

BERWYN TOWNSHIP TRUSTEES

REGULAR MEETING

May 13, 2024 | 6:00 PM

Board Member: Please review the meeting packet before the board meeting and contact Township Supervisor David J. Avila at (708) 484-2578 with any questions.



NOTICE OF PUBLIC MEETING – PLEASE READ

The Berwyn Township Board will conduct meetings in person at 6600 W. 26th Street, Berwyn. Any person wishing to submit comments for the Open Forum for this meeting may do so by 3:00 PM on the meeting date to Township Clerk Margaret Paul at 6700 West 26th Street, Berwyn, IL 60402, email Mpaul@ci.berwyn.il.us, or 708-749-6451. Please request that your comments become part of the Board Meeting Record.



TOWNSHIP OF BERWYN BOARD

REGULAR MEETING AGENDA

Monday, May 13, 2024 | 6:00 PM

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. OPEN FORUM
4. APPROVAL OF MINUTES
 - A. Annual Town Meeting April 9, 2024
 - B. Regular Meeting April 16, 2024
 - C. Budget Committee Meeting April 16, 2024
5. APPROVAL OF TOWN & GA FUNDS PAYABLES & PAYROLL – April 2024
 - A. Assessor's Office Payables
 - B. Township Fund Payroll & Payables
 - C. GA Fund Payroll & Payables
6. STATEMENT OF RECEIPTS & DISBURSEMENTS
7. 708 COMMUNITY MENTAL HEALTH BOARD UPDATE
8. CORRESPONDENCE
9. OLD BUSINESS
 - A. Review & Approve Ebenezer Youth Family Development Initiative – Avila
10. NEW BUSINESS
 - A. Review & Approve Transfer of Responsibility to Upload Financial Documents to Cook County Tax Extension Portal – Paul
 - B. Review & Approve 7th Annual Breast Cancer 5K Walk/Run Sponsorship – Avila/Pereda
 - C. Review & Approve Multi-Use Athletic Field and Walkway – Avila
 - D. Participatory Budget – Avila
11. ADJOURNMENT

TOWNSHIP OF BERWYN BOARD

COW: BUDGET WORKSHOP MEETING AGENDA

Monday, May 13, 2024 | 7:00 PM

1. ROLL CALL
2. OPEN FORUM
3. REVIEW OF FY 23-24 BUDGET VS EXPENDITURES
4. DISCUSSION OF FY 24-25 ANTICIPATED INCREASES IN COSTS FOR ROUTINE LINE ITEMS
5. ADJOURNMENT



AGENDA ITEM SUMMARY

AGENDA ITEM: **4**

| | |
|---------------------|----------------------|
| TITLE | Approval of Minutes |
| MEETING DATE | May 13, 2024 |
| SUBMITTED BY | Margaret Paul, Clerk |

| SUMMARY | |
|--|--|
| | |
| ATTACHMENTS | |
| a) Annual Town Meeting Minutes on April 9, 2024 b) Regular Meeting Minutes on April 16, 2024 c) Budget Committee Meeting on April 16, 2024 | |

| ACTION PROPOSED | | | | |
|--------------------------|-------------|--------------------------|------------|---|
| <input type="checkbox"/> | INFORMATION | <input type="checkbox"/> | DISCUSSION | <input checked="" type="checkbox"/> REVIEW & APPROVAL |
| <input type="checkbox"/> | OTHER | | | |

Minutes of Berwyn Township Annual Town Meeting April 9, 2024

Town Clerk Margaret Paul called the 2024 Annual Meeting of Berwyn Township Electors to order at 6:05 p.m. The meeting was held at the PAV YMCA in Berwyn. Fifty-Nine Electors were present for the meeting. They included Town Trustees Edward Espinoza, Tomasa Ambriz, and Jesse Miranda among their number. Town Attorney Larry Zdarsky attended as well. Attendees joined Clerk Paul in reciting the Pledge of Allegiance.

Clerk Paul opened the floor for nominations for the position of Moderator. Elector Zach Taylor nominated Alison Paul for Moderator. Elector Mary Perantau seconded the nomination. Alison Paul accepted the nomination. Clerk Paul advised the attendees, and for the record, that she was not related in any way to Alison Paul.

Elector Susan Greco nominated Mary Perantau for Moderator, seconded by Mary Ann Miller. Ms. Perantau declined the nomination. Zack Taylor moved, seconded by Ryan Sweeney, to close the nominations. Clerk Paul called for a show of hands in favor of electing Alison Paul as Moderator. The Electors present unanimously voted to elect Ms. Paul as Moderator. Clerk Paul administered the Moderator's Oath of Office to Elector Paul.

Moderator Paul appointed Jenna Mussleman Palles as Sergeant at Arms. Elector Mussleman-Palles accepted the post. Clerk Paul administered the Oath of Office to Ms. Mussleman-Palles.

Moderator Paul recognized Clerk Paul. Clerk Paul presented a Certificate of Publication of the meeting's Notice and Agenda that appeared in the Lawndale News on March 21, 2024. She informed the attendees that the Notice of Meeting and Agenda had been posted at the Township offices, at the Berwyn Public Library, at Berwyn City Hall, on the City of Berwyn website, the Berwyn Township website, and at the location of the meeting at PAV YMCA as required by the Town Code.

Approval of the 2020 Annual Town Meeting Minutes: Electors were provided copies of the April 18, 2023 Annual Town Meeting Minutes upon entry. Elector Zack Taylor made the motion, seconded by Elector Mary Ann Miller, to approve the Minutes of the 2023 Annual Town Meeting as submitted. The motion carried by a unanimous vote in favor.

Resolution to Hire Auditors – Certified Public Accountants: Clerk Paul read the Resolution into the record. Elector Martha Hemphill made the motion, seconded by Zack Taylor to **adopt** the **Resolution** as presented. The motion passed with 59 Electors voting AYE, 0 voting NO, 0 Abstaining. Moderator Paul signed the Resolution along with Clerk Paul.

Resolution to Authorize Town Board to Consider and Act upon the Minutes of the Meeting: Clerk Paul read the Resolution into the record. Elector Brian Sweeny made the motion, seconded by Elector Susan Greenberg, to **adopt** the **Resolution** as submitted. The motion passed with 59 Electors voting AYE, 0 voting NO, 0 Abstaining. Moderator Paul signed the Resolution along with Clerk Paul.

Resolution to Authorize the Town Board to Prepare, in Tentative Form, a Budget and Appropriation Ordinance: Clerk Paul read the Resolution into the record. Elector Stephen Taylor made the motion, seconded by Elector Zack Taylor, to **adopt** the **Resolution** to direct the Town Supervisor to prepare in tentative form a Budget and Appropriation Ordinance for the fiscal year beginning April 1, 2024 and ending March 31, 2025 as required by statute. The motion passed with 59 Electors voting AYE, 0 voting NO, 0 Abstaining. Moderator Paul signed the Resolution along with Clerk Paul.

Resolution Setting the Time and Place for the 2025 Annual Meeting: Clerk Paul read the Resolution into the record establishing the 2025 Township Annual Meeting on April 8, 2025 at 6:01 p.m. Elector Sweeny asked whether the suggested date was in conflict with Passover. A short discussion ensued and it was confirmed that the suggested date of April 8, 2025 did not conflict with Passover. Then Elector Sabine Krause made the motion, seconded by Elector Alex McKinley, to approve the date for the next Annual Town Meeting as April 8, 2025 at 6:01 p.m. at a location to be determined by the town board and **adopt** the **Resolution** as presented. The motion passed with 59 Electors voting AYE, 0 voting NO, 0 Abstaining. Moderator Paul signed the Resolution along with Clerk Paul.

Resolution Requiring Berwyn Township to Authorize the Designation of \$75,000 to the City of Berwyn for the Purchase and Installation of 150 Native Trees to be Planted within the City of Berwyn in Order to Promote Healthier Public Spaces and Expand Berwyn's Tree Canopy: Clerk Paul read the Resolution into the record. She announced that the Petition to place the Resolution on the Annual Town Meeting Agenda had been properly filed with sufficient signatures, that the Berwyn Town Board had reviewed the Petition and found it valid and directed that it be placed on the Agenda.

Moderator Paul opened the floor for discussion. Martha Hemphill requested clarification as to whether the vote would be on a Resolution or a Referendum. Attorney Zdarsky advised that the vote was on a submitted Resolution. Debi Donovan asked if the Town Board would have to follow the decision of the Electors if the Resolution passed. Attorney Zdarsky advised that the Town Board would be required to issue the funds during the current fiscal year following the approval of an intergovernmental agreement with the City of Berwyn and receipt of adequate documentation showing the city's installation of the trees.

Discussions continued about the City of Berwyn's process to plant trees, the type of trees it plants, and how the cost of \$500 / tree was determined by the Petitioners (Berwyn Tree Canopy Initiative). Moderator Paul asked that the attendees focus their comments on the agenda item. Elector Stephen Taylor made the motion, seconded by Elector Mary Ann Miller, to end discussion. The motion passed by a unanimous vote.

Stephen Taylor then made the motion, seconded by Elector Leighton Schell, to call the question. The motion passed by a unanimous show of hands. Elector Schell then made the motion, seconded by Elector Ryan Sweeny, to **adopt** the **Resolution** as presented. The motion passed with 59 Electors voting AYE, 0 voting NO, 0 Abstaining. Moderator Paul signed the Resolution along with Clerk Paul.

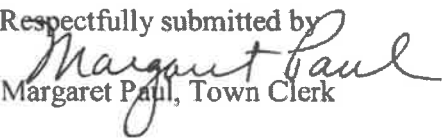
Berwyn Township Annual Meeting Minutes 2024 cont.

Supervisor's Annual Financial Statement: Clerk Paul stated that she had received Supervisor Avila's statement and that she had posted a copy at the meeting location and at the township office. She also provided a copy to all attendees. Elector Martha Hemphill made the motion, seconded by Elector Zack Taylor, to waive reading of the Supervisor's Statement of Financial Affairs for the Town Fund and General Assistance Fund for fiscal year ending March 31, 2024 and approve it as submitted. The motion passed with a unanimous voice vote.

General Business: Moderator Paul invited comments from Electors and elected officials. Attorney Zdarsky read a statement submitted by Supervisor Avila. Trustee Miranda read a statement from Assessor Pareda. Clerk Paul and Trustees Espinoza and Ambriz declined the offer to speak.

Moderator Paul asked if there was any further business for the meeting. Hearing none, she declared that there was no further business to put to the Electors. Elector Zack Taylor made the motion, seconded by Elector Alex McKinley, to adjourn the meeting. The motion carried by a unanimous voice vote.

The 2024 Annual Town Meeting adjourned at 7:05 p.m.

Respectfully submitted by

Margaret Paul, Town Clerk



COPY

4b

Berwyn Township Regular Meeting – April 16, 2024

- 1. Call to Order:** Supervisor Avila called the Regular Meeting to order at 6:10 p.m. The following Trustees were present on the call of the roll: Ambriz and Espinoza. Attorney Zdarsky, Accountant Egan, and Office Manager Rodriguez were also in attendance. Avila made the motion, seconded by Ambriz, to excuse Trustees Miranda and Zapata. The motion passed by a unanimous voice vote.
- 2. Pledge:** Attendees recited the Pledge of Allegiance.
- 3. Open Forum:** No one asked to be recognized for Open Forum.
- 4. Approval of Minutes:**

Regular Meeting Minutes – March 11, 2024: Supervisor Avila made the motion, seconded by Trustee Ambriz, to approve the Regular Meeting of March 11, 2024 as submitted. The motion passed with Avila and Ambriz voting AYE and Espinoza abstaining due to his absence from that meeting.

Budget Meeting Minutes – March 11, 2024: Supervisor Avila made the motion, seconded by Trustee Zapata, to approve the Minutes of the March 11, 2024 Budget Workshop Meeting as submitted. The motion passed with Avila and Ambriz voting AYE and Espinoza abstaining due to his absence from that meeting.

5. Bills Payable and Payrolls:

5A: Assessor's Office Bills Payable and Payroll: Supervisor Avila made the motion, seconded by Trustee Ambriz to authorize payment of the Assessor's bills and payroll as submitted for \$792.56. The motion passed by a unanimous roll call vote.

Clerk's Note: Supervisor Avila made the motion, seconded by Trustee Ambriz, to bring forward Item #9, Assessor's Proposed Budget. The motion passed by a unanimous voice vote.

9. Old Business / 2024-2025 Assessor's Office Proposed Budget: Assessor Pareda was recognized. She advised that the township would be open for appeals soon. She anticipates increased calls and increased numbers of people seeking to file appeals due to anticipated increases in County assessments. Trustee Espinoza asked about the increased budget for staff. Ms. Pareda will be hiring part-time help to assist residents filing appeals. Ms. Pareda explained her current need to have a separate web-hosting site from that of the Township. Supervisor Avila made the motion, seconded by Trustee Ambriz, to approve the proposed Assessor's Budget for fiscal year 2024-2025 as submitted. The motion passed with Avila, Ambriz, and Espinoza voting AYE.

5B: General Town Fund Bills Payable and Payroll: Supervisor Avila made the motion, seconded by Trustee Ambriz, to approve the General Town Fund bills payable and payroll as submitted for \$48,511.23. The motion passed with a unanimous roll call vote.

5C: GA Fund Bills Payable and Payroll: Supervisor Avila made the motion, seconded by Trustee Ambriz to approve the GA disbursements for \$29,555.71 as submitted. The motion passed unanimously on the call of the roll.

6. Statement of Receipts and Disbursements: Mr. Egan was recognized and commented on his report. He stated that the township had approximately \$1,000,000 in reserves and that he anticipated a surplus now that the 2023-2024 fiscal year has concluded. Supervisor Avila accepted the report as submitted by Order of the Chair.

7. 708 Board Report / Update: There were no reports for this meeting.

8. Correspondence:

1. Clerk Paul reported that she had received an email from Jeanette Hess, Collections Management Librarian – Berwyn Public Library, stating that she had sent Supervisor Avila several emails inviting the Township to participate in upcoming events. She has not received any response from Supervisor Avila or any staff member. Avila stated that he would check his emails for those messages.

2. Clerk Paul stated that she is being copied on several emails sent from Ms. Angelene Cotton of Selden Fox to Supervisor Avila asking him to respond to her emails regarding the approval of for payroll on 2/29, 3/15, and 4/16. Supervisor Avila stated that he would check his emails and respond to those messages promptly.

10. New Business:

10A: Review and Approve Yoga in the Park Program: Supervisor Avila presented the program details. Ms. Liz Simbi will be the instructor and run the outdoor program on Saturdays at 10:00 a.m. through June and July. The Berwyn Public Health District will co-sponsor the program and share the costs to include the purchase of Yoga mats and other miscellaneous items for \$600 and a stipend of \$150 per class to the instructor. Avila made the motion, seconded by Ambriz, to authorize the use of Lesak Park for the program and contribute \$1,000 to the costs incurred to run the program. The motion passed with a unanimous roll call vote.

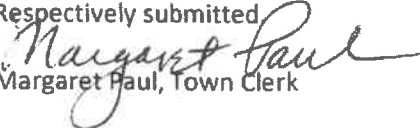
10B: Senior Resource Help Desk: Supervisor Avila did not provide any written information about the proposed program. The summary page provided stated that the Township would staff a table at City of Berwyn Senior Lunches to distribute resource pamphlets and answer questions. Supervisor Avila made the motion, seconded by Trustee Ambriz, to refer this item to the Budget Committee for further discussion. The motion passed by a unanimous voice vote.

10C: Review and Approve Ebenezer Youth Family Development Initiative: Trustee Espinoza led a discussion of issues raised by this program proposal asking for \$50,000 to be split between Berwyn Public Health District and Berwyn Township. Espinoza asked why the township would be paying for personnel costs of \$27,975.20, \$5,000 for unidentified "indirect costs", and \$10,000 for "rent" to Ebenezer Church, and only \$7,000 for materials and supplies. Discussion ensued. Supervisor Avila made the motion, seconded by Trustee Ambriz, to defer the item to the May meeting. The motion passed by a unanimous voice vote.

10D: Approve Tentative 2024-2025 Annual Budget and Appropriation Ordinance: Supervisor Avila recognized Brian Egan. Mr. Egan gave an oral report on budget lines that had been completed. He reviewed previously discussed budget sheets noting increases and decreases recommended by the Trustees during prior Budget Workshop meetings. Mr. Zdarsky then recommended that the board vote to authorize the drafting of a tentative Ordinance based upon the oral presentation. Supervisor Avila then made the motion, seconded by Trustee Ambriz, to approve a tentative Budget and Appropriation Ordinance and direct the Town Attorney and Town Accountant to draft the Ordinance, call for a Public Hearing on the draft Ordinance on June 10, 2025 at 5:45 p.m. and direct the Clerk to post the Notice of Public Hearing and Availability of the Tentative Ordinance in the local paper. The motion passed by a unanimous voice vote.

Adjournment: There being no further business before the Board, Supervisor Avila made the motion, seconded by Trustee Zapata to adjourn the meeting. The motion passed by a unanimous voice vote. The meeting adjourned at 6:40 p.m.

Respectively submitted


Margaret Paul, Town Clerk



COPIES

4c

BUDGET COMMITTEE MINUTES

Berwyn Township Board of Trustees – April 16, 2024

Supervisor Avila called the Township Budget Committee meeting to Order at 6:40 p.m. Clerk Paul called the roll. Trustees Ambriz and Espinoza were present. Trustees Miranda and Zapata were absent. Office Manager Rodriguez, Attorney Zdarsky and Accountant Egan also attended.

Open Forum: Supervisor Avila announced Open Forum. There were no comments. The Open Forum portion of the agenda was ended.

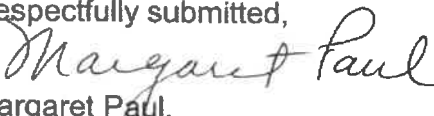
Budget Discussion: Mr. Egan distributed a copy of a Budget Development Worksheet listing previously budgeted line items. He led the attendees through sections of past budget expenditures. Discussion ensued.

Trustee Ambriz was recognized. She gave a basic outline for three programs she would like to be initiated. One program was a CPR / Emergency Preparedness program for residents. Clerk Paul informed the board that health district staff were training to be CPR instructors. This would be a program that could be a cooperative effort for both BPHD and Township. Discussion ensued about the estimated amount each program would cost to bring to them to realization.

Supervisor Avila noted the lateness of the evening. He stated that he might call a Special Meeting for further budget discussion prior to the Public Hearing and budget Ordinance voted in June.

The meeting adjourned at 7:30 p.m.

