATTACHMENTS	

ACTION PROPOSED				
<input type="checkbox"/>	INFORMATION	<input type="checkbox"/>	DISCUSSION	<input checked="" type="checkbox"/> REVIEW & APPROVAL
<input type="checkbox"/>	OTHER			