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Berwyn Township Regular Meeting – January 13, 2025

- 1. Call to Order:** Supervisor Avila called the meeting to Order at 6:00 p.m. The following Trustees answered present for the meeting: Ambriz, Espinoza, and Miranda. Board Attorney Zdarsky and Board Accountant Egan were also present.
- 2. Pledge:** Attendees recited the Pledge of Allegiance.
- 3. Open Forum:** No one asked to be recognized.
- 4. Approval of Minutes:** Avila made the motion, seconded by Ambriz, to approve the Regular Meeting Minutes of December 9, 2024 as submitted. The motion passed by a unanimous voice vote.
- 5. Bills Payable and Payrolls:** Clerk's Note: Mr. Egan distributed copies of the Payroll and Payables for the month marked germane to agenda items 5A, 5B, and 5C. He explained that the delay in providing the documents occurred due to the transfer of accounts to the new bank.
 - 5A: Assessor's Office Bills Payable and Payroll:** Avila made the motion, seconded by Miranda, to approve the disbursements from Assessor's payroll and payables for \$1,102.53 through January 13, 2025. The motion passed by a unanimous roll call vote.
 - 5B: General Town Fund Bills Payable and Payroll:** Avila made the motion, seconded by Ambriz, to approve the General Town Fund bills payable and payroll as submitted for payment through January 13, 2025 for \$43,521.80. The motion passed with Avila, Ambriz, and Miranda voting AYE. Espinoza voted NAY.
 - 5C: GA Fund Bills Payable and Payroll:** Avila made the motion, seconded by Miranda, to approve the GA Payroll and payables through January 13, 2025 for \$40,779.06 as submitted. The motion passed with Avila, Ambriz, and Miranda voting AYE. Espinoza voted NAY.
- 6. Statement of Receipts and Disbursements:** Mr. Egan was recognized and commented on his monthly report. Avila made the motion, seconded by Ambriz, to accept the report as submitted. The motion passed by a unanimous voice vote.
- 7. 708 Board Report / Update:**

Avila read an email from 708 Board Executive Director Allen Doederlein (dated 1/10/2025). The email explained that the Board is translating their website into Spanish. Proposals for the 2025-2026 Program Year are due by 1/17/2025. Mr. Doederlein stated he looks forward to working with the new board members selected by Town Supervisor Avila.

7A: Confirmation of New 708 Board Members: Avila withdrew the item from the agenda citing the need to determine whether other board members would be resigning.

8. Correspondence: Nothing submitted for the agenda.

9. Old Business: Nothing submitted for the agenda. *Clerk's Note: Trustee Ambriz asked about her previously submitted item regarding the search for Township office space. She questioned why this was not included as Old Business. Discussion ensued.*

10. New Business:

10 A: Three-year Audit Engagement Letter: Avila made the motion, seconded by Miranda, to refer this item to Mr. Egan for price clarification and defer action to the February meeting. The motion passed by a unanimous voice vote.

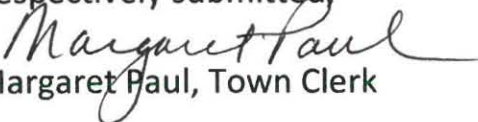
10 B: Budget Workshop Schedule: Avila made the motion, seconded by Miranda, to call the Committee of the Whole to meet and conduct budget workshops February 10th, March 10th, and April 14th 2025 at 5:30 p.m. to work on Fiscal Year 2025-2026 Budget matters. The motion passed by a unanimous voice vote.

10 C: 2025 Schedule of Events: Avila made the motion, seconded by Ambriz, to defer this matter to the February meeting. The motion passed by a unanimous voice vote.

10 D: Assessor's FY 2026 Tentative Budget: Avila made the motion, seconded by Ambriz, to accept the Assessor's submitted Tentative Budget and refer it to the Committee of the Whole Budget Workshop for consideration. The motion passed by a unanimous voice vote.

Adjournment: There being no further business before the Board, Espinoza made the motion, seconded by Miranda, to adjourn the meeting. The motion passed by a unanimous voice vote. The meeting adjourned at 6:15 p.m.

Respectively submitted,


Margaret Paul, Town Clerk