Respectfully submitted,


Margaret Paul,
Town Clerk



AGENDA ITEM SUMMARY

AGENDA ITEM: **5**

| | |
|---------------------|--|
| TITLE | Bills Payable and Payroll for March 2024 |
| MEETING DATE | May 13, 2024 |
| SUBMITTED BY | Brian Eagan, CPA Senior Vice President, Selden Fox, Ltd. |

SUMMARY

Payroll and vendor disbursement lists are attached for review and approval. Physical invoices and receipts are available for your review and audit.

ATTACHMENTS

Attachments:

- a) Assessor's Office Payables
- b) Township Fund Payroll & Payables
- c) GA Fund Payroll & Payables

ACTION PROPOSED

| | | | | | |
|--|-------------|--|------------|---|-------------------|
| | INFORMATION | | DISCUSSION | X | REVIEW & APPROVAL |
| | OTHER | | | | |

59

Berwyn Township - General Town Fund (Assessor)
Disbursements for Approval
May 13, 2024

| Item | Ref # | Date | Payee | Description | Account | Amount |
|---------------------------------|-------|----------|----------------------------|--|---------|--------------------|
| INTERIM DISBURSEMENTS | | | | | | |
| | | | NONE | | | \$ - |
| | | | | Total Interim Disbursements | | \$ - |
| DISBURSEMENTS TO VENDORS | | | | | | |
| 1 | 16813 | 05/13/24 | CDW Government, Inc. | Assessor's Office laptop | 5220.00 | \$ 974.19 |
| 2a | 16817 | 05/13/24 | Jacqueline Pereda | 2024-04 Microsoft online services 3/2-4/1/24 | 5240.00 | 9.13 |
| 2b | | | | 2024-04 Nationbuilder, billing period 4/6-5/6/24 | 5230.00 | 104.00 |
| 2c | | | | 2024-04 Google; 4/1/24-4/30/24 | 5220.00 | 14.40 |
| 2d | | | | Reimbursements: food & office supplies | 5615.00 | 279.13 |
| 3 | 16816 | 05/13/24 | J P Computer Services Inc. | Software services | 5230.00 | 1,890.00 |
| | | | | Total Disbursements to Vendors | | \$ 3,270.85 |

Berwyn Township - General Town Fund
Disbursements for Approval
May 13, 2024

| Item | Ref # | Date | Payee | Description | Account | Amount |
|--|--------------|----------|----------------------------------|---|---------|----------------------|
| INTERIM DISBURSEMENTS | | | | | | |
| 1 | 16808 | 04/24/24 | Lawrence Zdarsky | Legal fees from Tax Rate Objection Lawsuit | 5143.00 | \$ 675.00 |
| Total Interim Disbursements | | | | | | \$ 675.00 |
| DISBURSEMENTS TO VENDORS | | | | | | |
| 1 | 16809 | 05/13/24 | 4Imprint | Promotional materials | 5440.00 | \$ 62.12 |
| 2 | 16810 | 05/13/24 | Amazon Capital Services | Office supplies | 5615.00 | 354.21 |
| 3 | 16811 | 05/13/24 | BCBS - Profile 43806 | 2024-05 insurance premiums | 5880.00 | 3,028.64 |
| 4a | 16812 | 05/13/24 | Berwyn Public Health | 2024-05 Rent | 5165.00 | 3,503.50 |
| 4b | | | | Debit card reimbursements | 2400.00 | 1,021.31 |
| 4c | | | | Shared employee reimbursement | 5877.00 | 150.49 |
| 5 | 16814 | 05/13/24 | Dearborn Life Insurance Company | 2024-05 insurance premiums | 5880.00 | 44.15 |
| 6 | 16815 | 05/13/24 | Eduardo Cabrera | 2024-03 snow removal | 5540.00 | 347.50 |
| 7 | 16816 | 05/13/24 | J P Computer Services Inc. | Software services | 5615.00 | 1,083.33 |
| 8 | 16818 | 05/13/24 | Johnny's Landscaping Services | Grass cut 4/26/24 | 5520.00 | 40.00 |
| 9 | 16826 | 05/13/24 | Lawndale News | June Public Hearing:Proposed Budget Ordinance | 5625.00 | 168.00 |
| 10 | 16819 | 05/13/24 | Lawrence Zdarsky | 2024-05 Legal Services | 5143.00 | 865.00 |
| 11 | 16820 | 05/13/24 | Margaret Paul | Registration reimbursement | 5155.00 | 200.00 |
| 12 | 16821 | 05/13/24 | S.B.C. Waste Solutions | Dumpster Days event | 5440.03 | 3,049.05 |
| 13a | 16822 | 05/13/24 | Selden Fox, Ltd. | 2024-05 Accounting Services | 5105.00 | 940.00 |
| 13b | | | | 2024-04 & 2024-05 software subscription | 5615.00 | 200.00 |
| 14 | 16823 | 05/13/24 | Township Supervisors of Illinois | Township Election Seminar - Sandra Anderson | 5155.00 | 50.00 |
| 15 | 16824 | 05/13/24 | Vision Service Plan | 2024-05 insurance premiums | 5880.00 | 173.01 |
| Total Disbursements to Vendors | | | | | | \$ 15,280.31 |
| PAYROLL CHECKS & WITHHOLDINGS SUMMARY | | | | | | |
| 1 | Board checks | 04/16/24 | Board checks | Gross Board payroll - April | various | \$ 8,400.00 |
| 2 | EFT | 04/15/24 | Gross Payroll | Gross payroll - 4/1/24 -4/15/24 | various | 8,830.17 |
| 3 | EFT | 04/15/24 | Payroll withholdings | Payroll taxes - 4/1/24 - 4/15/24 | various | 636.34 |
| 4 | EFT | 04/15/24 | Employer IMRF Obligation | IMRF match - 4/1/24 - 4/15/24 | 5835.00 | 1,632.07 |
| 5 | EFT | 04/30/24 | Gross Payroll | Gross payroll - 4/16/24 -4/30/24 | various | 8,412.04 |
| 6 | EFT | 04/30/24 | Payroll withholdings | Payroll taxes - 4/16/24 - 4/30/24 | various | 1,153.88 |
| 7 | EFT | 04/30/24 | Employer IMRF Obligation | IMRF match - 4/16/24 - 4/30/24 | 5835.00 | 2,828.76 |
| Total Payroll & Withholding Disbursements | | | | | | \$ 31,893.26 |
| Total Disbursements for Approval | | | | | | \$ 47,848.57 |
| Reconciled Cash Balance at 4/30/24 | | | | | | \$ 985,500.81 |

BERWYN TOWNSHIP
GENERAL ASSISTANCE MONTHLY SUMMARY
April 2024

| CASELOAD | GENERAL ASSISTANCE | EMERGENCY ASSISTANCE |
|------------------------------------|---------------------------|-----------------------------|
| Clients from Previous Month | 34 | 0 |
| (+) New Cases/Reinstated | 2 | 0 |
| (-) Terminated Cases | 1 | 0 |
| Clients End-of-Month Total | 35 | 0 |

| Client Eligibility Status | # of Clients |
|------------------------------------|---------------------|
| EXEMPT (SSI/SSDI case pending) | 14 |
| RESTRICTED (Temporarily disabled) | 11 |
| ABLE (Unemployed and seeking work) | 10 |

| INQUIRIES | GENERAL ASSISTANCE | EMERGENCY ASSISTANCE |
|--|---------------------------|-----------------------------|
| Total Assistance Application Requests | 2 | 0 |
| Applications In-Process | 0 | 0 |
| Applications Approved | 2 | 0 |
| Applications Denied | 0 | 0 |
| <i>No show/Unable to contact</i> | 0 | 0 |
| <i>Excess Income</i> | 0 | 0 |
| <i>Eligible for other agency funds</i> | 0 | 0 |
| <i>Incomplete app/docs</i> | 0 | 0 |
| <i>Other (Describe)</i> | 0 | 0 |
| Total Applicants Referred Other Agency | 0 | 0 |

| OTHER APPLICATION ASSISTANCE | April | TOTAL 2024 YTD |
|-------------------------------------|--------------|-----------------------|
| Access To Care | 1 | 5 |
| Benefit Access Program | 3 | 21 |
| Emergency ID Bracelet | 0 | 0 |
| Medicaid/Medicare | 2 | 14 |

Respectfully,
Cynthia Arreola, GA Coordinator

CERTIFICATE

TOWN CLERK OF BERWYN TOWNSHIP
COOK COUNTY, ILLINOIS

We, the undersigned, members of the Board of the Township Trustees of Berwyn Township,
Cook County, Illinois, certify and state as follows:

that we have this 13th day of May 2024 examined and approved the foregoing claims or
charges against Berwyn Township Town Fund and that we hereby approve said claims or
charges and direct the Supervisor to pay the same aforesaid vouchers and payroll consisting
of 2 pages.

_____ Trustee

_____ Trustee

_____ Trustee

_____ Trustee

_____ Supervisor

CERTIFICATE

I, the undersigned, Town Clerk of Berwyn Township, Cook County, Illinois, certify and state
as follows:

that the Board of Township Trustees of said Township examined, reviewed, approved and
directed the payment of the foregoing accounts on this 13th day of May 2024 and that the
foregoing amounts are due to the organizations or persons stated above.

_____ Town Clerk

Countersigned

_____ Supervisor

CERTIFICATE

TOWN CLERK OF BERWYN TOWNSHIP GENERAL ASSISTANCE
COOK COUNTY, ILLINOIS

We, the undersigned, members of the Board of the Township Trustees of Berwyn Township,
Cook County, Illinois, certify and state as follows:

that we have this 13th day of May 2024 examined and approved the foregoing claims or
charges against Berwyn Township General Assistance Fund and that we hereby approve said
claims or charges and direct the Supervisor to pay the same aforesaid vouchers and payroll
consisting of 1 page.

_____ Trustee

_____ Trustee

_____ Trustee

_____ Trustee

_____ Supervisor

CERTIFICATE

I, the undersigned, Town Clerk of Berwyn Township, Cook County, Illinois, certify and state
as follows:

that the Board of Township Trustees of said Township examined, reviewed, approved and
directed the payment of the foregoing accounts on this 13th day of May 2024 and that the
foregoing amounts are due to the organizations or persons stated above.

_____ Town Clerk

Countersigned


_____ Supervisor



AGENDA ITEM SUMMARY

AGENDA ITEM: **6**

| | |
|---------------------|--|
| TITLE | Statement of Receipts & Disbursements |
| MEETING DATE | May 13, 2024 |
| SUBMITTED BY | Brian Eagan, CPA Senior Vice President, Selden Fox, Ltd. |

| SUMMARY | |
|--|--|
| Statement of revenues, expenditures, and changes in net assets – modified cash basis for the General Town and General Assistance Fund of Berwyn Township is attached for your review. | |
| ATTACHMENTS | |
|  Statement of Revenues, Expenditures, and Changes in Net Assets – Modified Cash Basis for the period April 1, 2024 through April 30, 2024. | |

| ACTION PROPOSED | | | | |
|-----------------|-------------|-------------------|------------|--|
| X | INFORMATION | | DISCUSSION | |
| | OTHER | REVIEW & APPROVAL | | |

Selden Fox

Accounting for your future

619 Enterprise Drive | Oak Brook, Illinois 60523 | www.seldenfox.com
p 630.954.1400 | f 630.954.1327 | email@seldenfox.com

ACCOUNTANT'S COMPILATION REPORT

Board of Trustees
Berwyn Township
Berwyn, Illinois

Management is responsible for the accompanying statement of revenues, expenditures, and changes in net assets – modified cash basis for the period April 1, 2024 through April 30, 2024 for the General Town Fund and General Assistance Fund of **Berwyn Township**. We have performed the compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the American Institute of Certified Public Accountants. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on this financial statement.

This financial statement is prepared in accordance with the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

Management has elected to omit substantially all the disclosures ordinarily included in financial statements prepared in accordance with the modified cash basis of accounting. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the entity's revenues, expenditures, and changes in net assets. Accordingly, this financial statement is not designed for those who are not informed about such matters.

The supplementary budget information is presented for purposes of additional analysis and is not a required part of the basic financial statement. This information is the representation of management of **Berwyn Township**. The information was subject to our compilation engagement, however, we have not audited or reviewed the information and, accordingly, do not express an opinion, a conclusion, nor provide any assurance on such information.

We are not independent with respect to Berwyn Township.

Selden Fox, Ltd.

May 8, 2024

Berwyn Township
Statement of Revenues, Expenditures, and
Changes in Net Assets - Modified Cash Basis

April 2024

| | April 2024 | Tentative Budget | Remaining Budget | % of Budget |
|---|------------------|---------------------|---------------------|---------------|
| Income | | | | |
| 4100.00 Property Tax | \$ 1,320.65 | \$ 438,375.00 | \$ (437,054.35) | 0.30% |
| 4200.00 Replacement Tax | 4,386.80 | 65,000.00 | (60,613.20) | 6.75% |
| 4330.00 Miscellaneous Income | | 2,500.00 | (2,500.00) | 0.00% |
| 4400.00 Interest Income | 207.88 | 2,500.00 | (2,292.12) | 8.32% |
| Total Income | 5,915.33 | 508,375.00 | (502,459.67) | 1.16% |
| Gross Profit | 5,915.33 | 508,375.00 | (502,459.67) | 1.16% |
| Expenses | | | | |
| 5000.00 Capital Outlay | | | - | |
| 5015.00 Equipment | - | 7,500.00 | (7,500.00) | 0.00% |
| 5017.00 Park Improvements and Equipment | - | 5,000.00 | (5,000.00) | 0.00% |
| 5020.00 Office Furnishings | - | 4,000.00 | (4,000.00) | 0.00% |
| Total 5000.00 Capital Outlay | - | 16,500.00 | (16,500.00) | 0.00% |
| 5100.00 Contractual Services | | | - | |
| 5105.00 Accounting/Bookkeeping | 940.00 | 11,280.00 | (10,340.00) | 8.33% |
| 5106.00 Payroll Processing Fees | - | 1,800.00 | (1,800.00) | 0.00% |
| 5115.00 Annual Audit | - | 3,875.00 | (3,875.00) | 0.00% |
| 5120.00 Association Dues | 162.00 | 3,000.00 | (2,838.00) | 5.40% |
| 5135.00 General Liability Insurance | - | 10,000.00 | (10,000.00) | 0.00% |
| 5140.00 Legal Expense | 675.00 | 10,000.00 | (9,325.00) | 6.75% |
| 5143.00 Town Attorney | 833.33 | 10,000.00 | (9,166.67) | 8.33% |
| 5144.00 Website Costs | - | 1,500.00 | (1,500.00) | 0.00% |
| 5145.00 Newsletter/Website | 4,424.00 | 5,000.00 | (576.00) | 88.48% |
| 5155.00 Town Board Educ, Trans, Travel | - | 6,000.00 | (6,000.00) | 0.00% |
| 5165.00 Office Rent - Rent & Services | 3,503.50 | 42,042.00 | (38,538.50) | 8.33% |
| Total 5100.00 Contractual Services | 10,537.83 | 104,497.00 | (93,959.17) | 10.08% |
| 5200 Assessor's Office | | | - | |
| 5210.00 Assessor Educ, Trans, Travel | - | 2,250.00 | (2,250.00) | 0.00% |
| 5215.00 Assessor's Office Supplies | 675.87 | 250.00 | 425.87 | 270.35% |
| 5220.00 Assessor's Office Equipment | 12.69 | 2,750.00 | (2,737.31) | 0.46% |
| 5225.00 Assessor's Printing and Publica | - | 1,500.00 | (1,500.00) | 0.00% |
| 5230.00 Assessor's Web Hosting/ IT | 104.00 | 4,000.00 | (3,896.00) | 2.60% |
| 5231.00 Assessor Outreach Special Events | - | 750.00 | (750.00) | 0.00% |
| 5240.00 Assessor's Office Budget | 492.39 | 2,750.00 | (2,257.61) | 17.91% |
| Total 5200 Assessor's Office | 1,284.95 | 14,250.00 | (12,965.05) | 9.02% |

Berwyn Township
Statement of Revenues, Expenditures, and
Changes in Net Assets - Modified Cash Basis
April 2024

| | April 2024 | Tentative Budget | Remaining Budget | % of Budget |
|--|-------------------|-----------------------------|-----------------------------|--------------------|
| 5400.00 Other Expenditures | | | - | |
| 5410.00 Contingencies | - | 2,500.00 | (2,500.00) | 0.00% |
| 5425.00 Officials' Bonds | 3,500.00 | 3,500.00 | - | 100.00% |
| 5440.00 Special Events & Programs | - | 30,000.00 | (30,000.00) | 0.00% |
| 5440.02 Community Outreach | - | 5,000.00 | (5,000.00) | 0.00% |
| Total 5440.00 Special Events & Programs | - | 35,000.00 | (35,000.00) | 0.00% |
| 5440.03 Dumpster Days | - | 8,500.00 | (8,500.00) | 0.00% |
| 5440.04 Senior Breakfast | - | 1,500.00 | (1,500.00) | 0.00% |
| 5440.05 Holiday Fund | - | 4,000.00 | (4,000.00) | 0.00% |
| 5440.06 Community Hero | - | 4,000.00 | (4,000.00) | 0.00% |
| 5440.07 Intergovernmental | - | 15,000.00 | (15,000.00) | 0.00% |
| 5440.08 New Programs and Initiatives | - | 600,000.00 | (600,000.00) | 0.00% |
| 5442.00 Participatory Budget | - | 12,000.00 | (12,000.00) | 0.00% |
| 5444.00 Emergency Preparedness | - | 5,000.00 | (5,000.00) | 0.00% |
| 5450.00 Decorating | - | 1,000.00 | (1,000.00) | 0.00% |
| 5470.00 Record Retention | - | 1,000.00 | (1,000.00) | 0.00% |
| Total 5400.00 Other Expenditures | 3,500.00 | 693,000.00 | (689,500.00) | 0.51% |
| 5500.00 Repairs and Maintenance | | | - | |
| 5520.00 Landscaping | - | 5,500.00 | (5,500.00) | 0.00% |
| 5530.00 Town Park - Maint & Operations | - | 5,000.00 | (5,000.00) | 0.00% |
| 5540.00 Snow Removal | 347.50 | 3,000.00 | (2,652.50) | 11.58% |
| Total 5500.00 Repairs and Maintenance | 347.50 | 13,500.00 | (13,152.50) | 2.57% |
| 5600.00 Commodities | | | - | |
| 5615.00 Office Supplies and Expense | 713.09 | 5,000.00 | (4,286.91) | 14.26% |
| 5620.00 Postage | - | 2,000.00 | (2,000.00) | 0.00% |
| 5625.00 Printing and Publication | 196.00 | 2,000.00 | (1,804.00) | 9.80% |
| 5635.00 Clerk's Budget | - | 100.00 | (100.00) | 0.00% |
| Total 5600.00 Commodities | 909.09 | 9,100.00 | (8,190.91) | 9.99% |
| 5800.00 Personnel Expenses | | | - | |
| 5830.00 Taxes - Employer FICA | 1,450.90 | 20,460.00 | (19,009.10) | 7.09% |
| 5831.00 Taxes - Employer Medicare | 339.32 | 6,260.00 | (5,920.68) | 5.42% |
| 5832.00 Taxes - SUTA | - | 2,050.00 | (2,050.00) | 0.00% |
| 5835.00 Retirement Contribution | 4,460.83 | 24,500.00 | (20,039.17) | 18.21% |
| 5875.00 Township Assessor | 2,500.00 | 33,600.00 | (31,100.00) | 7.44% |
| 5877.00 Assessor's Office Staff | 9,761.22 | 84,000.00 | (74,238.78) | 11.62% |

