



TOWNSHIP OF BERWYN PUBLIC HEALTH DISTRICT



"A Tradition of Service"

Margaret Paul
Town Clerk & Health Board Secretary

David J. Avila
Town Supervisor & Health Board President

Jacqueline Pereda
Town Assessor & Health Board Treasurer

Request for Proposal (RFP): Electronic Medical Records (EMR) System

Dear Vendor,

The Berwyn Health Department is seeking proposals from qualified vendors for the purchase and implementation of an Electronic Medical Records (EMR) system. The goal is to streamline medical records management, improve patient care and create more efficient workflows through the adoption of an EMR solution.

Project Scope – The selected vendor will be responsible for providing a comprehensive EMR system that meets the following requirements:

- Secure and compliant storage of patient medical records, including demographic information, medical history, treatment plans, and test results.
- Customizable reporting capabilities for generating patient data reports and other reports.
- User-friendly interface for healthcare professionals to enter and access patient data easily and effectively.
- Ability to interface with I-Care.
- Electronic prescription writing.
- Bidirectional interface with our Clinical Laboratory including clinical, microbiology and Pathology results.
- Ability to provide either billing solutions or interface capability for billing.
- Clearing house interface.
- Data security measures that meet or exceed HIPAA regulations to ensure patient confidentiality.
- Secure HIPAA compliant texting platform.
- Secure HIPAA compliant portal messaging.
- Secure HIPAA complaint telemedicine platform.
- Offsite cloud based servers.
- Both hardwire and wireless access.
- Secure remote access.
- Downtime tech support including onsite and offsite support as needed.
- Disaster plan including data recovery.
- Onsite training.

Proposal Submission – Interested vendors are invited to submit a detailed proposal addressing the following:

1. Company background and experience in providing EMR solutions to healthcare organizations and small medical practices.
2. Description of the proposed EMR system, including features, functionalities, and technical specifications.
3. Implementation plan, timeline, and training approach.
4. Cost breakdown, including software licensing, implementation, training, and ongoing support.
5. References from healthcare organizations that have implemented your EMR system.

Timeline

- RFP Release Date: **January 18, 2024**
- Proposal Submission Deadline: **March 15, 2024**
- Final Decision: **April 10, 2024**

Submission Instructions

Please submit your proposal electronically to **bcanedo@berwyntownship.org**. All inquiries regarding this RFP should be directed to the same email address.

Evaluation Criteria – Proposals will be evaluated based on the following criteria:

- Relevance of the proposed EMR solution to our requirements.
- Vendor's experience and track record in the healthcare industry.
- Cost-effectiveness and transparency of pricing.
- Quality of proposed implementation plan and training approach.
- References from previous clients.

The Berwyn Health Department reserves the right to accept or reject any or all proposals and to negotiate with the selected vendor. This RFP does not commit the Berwyn Health Department to award a contract or pay any costs incurred in the preparation of the proposal.

We look forward to reviewing your proposal.

Sincerely,

Berwyn Health Public Health District
708-788-6600