



 **COPY**

Berwyn Township Regular Meeting – March 11, 2024

- 1. Call to Order:** Supervisor Avila called the Regular Meeting to order at 6:04 p.m. The following Trustees were present on the call of the roll: Ambriz, Miranda, and Zapata. Attorney Zdarsky, Accountant Eagan, and Office Manager Rodriguez were also in attendance. Guests included members of the Berwyn Tree Canopy Initiative.
- 2. Pledge:** Attendees recited the Pledge of Allegiance.
- 3. Open Forum:** There were no other remarks for Open Forum. Open Forum ended.

Clerk's Note: Supervisor Avila made various motions to bring forward items on the agenda out of regular order:

10-F Review and Approve Berwyn Tree Canopy Initiative Funding Request: Supervisor Avila made the motion, seconded by Trustee Ambriz, to bring forward this agenda item. The motion passed by a unanimous voice vote. Attorney Zdarsky was recognized. He asked questions of the group to clarify their intent with regard of having the Township pay \$75,000 to the City of Berwyn to purchase and plant 150 trees in city-owned public spaces. He explained that Supervisor Avila took it upon himself to place their agenda item request on the March Regular Meeting agenda for consideration though the group had asked for it to be an Annual Meeting agenda item. Mr. Zdarsky explained in detail the Annual Meeting process. Discussion ensued. Supervisor Avila stated he was in favor of the group's request for \$75,000 from the Township. Zachary Taylor, a member of the group, spoke promoting the benefits of adding trees within the City. A discussion of whether the Public Works Department had the capacity to plant an additional 150 trees in 2024 ensued. Thereafter, Supervisor Avila made the motion, seconded by Trustee Ambriz, to defer the item to the April Regular Meeting. The motion passed by a unanimous voice vote.

9. Old Business- Annual Town Meeting Agenda: Supervisor Avila made a motion, seconded by Trustee Zapata, to move forward agenda item 9-A. The motion passed by a unanimous voice vote. Clerk Paul was recognized. She commented on her receipt of a petition and request by the Berwyn Tree Canopy Initiative to have either an agenda item or a referendum item on the upcoming Annual Town Meeting agenda. She confirmed with members of that group present at the meeting that they were seeking only an agenda item and not a referendum question. Clerk Paul advised the Trustees that the required number of Berwyn Electors had signed the petition she received on March 1, 2024. Mr. Zdarsky explained that the agenda item had to be accepted and placed on the Annual Meeting agenda since all the criteria had been met. Clerk Paul asked the Trustees if there were any other agenda items, other than those listed on the draft Notice and Agenda they had received. There were no other agenda items raised by the board. Avila then made a motion, seconded by Trustee Miranda, to approve the Agenda for the 2024 Annual Town Meeting as submitted. The motion passed by a unanimous voice vote.

10-C Assessor's Tentative Budget 2024-2025: Supervisor Avila made a motion, seconded by Trustee Ambriz, to bring forward Agenda Item 10-C. The motion passed by a unanimous voice vote. Supervisor Avila stated that he received the Assessor's budget on January 31, 2024 but failed to put it on the Regular Meeting agenda for February. Supervisor Avila made a motion, seconded by Trustee Ambriz, to refer the Assessor's tentative budget to the next Budget Workshop meeting in April. The motion passed by a unanimous voice vote.

10-D TOI Township Perspective Articles and 2024 Checklist Calendar: Supervisor Avila made a motion, seconded by Trustee Ambriz, to bring forward Agenda Item 10-D. The motion passed by a unanimous voice vote. Office Manager Rodriguez was recognized. She explained her purpose for putting the magazine articles before the Trustees. Special attention was paid to the article entitled *Migrant Worker Issue (March 2024, toi.org)*. The article explained the limits of GA and Town powers to assist migrant families. Supervisor Avila recognized Rev. Sandra Castillo of the Chicago Episcopal Diocese. Rev. Castillo spoke of migrant assistance being provided by St. Michael the Arc Angel Episcopal Church in Berwyn. The Trustees thanked her for her work at the conclusion of her remarks. Supervisor Avila made a motion, seconded by Trustee Ambriz, to mark the agenda item as informational. The motion passed by a unanimous voice vote.

Clerk's Note: The regular agenda order resumed.

4. Approval of Minutes:

Regular Meeting Minutes – February 12, 2024: Supervisor Avila made the motion, seconded by Trustee Ambriz, to approve the Regular Meeting Minutes of February 12 2024 as submitted. The motion passed by a unanimous voice vote. Supervisor Avila made the motion, seconded by Trustee Zapata, to approve the Minutes of the February 12th Budget Workshop meeting as submitted. The motion passed by a unanimous voice vote.

5. Bills Payable and Payrolls:

5A: Assessor's Office Bills Payable and Payroll: Supervisor Avila made the motion, seconded by Trustee Miranda to file the Assessor's Office zero dollar report ending March 11, 2024 as informational. The motion passed by a unanimous voice vote.

5B: General Town Fund Payable and Payroll: Supervisor Avila made the motion, seconded by Trustee Ambriz, to approve the payroll and payables for the General Town Fund in the amount of \$37,933.39 as submitted. The motion passed on a unanimous roll call vote.

5C: GA Fund Bills Payable and Payroll: Supervisor Avila made the motion, seconded by Trustee Ambriz to approve the GA disbursements for \$28,579.83 as submitted. The motion passed unanimously on the call of the roll.

6. Statement of Receipts and Disbursements: Mr. Egan was recognized and reported on budget line items. Supervisor Avila made the motion, seconded by Trustee Zapata, to accept and file the report as submitted. The motion passed by a unanimous voice vote.

7. 708 Board Report / Update: There were no reports for this meeting. Ms. Rodriguez stated that the 708 Board Director stated that the grant period would end at the end of April. Supervisor Avila marked the statement as informational by Order of the Chair.

8. Correspondence: Clerk Paul and Office Manager Rodriguez reported that neither received any correspondence for the board's consideration.

10. New Business:

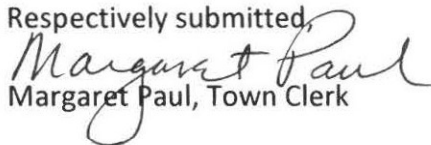
10 – A Budget Transfers: Mr. Egan was recognized. He spoke on the 2023-2024 budget lines that had gone over-budget. Supervisor Avila made a motion, seconded by Trustee Miranda, to transfer \$58,000 from various Town Fund budget lines to other various Town Fund budget lines and transfer \$12,500 from various GA Fund budget lines to other various GA Fund budget lines. The motion passed by a unanimous roll call vote.

10-B Bill for Additional Legal Fees: Supervisor Avila made the motion, seconded by Trustee Miranda, to approve payment of \$675.00 from the Town Fund and \$675.00 from the GA Fund to Mr. Zdarsky for additional legal work performed beyond the contract. The motion passed by a unanimous roll call vote.

10-E Town Calendar of Events: Ms. Rodriguez was recognized. She spoke on the calendar of upcoming events. Supervisor Avila made a motion, seconded by Trustee Miranda, to accept and file the agenda item.

Adjournment: There being no further business before the Board, Supervisor Avila made the motion, seconded by Trustee Zapata to adjourn the meeting. The motion passed by a unanimous voice vote. The meeting adjourned at 7:20 p.m.

Respectively submitted,


Margaret Paul, Town Clerk