Berwyn Township
Statement of Revenues, Expenditures, and
Changes in Net Assets - Modified Cash Basis
April 2024

| | April 2024 | Tentative Budget | Remaining Budget | % of Budget |
|---|------------------------|-----------------------------|-----------------------------|--------------------|
| 5880.00 Group Health Insurance | 3,209.86 | 62,500.00 | (59,290.14) | 5.14% |
| 5885.00 Board of Trustees | 900.00 | 12,500.00 | (11,600.00) | 7.20% |
| 5890.00 Township Clerk | 1,250.00 | 17,850.00 | (16,600.00) | 7.00% |
| 5895.00 Township Supervisor | 3,750.00 | 49,350.00 | (45,600.00) | 7.60% |
| 5898.00 Clerical | 5,114.32 | 105,000.00 | (99,885.68) | 4.87% |
| 5899.00 Clerk's Office Staff | - | 2,000.00 | (2,000.00) | 0.00% |
| Total 5800.00 Personnel Expenses | 32,736.45 | 420,070.00 | (387,333.55) | 7.79% |
| Total Expenses | 49,315.82 | 1,270,917.00 | (1,221,601.18) | 3.88% |
| Net Operating Income | (43,400.49) | (762,542.00) | 719,141.51 | 5.69% |
| Net Income | (43,400.49) \$ | (762,542.00) \$ | 719,141.51 | 5.69% |
| Beginning net assets | 1,182,300.51 | | | |
| Ending net assets | \$ 1,138,900.02 | | | |

Berwyn General Assistance Fund
Statement of Revenues, Expenditures, and
Changes in Net Assets - Modified Cash Basis

April 2024

| | April 2024 | Tentative Budget | Remaining Budget | % of Budget |
|---|------------------|---------------------|---------------------|---------------|
| Income | | | | |
| 4100.00 Property Tax | \$ 1,163.96 | \$ 425,000.00 | \$ (423,836.04) | 0.27% |
| 4700.00 Investment Income | - | 25,000.00 | (25,000.00) | 0.00% |
| 4900.00 Interest Income | 245.38 | 5,000.00 | (4,754.62) | 4.91% |
| Total Income | 1,409.34 | 455,000.00 | (453,590.66) | 0.31% |
| Gross Profit | 1,409.34 | 455,000.00 | (453,590.66) | 0.31% |
| Expenses | | | | |
| 5000.00 Capital Outlay | | | - | |
| 5015.00 Equipment | - | 7,000.00 | (7,000.00) | 0.00% |
| 5030.00 Computer/GA Tracking Program | 1,800.00 | 4,000.00 | (2,200.00) | 45.00% |
| Total 5000.00 Capital Outlay | 1,800.00 | 11,000.00 | (9,200.00) | 16.36% |
| 5100.00 Contractual Services | | | - | |
| 5105.00 Accounting/Bookkeeping | 916.67 | 11,000.00 | (10,083.33) | 8.33% |
| 5115.00 Annual Audit | - | 3,500.00 | (3,500.00) | 0.00% |
| 5120.00 Association Dues | - | 800.00 | (800.00) | 0.00% |
| 5135.00 Gen. Liability Insurance | - | 6,000.00 | (6,000.00) | 0.00% |
| 5140.00 Legal Expense | 675.00 | 3,000.00 | (2,325.00) | 22.50% |
| 5143.00 Town Attorney | 333.33 | 4,200.00 | (3,866.67) | 7.94% |
| 5145.00 Newsletter/Website | - | 7,000.00 | (7,000.00) | 0.00% |
| 5155.00 GAEducation, Transport & Travel | - | 2,000.00 | (2,000.00) | 0.00% |
| 5165.00 Office Rent - Rent & Services | 2,866.50 | 35,000.00 | (32,133.50) | 8.19% |
| 5180.00 Insurance - Catastrophic | - | 3,000.00 | (3,000.00) | 0.00% |
| Total 5100.00 Contractual Services | 4,791.50 | 75,500.00 | (70,708.50) | 6.35% |
| 5300.00 Assistance Programs | | | - | |
| 5340.00 Statutory Burial Expenses | - | 20,000.00 | (20,000.00) | 0.00% |
| 5350.00 Relief - Flat Grant | 14,450.00 | 250,000.00 | (235,550.00) | 5.78% |
| 5355.00 Hospitalization Exp / Inst Care | - | 50,000.00 | (50,000.00) | 0.00% |
| 5356.00 Medical Assistance | - | 10,000.00 | (10,000.00) | 0.00% |
| Total 5300.00 Assistance Programs | 14,450.00 | 330,000.00 | (315,550.00) | 4.38% |
| 5400.00 Other Expenditures | | | - | |
| 5410.00 Contingencies | - | 10,000.00 | (10,000.00) | 0.00% |
| 5435.00 Access to Care | - | 4,000.00 | (4,000.00) | 0.00% |
| 5440.00 Special Events & Programs | 591.67 | 50,000.00 | (49,408.33) | 1.18% |
| 5442.00 Participatory Budget | - | 7,450.00 | (7,450.00) | 0.00% |
| 5444.00 Emergency Assistance Program | - | 150,000.00 | (150,000.00) | 0.00% |

Berwyn General Assistance Fund
Statement of Revenues, Expenditures, and
Changes in Net Assets - Modified Cash Basis
April 2024

| | April 2024 | Tentative Budget | Remaining Budget | % of Budget |
|--|------------------------|-----------------------------|-----------------------------|--------------------|
| 5460.00 Office Furnishings | - | 4,000.00 | (4,000.00) | 0.00% |
| 5470.00 Record Retention/Disposal | - | 1,000.00 | (1,000.00) | 0.00% |
| Total 5400.00 Other Expenditures | 591.67 | 226,450.00 | (225,858.33) | 0.26% |
| 5600.00 Commodities | | | - | |
| 5615.00 Office Supplies and Expense | 123.36 | - | 123.36 | |
| 5620.00 Postage | - | 500.00 | (500.00) | 0.00% |
| 5625.00 Printing and Publication | - | 2,000.00 | (2,000.00) | 0.00% |
| Total 5600.00 Commodities | 123.36 | 2,500.00 | (2,376.64) | 4.93% |
| 5700.00 Utilities | | | - | |
| 5715.00 Communications | - | 1,000.00 | (1,000.00) | 0.00% |
| Total 5700.00 Utilities | - | 1,000.00 | (1,000.00) | 0.00% |
| 5800.00 Personnel Expenses | | | - | |
| 5803.00 Intake Personnel | 2,502.95 | 90,000.00 | (87,497.05) | 2.78% |
| 5830.00 Taxes - Employer FICA | 204.19 | 4,000.00 | (3,795.81) | 5.10% |
| 5831.00 Taxes - Employer Medicare | 47.74 | 1,000.00 | (952.26) | 4.77% |
| 5832.00 Taxes - SUTA | 13.87 | 400.00 | (386.13) | 3.47% |
| 5835.00 Retirement Contribution | 692.92 | 12,000.00 | (11,307.08) | 5.77% |
| 5880.00 Group Health Insurance | 771.14 | 25,000.00 | (24,228.86) | 3.08% |
| Total 5800.00 Personnel Expenses | 4,232.81 | 132,400.00 | (128,167.19) | 3.20% |
| Total Expenses | 25,989.34 | 778,850.00 | (752,860.66) | 3.34% |
| Net Operating Income | (24,580.00) | (323,850.00) | 299,270.00 | 7.59% |
| Net Income | (24,580.00) \$ | (323,850.00) \$ | 299,270.00 | 7.59% |
| Beginning net assets | 2,862,885.30 | | | |
| Ending net assets | \$ 2,838,305.30 | | | |



AGENDA ITEM SUMMARY

AGENDA ITEM: **7**

| | |
|---------------------|--|
| TITLE | 708 Community Mental Health Board Update |
| MEETING DATE | May 13, 2024 |
| SUBMITTED BY | Allen Doederlein, Executive Director |

| |
|-------------------------------|
| SUMMARY |
| Verbal update to be provided. |
| ATTACHMENTS |
| |

| | | | | | |
|------------------------|-------------|--|------------|--|-------------------|
| ACTION PROPOSED | | | | | |
| X | INFORMATION | | DISCUSSION | | REVIEW & APPROVAL |
| | OTHER | | | | |



AGENDA ITEM SUMMARY

AGENDA ITEM: **9-A**

| | |
|---------------------|--|
| TITLE | Ebenezer Youth Family Development Initiative |
| MEETING DATE | May 13, 2024 |
| SUBMITTED BY | David J. Avila, Supervisor |

| SUMMARY | |
|-------------|---|
| | |
| ATTACHMENTS | |
| ii. | Email from Kay Rops, Dir. of Youth & Community Care, Ebenezer CRC |
| iii. | Ebenezer Community Church Program Proposal |

| ACTION PROPOSED | | | | |
|-----------------|-------------|--|------------|---|
| | INFORMATION | | DISCUSSION | <input checked="" type="checkbox"/> REVIEW & APPROVAL |
| | OTHER | | | |

Jessica Aquino-Rodriguez

From: Kay Rops <kay.rops@ebenezer-crc.org>
Sent: Sunday, April 07, 2024 9:04 PM
To: manager; davidavila@berwyntownship.org
Subject: Ebenezer grant
Attachments: Berwyn Town Program proposal Budget.xlsx - Budget.pdf; Berwyn Township Health Proposal.pdf

Good evening David Avila,

Thank you so much for the opportunity to apply for this grant with Berwyn. Ebenezer Foundation is grateful to be a part of this Berwyn Community and to work alongside the Health department in supporting individuals and families continue to grow and thrive.

Attached is the grant proposal and budget. Please let me know if you need anything else from me.

Blessings

--

Kay Rops, LCSW
Dir of Youth & Community Care
Ebenezer CRC, Berwyn, IL

Ebenezer Community Church Program Proposal

Program Amount: \$50,000

Program Period: FY2025, July 1st, 2023 - June 30th, 2025

Region of Service:

Ebenezer Church currently services the communities and neighborhoods of Berwyn and the surrounding areas. Today Ebenezer is a thriving multi-ethnic and multi-generational community of followers, many of whom are Spanish-speaking immigrants. We believe in continuing the long tradition of having Ebenezer Church be a rock for our communities. We provide multiple services to help meet community needs such as a food pantry, legal clinic, and English as a Second Language Class. With this program, we will be partnering with local organizations to support the existing need and championing of youth via violence prevention and healthier living for families and youth in the Berwyn community.

Project Abstract:

- Resilience, Growth, and Community are key factors in building a community that supports and uplifts community members. Through this program, we will be able to fund programming that shows that Berwyn is invested in building a resilient and thriving community.
- Resilience: Youth Development and Family Services are core values for both Ebenezer Church. Through this program, we will be able to serve Berwyn youth and families by providing them with a safe space for development opportunities and healthy emotional expression.
- Growth: Berwyn and surrounding areas are predominantly home to Latino families. Latino youth, moreover, are especially susceptible to Adverse Childhood Events (ACEs), such as violence in the home or community, which can traumatize a child and compromise their capacity to grow into healthy adults. Our programming works to ensure that Berwyn youth are afforded opportunities that will have generational impacts.
- Community: Ebenezer Church is devoted to working to bring the Berwyn community together. By providing free programming and family services, we are giving the community a gathering place and a haven for our youth population.
- Objectives: Serve 20-30 youth a week in a trauma-informed setting through basketball, volleyball, soccer, and healthy cooking activities while pairing with mentors in the community to support the youths' overall growth and development

Berwyn Township
Project Name: Ebenezer Church

Budget Worksheet

Subrantee Name:

Contract Amount:

Contract Time Period:

50,000

Budget Category & Justification

Personnel Costs

[illegible]

| | | | | | | | |
|---|--------------------------------------|---|---|---|---|---|---|
| Total Amount for Consultants (Calculates automatically) | | | | | | \$0.00 | |
| Travel | | | | | | | |
| Purpose of Travel | Number of Positions | Reimbursement Amount Per Mile | Number of Miles Per Month | Number of Months | Amount Requested <i>Calculates automatically</i> | Service Category <i>Select a service category for every expense.</i> | |
| | | | | | \$0.00 | | |
| | | | | | \$0.00 | | |
| | | | | | \$0.00 | | |
| | | | | | \$0.00 | | |
| | | | | | \$0.00 | | |
| | | | | | \$0.00 | | |
| | | | | | \$0.00 | | |
| | | | | | \$0.00 | | |
| Total Amount for Travel (Calculates automatically) | | | | | | \$0.00 | |
| Materials and Supplies - | | | | | | | |
| Description of item and justification w/relationship to program objectives. <i>For general office supplies, enter office supplies and the total amount requested in the unit cost column with a quantity of one.</i> | | | | Unit Cost | Number of Units | Amount Requested <i>Calculates automatically</i> | Service Category <i>Select a service category for every expense.</i> |
| materials for cooking class | | | | \$100.00 | 20 | \$2,000.00 | Supplies |
| For for Programs | | | | \$10.00 | 391 | \$3,910.00 | Supplies |
| Sporting equipment | | | | \$1.00 | 1114.8 | \$1,114.80 | Supplies |
| | | | | | | \$0.00 | Supplies |
| | | | | | | \$0.00 | Supplies |
| | | | | | | \$0.00 | Supplies |
| Total Amount for Materials and Supplies (Calculates automatically) | | | | | | \$7,024.80 | |
| Occupancy- Rent and Utilities | | | | | | | |
| Description of Cost | Rate | Percentage of costs attributed to grant | Amount Requested <i>Calculates automatically</i> | Service Category <i>Select a service category for every expense.</i> | | | |
| facility support | \$100.00 | 100 | \$10,000.00 | | | | |
| | | | \$0.00 | | | | |
| Total Amount for Occupancy (Calculates automatically) | | | \$10,000.00 | | | | |
| Training and Education | | | | | | | |
| Position Title | Training Event Title and Description | | Amount Requested | Service Category <i>Select a service category for every expense.</i> | | | |
| | | | | | | | |



AGENDA ITEM SUMMARY

AGENDA ITEM: **10-A**

| | |
|---------------------|--|
| TITLE | Transfer of Responsibility to Upload Financial Documents to Cook County Tax Extension Portal |
| MEETING DATE | May 13, 2024 |
| SUBMITTED BY | Margaret Paul, Clerk |

| SUMMARY | |
|---|--|
| | |
| ATTACHMENTS | |
| <ul style="list-style-type: none">Letter from Margaret Paul | |

| ACTION PROPOSED | | | | | |
|-----------------|-------------|--|------------|---|-------------------|
| | INFORMATION | | DISCUSSION | X | REVIEW & APPROVAL |
| | OTHER | | | | |

TOWNSHIP OF BERWYN



Supervisor
David J. Avila
Town Clerk
Margaret Paul
Assessor
Jacqueline Pereda

Board of Trustees
Edward Espinoza
Tomas Ambriz
Jesse Miranda
Maribel Zapata

"A Tradition of Service"

To: Supervisor Avila and the Berwyn Township Board of Trustees

Date: May 3, 2024

Re: Transfer of Responsibility to Upload Financial Documents to
Cook County Tax Extension Portal

Dear Town Board Members:

One of my duties as Town Clerk has been to submit documents to the Cook County Tax Extension Office. I submit documents for Berwyn Township, Berwyn Public Health District, and the 708 Mental Health Board. The documents include budgets, tax levies, audits, and Comptroller Reports (if necessary).

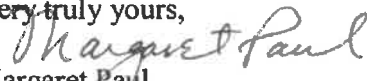
Prior to the COVID 19 shut-downs, I submitted the documents in person to the county office located in the City – County building in Chicago. The Tax Extension Office now prefers electronic submissions. The Tax Extension "Portal" to submit documents has always been confusing. Their software is designed to better handle fiscal years adopted by cities and villages in Cook County and not townships.

Submitting our financial documents was always confusing due to our fiscal calendar. The County introduced a new Portal system in December when all tax levy ordinances were due to be uploaded. The new system requires more information about levies. It no longer is just a matter of uploading a document. This takes the burden off the County to calculate levies but places the burden on the person uploading the document.

I have discussed this matter with Brian Egan. I believe that he should be the one uploading and reviewing the Portal information. He would be in a better position to recognize issues necessary to prevent any errors occurring in our County financial submittals. He has agreed to assume the responsibility.

Please concur with this transfer of duties from the Clerk to Mr. Egan regarding the submittal of financial documents to the Cook County Tax Extension Office.

Very truly yours,



Margaret Paul



AGENDA ITEM SUMMARY

AGENDA ITEM: **10-B**

| | |
|---------------------|--|
| TITLE | 7 th Annual Breast Cancer 5K Walk/Run Sponsorship |
| MEETING DATE | May 13, 2024 |
| SUBMITTED BY | David J. Avila & Jacqueline Pereda |

| SUMMARY | |
|---|---------------------------|
| | |
| ATTACHMENTS | |
|  | Funding Request for Event |

| ACTION PROPOSED | | | | |
|--------------------------|-------------|--------------------------|------------|---|
| <input type="checkbox"/> | INFORMATION | <input type="checkbox"/> | DISCUSSION | <input checked="" type="checkbox"/> REVIEW & APPROVAL |
| <input type="checkbox"/> | OTHER | | | |

FUNDING REQUEST FOR EVENT

Event Name: Pink Divas & Gents 5K Sponsorship 7th Annual Breast Cancer 5K Walk/Run

Requesters of Funds: David Avila & Jacqueline Pereda

Amount Requested: \$2,400

Budget Breakdown:

- \$1,200 from Township for event sponsorship
- \$1,200 from BPHD for event sponsorship
- \$390 for employee event registration

Justification for Funding:

- \$1,000 sponsorship will all for:" Company's logo on T-shirts worn by participants/walkers. Company's name displayed on our website, social media pages, and company's advertisement during the event."
- "All donations are tax deductible and greatly appreciated in our effort to educate, empower, raise awareness, and support men and women affected by breast cancer. Please complete the attached donation form and return it along with your company's name and or logo."

