



**COPY**

Berwyn Township Regular Meeting – May 13, 2024

- 1. Call to Order:** Supervisor Avila called the Regular Meeting to order at 6:06 p.m. The following Trustees were present on the call of the roll: Ambriz, Espinoza, and Zapata. Avila made the motion, seconded by Zapata, to allow Trustee Miranda to participate remotely. The motion passed by a unanimous voice vote. Miranda joined the meeting by telephone. Attorney Zdarsky, Accountant Egan, and Office Manager Rodriguez were also in attendance.
- 2. Pledge:** Attendees recited the Pledge of Allegiance.
- 3. Open Forum:** No one asked to be recognized for Open Forum.
- 4. Approval of Minutes:**
  - 4A: Annual Town Meeting Minutes – April 9, 2024:** Supervisor Avila made the motion, seconded by Trustee Ambriz, to approve the Annual Town Meeting Minutes as submitted. The motion passed by a unanimous voice vote.
  - 4-B: Regular Meeting of April 16, 2024:** Supervisor Avila made the motion, seconded by Trustee Ambriz, to approve the Regular Meeting Minutes of April 16, 2024 as submitted. The motion passed by a unanimous voice vote.
  - 4 C: Budget Meeting Minutes – April 16, 2024:** Supervisor Avila made the motion, seconded by Trustee Miranda, to approve the Minutes of the April 16, 2024 Budget Workshop Meeting as submitted. The motion passed by a unanimous voice vote.
- 5. Bills Payable and Payrolls:**
  - 5A: Assessor's Office Bills Payable and Payroll:** Supervisor Avila made the motion, seconded by Trustee Ambriz to authorize payment of the Assessor's bills and payroll as submitted for \$3, 270.85. The motion passed by a unanimous roll call vote.
  - 5B: General Town Fund Bills Payable and Payroll:** Supervisor Avila made the motion, seconded by Trustee Miranda, to approve the General Town Fund bills payable and payroll as submitted for \$47,848.57. The motion passed with Avila, Ambriz, Miranda, and Zapata voting AYE. Espinoza voted NAY.
  - 5C: GA Fund Bills Payable and Payroll:** Supervisor Avila made the motion, seconded by Trustee Miranda to approve the GA disbursements for \$29,337.33 as submitted. The motion passed unanimously on the call of the roll.
- 6. Statement of Receipts and Disbursements:** Mr. Egan was recognized and commented on his report. Supervisor Avila made the motion, seconded by Trustee Ambriz, to accept the report as submitted. The motion passed by a unanimous voice vote.
- 7. 708 Board Report / Update:** Trustee Ambriz provided an oral report. The 708 Board has completed their budget process voting to approve a Tentative Budget Ordinance. The Public Hearing for the Tentative Budget Ordinance is scheduled for Wednesday, June 12, 2024. She also advised that the Board had approved the grant submitted by the Berwyn Public Health District requesting \$25,000. Avila made the motion, seconded by Zapata, to accept the oral report as informational. The motion passed by a unanimous voice vote.
- 8. Correspondence:** There was no correspondence submitted for the agenda.
- 9. Old Business:** Deferred Item 10C from April 16, 2024 – Ebenezer Foundation Grant Request: Supervisor Avila stated that Ebenezer planned to submit a new budget. Avila made the motion, seconded by Trustee Miranda, to defer the item to the June agenda. The motion passed by a unanimous voice vote.

**10. New Business:**

**10A: Transfer of Responsibility of Cook County Tax Extension Office Submittals:** Clerk Paul was recognized. She explained the necessity of having Mr. Egan be responsible for submitting required documents (Budget, Tax Levy, Controller Documents, Audits, etc.) for the Township and 708 Board. Supervisor Avila marked the Clerk's communication as informational by Order of the Chair.

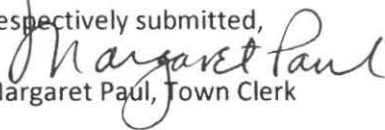
**10B: Pink Diva & Gents 5K Sponsorship:** Supervisor Avila made the motion, seconded by Trustee Ambriz, to share the total cost of participation in this event with the health district and authorize \$1,200 along with entry fees of \$30.00 per staff participants. The motion passed by a unanimous voice vote.

**10C: Multi-purpose Athletic Field at Baseball Alley:** Trustee Ambriz raised questions about Supervisor Avila's request to commit \$500,000 from Township reserves to fund the remodel of City of Berwyn's athletic field know as Baseball Alley. Discussion ensued. Mr. Zdarsky was recognized and explained some terms contained in the sample contract he drafted last year. Ambriz made the motion, seconded by Trustee Zapata, to defer the item to the June meeting. The motion passed with Espinoza, Ambriz, and Zapata voting AYE. Avila and Miranda voted NAY.

**10D: Participatory Budget Program:** Supervisor Avila made the motion, seconded by Trustee Miranda, to defer this item generally. The motion passed by a unanimous voice vote.

**Adjournment:** There being no further business before the Board, Supervisor Avila made the motion, seconded by Trustee Miranda to adjourn the meeting. The motion passed by a unanimous voice vote. The meeting adjourned at 6:40 p.m.

Respectively submitted,

  
Margaret Paul, Town Clerk