Event Information:

When: June 29, 2024

Where: Morton West High School (Outdoors)- 2400 Home Avenue, Berwyn, IL 60402

Check In Time: 8:30 am

Walk/Run Begins: 9:30am

Business Vendor Application Due: June 3rd, 2024

Registration Fee Due: May 27th; \$30 guarantees T-shirt

Impact Assessment:

- Support community and engage community activities.

Pink Divas & Gents

**29
JUNE**

5K
5K WALK-RUN



Proudly Supported by Berwyn
Mayor Robert Lovero

7th Annual WALK & RUN



**MORTON WEST HIGH SCHOOL
2400 HOME AVENUE, BERWYN, IL. 60402**

8:30AM CHECK-IN - 9:30AM WALK/RUN

\$30 REGISTRATION FEE DUE BY MAY 27TH (GUARANTEES T-SHIRT)

SAME DAY REGISTRATION IS AVAILABLE (T-SHIRT NOT GUARANTEED)



**REGISTER ONLINE: WWW.PINKDIVASANDGENTS.ORG or at
Eventbrite: PINK DIVAS & GENTS 7th Annual Breast Cancer 5K**

FOR MORE INFORMATION OR QUESTIONS

CALL: (708) 571-0271 OR

EMAIL: PINKDIVASANDGENTS@GMAIL.COM

Pink Divas & Gents

April 5, 2024

Dear Friend:

It is that time of year again!

We would like to invite you to be a part of our 7th Annual "Pink Divas & Gents" Breast Cancer Walk – Run. Due to a great turnout last year, this year we will be walking again at Morton West High School in Berwyn, IL. and we are grateful that we are continually proudly supported by Berwyn's Mayor Robert Lovero. Last year there were approximately 350 walkers/runners that participated and over 13 informational vendors that provided a wealth of resources.

As you know, Pink Divas & Gents is a Cancer Awareness and Support Organization, a 501(c)(3) non-profit that has been influential and dedicated in serving as a catalyst in eliminating socioeconomic disparities and lowering the mortality rate for minorities and underserved women and men in the Chicagoland area and surrounding communities. We are walking because somewhere in the United States someone is diagnosed with breast cancer every 3 minutes...and every 13 minutes breast cancer claims another life.

We are reaching out to businesses/organizations and individuals that we can count on for support. In doing this we want to give your business exposure. If your company would like to support this event, please choose from the sponsorship levels below, or any donation amount that is put on your heart to give is welcomed and acceptable:

- ✓ \$2,000 and Higher - Company's logo on T-shirts worn by participants/walkers. A Sign with the company's logo (displayed at event). All the items listed below including a vendor booth at the event (optional). **Please indicate if you would be taking advantage of participating as a vendor, so that we can provide the necessary set up.**
- ✓ \$1,000 – Company's logo on T-shirts worn by participants/walkers. Company's name displayed on our website, social media pages, and company's advertisement during the event.
- ✓ \$500 – Company's name and/or logo on T-shirts worn by walkers/runners and company's advertisement during the event.
- ✓ Less than \$500 – A sign with the company's name and/or logo (displayed at the event) and company's advertisement during the event.

All donations are tax deductible and greatly appreciated in our effort to educate, empower, raise awareness, and support men and women affected by breast cancer. Please complete the attached donation form and return it along with your company's name and or logo.

Public and private organizations, including schools, churches and businesses are all invited to walk/run in support of this initiative. We are confident that with your support we will gain meaningful exposure and gratitude in assisting families affected by this disease.

We hope that we can count on your support for this worthy cause and thank you in advance for your kind consideration!

Yours sincerely,



Janel Moreland
Founder & President

Pink Divas & Gents Breast Cancer Non-Profit Organization
PO Box 7193
Westchester, IL 60154-2241
Website: pinkdivasandgents.org
Email: pinkdivasandgents@gmail.com
Contact Number: (708) 571-0271



2024 WAIVER AND RELEASE OF LIABILITY

In consideration of the risk of injury while participating in **THE PINK DIVAS & GENTS BREAST CANCER ORGANIZATION WALK/RUN**, and as consideration for the right to participate in the Activity, I hereby, for myself, my heirs, executors, administrators, assigns, or personal representative, knowingly and voluntarily enter into this waiver and release of liability and hereby waive any and all rights, claims or causes of action of any kind whatsoever arising out of my participation in the Activity, including traveling to and from an event related to this Activity.

I AM VOLUNTARILY PARTICIPATING IN THE AFOREMENTIONED ACTIVITY AND I AM PARTICIPATING IN THE ACTIVITY ENTIRELY AT MY RISK. I ACKNOWLEDGE THAT THIS ACTIVITY MAY INVOLVE A TEST OF A PERSON'S PHYSICAL AND MENTAL LIMITS AND MAY CARRY WITH IT THE POTENTIAL FOR DEATH, SERIOUS INJURY, AND PROPERTY LOSS. The risks may include, but are not limited to, those caused by terrain, facilities, temperature, weather, lack of hydration, condition of participants, equipment, vehicular traffic and actions of others, including but not limited to, participants, volunteers, spectators, coaches, event officials and event monitors, and/or producers of the event.

I ACKNOWLEDGE THAT I HAVE CAREFULLY READ THIS "WAIVER AND RELEASE" AND FULLY UNDERSTAND THAT IT IS A RELEASE OF LIABILITY. I EXPRESSLY AGREE TO RELEASE AND DISCHARGE THE PINK DIVAS & GENTS BREAST CANCER ORGANIZATION AND ALL OF ITS AFFILIATES, PARTNERS, MANAGERS, MEMBERS, AGENTS, ATTORNEYS, STAFF, VOLUNTEERS, HEIRS, REPRESENTATIVES, PREDECESSORS, SUCCESSORS AND ASSIGNS, FROM ANY AND ALL CLAIMS OR CAUSES OF ACTION AND I AGREE TO VOLUNTARILY GIVE UP OR WAIVE ANY RIGHT THAT I OTHERWISE HAVE TO BRING A LEGAL ACTION AGAINST THE PINK DIVAS & GENTS BREAST CANCER ORGANIZATION FOR PERSONAL INJURY OR PROPERTY DAMAGE.

Please initial that you have read and understand the above waiver _____

USE OF PHOTOS

I hereby grant the Pink Divas & Gents Breast Cancer Organization permission to use my likeness in a photograph, video, or other digital media in all of its publications, including web-based publications and social media, without payment or other consideration.

I hereby irrevocably authorize the Pink Divas & Gents Breast Cancer Organization to edit, alter, copy, exhibit, publish, or distribute these photos for any lawful purpose. In addition, I waive any right to inspect or approve the finished product wherein my likeness appears. Additionally, I waive any right to royalties or other compensation arising or related to the use of the photo. **Please initial _____**



2024 MEDICAL CONSENT-WAIVER

I hereby hold harmless, release, and forever discharge the Pink Divas & Gents Breast Cancer Organization and its Partner(s) from all claims, demands, and causes of action which I, my heirs, representatives, executors, administrators, or any other persons acting on my behalf or on behalf of my estate have or may have by reason of this authorization.

If I should require medical care or treatment, I agree to be financially responsible for any costs incurred as a result of such treatment. I am aware and understand that I should carry my own health insurance.

Please initial _____

I, the undersigned participant, affirm that I am of the age of 18 years or older, and that I am freely signing this agreement in its entirety. I certify that I have read this agreement in its entirety and that I fully understand its content and that this release cannot be modified orally. I am aware that this is a release of liability and a contract and that I am signing it of my own free will.

Participant's Name (print): _____

Signature (minors do not sign): _____

Today's Date or Event Date: _____



2024 PARENT/GUARDIAN WAIVER FOR MINORS

In the event that the participant is under the age of consent (18 years of age), then this release must be signed by a parent or guardian, as follows:

I hereby certify that I am the parent or guardian of _____, minor participant named above, and do hereby give my consent without reservation to the foregoing on behalf of this individual.

Parent/Guardian Name:

Relationship to Minor:

Parent/Guardian Signature:

Today's Date or Event Date:



7th Annual Breast Cancer 5K Walk /Run 2024

Saturday, June 29, 2024

Business - Vendor Application
Donations of Any Amount are Welcomed to Secure
Your Spot

(Includes table & chairs) (Must bring your own tent - optional)

Application due by June 3rd, 2024

(PLEASE PRINT CLEARLY)

Business Name _____

(Contact Person) _____

Address _____

(Contact Number) _____ Fax _____ Email _____

What will you be marketing or promoting? _____

I, the above exhibitor agrees to hold harmless the promoter (Pink Divas & Gents Breast Cancer Organization) from any liability, loss or damage to any item or member. I agree not to sale merchandise of any kind. I agree to abide by the rules and regulations and assume responsibility for my display and items.

Signature of contact person _____ Date _____

Make Check or Money Order payable to:

Pink Divas & Gents Organization

PO BOX 7193

Westchester, IL 60154

THIS APPLICATION MUST BE RETURNED NO LATER THAN JUNE 3, 2024,
TO RESERVE YOUR SPOT.

Any questions, please call Janel Moreland at (708)296-9274 or

Email pinkdivasandgents@gmail.com

DONATION FORM



Breast Cancer Support & Awareness

7th Annual Breast Cancer Awareness 5K Walk & Run 2024

Please return this form with your donation

Amount of donation \$ _____

Organization's/Individual's Name: _____

Address: _____ City, State, Zip: _____

Name of Contact Person: _____ Phone: _____

Mail/Return this form & payment to:

Pink Divas & Gents NFP Organization

PO BOX 7193

Westchester, IL 60154

Or give online at www.pinkdivasandgents.org

Interested in an Angel and/or Survivor Yard Signs which will be posted at the Walk & available for take home post walk or stored by Pink Divas & Gents for future walks. Please return form & payment for sign by Monday, June 3, 2024.

The additional donation cost is \$100 per sign. Please complete section below.

Our Angel Earned His/Her Wings (name on sign) _____

Our Survivor Didn't Fight Alone (name on sign) _____

We are a 501c3. Your Donation is Tax Deductible.

THANK YOU FOR YOUR SUPPORT!!!

Pink Divas & Gents

Breast Cancer Support & Awareness

7th Annual Breast Cancer 5K Walk /Run

2024 Registration Form

When: Saturday, June 29, 2024

Where: Morton West High School (outdoors) - 2400 Home Avenue, Berwyn, IL 60402

Check In Time: 8:30AM

Walk/Run: 9:30AM prompt

Registration Fee: \$30 per person (includes a T-shirt to be worn at event)

Registration Deadline for guaranteed T-Shirt is Monday, May 27, 2024

Must Register Children 12 years & Older to receive t-shirt

Team Captain (if applicable)_____

Name:_____ Male:_____ Female:_____

Address:_____ City:_____ State:_____ Zip:_____

Email:_____

Phone #:_____ Age (if under 18):_____ Survivor: Y_____ N_____

Shirt Size: (Adult Unisex) S M L XL 2XL 3XL 4XL (Circle One)

- Please Return this form along with all Payments, Donations &/or Pledges to
Pink Divas & Gents - PO BOX 7193, Westchester, IL 60154 or Email forms to
pinkdivasandgents@gmail.com (payment must be received prior to event) or Register
online at pinkdivasandgents.org or Eventbrite.com - Pink Divas & Gents 5k Walk Run

- Please Make Checks/M.O. Payable to "Pink Divas & Gents" Cash App - \$pinkdivasandgents

*** Same Day Registration & Registration after Deadline are available (T-Shirt NOT guaranteed)**

Children Under 16 years of age must be accompanied by an adult

For more information or any questions call: Janel Moreland at (708) 571-0271

Email: pinkdivasandgents@gmail.com - Website: www.pinkdivasandgents.org



Breast Cancer Support & Awareness

7th Annual Breast Cancer Awareness 5K Walk & Run 2024

Pledges & or Team complete Form online at www.pinkdivasandgents.org

Team Name (if applicable): _____ Total # of Team Members: _____

Team Captain (if applicable): _____

Trophy for the BIGGEST TEAM!

Trophy and Bragging Rights for the person with the most funds Pledged/Raised/Donated!

Each Participating Team Member Must Complete a Registration Form and Waivers

| <u>Pledgers/Team Members</u> | <u>Amount Enclosed</u> | <u>Please indicate if Walking or Donating</u> |
|------------------------------|------------------------|---|
| 1. _____ | \$ _____ | _____ |
| 2. _____ | \$ _____ | _____ |
| 3. _____ | \$ _____ | _____ |
| 4. _____ | \$ _____ | _____ |
| 5. _____ | \$ _____ | _____ |
| 6. _____ | \$ _____ | _____ |
| 7. _____ | \$ _____ | _____ |
| 8. _____ | \$ _____ | _____ |
| 9. _____ | \$ _____ | _____ |
| 10. _____ | \$ _____ | _____ |
| 11. _____ | \$ _____ | _____ |
| 12. _____ | \$ _____ | _____ |
| 13. _____ | \$ _____ | _____ |
| 14. _____ | \$ _____ | _____ |
| 15. _____ | \$ _____ | _____ |

***Please make checks payable to the Pink Divas & Gents Organization or CashApp: \$pinkdivasandgents**

Any questions, please contact Janel Moreland at (708) 571-0271 or

Website: pinkdivasandgents.org - Email: pinkdivasandgents@gmail.com



AGENDA ITEM SUMMARY

AGENDA ITEM: **10-C**

| | |
|---------------------|--------------------------------------|
| TITLE | Multi-Use Athletic Field and Walkway |
| MEETING DATE | May 13, 2024 |
| SUBMITTED BY | David J. Avila, Supervisor |

| SUMMARY | |
|---|--|
| | |
| ATTACHMENTS | |
| <ul style="list-style-type: none">i. Letter from David J. Avilaii. Information originally presented to board on March 31, 2023iii. Article: Preliminary review of Part 2 of the U.S. Federal Government's tire crumb rubber FRAP analysis as prepared by the Recycled Rubber Coalitioniv. Proposal from Team REIL Inc. dated 5/6/2024v. Proposal from FieldTurf dated May 2, 2024 | |

| ACTION PROPOSED | | | | |
|--------------------------|-------------|-------------------------------------|------------|---|
| <input type="checkbox"/> | INFORMATION | <input checked="" type="checkbox"/> | DISCUSSION | <input checked="" type="checkbox"/> REVIEW & APPROVAL |
| <input type="checkbox"/> | OTHER | | | |



DAVID J. AVILA
*President, Board of Health
Township Supervisor*

TOWNSHIP OF BERWYN
PUBLIC HEALTH DISTRICT

"A TRADITION OF SERVICE"
6600 W. 26th Street • Berwyn, IL 60402
(708) 788-6600 • Fax (708) 788-0432



MARGARET PAUL
*Secretary, Board of Health
Township Clerk*
JACQUELINE PEREDA
*Treasurer, Board of Health
Township Assessor*

May 8, 2024

TO: Berwyn Health Board / Berwyn Town Board

FROM: David J. Avila, Township Supervisor & Health Board President

RE: MULTI-PURPOSE ATHLETIC FIELD @ BASEBALL ALLEY

It has been approximately one year since I first introduced the idea that Berwyn should improve "BASEBALL ALLEY" into a MULTI-PURPOSE ATHLETIC FIELD and HEALTH & WELLNESS WALKWAY. This cooperative project between the City of Berwyn, the Township and the Public Health District could benefit ALL Berwyn Residents. The promotion of sports, physical activity and open space will foster a healthier community and economic vitality in our neighborhoods.

I attach some of the information that was originally provided to the BOARDS. (This includes a rough draft of an ICA with the City) **I respectfully request that you once again consider this worthwhile endeavor.** If you concur, I request that each Board approve the following procedure:

- A. Agree in concept that the BPHD will contribute up to a maximum of \$1,000,000; and the Township would contribute up to a maximum of \$500,000.
- B. The BOARDS authorize to begin negotiation with the City, to launch the project; and enter into either an INTERGOVERNMENTAL COOPERATION AGREEMENT and/or a JOINT-PURCHASING COOPERATIVE AGREEMENT between the City and our two entities.
- C. That within those agreements responsibilities and benefits will be set forth, including but not limited to (1) ongoing maintenance responsibilities; (2) further financial obligations; (3) proper naming rights and recognitions; (4) ongoing program and services decisions; and (5) responsibilities for development, bids, etc.
- D. It is critical that ALL BERWYN RESIDENTS & NEIGHBORHOODS shall be beneficiaries of this project.

THANK YOU FOR YOUR CONSIDERATION OF THIS MATTER.

10-Ci

Elected officials will remotely participate in this meeting as allowed by Public Act 101-0640 enacted on June 1, 2020.

 COPY

NOTICE OF PUBLIC MEETING – PLEASE READ

The Berwyn Township Board will conduct a regular meeting on Friday, March 31, 2023, at 6:00 PM via Teleconference (See bottom of Agenda for log-in information). A copy of the meeting recording will be available to residents for 30 days from the meeting date.

Any person wishing to submit comments for the Open Forum for this meeting may do so by 4:00 PM on the meeting date to Health Board Secretary Margaret Paul at 6700 West 26th Street, Berwyn, IL 60402, email Mpaul@ci.berwyn.il.us, or 708-749-6451. Please request that your comments become part of the Health Board Meeting Record.

BERWYN TOWNSHIP BOARD OF TRUSTEES
MEETING AGENDA
Friday, March 31, 2023 | 6:00 PM

 10-cii

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. OPEN FORUM
4. MULTI-USE ATHLETIC FIELD & WALKWAY
5. ADJOURNMENT

 1/28

HOW TO PARTICIPATE:

Please join using this link: <https://v.ringcentral.com/join/002757366> | Meeting ID: 002757366

Or dial:

+1 (650) 4191505 United States (San Mateo, CA) | Access Code / Meeting ID: 002757366

TOWNSHIP OF BERWYN

Supervisor
David J. Ayila
Town Clerk
Margaret Paul
Assessor
Jacqueline Pereda



"A Tradition of Service"

COPY
Board of Trustees
Edward Espinoza
Tomas Ambriz
Jesse Miranda
Maribel Zapata

March 21, 2023

RE: Multi-purpose sports field and walkway

Dear Berwyn Township Board:

There is often a negative perception of allocating funding to creating multi-use athletic fields. Still, the overall benefit to students and our community is immeasurable, not to mention the impact a sports field can have on our community for years to come. Sports and exercise can yield many positive outcomes, including healthier communities, raising standards and economic vitality, and meeting children's and young people's needs.

According to findings from a community health needs assessment conducted by The Alliance for Health Equity CHNA in 2019, increased health equity, improved health, improved quality of life, and increased life expectancy were identified as priority health needs in our community. Public sports and leisure facilities are a crucial indicator of local government provisions. They significantly contribute to advancing health equity and addressing these needs.

In this packet you will find community assessment findings, financial memorandum, articles that address the benefits of said facility, renderings of the proposed site for development, and the intergovernmental agreement between the City of Berwyn, the Berwyn Township, and the Berwyn Township Public Health District.

Please contact me directly before the meeting date if you require additional information not provided in this packet. If there have no further questions, please approve as submitted.

Respectfully,

David J. Ayila
Township Supervisor

JAR

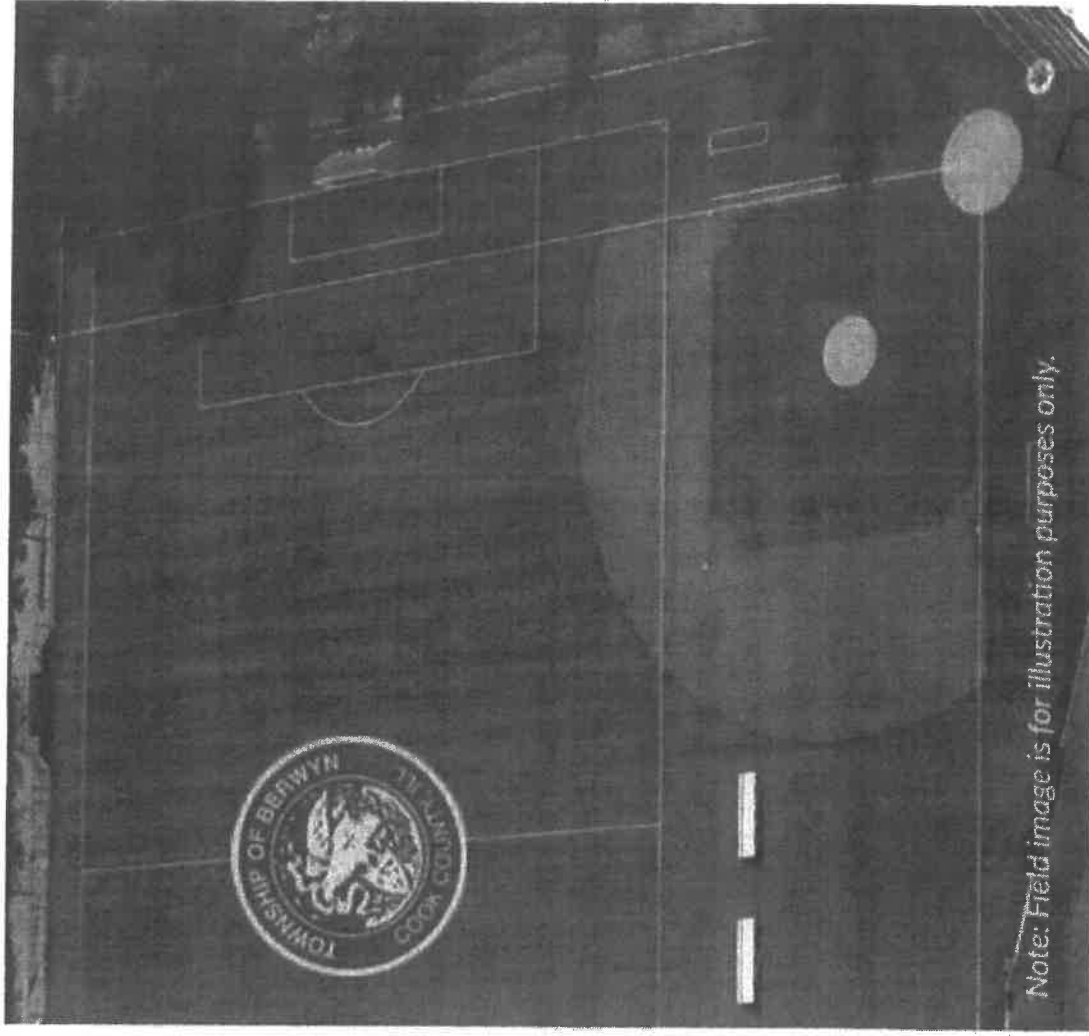
2/28

BERWYN TOWNSHIP FIELD

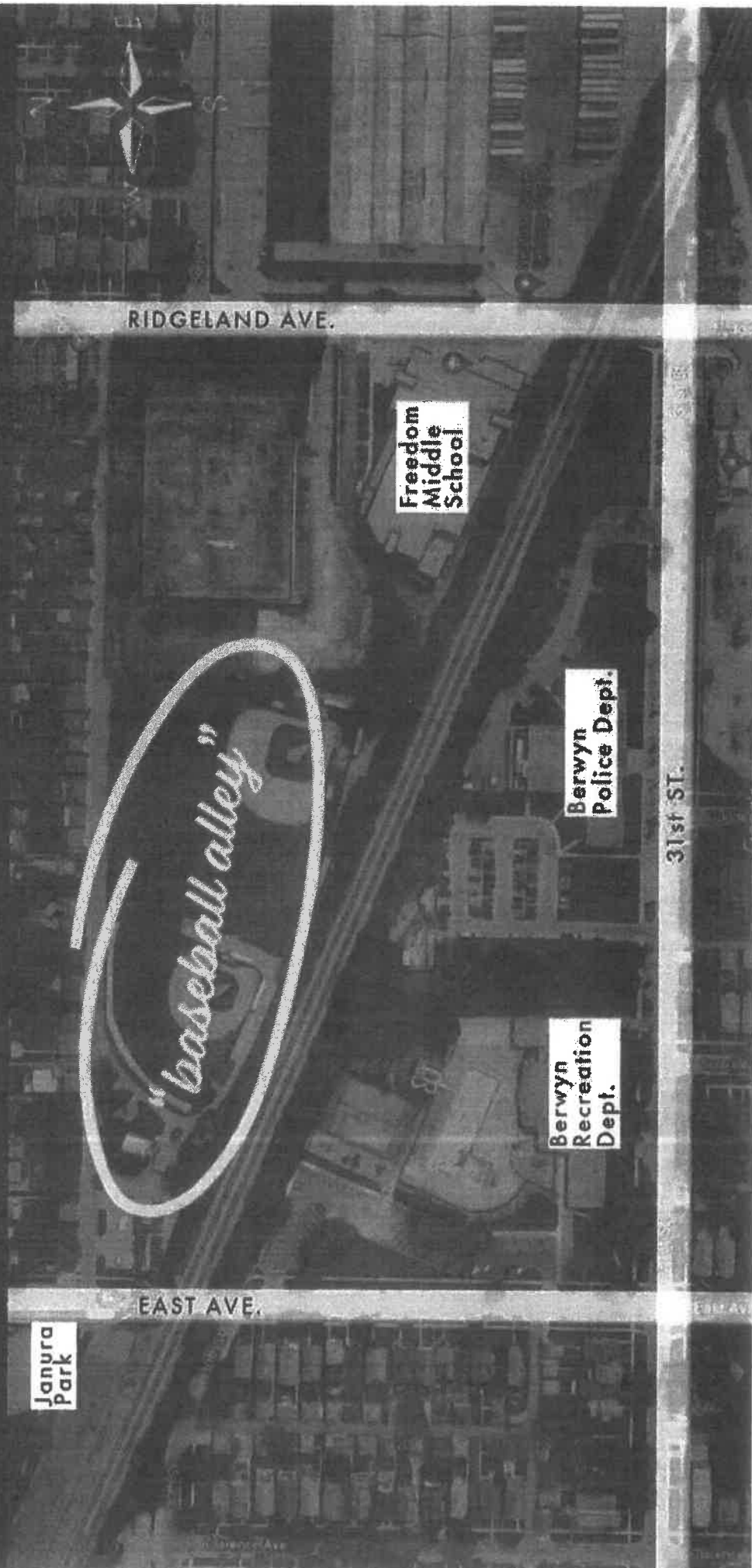
MULTI-USE ATHLETIC FIELD & WALKWAY

Highschool Regulation Sports Field
Baseball, Football, Soccer, La Crosse

- Promote community engagement and development
- Support physical and mental health through sports and exercise
- Provide opportunities for students who, due to economic status, might not have the opportunity to pursue education beyond high school
- Recreational teams will have access to local training field



SITE LOCATION



COPY

4/28

COPY

AREA PROPOSED FOR DEVELOPMENT

340 ft. (113 yards)

BERWYN
TOWNSHIP
FIELD

260 ft. (86.5 yards)



5/28

Priority Community Health Issues

Based on the findings from the collaborative assessment methods, the 2019 Alliance for Health Equity CHNA identifies the following community health priorities.

Figure 17. Priority Community Health Issues, Alliance for Health Equity, Chicago and Suburban Cook County, 2019

Social and Structural Determinants of Health

• Addressing Structural Racism and Advancing Racial Equity • Policies that Advance Equity and Promote Physical and Mental Well-Being • Conditions that Support Healthy Eating and Active Living • Community Engagement in Decision-Making

- Economic Vitality and Workforce Development
- Education and Youth Development
- Environmental Justice and Sustainability
- Food Security and Food Access
- Housing, Transportation, and Neighborhood Environment
- Structural Racism and Structural Inequities
- Violence, Trauma, and Community Safety

Access to Care, Community Resources, and Systems Improvements

- Increased Timely Linkage to Appropriate Care, including Behavioral Health and Social Services
- Resources, Referrals, Coordination, and Connection to Community-Based Services
- Trauma-Informed Care
- Diversity and Inclusion in Workforce
- Care based in Cultural Humility and Cultural Competence
- Data Systems

• Mental Health and Substance Use Disorders

• Chronic Conditions: Risk Factors, Prevention, and Management

- Asthma
- Cancer
- Complex Chronic Conditions
- Diabetes
- Heart Disease
- Hypertension
- Obesity

• Maternal and Child Health

including maternal and infant mortality

• Injury

including violence-related injury

Increased Health Equity,
Improved Health,
Improved Quality of Life,
Increased Life Expectancy



COPY

6/28

Selden Fox

Accounting for your future

619 Enterprise Drive | Oak Brook, Illinois 60523 | www.seldenfox.com
p 630.954.1400 | f 630.954.1327 | email@seldenfox.com

 COPY

MEMORANDUM

To: David Avila, Berwyn Township Supervisor

From: Brian Eagan

Date: March 24, 2023

Re: Funding for multi-purpose athletic fields

The Township Trustees for Berwyn Township and the Board of Health for Berwyn Health District are considering a project to fund the development and installation of a multi-purpose athletic field. As the accountant for both entities, I wanted to provide some specifics as it relates to the funding of this project and overall impact on the finances of the various entities. Here are some important points to understand as you consider this project, and all comments are based on an anticipated cost and subject to change in the costs are different than projected as of this date:

1. The entities currently has available cash reserves to pay for this project in its entirety. The entities would not need to consider an additional tax levy in order to fund this project and would not cause future levies to be impacted.
2. After funding this project, all entities would still have cash reserves available.

An important consideration of this project is reserves, particularly excess reserves. The maximum cash reserves the entity is allowed to have is not unlimited. There are court cases that have set the precedent limiting reserves to 200% of the average expenses over the last three years, and the DCEO recommends a minimum cash reserve of 6 months of operating expense. This information is easily found in the question and answer section on the Township of Officials website. At present time, there is no enforcement by the state as it relates to excess reserves, however, should a legal situation arise related to reserves, the Berwyn entities could be in jeopardy of losing these reserves. Possible actions that have been considered include turning the excess funds over to the state, returning these funds through a tax levy rebate, and suspending the entities ability to levy taxes in future years.

I have attached a Financial Projections of Multi-Purpose Athletic Field schedule that shows the impact this project would have on the reserves based on the estimated cost of the project provided at the most recent board meetings. It shows that at this time, each entity has reserves in excess of the 200% of the average expenses over the last three years. After funding the project, all of the entities will still have a minimum of 12 months of operating expenses available as cash reserves.

Since I have worked with the Berwyn entities starting in 2012, the boards have always recognized the importance of having reserves and the risk of having excess reserves. However, neither entity has spent any of these reserves and has generated operating surpluses each year, causing the reserves to increase each year. It is due to this prudent fiscal management that has put the Berwyn entities in a position where they can consider large dollar projects and fund them in full without additional tax levies or the need to issue bonds.

Amended:
mgiworldwide/

7/28

 **COPY**

**Berwyn Health District / Township
Financial Projections of Multi-Purpose Athletic Field
For Illustrative Purposes Only**

| | <u>Health District</u> | <u>Township</u> |
|---|----------------------------|-------------------|
| Cash reserves at 3/31/22 | 2,431,071.00 | 894,703.00 |
| 200% of three year average expenses | <u>1,288,536.00</u> | <u>782,354.00</u> |
| Excess reserves | <u>1,142,535.00</u> | <u>112,349.00</u> |
| Cash reserves at 3/31/22 | 2,431,071.00 | 894,703.00 |
| Estimated funding of project | <u>1,000,000.00</u> | <u>500,000.00</u> |
| Cash reserves after funding the project | <u>1,431,071.00</u> | <u>394,703.00</u> |
| Excess reserves after funding project | <u>142,535.00</u> | <u>-</u> |
| Estimated number of months reserves before funding the project | 45 | 27 |
| Estimated number of months reserves after funding the project | 27 | 12 |

8/28

The Benefits of Multi-Use Facilities

MELISSA DRISCOLL

It's not surprising that we have seen a rise in multi-user, shared or multi-purpose facilities. Multi-use facilities provide a feasible solution when the availability of greenspace is limited, when clubs have smaller membership numbers or distinct playing times, or when resources are limited. However, we have found that there is an expectation from some clubs that Council will provide each club with their very own exclusive-use clubhouse and activity space. The dissonance between expectations and feasibility can stifle the development of new facilities.

One of the primary responsibilities of local government, as the lessor of most community spaces, is to provide a wide range of critical local area services and infrastructure to support and meet the needs of the local community. It is also local government's responsibility to do this in a fiscally-responsible way, ensuring that Council's revenue (including revenue generated from rates and grants) is invested in the community. There needs to be a balance between the community needs and the costs, with consideration given to community growth and future costs, such as asset maintenance and replacement.

While each local sport and community group may desire their own space, the reality is that the expenditure required to develop and maintain a facility for each community group makes this untenable, especially when membership or facility usage is low or restricted to only a defined period (e.g. after school hours and weekends). This situation gives rise to the multi-user space as a necessary solution.

The practicalities of operating within a multi-user space is not without its challenges and requires club members to embrace flexibility, problem-solving and teamwork. These attributes also happen to be desirable for the successful operation of community organisations regardless of facility sharing. The formation of well-functioning user groups, written user or lease agreements and the development of facility master plans can support the success of multi-use situations.

If club members are able to let go of the old ways and work together, clubs can ultimately end up with better facilities than they would have within an exclusive, lower use situation. More participants and more use of a facility means Council can justify more investment. This is also reflected in the provision of grant funds, with funding providers preferring to offer funding to multi-user facilities where greater community outcomes can be achieved. In some cases, commercial multi-user arrangements are possible, making them a potential revenue source for the primary lessee.

9/28

Beyond sports: 4 ways investments in athletic facilities improve communities

As entire sports seasons have been put on hold or canceled due to the COVID-19 pandemic, the absence of sports has served to remind us of their importance. From gridirons to gymnasiums, from ice rinks to aquatic centers, athletic facilities serve as the anchor for many communities to congregate and participate in or cheer on games of friendly competition. They bring us together. And while they may look different in a post-COVID-19 world, these facilities will remain integral parts of our lives.

Millions of dollars are spent each year on athletic programs and facilities at every level, from high school programs to elite professional organizations. Athletic facilities are integral to our communities, schools, and cities serving people of all ages and skill levels. But why are sports so important and why do they play such a large part in our society? Why do we spend such large amounts of money on facilities for these sports to take place? Here are four ways athletics facilities impact students, schools, and the community.

1. The building blocks for important life skills

With most schools and athletic facilities shuttered during the pandemic, coaches have worked diligently to stay engaged with their student athletes by holding conference calls and providing workouts for athletes to stay in shape. However, training independently can only be successful to a point. Student athletes need access to facilities and to work with their teammates in order to hone their skills and learn from each other, and athletes and coaches alike are looking forward to the day these spaces can safely reopen.

In addition to keeping students active and healthy, athletics provide an opportunity for students to learn skills that they might not otherwise obtain in a classroom or other life experiences. Sports builds character and self-esteem by requiring students to understand what it means to compete, work hard, and lead. They can see the work that goes into practice translates into positive results on the field. It also teaches students to handle failure, criticism, pressure, adversity, and how to learn from their mistakes.

The ability to be coached is a life skill that serves all athletes well throughout their lives. Sports teaches students what it means to be part of a team that works together toward a common goal—and feeling accountable to others and accepting other's mistakes.

2. A brighter social and economic future

Students who participate in sports also have higher attendance rates, missing five fewer school days per year, along with increased levels of engagement and better academic success in the form of higher grades and graduation rates. Additional studies have shown that student athletes are less likely to get pregnant or use drugs, both of which can have a detrimental effect on their ability to earn a high school diploma and maximize their lifetime earnings.

Athletics also provide opportunities for students who, due to their economic status, might not have the opportunity to get an education beyond high school. While the number of athletics scholarships by percentage is low, the NCAA reports that more than 150,000 student athletes receive nearly \$3 billion in athletics scholarships every year from Division I and II schools. Division III schools are not allowed to award scholarships, but they are typically smaller private colleges who give merit awards for student accomplishments. Most of these athletes do not go into professional sports,

In the long term, as participation trends come and go, well-designed multi-user facilities are more able to accommodate growth, and even adapt to complete changes in activities, with only minor adjustments, future proofing the high investment made in the original infrastructure.

In order to have access to the best participation spaces available, it is essential that community groups adapt their operations towards successful multi-use arrangements, to the benefit of all.

CPR GROUP 1800 100 204 INFO@CPRGROUP.COM.AU

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<https://www.cprgroup.com.au/blog-articles/2020/8/31/the-benefits-of-multi-use-facilities>

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WHY A MULTI-PURPOSE CENTER CAN BE SUCCESSFUL IN YOUR COMMUNITY

If your community is looking at developing and building a community center, the facility planning process will be a crucial aspect. Determining what your demographics are and what the feasibility of your project is are important factors in the process. However, arguably the most important part of the facility planning process is deciding what type of facility you will build. Will you develop a recreation center, a sport-specific center, or the more common multi-purpose center? At Sports Facilities Advisory, we believe that a multi-purpose center might be the best option for your community and in today's post, we will give you four reasons why we think so.

1. They Are Cost-Effective

The biggest benefit to a multi-purpose center is that it is more cost-effective than other facilities. Why? Well, with a multi-purpose center, you will be able to host more activities, whether they be sports leagues or youth programs, which makes for more revenue streams. While a community center is ultimately for the community, the center itself has to generate revenue to stay afloat. A multi-purpose facility has that ability.

2. They Are Inclusive

Too often, community centers are developed and built without considering the community as a whole. There might be a large contingency of people in your community that loves basketball, but if you build a facility specifically for basketball, the other people in your community will have no use for it. A multi-purpose center is more inclusive than those facilities and will encourage your community to be more involved.

3. They Are Perfect For Youth

A constant struggle of communities across the country is what to do with youth. Too often, young kids and teenagers are left with nowhere to go after school, especially if both their parents work. A multi-purpose center is a perfect place for youth to go after school because it can host all sorts of after-school programs, including sports leagues and other extracurricular activities. This sort of community center is good for the youth of your community because it ensures that they are safe and have a place to socialize.

4. They Can Connect Your Community

Lastly, a multi-purpose facility is beneficial because it has the ability to connect people to their community. In a community center that can host a multitude of programs and events, there are more and more opportunities for people in the community to develop relationships and friendships.

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but they are given the opportunity to earn a degree and choose a career, ultimately ending up with a much higher earning potential than they would have had otherwise.

3. A beacon of pride for the school and community

Athletic facilities represent a school district or community and are often the first introduction for visiting schools and communities that travel to watch their own students compete. Communities can have great pride in the facilities that they have been able to provide for their students. Likewise, facilities that are outdated, poorly maintained, or in disrepair can also be

a source of shame. The pride an athletic facility creates can have a positive or negative impact on the attitude of the athletes and the overall performance of a team. We see this firsthand with projects like the Del Valle High School Athletics Facility, where the transformation from an inadequate sports complex to a collegiate-level design that celebrates hard work and student achievement has boosted athletic performance and created a sense of place and belonging.

Communities can also benefit economically by providing athletic accommodations. For example, the 1,200-seat Westside Aquatic Center in Lewisville Independent School District, home to one of the only Myrtha competition pools in Texas, is capable of hosting large meets ranging from district championships and pro-am events to an international water polo tournament where teams from the US, Australia, Brazil, Canada, China, and Japan competed for a spot in the 2016 FINA World League Super Final. These events draw people who then purchase goods, eat, and sleep in the area. Surrounding communities with lesser amenities are also likely to ask to rent out a neighboring facility like this for a playoff game to accommodate more spectators. Facilities can also be rented out to local teams and groups to help create revenue or offset maintenance costs.

While the impact of COVID-19 will almost certainly change the spectator experience, it will not eliminate in-person viewing in the long term. The world continues to adapt to new physical distancing standards to support public health, and sports complexes can use the lessons learned from other industries to ensure the safety of visitors. Changes in cleaning regimens and operational protocols will allow facilities to host spectators, which will continue to provide an economic boost for communities.

4. Improving the experience for everyone

Modern educational sports facilities are being created to be more multipurpose and serve more than just the student athletes and marching bands. They are being created to support learning for careers that revolve around sports. Those careers include marketing, video editing, broadcast, technology, physical training, physical therapy, culinary, and event management. The sport facilities can simulate an experience that students could receive in the real world. In some cases, like Planet Ford Stadium, students are given a small stipend to operate the scoreboard for an evening.

There is often a negative perception about the funding that is allocated to the creation of stadiums and sport complexes, but the overall benefit to students and communities is immeasurable. I have great pride as an architect who has had the opportunity to design and deliver stadiums, arenas, natatoriums, and practice facilities to communities. There is nothing like seeing the excitement and joy on the faces of students, coaches, parents, and spectators on opening night. It is also wonderful to know what impact these places will have on communities for years to come.

A design architect, Scott focuses on athletic facilities and education projects.

Contact Scott

Phone: 1-866-782-6832

Media Requests: media@stantec.com

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<https://www.stantec.com/en/ideas/market/mining/beyond-sports-4-ways-investments-in-athletic-facilities-improve-communities>

Athletic facilities and the millions spent on them each year are about more than just sports. They are a point of pride for communities.

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PRICING PROPOSAL



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CONDITIONS

Notwithstanding any other document or agreement entered into by FieldTurf in connection with the supply and installation only of its product pursuant to the present bid proposal, the following shall apply:

- a) This bid proposal and its acceptance is subject to strikes, accidents, delays beyond our control and *force majeure*.
- b) FieldTurf's preferred payment terms are as follows: (i) 50% of the Price upon Customer's execution of contract; (ii) 40% of the Price upon shipment of materials from FieldTurf's manufacturing facility; and (iii) Remaining balance of ten percent (10%) upon substantial completion of the field, which shall be achieved when Customer is able to use the field for its intended purpose, even if punchlist items remain and the Certificate of Completion has not been executed by Customer.
- c) Accounts overdue beyond 30 days of invoice date will be charged at an interest rate of 10% per annum.
- d) FieldTurf requires a minimum of 21 days after receiving a fully executed contract or purchase order and final approvals on shop drawings to manufacture, coordinate delivery and schedule arrival of installation crew. Under typical field size and scenario, FieldTurf further requires a minimum of 28 days per field to install the Product subject to weather and *force majeure*.
- e) FieldTurf requires a suitable staging area. Staging area must be square footage of field x 0.12, have a minimum access of 15 feet wide by 15 feet high, and no more than 100 ft from the site. A 25 foot wide by 25 foot long hard or paved clean surface area located within 50 feet of the playing surface shall be provided for purposes of proper mixing of infill material. Access to any field will include suitable bridging over curbs from the staging area to permit suitable access to the field by low clearance vehicles. Staging area surface shall be suitable for passage with motor vehicles used to transport materials to the site and/or staging area. FieldTurf shall not be liable for any damages to the staging area or its surface unless such damages are caused by FieldTurf's intentional misconduct or negligence.
- f) This proposal is based on a single mobilization. If the site is not ready and additional mobilizations are necessary, additional charges will apply.
- g) Upon substantial completion of FieldTurf's obligations, the Customer shall sign FieldTurf's Certificate of Completion in the form currently in force; to accomplish this purpose, the Customer will ensure that an authorized representative is present at the walk-through to determine substantial completion and acceptance of the field, which may include a list of punch list items.
- h) FieldTurf shall not be a party to any penalty clauses and/or liquidated damages provisions.
- i) FieldTurf shall be entitled to recover all costs and expenses, including attorney fees, associated with collection procedures in the event that FieldTurf pursues collection of payment of any past due invoice.
- j) All colors are to be chosen from FieldTurf's standard colors.

THE TARKETT SPORTS FAMILY - LEADERS IN SPORTS SURFACING



4/28

PRICING PROPOSAL



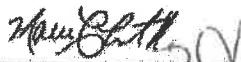
Please feel free to reach out to any member of our project team with questions about our offer:

Morgan Rey
Project Manager
(706) 331-4340
Morgan.Rey@FieldTurf.com

Brian Smykowski
Regional Sales Manager
(773) 669-1038
Brian.Smykowski@FieldTurf.com

Thank you again for your interest in FieldTurf, we look forward to working with you.

Per:


Marie-Christine Raymond, Vice President of Customer Operations
FieldTurf USA, Inc. / Tarkett Sports Canada, Inc.



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PRICING PROPOSAL



FieldTurf has taken the necessary steps to ensure that your project will run smoothly and that the quality promised will be the quality delivered.

PRICE INCLUDES:

- a) Installation of the artificial in-filled grass surface upon a suitable base.
- b) Supply and install of baseball and soccer markings.
- c) An 8-year 3rd party pre-paid insured warranty on the FieldTurf artificial grass surface; with exception on the home plate area, base paths and pitcher's mound which shall be 2 years instead of 2 years and there is no third-party insurance.

PRICE DOES NOT INCLUDE:

- a) The base upon which the FieldTurf artificial turf surface will be placed. FieldTurf shall not be responsible for the planarity, stability, porosity, nor the approval of the base upon which the FieldTurf surface will be installed, the drainage system, nor any construction or modification of existing installations around the fields.
- b) Any costs associated with necessary changes relating to delineation of the field.
- c) The supply or installation of the field edging and perimeter nailer board.
- d) Unless otherwise specified, the price does not include any G-max testing.
- e) The supply of or adjustment to manholes or clean-outs, grates and supply of the manhole covers.
- f) Any alteration or deviation from specifications involving extra costs, which alteration or deviation will be provided only upon executed change orders, and will become an extra charge over and above the offered price.
- g) Site security.
- h) Repair or resurfacing existing asphalt parking lot if damaged by truck traffic.
- i) Site restoration, sodding, landscaping or grow-in.
- j) Permit fees, inspection fees.
- k) A vehicle to tow FieldTurf maintenance equipment.
- l) Performance and Payment Bond fees.
- m) Anything not explicitly noted in the inclusions.

The price is valid for a period of 90 days. The price is subject to increase if affected by an increase in raw materials, freight, or other manufacturing costs; a tax increase, new taxes, levies or any new legally binding imposition affecting the transaction. The parties recognize that the impacts of the COVID-19 pandemic are currently unpredictable and could lead to limitations in labor availability and delays in the supply and delivery of materials, equipment or products. In addition, as these contingencies have not been factored into this proposal; materials, equipment and/or products to be used in performing the work may become subject to a price increase. Accordingly, it is acknowledged that the seller/FieldTurf shall (a) not be subject to any damages for any delay due to events beyond its control and, (b) be allowed an equitable adjustment of the time and/or of the price of this proposal or any contractual document resulting therefrom. Please note that the seller/FieldTurf shall use its best efforts to ensure that it fulfills its commitments and will strive to minimize any negative impacts as they may arise. Thank you for your kind understanding.

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PRICING PROPOSAL



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| ADD Alternate No. 3: Maintenance Equipment | LUMP SUM |
|--|--------------------|
| FieldTurf Maintenance Equipment: (1) FieldSweep and (1) GroomRight | \$ 9,719.00 |
| Total | \$ 9,719.00 |

| ADD Alternate No. 4: Genius | LUMP SUM |
|---|---------------------|
| <ul style="list-style-type: none">• Supply and install two (2) Genius Sensors• Training• A five (5) year warranty on the Genius Sensors• Monthly monitoring for ten (10) years | \$ 40,000.00 |
| Total | \$ 40,000.00 |

| ADD Alternate No. 5: Sitework | LUMP SUM |
|---|-------------------|
| Site Work Budget* | |
| <u>* Price assumes normal site and soil conditions using our standard 6" stone base (2 lifts of stone) and herringbone drainage pattern. Price also includes concrete perimeter curbing and turf attachment. A soils report and survey would be required prior to finalizing base work price.</u> | \$ 7.00/SF |
| Total | \$ 7.00/SF |

PRODUCT DETAILS

FieldTurf, the worldwide leader in artificial turf, is pleased to offer the FieldTurf Vertex Prestige 2" (FTVT-50) and Vertex Core 2" (FTVTC-2) systems, with the following product characteristics:

FTVT-50

- ▶ Pile Height: 2 inches
- ▶ Infill Weight: 2lbs sand & 3lbs ambient rubber per sq.ft.
- ▶ Pile Weight: 39 oz/yd²
- ▶ Total System Weight: 782 oz/yd²

ALT FTVTC-2

- ▶ Pile Height: 2 inches
- ▶ Infill Weight: 3.65lbs sand & 2.6lbs cryo per sq.ft.
- ▶ Pile Weight: 39 oz/yd²
- ▶ Total System Weight: 960 oz/yd²

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PRICING PROPOSAL



BASEBALL ALLEY BASEBALL FIELD

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February 20, 2023

FieldTurf is pleased to offer to supply and install the following high performance artificial infilled turf system:

BASE BID

| | |
|----------------|-------------------------------|
| FIELD NAME | Baseball Alley Baseball Field |
| TURF SYSTEM | Vertex Prestige 2" (FTVT-50) |
| SQUARE FOOTAGE | 95,344 SF |
| FIELD MARKINGS | Baseball, Soccer |
| TOTAL PRICE | \$451,931 |

ALTERNATE PRICE

| ADD Alternate No. 1: Fine Grading | LUMP SUM |
|--|--------------|
| Fine grading of existing base. ** <u>FieldTurf will accept one-tenth percent rough grade of compacted stone base. FieldTurf will fine grade to within 1/8" and roll stone base with a 3 ton roller. This assumes no more than four planes on any field unless stated in the price. Any additional planes will be charged on a time and equipment basis.</u> | \$ 29,663.00 |
| Total | \$ 29,663.00 |

| ADD Alternate No. 2: Vertex Core 2" (FTVTC-2) | LUMP SUM |
|--|--------------|
| Vertex Core 2.5" (FTVTC-2) in lieu of Vertex Prestige 2" (FTVT-50) | \$ 76,275.00 |
| Total | \$ 76,275.00 |

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TOWNSHIP OF BERWYN



"A Tradition of Service"

Supervisor
David J. Avila
Town Clerk
Margaret Paul
Assessor
Jacqueline Pereda



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Board of Trustees
Edward Espinoza
Tomasa Ambriz
Jesse Miranda
Maribel Zapata

11B

MULTI-SPORT FIELD AND WALKWAY RESOLUTION

WHEREAS, The Township Board has seen the high impact of diabetes, high blood pressure and high cholesterol in community members; and

WHEREAS, In an effort to combat those long-term effects in the community, the area previously known as Baseball Alley located on East and Ridgeland Avenue will be fully renovated to address these needs; and

WHEREAS, The members of the Berwyn Township are ecstatic to allot \$500,000 for community development needs; and

WHEREAS, The \$500,000 shall allow the creation of a High School Regulation Multi-Sport Field and Walkway for the community; and

WHEREAS, The field and walkway shall be named Berwyn Township Field to honor the board members that have made this possible; and

WHEREAS, The Berwyn Township Field shall be completed by July 1, 2023; and

THEREFORE BE IT RESOLVED, BY THE BERWYN TOWNSHIP, that we do hereby allot \$500,000 for the creation of a High School regulation multi-sport field and walkway for the Berwyn Township community.

Passed This _____ Day of _____, 2023.

David J. Avila, Township Supervisor

Margaret Paul, Township Clerk

Jacqueline Pereda, Township Treasurer

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**INTERGOVERNMENTAL COOPERATION AGREEMENT
FOR MULTI-PURPOSE SPORT FIELD & WALKWAY**

**BETWEEN
THE CITY OF BERWYN, ILLINOIS
AND
THE BERWYN PUBLIC HEALTH DISTRICT
AND
THE TOWNSHIP OF BERWYN**

This Intergovernmental Cooperation Agreement (hereafter referred to as the "Agreement") is entered into on the dates set forth below, by and between the City of Berwyn, Illinois (hereafter referred to as the "City"), and the Berwyn Public Health District (hereafter referred to as the "Health District"); and the Township Of Berwyn, Illinois (hereafter referred to as the "Township").

WHEREAS, each of the parties is a political subdivision of the State Of Illinois, and is a unit of local government organized and existing under the laws of the State of Illinois; and

WHEREAS, Section Ten (10) of Article VII of the Illinois Constitution and Section 5 ILCS 220/1 et seq. of the Illinois Compiled Statutes authorizes units of local government to jointly exercise any powers, privileges and/or authorities which may be exercised by any public agency; and

WHEREAS, that the Berwyn Public Health District was created in 1921 by referendum, and Berwyn was the first City in the State to create a separate Public Health Authority. Under the Illinois Public Health District Act. (70 ILCS 905/1 et seq.) the Health District is charged with the responsibility for all health and sanitation statutes and ordinances within the City; and

WHEREAS, since its inception, the City and the Health District have had a partnership through formal intergovernmental cooperation agreements and/or informal arrangements; that the Health District and the City would work together to provide for the health and wellness needs of the City; a role that the Health District has freely accepted; and

WHEREAS, the Township of Berwyn, was and is a local government existing under the Illinois Township Code (60 ILCS 1/85-1 et seq.). Further, the Township is authorized by statute, through action of the Town Board of Trustees; to enter into agreements such

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2023 – ICA – Sport Field / Walkway
DRAFT (03/12/23)

as these to provide services to the public, including but not limited to, health, recreation and social services.

WHEREAS; the CITY, the TOWNSHIP and the HEALTH DISTRICT recognize that the community of Berwyn and its citizens have health, social and recreational needs that should be addressed; and that such needs clearly fall within the previously stated authorized priorities of these governmental entities. These include, but are not limited to, issues of diabetes, hypertension, heart disease high cholesterol and obesity; and

WHEREAS the parties hereto have identified ways and means to meet these obligations and address these health, social and recreational needs; and

WHEREAS the City owns a property (commonly known as "Baseball Alley") on a parcel that is located north of the IC tracks between Ridgeland and East Avenues; and the Township and Health District are desirous of partnering with the City to develop that parcel into a Multi-Sport Athletic Field and Health Walkway; and have funds to assist in that development and implementation of programs and activities related thereto;

NOW HEREOF. IT IS AGREED THAT the parties hereto do further formalize this partnership and agreement for the development of said Multi-Purpose Sport Field and Walkway; and the implementation of a comprehensive health, wellness and recreation program, on the terms and conditions as set forth herein:

ARTICLE I - PURPOSE

The City and the Health District and the Township acknowledge and agree that there is a continuing need for a comprehensive plan for the development of accessible health, wellness and recreational facilities, services and programs within the City Of Berwyn. They further understand that each party, under current law, has certain obligations and authority concerning these issues; and the parties desire to cooperate and partner to implement land development, as well as, programs and services toward these ends. The purpose of this Intergovernmental Cooperation Agreement is to partner in the development of the property commonly known as "Baseball Alley" on a land parcel that is located north of the IC tracks between Ridgeland and East Avenues into a Multi-Sport Athletic Field (that meets full high-school regulation standards) and a Health Walkway; and cooperate in that development and the implementation of programs, services and

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activities related thereto. (hereafter collectively referred to as the "Project" within this Agreement)

ARTICLE II - AUTHORITY AND DUTIES

1. The parties acknowledge and agree that the City owns the land (Baseball Alley") which is the primary site for the envisioned development and proposed programs and activities. Further, the City, through its Berwyn Playground And Recreation Commission ("BPRC"), has experience and expertise and resources in recreational land maintenance and programming; all invaluable for the implementation of the types of programs and services envisioned by this Project within the City.

2. The Health District is enabled and authorized by State Statute and local ordinance to enforce all laws relating to public health and sanitation in the City and to implement any and ALL services and programs related to the general health, wellbeing and welfare of Berwyn's citizens. . Further, the Health District has certain expertise and resources invaluable for the implementation of the types of programs and services envisioned by this Project within the City.

3. The Township is enabled and authorized by State Statute to provide and fund any number of programs and services related to parks, health, recreation, youth, seniors and disabled citizens within the City and to implement any and ALL services and programs related to those needs. Further, the Township has certain expertise and resources invaluable for the implementation of the types of programs and services envisioned by this Project within the City.

4. Notwithstanding the foregoing, and the cooperative efforts related to this Project; nothing in this Agreement is intended to alter, modify or shift any current mandates or responsibilities between the parties. Nor does either party waive, relinquish or transfer any jurisdictional authority that it currently possesses, whether exercised or not.

5. The parties will adopt such additional Resolutions and Ordinances required to properly implement the Project, as well as the services and programs related thereto.

6. The parties shall be responsible for the following obligations under this Agreement for the Project:

The City Of Berwyn:

- a. will commit the property it owns North of the IC tracks between East & Ridgeland Avenues (n/k/a "Baseball Alley") to the Project
- b. for the duration of the Project, will commit through its annual budget and appropriations the funds required to physically maintain the property and the facilities developed and placed upon the real property for the Project.
- c. will maintain the necessary and appropriate insurance coverages on the real property for use as the Project.

The Berwyn Public Health District:

- d. will make the financial funds commitment outlined in Article III below toward the Project on an agreed schedule outlined between the parties.
- e. for the duration of the Project, will fund (through its annual budget and appropriations) its agreed financial portion of the program and services part of the Project. [The annual financial commitments toward the program and services part of the Project will be agreed in writing by and between the parties through the periodic review meeting envisioned in Article II - Par. 8, herein and per Article III herein.]

The Township Of Berwyn:

- f. Will make the financial funds commitment outlined in Article III below toward the Project on an agreed schedule outlined between the parties.
- g. For the duration of the Project, will fund (through its annual budget and appropriations) its agreed financial portion of the program and services part of the Project. [The annual financial commitments toward the program and services part of the Project will be agreed in writing by and between the parties through the periodic review meeting envisioned in Article II-Par. 8, herein and per Article III herein.]

RESPONSIBILITIES OF ALL PARTIES:

- h. The MULTI SPORT FIELD shall be named the "Berwyn Township Field", or such comparable name that is chosen by the Berwyn Township and Health District. Further, the participation/sponsorship of this Project via funds made available by the Health District and Township shall (for the duration of this Agreement) be prominently displayed and recognized on all park/facility signage; as well as on all promotional materials (digital or in print) for the facility, or its programs and services.

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- i. As funding for this Project is provided by ALL Residents of the City Of Berwyn, it is expressly understood that any and all facilities, programs and/or services provided per the provisions of this Agreement shall be available to ALL Berwyn Residents on equal terms and conditions.
- j. The parties agree that the completion of the Project Multi-Sport Field will be by July 1, 2023.
7. For planning purposes all parties shall accurately track all resources dedicated to the Project, including, but not limited to, finances, supplies, printing, training and employee hours, and will share this data with the other parties upon request.
8. The parties (through their appropriate representatives and designees) agree to meet periodically as required under the circumstances; but in no event less than once per year. Each party agrees that it will meaningfully participate in said meetings by sending knowledgeable representatives from all key departments. The purpose of the meeting will be to discuss all aspects of the Project; and to determine financial commitments for the upcoming fiscal years.

ARTICLE III - FINANCES AND FUNDING

1. The parties understand and agree that the initial contributions toward the Project development and implementation shall be as follows:

a. **INITIAL CONTRIBUTION:**

CITY: Commit to provide the real estate parcel;

HEALTH DISTRICT: \$1,000,000.00 (maximum)

TOWNSHIP: \$500,000.00 (maximum)

b. **ONGOING CONTRIBUTIONS:**

CITY: Ongoing Costs of Physical maintenance and repairs for real estate and Project facilities

HEALTH DISTRICT: Annual Program & Services costs established and agreed per Article II, par. 6(e) above and Par. 2 below.

TOWNSHIP: Annual Program & Services costs established and agreed per Article II, Par. 6(e) above and Par. 2 below.

2. All three parties shall meet to approve Project concepts, detailed plans & specifications, RFP/Bids for construction/development and a schedule of revenue &

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expenses, including a timeline for same. The same process will remain in place for ANNUAL CONTRIBUTION AGREEMENTS for proposed Project Programs and Services for each following fiscal year.

3. Notwithstanding the foregoing; however, the parties understand and agree that should the City, or Health District or Township desire to provide additional programs or services to the public which may be outside of the scope of those set forth in this Agreement or in Project Plans, nothing in this Agreement shall prevent the individual entities from doing so, at its sole cost and expense. [Of course, the foregoing is contingent upon property/facility availability without conflict with regular agreed Project programs and services offered per this Agreement.


ARTICLE IV - WITHDRAWAL / TERMINATION

1. The parties to this Agreement understand and agree that this Agreement shall extend in perpetuity until termination is effected by mutual agreement or by an individual party as hereafter set forth:

A. Either party may terminate the Agreement, with or without cause, at the end of the period of twenty (20) years. For the purpose of this Article the first possible termination date could occur at the end of the City's fiscal year of December 31st 2043; or any subsequent December 31st thereafter. Notice of termination shall be given one year prior to the end of the fiscal year that termination becomes effective.

B. If either part fails to approve its funding portion (if any) of the ongoing maintenance and or program costs; or if either party fails to budget and/or appropriate its funding responsibilities; or if either party fails to fund its agreed and approved funding obligations, then the other party may withdraw from the Program with one year's Notice to the other party.

2. In the event of termination of this Agreement, the fiscal obligations of the parties shall not be abrogated or terminated if contractual obligations remain and extend beyond the termination date. The parties agree to use good faith and best efforts to mitigate any expenses and damages.

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ARTICLE V - MISCELLANEOUS PROVISIONS

1. All Notices hereunder shall be served in writing to the Mayor or Health District President or Township Supervisor at their corporate offices. Notice shall be deemed served and received if transmitted via email before 5:00 pm on the day of service, with another copy placed in regular US mail on that same day.

2. The agreements, covenants, terms and conditions of this Agreement may only be modified through the written mutual consent of the parties.

3. Nothing within this agreement in any way modifies or abridges any rights, powers or authority granted to the parties, either jointly or severally, by any law or ordinance.

4. The parties acknowledge and agree that each has sufficient liability insurance coverage that insures the agency for any and all acts and/or omissions envisioned or reasonably contemplated within this Agreement for that entity's responsibilities and obligations hereunder and/or the facilities and programs related thereto. No party will seek reimbursement from the other for any loss or claim occasioned by any act or omission by its own staff, agents or officers. Each party will indemnify and hold the other party harmless for any and all loss, costs, expenses, claims and/or damages, including reasonable attorney's fees, occasioned by any act or omission by its own employees, staff, officers or agents with respect to this Agreement and the facilities or programs related thereto.

5. This Agreement shall become effective upon its approval in accordance with the law by the respective corporate authorities of the City, the Township, and the Health District

A. The City Council of The City Of Berwyn approved this Agreement on _____, 2023.

B. The Board of The Berwyn Public Health District approved this Agreement on _____, 2023.

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C. The Town Board of The Township Of Berwyn approved this Agreement on _____, 2023.

Dated: _____

CITY OF BERWYN, ILLINOIS

By: _____
Mayor

ATTEST: _____
City Clerk

Dated: _____

BERWYN PUBLIC HEALTH DISTRICT

By: _____
Health Board President

ATTEST: _____
Health Board Secretary

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Dated: _____

TOWNSHIP OF BERWYN

By: _____
Township Supervisor

ATTEST: _____
Town Clerk

The following document is a preliminary review of Part 2 of the U.S. federal government's tire crumb rubber FRAP analysis as prepared by the Recycled Rubber Coalition. Readers should review the full report prepared by the agencies.

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Overview: The U.S. Environmental Protection Agency released the Synthetic Turf Field Recycled Tire Crumb Rubber Characterization Research Final Report: Part 2 -Tire Crumb Rubber Exposure Characterization. This builds off of Part 1 of the study, released in 2019, which summarized the physical, chemical, and microbiological components of crumb rubber infill, but notably did not offer any assessment of risk.

Part 2 is divided into two volumes:

- Volume 1 (results from pilot exposure study): [here](#)
- Volume 2 (results from the supplemental biomonitoring study, quality control/quality assurance assessments, and information about methods): [here](#)

Volume 1:

- **Executive summary:**
 - **Did not find increased risk between crumb rubber and natural grass fields:** "Recycled tire crumb rubber infill field users and natural grass field users experienced similar differences in pre-and post-activity PAH concentrations, including for hydroxynaphthalene."
 - **Noted prevalence of background contamination:** "Exposures at synthetic turf fields should also be considered in context, since the chemicals in recycled tire crumb rubber are present in other products and/or environmental media that people use or contact."
 - **Chemicals are present, but low risk:** "Support the conclusion that although chemicals are present (as expected) in the tire crumb rubber and exposures can occur, they are likely limited"
 - **Notes this study is not a formal risk study but cites other studies to reference, all of which state playing on synthetic turf fields are safe:**
 - **Netherlands National Institute for Health and Environment (2016):** "The results of this research indicate that playing sports on these fields is safe. The risk to health from playing sports on these synthetic turf fields is virtually negligible. While rubber granulate contains harmful substances, these substances are only released from the rubber granulate in very small quantities after ingestion, contact with the skin or evaporation in hot weather."
 - **European Chemicals Agency (2017):** "ECHA has found no reason to advise people against playing sports on synthetic turf containing recycled rubber granules as infill material. This advice is based on ECHA's evaluation that there is a very low level of concern from exposure to substances found in the granules."
 - **The National Toxicology Program (2019):** "There was no evidence of toxicity in mice from ingestion of crumb rubber. Analysis of the animals' blood and urine showed that internal levels of crumb rubber chemicals were very low. No health problems were observed."

- **Section 1, Introduction:**
 - **Outlines goals:**
 - Aim 1: Collect human activity data for synthetic turf field users that will reduce the reliance of default exposure factor assumptions in exposure and risk assessment; and,
 - Aim 2: Conduct an exposure measurement sub-study for people using synthetic turf fields with tire crumb rubber infill, in what are likely to be among the higher exposure scenarios to improve understanding of potential exposures, particularly for the dermal and ingestion exposure pathways.
- **Section 2, Summary of Results and Findings:**
 - **Metals in some cases are more prevalent in the environment than in the crumb rubber:** "On average, SVOCs [semivolatile organic compounds] were present in field dust at concentrations similar to, but lower than, those measured in the tire crumb rubber infill. Zinc and cobalt, two tire crumb rubber metal constituents, were measured in field dust at lower levels than in tire crumb rubber. Other metals, such as lead, were present in field dust at levels higher than those measured in the tire crumb rubber, suggesting potential sources other than the rubber."
 - **No difference found in presence of metals pre-and-post activity:** "The concentrations of metals in whole blood and serum were compared in samples collected from study participants pre- and post-activity. Significant differences were not observed in the means and geometric means between the pre- and post-activity samples for football or soccer players."
- **Section 3, Exposure Characterization Methods:**
 - **Research design included information collection and human exposure study:** "There were two primary components in the exposure characterization research: a) information collection from synthetic turf field users on human activity parameters that may affect potential exposures to tire crumb rubber constituents, and b) human exposure measurement study to further develop and deploy appropriate sample collection methods and to generate data for improved exposure characterization."
 - **Targeted participants with above average exposure potential:** "A goal was to recruit participants from among those thought to be in one or more higher-exposure scenarios based on the frequency and duration of synthetic turf field use, as well as specific activities that may be involved in higher levels of contact with synthetic turf field materials including tire crumb rubber."
- **Section 4, Exposure Characterization Results:**
 - **Exposure pilot study questionnaire reported reported frequent use and frequent contact with crumb rubber:** "For all participants, a majority noticed tire crumb rubber, dirt or debris every time or often on their body (66%), in their car (75%), or at home (59%) after using a synthetic turf facility."
 - **Video assessment found hand-to-turf, body-to-turf, hand-to mouth, and object-to-mouth were important components to dermal exposure and**

varied by sport: "Post-hoc analysis revealed that the number of mean hand-to-mouth events per hour were significantly different between soccer players and football players ($p = 0.029$), but were not significantly different between field hockey and football players or field hockey and soccer players."

- **Exposure pilot study measurements find chemicals are present:** "These results provide evidence that chemicals associated with tire crumb rubber are present in field dust, on field surfaces, and in transferrable residues, where they are available for field user exposures through inhalation, dermal, and ingestion pathways. For many metals, and possibly some SVOCs, there is evidence that sources other than the tire crumb rubber are adding to amounts found in the dust and on surfaces, potentially leading to exposures above those that could be attributed solely to the tire crumb rubber."
- **Biological sample measurements do not find an increased presence of metals:** "When comparing pre activity measurements to post-activity measurements, there were no significant differences observed in the mean or geometric mean for any of the whole blood metals. Additionally, there were no significant differences observed in pre- and post-activity concentrations for the serum metals"

Volume 2:

- Volume 2 of the EPA's report is a biomonitoring study to supplement the pilot-scale human exposure study detailed in Volume 1. This volume of the report includes a larger sample size of synthetic turf with recycled tire crumb rubber infill users and a comparison group of natural grass field users. This volume of the report also primarily focuses on polycyclic aromatic hydrocarbon (PAH) concentrations in urine.
- **Executive summary:**
 - **Three objectives of the expanded study detailed in volume two**
 - **Expand the study to include a larger sample of synthetic turf:**
"Objective 1: Expand upon the FRAP's pilot-scale study by including a larger sample size of synthetic turf with recycled tire crumb rubber infill users and a comparison group of natural grass field users."
 - **Examine urine concentrations associated with each field type:**
"Objective 2: Examine potential associations in pre- and post-activity urinary polycyclic aromatic hydrocarbon (PAH) metabolite concentrations with field type (i.e., synthetic turf fields with recycled tire crumb rubber infill and natural grass fields)."
 - **Compare urine concentrations to general U.S. population** "Objective 3: Compare study participants' urinary concentrations to those found in the noninstitutionalized general U.S. population using National Health and Nutrition Examination Survey (NHANES) data"
 - **Main findings:**
 - **Differences in urine concentration were not associated with field type:** "Pre- and post-activity differences in urinary PAH concentrations

were not associated with field type (i.e., synthetic turf with recycled tire crumb rubber infill and natural grass fields)."

- **Differences in pre- and post-activity urine samples varied by method used:** "Pre- and post-activity differences in urinary PAH concentrations varied by statistical method and urinary dilution adjustment (i.e., specific gravity, creatinine) method."
- **Pre-activity urinary PAH concentration was the best predictor of post-activity measures:** "The best predictor of post-activity urinary PAH concentration was pre-activity concentration."
- **Tire crumb rubber infill users and natural grass field users experienced similar levels of pre-and post-activity PAH concentrations:** "These results indicate recycled tire crumb rubber infill users and natural grass field users experienced similar differences in pre- and post-activity PAH concentrations. Importantly, CDC/ATSDR's biomonitoring study as detailed in this report is not a risk assessment. However, combined with the initiatives of the FRAP, this study's findings contribute to the extensive research portfolio regarding the use of tire crumb rubber infill in playing fields."
- **Additional key quotes:**
 - **Pre- and post-activity urinary PAH concentration differences were not associated with field type, regardless of the test method applied:** "In this study, pre- and post-activity urinary PAH concentration differences were not associated with field type, regardless of urine adjustment method or statistical method applied. Consistent with the pilot-scale study [EPA and CDC/ATSDR 2024], most participants demonstrated an increase in specific gravity-adjusted PAH concentrations after performing field activities. However, the increase occurred irrespective of field type, among both natural grass participants as well as synthetic turf with recycled tire crumb rubber participants."
 - **Chemicals found in synthetic turf fields are also often found in surface soil at natural grass playing fields:** "As described previously [EPA and CDC/ATSDR 2019], while there is concern about chemical exposures resulting from the use of recycled tire in synthetic turf fields, it is important to consider that some PAHs and other chemicals are also found in surface soil and may be present in other types of fields, including natural grass fields. **For example, metals (including lead) and PAHs (including benzo[a]pyrene) of potential concern at synthetic turf fields with tire crumb rubber infill are also often found in surface soil present at natural grass playing fields [EPA and CDC/ATSDR 2019].**"

Est. 1991
Team REIL Inc.
SALES • SERVICE • CONSTRUCTION
17421 Marengo Road, Union, IL 60180
PH: 815-923-4321 FAX: 815-923-4303

10-Civ

| | | | |
|--------------------------|-------------------------------------|--------------------|---------------|
| To: | City Of Berwyn | Contact: | Robert Lovero |
| Address: | 6700 26th St. Berwyn, IL 60402 | Phone: | |
| | | Fax: | |
| Project Name: | Baseball Alley Synthetic Turf Field | Bid Number: | |
| Project Location: | Baseball Alley, Berwyn, IL | Bid Date: | 5/6/2024 |

Thank you for the opportunity to provide a proposal on this project. Please feel free to contact us with any questions or clarifications.

| Item # | Item Description | Estimated Quantity | Unit | Total Price |
|--------|--|--------------------|------|--------------|
| 1 | Engineering, Permitting, Geotech, Topographic Survey | 1.00 | LS | \$124,000.00 |
| 2 | Layout & As Built | 1.00 | LS | \$32,900.00 |
| 3 | Mobilization | 1.00 | LS | \$6,800.00 |
| 4 | Earth Excavation | 1.00 | LS | \$33,100.00 |
| 5 | Haul Off Excess Soil | 3,600.00 | CY | \$136,800.00 |
| 6 | Silt Fence | 1,000.00 | LF | \$6,000.00 |
| 7 | Inlet Filter Basket | 7.00 | EACH | \$567.00 |
| 8 | Chain Link Fence Fabric Removal And Reinstallation. | 960.00 | LF | \$38,400.00 |
| 9 | Temporary Construction Fencing | 50.00 | LF | \$400.00 |
| 10 | 12" Flat Curb | 1,250.00 | LF | \$50,000.00 |
| 11 | Nailer Board | 1,250.00 | LF | \$10,000.00 |
| 12 | Aggregate Base Course, Type B, Vulcan 210, 7 Inch & Varies | 96,000.00 | SF | \$307,200.00 |
| 13 | Geotechnical Fabric For Soil Stabilization | 10,700.00 | SY | \$39,590.00 |
| 14 | 12" Horizontal Panel Underdrain | 5,000.00 | LF | \$35,000.00 |
| 15 | 12" HDPE N12 | 100.00 | LF | \$5,500.00 |
| 16 | 12" HDPE N12, Perforated | 1,100.00 | LF | \$88,000.00 |
| 17 | Manhole, Type A, 48 Inch Diameter, Type 1 Frame & Grate | 4.00 | EACH | \$24,000.00 |
| 18 | Storm Sewer Connection/Restrictor | 1.00 | EACH | \$18,000.00 |
| 19 | Bases And Plates | 1.00 | LS | \$5,500.00 |

Total Bid Price: \$961,757.00

Allowance

| | | | | |
|----|---------------------|------|----|--------------|
| A1 | Detention Allowance | 1.00 | AL | \$500,000.00 |
| A2 | Contingency | 1.00 | AL | \$96,000.00 |

Total Price for above Allowance Items: \$596,000.00

Notes:

- NOTES:
 - Budget based on assumed conditions. Pricing to change after design phase

• **STANDARD CONTRACT TERMS & CONDITIONS**

- * Fees, permits, and bonds are NOT included in this contract proposal.
- * Progress payments are due within **30** days of invoice. Final payment, including all approved change orders and retention, is due within **30** days of final notice. Past due payments will accrue interest at a rate of 1.5% per month until paid.
- * Non-Progress or EWO (Extra Work Order) payments are due upon completion of work.
- * Legal rights to file Liens/Notice of Intent to Lien will NOT be allowed to expire. This will occur 90 days after substantial completion. If payment is not made per terms #2 and #3, there will be a \$250.00 service charge added to the contract to cover the cost of securing our lien rights. The customer will pay all legal fees and court costs to collect past due balances.
- * Changes in the above work shall be effective only if in writing and signed by both parties.
- * Rock excavation and non-standard dewatering methods are NOT included in this contract proposal.
- * Restoration of ANY kind not specifically noted in the specs or proposal is NOT included. Team REIL, Inc. will NOT be responsible for damages to trees, shrubs, sod, flowers, etc..
- * Team REIL, Inc. will NOT be responsible for damages or losses from hits of unmarked underground utilities, sprinkler systems, drainage, etc..
- * If unknown unsuitable soil conditions are encountered of rock excavation is necessary, the removal of the unsuitable and placement of suitable material, along with labor used will be billed on a time and material basis, unless specifically noted in scope of work.
- * Positive drainage disrupted by others will NOT be the responsibility of Team REIL, Inc.
- * Dewatering caused by natural acts (i.e.. Rain, groundwater, etc..) are NOT included in this contract unless specifically noted in scope of work.
- * No traffic control is included in this contract proposal, unless specifically noted in scope of work.
- * One punch list repair will be performed within an agreed period of time, after substantial completion. Additional call backs will be billed on a time and material basis.
- * Team REIL, Inc. shall NOT be held responsible for delays caused by strikes, accidents, rain, snow or other Acts of God, or other circumstances beyond its control.
- * If a portion of this contract is found to be illegal or unenforceable, it shall NOT make void or voidable the entire contract.
- * Unless stated otherwise the price above does not include the following: Permits, Testing, locating private utilities, surveying, CCCD Soil Testing, and Restoration outside of the project limits.
- * Any item(s) not specifically called out above are excluded from the price
- * Based upon single mobilization.

ACCEPTED:

The above prices, specifications and conditions are satisfactory and hereby accepted.

Buyer: _____

Signature: _____

Date of Acceptance: _____

CONFIRMED:

Team Reil Inc.

Authorized Signature:



Estimator: Tim Cederlund
(815) 923-4321 Tim@getreil.com

COOP PRICING PROPOSAL



BASEBALL ALLEY BASEBALL FIELD

May 2, 2024

10-CV

FieldTurf USA, Inc. is pleased to present the following proposal. FieldTurf pricing is based on the Sourcewell contract (formerly NJPA). Sourcewell provides predetermined preferential pricing through approved vendors. Since the products have already been bid at the national level, individual municipalities do not have to duplicate the bidding process per Sourcewell Contract # 031622-FTU.



Click on the following Sourcewell hyperlink for contract due diligence documentation:
[Sourcewell](#)

COOP PRICING PROPOSAL



| | Description - BASEBALL ALLEY BASEBALL FIELD | Quantity | Units | Unit Price | Total |
|----|---|----------|-------|------------|---------------------|
| | Synthetic Turf | | | | |
| | FieldTurf Vertex Prestige 2" | 95,344 | SF | \$5.00 | \$476,720.00 |
| | Inlaid Soccer Markings | 1 | EA | \$7,280.00 | DONATED |
| | Inlaid Unified Lacrosse Markings | 1 | EA | \$7,280.00 | DONATED |
| | Inlaid Baseball Markings | 1 | EA | \$7,280.00 | DONATED |
| | An 8-year 3rd party pre-paid insured warranty on the FieldTurf artificial grass surface, apart from the base areas and slide zones, which will carry a 2-year manufacturer's warranty. Furthermore, the following designated high traffic areas are excluded from the warranty: home plate, pitcher's mound, pitcher's lane, catcher's box, batting cage and bullpen area. | 1 | LS | INCLUDED | INCLUDED |
| | Subtotal Synthetic Turf | | | | \$476,720.00 |
| | Subtotal Project | | | | \$476,720.00 |
| | Performance & Payment Bonds | 1 | LS | \$5,423.43 | \$5,423.43 |
| | Total - BASEBALL ALLEY BASEBALL FIELD | | | | \$482,143.43 |
| | Voluntary Alternates | | | | |
| A1 | <p>Fine Grading**</p> <p>** FieldTurf will accept rough grade of compacted stone base within .05 feet of proposed subgrade finished elevation. FieldTurf will fine grade to within 1/4" and roll stone base with a 3 ton roller. This assumes no more than four planes on any field unless stated in the price. Any additional planes will be charged on a time and equipment basis.</p> | 95,344 | EA | \$0.32 | \$30,634.03 |
| | Performance & Payment Bonds | 1 | LS | \$352.97 | \$352.97 |
| | Total Alternate #1 | | | | \$30,987.00 |
| A2 | Upgrade to Vertex Core 2" (FTVTC-2) in lieu of Vertex Prestige 2" (FTVT-50) | 95,344 | EA | \$0.80 | \$76,275.20 |
| | Performance & Payment Bonds | 1 | LS | \$878.84 | \$878.84 |
| | Total Alternate #2 | | | | \$77,154.04 |
| A3 | FieldTurf Maintenance Equipment: (1) FieldSweep and (1) GroomRight | 1 | EA | \$9,840.49 | \$9,840.49 |
| | Performance & Payment Bonds | 1 | LS | \$113.39 | \$113.39 |
| | Total Alternate #3 | | | | \$9,953.88 |

COOP PRICING PROPOSAL



PRODUCT DETAILS

FieldTurf, the worldwide leader in artificial turf, is pleased to offer the FieldTurf Vertex Prestige 2" (FTVT-50) and Vertex Core 2" (FTVTC-2) systems, with the following product characteristics:

VERTEX PRESTIGE 2" (FTVT-50)

- ▶ **Pile Height:** 2 Inches
- ▶ **Infill Weight:** 2lbs sand & 3lbs ambient rubber per sq. ft.
- ▶ **Pile Weight:** 39 oz/yd²
- ▶ **Total System Weight:** 782 oz/yd²

ALT 2: VERTEX CORE 2" (FTVTC-2)

- ▶ **Pile Height:** 2 Inches
- ▶ **Infill Weight:** 3.65lbs sand & 2.6lbs cryo per sq. ft.
- ▶ **Pile Weight:** 39 oz/yd²
- ▶ **Total System Weight:** 960 oz/yd²

FieldTurf has taken the necessary steps to ensure that your project will run smoothly and that the quality promised will be the quality delivered.

PRICE DOES NOT INCLUDE:

- a) The base upon which the FieldTurf artificial turf surface will be placed. FieldTurf shall not be responsible for the planarity, stability, porosity, nor the approval of the base upon which the FieldTurf surface will be installed, the drainage system, nor any construction or modification of existing installations around the fields.
- b) Any costs associated with necessary changes relating to delineation of the field.
- c) The supply or installation of the field edging and perimeter nailer board.
- d) Unless otherwise specified, the price does not include any G-max testing.
- e) The supply of or adjustment to manholes or clean-outs, grates and supply of the manhole covers.
- f) Any alteration or deviation from specifications involving extra costs, which alteration or deviation will be provided only upon executed change orders, and will become an extra charge over and above the offered price.
- g) Site security.
- h) Repair or resurfacing existing asphalt parking lot if damaged by truck traffic.
- i) Site restoration, sodding, landscaping or grow-in.
- j) Permit fees, Inspection fees.
- k) A vehicle to tow FieldTurf maintenance equipment.
- l) Performance and Payment Bond fees.
- m) Anything not explicitly noted in the inclusions.

COOP PRICING PROPOSAL



The price is valid for a period of 90 days. The price is subject to increase if affected by an increase in raw materials, freight, or other manufacturing costs, a tax increase, new taxes, levies or any new legally binding imposition affecting the transaction. The parties recognize that the effects of global economic instability are currently unpredictable and could lead to limitations in labor availability and delays in the supply and delivery of materials, equipment or products. In addition, as these contingencies have not been factored into this proposal; materials, equipment and/or products to be used in performing the work may become subject to a price increase. Accordingly, it is acknowledged that the seller/FieldTurf shall (a) not be subject to any damages for any delay due to events beyond its control and, (b) be allowed an equitable adjustment of the time and/or of the price of this proposal or any contractual document resulting therefrom. FieldTurf shall endeavor to notify you as soon as possible of any such events and/or contingencies. Please note that the seller/FieldTurf shall use its best efforts to ensure that it fulfills its commitments and will strive to minimize any negative impacts as they may arise. Thank you for your kind understanding

Please feel free to reach out to any member of our project team with questions about our offer:

Morgan Underwood

Project Manager

(706) 331-4340

Morgan.Underwood@FieldTurf.com

Brian Smykowski

Regional Sales Manager

(773) 569-1038

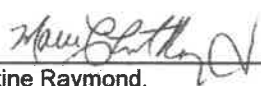
Brian.Smykowski@FieldTurf.com

Thank you again for your interest in FieldTurf, we look forward to working with you.

The present proposal serves to provide an overview of the terms and conditions governing the business relationship between the parties for the completion of the above-referenced transaction. The parties hereby undertake to subsequently formalize their agreement by signing a more detailed agreement and/or purchase order ("Contract") and as such the amount listed herein shall be an estimate which will be formalized in said Contract.

By its signature(s) below, the customer acknowledges having read and accepted this proposal and undertakes to be bound by it.

Per:


Marie-Christine Raymond,
Vice President of Customer Operations
FieldTurf USA, Inc. / Tarkett Sports Canada, Inc.

Owner (Signature)

Printed Name and Title

FieldTurf USA, Inc. holds the Cooperative Purchase contract, any PO for Contract must be made out to
FieldTurf USA, Inc. 175 N Industrial Blvd NE. Calhoun, GA 30701
If you have questions regarding the FieldTurf and Beynon SmartBuy Cooperative Purchasing Program, please
contact Eric Fisher at: Eric.Fisher@smartbuycooperative.com.



COOP PRICING PROPOSAL



CONDITIONS

Notwithstanding any other document or agreement entered into by FieldTurf in connection with the supply and installation only of its product pursuant to the present bid proposal, the following shall apply:

- a) This bid proposal and its acceptance is subject to strikes, accidents, delays beyond our control and *force majeure*.
- b) FieldTurf's preferred payment terms are as follows: (i) 50% of the Price upon Customer's execution of contract; (ii) 40% of the Price upon shipment of materials from FieldTurf's manufacturing facility; and (iii) Remaining balance of ten percent (10%) upon substantial completion of the field, which shall be achieved when Customer is able to use the field for its intended purpose, even if punchlist items remain and the Certificate of Completion has not been executed by Customer.
- c) Accounts overdue beyond 30 days of invoice date will be charged at an interest rate of 10% per annum.
- d) FieldTurf requires a minimum of 21 days after receiving a fully executed contract or purchase order and final approvals on shop drawings to manufacture, coordinate delivery and schedule arrival of installation crew. Under typical field size and scenario, FieldTurf further requires a minimum of 28 days per field to install the Product subject to weather and *force majeure*.
- e) FieldTurf requires a suitable staging area. Staging area must be square footage of field x 0.12, have a minimum access of 15 feet wide by 15 feet high, and, no more than 100 ft from the site. A 25 foot wide by 25 foot long hard or paved clean surface area located within 50 feet of the playing surface shall be provided for purposes of proper mixing of infill material. Access to any field will include suitable bridging over curbs from the staging area to permit suitable access to the field by low clearance vehicles. Staging area surface shall be suitable for passage with motor vehicles used to transport materials to the site and/or staging area. FieldTurf shall not be liable for any damages to the staging area or its surface unless such damages are caused by FieldTurf's intentional misconduct or negligence.
- f) This proposal is based on a single mobilization. If the site is not ready and additional mobilizations are necessary, additional charges will apply.
- g) Upon substantial completion of FieldTurf's obligations, the Customer shall sign FieldTurf's Certificate of Completion in the form currently in force; to accomplish this purpose, the Customer will ensure that an authorized representative is present at the walk-through to determine substantial completion and acceptance of the field, which may include a list of punch list items.
- h) FieldTurf shall not be a party to any penalty clauses and/or liquidated damages provisions.
- i) FieldTurf shall be entitled to recover all costs and expenses, including attorney fees, associated with collection procedures in the event that FieldTurf pursues collection of payment of any past due invoice.
- j) All colors are to be chosen from FieldTurf's standard colors.

THE TARKETT SPORTS FAMILY - LEADERS IN SPORTS SURFACING





AGENDA ITEM SUMMARY

AGENDA ITEM: **10-D**

| | |
|---------------------|----------------------------|
| TITLE | Participatory Budget |
| MEETING DATE | May 13, 2024 |
| SUBMITTED BY | David J. Avila, Supervisor |

| |
|--|
| SUMMARY |
| |
| ATTACHMENTS |
| <ul style="list-style-type: none">• Infographics for participatory budget for<ul style="list-style-type: none">a. Berwyn Townshipb. Berwyn Township General Assistance (GA) |

| | | | |
|-------------------------------------|-------------|--------------------------|-------------------|
| ACTION PROPOSED | | | |
| <input checked="" type="checkbox"/> | INFORMATION | <input type="checkbox"/> | DISCUSSION |
| <input type="checkbox"/> | OTHER | <input type="checkbox"/> | REVIEW & APPROVAL |



David J. Avila
Township Supervisor
Board of Health President

**TOWNSHIP OF BERWYN
PUBLIC HEALTH DISTRICT**

Jaqueline Pereda
Township Assessor
Board of Health Treasurer

Margaret Paul
Township Clerk
Board of Health Secretary



→ Township

How should
BPHD spend
\$12,000?

¿Cómo
debería gastar
BPHD \$12,000?

BERWYN TOWNSHIP
Participatory Budget
Meeting

DESIGN THE PROCESS
DISEÑA EL PROCESO

1

BRAINSTORM IDEAS
APORTAR IDEAS

2

DEVELOP PROPOSAL
DESARROLLAR PROPUESTAS

3

VOTE!
VOTA!

4

FUND WINNING PROJECT
PROVEER FONDOS A PROYECTOS
GANADORES

5

EVALUATE THE PROCESS
EVALUAR EL PROGRESO

www.berwyntownship.org



David J. Avila
*Township Supervisor
&
Board of Health President*

**TOWNSHIP OF BERWYN
PUBLIC HEALTH DISTRICT**

Jaqueline Pereda
*"A TRADITION OF SERVICE"
Township Assessor
&
Board of Health Treasurer*

Margaret Paul
*Township Clerk
&
Board of Health Secretary*



Township

BERWYN TOWNSHIP Participatory Budget

1

WHAT TYPE OF PROJECTS CAN I SUBMIT?

Any project within Berwyn zipcode boundaries. Submitted projects must be able to be categories in parks and recreation, safe and environment, community and culture

2

HOW DO I JOIN THE COMMITTEE

Any Berwyn resident, business owner, or full-time employee over the age of 13 is invited to join the committee. Contact our office at 708-788-6600 or email us at berwyntownship.marketing@gmail.com

3

WHERE DOES THE MONEY COME FROM?

The participatory budget is a portion of the Berwyn Township budget \$millions. Although the budget is pre-approve by the board, the elected officials decided to give \$millions of the budget up for the democratic vote.

4

WHO CAN PARTICIPATE?

Anyone can participate by sharing an idea, creating a proposal, and voting. Participants must be Berwyn residents, Berwyn business owners, or full-time Berwyn employees. Participants must be 13 years of age and older.

5

HOW WILL A DECISION BE MADE?

Community stakeholders will share ideas, develop proposals create a ballot, and hold a community vote. The top winning project will receive the funding.

www.berwyntownship.org



David J. Avila
Township Supervisor
&
Board of Health President

**TOWNSHIP OF BERWYN
PUBLIC HEALTH DISTRICT**

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&
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Margaret Paul
Township Clerk
&
Board of Health Secretary



GA

How should
BPHD spend
\$7,450?

¿Cómo
debería gastar
BPHD \$7,450?

BERWYN TOWNSHIP
GENERAL ASSISTANCE
Participatory Budget
Meeting

DESIGN THE PROCESS
DISEÑA EL PROCESO

2

BRAINSTORM IDEAS
APORTAR IDEAS

DEVELOP PROPOSAL
DESARROLLAR PROPUESTAS

4

VOTE!
VOTA!

FUND WINNING PROJECT
PROVEER FONDOS A PROYECTOS
GANADORES

6

EVALUATE THE PROCESS
EVALUAR EL PROGRESO

www.berwyntownship.org



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*Township Supervisor
&
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&
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Margaret Paul
*Township Clerk
&
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GA

BERWYN TOWNSHIP GENERAL ASSISTANCE

Participatory Budget

1

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Any project within Berwyn zipcode boundaries. Submitted projects must be able to be categories in parks and recreation, safe and environment, community and culture

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